NCAA Divisions I, II and III Manuals Questions and Answers Document

**Question:** When is the Legislative Services Database for the Internet (LSDBi) updated to reflect the new Manuals?

**Answer:** The LSDBi legislation side is "turned over" to reflect the "new" legislation August 1, so that LSDBi and the hard-copy Manuals mirror one another.

LSDBi contains the most up-to-date legislation. So, even though you will have a "new" hard-copy Manual August 1, legislation may be amended at various points throughout the year. Use LSDBi (proposal and legislation sides) to verify the current legislation. Legislation on LSDBi is updated throughout the year as appropriate.

**Question:** Who receives the Manuals and when?

**Answer:** Once printed, the Manuals are sent directly from the printer to the appropriate locations (e.g., institution, conference). The breakdown is as follows:

a. Active and Reclassifying members: Five Manuals.
b. Conferences: Five Manuals.
d. Corresponding members: One Manual.
e. Provisional members: Five Manuals.

The Manuals are shipped in a bundled format to each institution to the attention of the director of athletics, or for a conference, the commissioner, prior to August 1.

**Question:** What if an institution or a conference wants more Manuals than the number they were sent?

**Answer:** The number of Manuals provided are allocated as a result of the membership dues. Additional Manuals may be purchased through the NCAA website (publications section) at [NCAA Publications](#) or by calling the publications ordering number (888/388-9748).
Question: I found an error in my Manual (or I think I found one). Who should I tell or e-mail?

Answer: Send an e-mail to academic and membership affairs at lsdbihelp@ncaa.org. Be sure to include a detailed description of the error and why you believe it is incorrect (e.g., proposal number relating to legislative change).