

2011 NCAA® MEN'S BASKETBALL TEAM MANUAL WEST REGIONAL

MARCH 24 AND 26
ANAHEIM, CALIFORNIA • HONDA CENTER
BIG WEST CONFERENCE, HOST

2011 NCAA Division I Men's Basketball Championship Team Manual

West Regional – March 24 & 26 Honda Center – Anaheim, California Big West Conference, Host

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WEST REGIONAL MARCH 24 AND 26 ANAHEIM, CALIFORNIA BIG WEST CONFERENCE, HOST

March 1, 2011

Welcome to Anaheim! The Big West Conference and Honda Center are proud to host your participation in the regional round of the 2011 NCAA Division I Men's Basketball Championship.

This manual is to be utilized in conjunction with the NCAA Division I Men's Basketball Championship information, located at http://bit.ly/gmilXs. In early March, each institution will receive a team packet from the NCAA national office that includes information regarding team expense forms, transportation, tickets and other pertinent information. Please contact our tournament manager, Rob Halvaks at 949/261-2525, or any member of the Division I men's basketball staff at 317/917-6222 if you have any questions regarding this information.

In order to assist with your arrangements and facilitate your tournament preparation, please refer to the participating institution's checklist which can be found on page 5 of this manual.

Congratulations on a successful regular season and best of luck throughout the tournament.

Sincerely,

Dennis Farrell Commissioner

Big West Conference

NCAA Division I Men's Basketball Committee Mission Statement

The NCAA Division I Men's Basketball Committee administers the national championship comprised of teams representing Division I institutions of higher education played in a wholesome and equitable competitive environment that exemplifies the educational mission of intercollegiate athletics. The committee shall be stewards for the good of the game, monitoring and taking action as appropriate regarding issues affecting NCAA Division I basketball.

The NCAA's core purpose, values, principles, and envisioned future provide the framework for all actions in the committee's administration of the championship and stewardship of the game. Within the framework and spirit of its charge, the committee recognizes its particular organizational responsibility to protect the principles of student-athlete welfare and amateurism, as well as its fiduciary responsibility to maximize exposure for intercollegiate athletics and revenues from the championship through policies and activities that are subject to the final authority of the NCAA Division I Board of Directors.

The committee's commitment to its mission is guided by the following additional principles and practices:

- Ensuring that the primary focus of the championship shall be placed on the participating institutions, their student-athletes, coaches, administrators, alumni and followers.
- Ensuring that the participating student-athletes, coaches, other institutional representatives and game
 officials exhibit sportsmanlike conduct and adhere to the highest standards of integrity at all times
 during the tournament.
- Administering a fair and equitable tournament by using reasoned criteria to create a
 competitively balanced bracket comprised of the best at-large teams selected and automaticqualifiers determined by conferences, while assigning institutions to sites as near to their areas
 of natural interest as possible. Continuing its longstanding tradition, committee members,
 without regard to past or present affiliations, will select a national field for the championship.
- Committing to continual improvement through review and refinement of its policies, processes and principles.
- Enhancing the championship through regular long-range planning.
- Standardizing administrative procedures for all game management, media, entertainment, hospitality and marketing activities.
- Identifying the specific responsibilities of the host institutions/conferences and the committee through operations manuals, bid guidelines and other direct communications.
- Emphasizing quality performance from all administrators and volunteers working on the tournament.
- Working with national, state, and local law enforcement and tournament venues to develop
 policies and practices that are designed to safeguard participants and fans from foreseeable
 harm during the event.
- Implementing a risk management program to limit the exposure of the Association.
- Broadening the championship's appeal to a variety of publics by administering an equitable and progressive media relations program that includes domestic and international coverage of the championship through all forms of media.
- Broadening the reach and assets of the tournament by enhancing associated ancillary events in a manner consistent with the committee's principles and the Association's values.
- Educating participants, coaches, staff and the public to the damaging effects of gambling, use
 of illegal substances as well as other influences which could adversely affect the integrity of the
 championship and its participants.
- Controlling, through the protection guaranteed by legal procedures and local city ordinances, both the registered marks of the Association and the official logo of the championship to eliminate unauthorized or inappropriate commercial exploitation.
- Monitoring the championship-related activities of all "external" entities to ensure that the principles herein are not imperiled.

Division I Men's Basketball Committee

The NCAA Division I Men's Basketball Championship is under the control, direction and supervision of the NCAA Division I Men's Basketball Committee. Current members of the committee are:

Gene Smith, Ohio State University, chair Scott Barnes, Utah State University Dan Beebe, Big 12 Conference Mike Bobinski, Xavier University Doug Fullerton, Big Sky Conference Jeff Hathaway, University of Connecticut Lynn Hickey, University of Texas-San Antonio Stan Morrison, University of California-Riverside Steve Orsini, Southern Methodist University Ron Wellman, Wake Forest University

Representatives of the basketball committee will attend each regional to assist the tournament manager with administration. Assignments for the 2011 championship will be finalized on Selection Sunday. The tentative assignments are:

West Regional (March 24 and 26)

Anaheim, California Scott Barnes, Doug Fullerton, Stan Morrison

Southeast Regional (March 24 and 26)

New Orleans, Louisiana Steve Orsini and Ron Wellman

East Regional (March 25 and 27)

Newark, New Jersey Mike Bobinski and Jeff Hathaway

Southwest Regional (March 25 and 27)

San Antonio, Texas Dan Beebe and Lynn Hickey

Division I Men's Basketball Staff

Greg Shaheen, Interim Executive Vice President of Championships and Business Strategies
Jeanne Boyd, Managing Director of the Division I Men's Basketball Championship
Jacqie Carpenter, Director of the Division I Men's Basketball Championship
Ron English, Director of the Division I Men's Basketball Championship
LJ Wright, Director of the Division I Men's Basketball Championship
Lee Dicklitch, Associate Director of the Division I Men's Basketball Championship
Byron Hatch, Associate Director of the Division I Men's Basketball Championship
Jason Sabatino, Associate Director of the Division I Men's Basketball Championship
David Worlock, Associate Director of the Division I Men's Basketball Championship

Elisa Halpin, Executive Assistant Abby Nool, Administrative Assistant Courtney Perry, Administrative Assistant Jay Jay Rackley, Administrative Assistant Eric Wieberg, Intern

| | Participating Institution Regional Round Checklist | | | |
|----------|--|------------------------|--|--|
| ✓ | Date | Time | Tournament Task | |
| | Tuesday, March 1 | | Complete all information in the Short's Travel Portal so that a "Travel Authorization" may be created in order to make arrangements on Selection Sunday evening. | |
| | Tuesday, March 1 | | From the Tournament Manager's website, print and distribute copies of the team manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, trainers, managers, designated administrators, sports information contacts, ticket manager, band director and spirit squad coach). | |
| | Sunday, March 20 | ASAP | Determine and invite official travel party. | |
| | Sunday, March 20 | ASAP | Determine ticket allocations (e.g., team, official travel party and booster/alumni group). | |
| | Sunday, March 20 | ASAP | Make official travel party arrangements through the NCAA travel service (Short's Travel) at 866/655-9215. | |
| | Sunday, March 20 | ASAP | Make ground transportation arrangements for team, band/spirit squad, boosters and alumni groups (e.g., buses, rental cars, etc.). | |
| | Sunday, March 20 | ASAP | Call assigned hotel property to verify room rate, and team/meeting/banquet rooms, etc. Solidify arrangements for team check-in, billing and team meals. Fax or e-mail catering and function requirements to hotel. | |
| | Sunday, March 20 | Late evening | Print and distribute the " Team Mini-Manual " that will be e-mailed this evening by your host tournament manager. | |
| | Monday, March 21 | 2 p.m. Pacific time | Nomination forms are due this date for the Elite 88 Award. For more information, to access a nomination form and to submit the form, please go to the NCAA website at http://bit.ly/dGEpCD . | |
| | Monday, March 21 | 3 p.m. | E-mail Appendix 1 (Participating Institution | |
| | | Pacific time | Travel/Information Form) to the host tournament manager, Rob Halvaks, e-mail: rhalvaks@bigwest.org and to Abby Nool at the NCAA (adnool@ncaa.org.) | |
| | Monday, March 21 | 6 p.m. Pacific time | Primary administrator to take part in brief conference call with the tournament manager, Rob Halvaks and NCAA staff representative Jeanne Boyd. Phone number 866/590-5055 and pass code 4456260. | |
| | Monday, March 21 | 6 p.m. Pacific time | E-mail the Team Media Credentials List to the host media coordinator, Mike Villamor e-mail: mvillamor@bigwest.org and to David Worlock at the NCAA (dworlock@ncaa.org). The SID will create the form online, using instructions provided by the NCAA. | |
| | Monday, March 21 | N/A | Prepare an itinerary and review the schedule of events, including news conferences, practice schedule, pre-tournament meeting and transition meeting with the coaching staff. | |
| | Monday, March 21 | N/A | Review will-call and player-guest admissions and other ticket procedures. | |

| Tuesday, March 22 | Noon Pacific time | E-mail Appendix 2 (Will Call and Player-Guest Institutional Personnel Form) to the host ticket manager, Mark Neumann e-mail: mneumann@hondacenter.com. |
|---------------------------------------|----------------------|---|
| Tuesday, March 22 | Noon Pacific time | Fax or e-mail your assigned hotel rooming list for the team block to your hotel, and notify the hotel whether your institution will utilize the rooms that have been reserved on a contingency basis. |
| Tuesday, March 22 | Noon Pacific time | E-mail Appendix 3 (Participating Institution Credential Form) to the host media coordinator, Mike Villamor e-mail: mvillamor@bigwest.org and to Abby Nool (adnool@ncaa.org). |
| Tuesday, March 22 | Noon Pacific time | E-mail Appendix 4 (Team Pass Gate List) to the host tournament manager, Rob Halvaks, e-mail: rhalvaks@bigwest.org and to Abby Nool (adnool@ncaa.org). |
| Tuesday, March 22 | Noon Pacific time | E-mail Appendix 5 (Band Pass Gate List) and Appendix 6 (Spirit Squad/Mascot Pass Gate List) to the host tournament manager, Rob Halvaks, e-mail: rhalvaks@bigwest.org and to Abby Nool (adnool@ncaa.org). |
| Day Preceding the Regional Semifinals | Noon Pacific time | Discuss ticket procedures and policy with your ticket manager and return any pool tickets in the team allocation. |

Tournament Personnel

Participants may contact the tournament manager ${f Rob}$ Halvaks at 949/261-2525 or rhalvaks@bigwest.org.

| Position | Contact | Phone Numbers |
|-----------------------------|--|----------------------|
| Division I Men's Basketball | Scott Barnes, Utah State University | Office: 435/797-2060 |
| Committee Representatives | Doug Fullerton, Big Sky Conference | Office: 801/392-1978 |
| · | Stan Morrison, University of California, | Office: 951/827-5432 |
| | Riverside | |
| NCAA Men's Basketball Staff | Jeanne Boyd, Managing Director of the | Office: 317/917-6550 |
| Representative | Division I Men's Basketball | Cell: 317/919-3590 |
| | Championship | jboyd@ncaa.org |
| Tournament Director | Dennis Farrell | Home: 949/459-2277 |
| | Commissioner | Office: 949/261-2525 |
| | Big West Conference | Cell: 949/678-9784 |
| Tournament Manager | Rob Halvaks | Home: 949/651-9029 |
| | Senior Associate Commissioner | Office: 949/261-2525 |
| | Big West Conference | Cell: 714/296-2766 |
| Assistant Tournament | Mike Daniels | Home: 949/643-8475 |
| Manager | Assistant Commissioner | Office: 949/261-2525 |
| | Big West Conference | Cell: 949/643-8475 |
| Media Coordinator | Mike Villamor | Home: 949/600-8389 |
| | Information Director | Office: 949/261-2525 |
| | Big West Conference | Cell: 949/838-6124 |
| Assistant Media Coordinator | Jody McRoberts | Home: 949/458-2154 |
| | Associate Commissioner | Office: 949/261-2525 |
| | Big West Conference | Cell: 949/202-9997 |
| Facility Event Coordinator | Quinn Mackin | Home: 949/954-2804 |
| | Director of Event Services | Office: 714/704-2431 |
| | Honda Center | Cell: 714/356-8272 |
| Facility Manager | Kevin Starkey | Home: 951/677-4284 |
| | Vice President of Operations | Office: 714/704-2404 |
| | Honda Center | Cell: 714/309-6086 |
| Assistant Facility Event | Jason Davis | Office: 714/940-2986 |
| Coordinator | Senior Event Manager | Cell: 714/414-9236 |
| | Honda Center | |
| Athletic Trainer | Chris Mumaw | Office: 657/278-2561 |
| | Associate Athletic Trainer | Cell: 714/309-9918 |
| | Cal State Fullerton | |
| Tournament Physician | Chris Koutures, MD | Office: 714/974-2220 |
| | Director, Athletic Medicine | Cell: 949/439-4310 |
| | Cal State Fullerton | |
| Tournament Physician | Aaron Rubin, MD | Office: 909/427-6375 |
| | Dir,, Sports Medicine Fellow Program | Cell: 909/240-9890 |
| | Kaiser Permenante | |
| Tournament Orthopedic | Miguel Prietto, MD | Office: 714/937-2125 |
| | Team Orthopedist | Cell: 714/350-0453 |
| | Cal State Fullerton | |
| Ticket Manager | Mark Neumann | Office: 714/704-2425 |
| | Director of Ticket Operations | Cell: 714/292-4015 |
| | Honda Center | |
| Practice Coordinator | Steve Chen | Home: 949/551-5596 |
| | Director of New Media | Office: 949/261-2525 |
| | Big West Conference | Cell: 949/891-2436 |
| Lodging Liaison | Erica Monteabaro | Office: 949/261-2525 |
| | Assistant Commissioner | Cell: 949/292-6463 |

| | Big West Conference | |
|-----------------------------------|--|--|
| Drug Testing Site Coordinator | Paul Miller, Director Student Athlete Assistance Program Cal State Fullerton | Office: 657/278-3779 Cell: 714/349-3247 |
| Position | Contact | Phone Numbers |
| Band/Spirit Squad Liaison | Erin Kiser Assistant Athletics Director Cal State Northridge | Office: 818/677-2683 Cell: 818/802-8423 |
| Transportation Liaison | Erica Monteabaro Assistant Commissioner Big West Conference | Office: 949/261-2525 Cell: 949/292-6463 |
| Entrance Pass List Coordinator | Beth Holtermann Officiating Programs Big West Conference | Office: 949/261-2525 Cell: 661/340-4544 |
| Team Host Pod No. 1 Winner | Bob Callahan Attorney Email: rec@rcallahanlaw.com | Home: 949/675-0181 Office: 949/252-4615 Cell: 949/294-4065 |
| Team Host Pod No. 2 Winner | Mark Hardtke Northern Trust Email: mah1@ntrs.com | Home: 949/582-2556 Office: 949/717-5523 Cell: 949/370-7049 |
| Team Host Pod No. 3 Winner | Steve Bernardy Merrill-Lynch Email: steven_bernardy@ml.com sjb415@aol.com | Home: 714/544-4201 Office: 714/245-2230 Cell: 714/280-2230 |
| Team Host Pod No. 4 Winner | Bob Joseph Ideas For You Email: rjoseph@idea4you.com rjoseph@ideasintravel.com | Home: 714/777-4025 Office: 714/632-8440 Cell: 714/319-2533 |

SECTION 1 Administrative Forms

E-mail the following forms prior to the team's arrival at the tournament site and bring three (3) copies of each to the pre-tournament meeting.

By 3 p.m. Pacific time on Monday, March 21: E-mail the Participating Institution Travel/Information Form to the host tournament manager and to Abby Nool at the NCAA. [See Appendix 1]

| Host Tournament Manager | Rob Halvaks | rhalvaks@bigwest.org |
|-------------------------|-------------|----------------------|
| NCAA Representative | Abby Nool | adnool@ncaa.org |

By 6 p.m. Pacific time on Monday, March 21: E-mail the Team Media Credentials List to the host media coordinator and to David Worlock at the NCAA. The SID will create the form online, using instructions provided by the NCAA.

| Host Media Coordinator | Mike Villamor | mvillamor@bigwest.org |
|------------------------|---------------|-----------------------|
| NCAA Representative | David Worlock | dworlock@ncaa.org |

By Noon Pacific time on Tuesday, March 22: E-mail the Participating Institution Will Call and Player-Guest Institutional Personnel Form to the host ticket manager. [See **Appendix 2**]

| Host Ticket Manager | Mark Neumann | mneumann@hondacenter.com |
|---------------------|--------------|--------------------------|
|---------------------|--------------|--------------------------|

By Noon Pacific time on Tuesday, March 22: E-mail the Participating Institution Credential Form to the host media coordinator and to Abby Nool at the NCAA. [See Appendix 3]

| Host Media Coordinator | Mike Villamor | mvillamor@bigwest.org |
|------------------------|---------------|-----------------------|
| NCAA Representative | Abby Nool | adnool@ncaa.org |

By Noon Pacific time on Tuesday, March 22: E-mail the Team Pass Gate List to the host tournament manager and to Abby Nool at the NCAA. [See Appendix 4]

| Host Tournament Manager | Rob Halvaks | rhalvaks@bigwest.org |
|-------------------------|-------------|----------------------|
| NCAA Representative | Abby Nool | adnool@ncaa.org |

By Noon Pacific time on Tuesday, March 22: E-mail the Band Pass gate List and the Spirit Squad/Mascot Pass Gate List to the host tournament manager and to Abby Nool at the NCAA. [See **Appendices 5 and 6**]

| Host Tournament Manager | Rob Halvaks | rhalvaks@bigwest.org |
|-------------------------|-------------|----------------------|
| NCAA Representative | Abby Nool | adnool@ncaa.org |

SECTION 2 Admittance and Credentials

Team personnel will be admitted to the facility at the Northwest Entrance. Each day of practice and competition, only those individuals included on the institution's pass gate list will be admitted. The team pass gate list will include a maximum of 35 individuals for practices and 22 individuals for games. The team pass gate list must be sent to the tournament manager prior to the open practice day. Teams may revise the pass gate list each day and present the changes at the team entrance area. Only a full-time coach or administrator may make changes to the list.

Should an institution list a person normally identified as a media representative on the team pass gate list, the facility shall be open to all media once that individual enters. (Exception: radio announcers from the team's flagship commercial radio station may be on the 35-member list without opening closed practices to the rest of the media.)

The pass gate list will be used for all practices and sessions at the site. Individuals on the list can enter the facility any time on practice or game days. Once inside the facility, participants will be issued a credential, which must be worn for access to the courtside area, media areas and other secured areas. The pin must be worn on the lapel. The 22 individuals included on the official travel party list will not be required to show a government-issued photo ID; however, the additional 13 individuals accompanying the official travel party for practices will be required to show a government-issued photo ID each time they enter the facility via the pass gate list. Individuals who have been issued a credential or others entering the facility via a pass gate list (i.e., media, band and spirit squad members) must show a government-issued photo ID each time they enter the facility. Each participating team's primary administrator must be available at the team entrance to confirm positive photo identification of the 22 individuals on the official travel party list via the institution's media guide. The Division I Men's Basketball Committee and the NCAA reserve the right to revise this policy, contingent on national security issues.

<u>Team Security</u>. Participating teams may have personal security. In order to be admitted into the facility with the team, these individuals **must be on the official travel party list** and provided a credential pin or a credential from the participating team's allotment for admission into the facility. If the team security personnel wish to be seated in the general public seating area, they must be provided a ticket from the team's ticket allotment. Team security personnel are required to comply with the facility's policies regarding firearms. The facility manager will notify each security detail of the policies prior to their arrival at the facility.

On game days, each institution may request nine (9) temporary access (TA) credentials. These will not be valid for gate admission but will provide access to the locker rooms and media areas before and after the game and at halftime. The TA credential will provide admittance in conjunction with a game ticket through the team entrance. Individuals with temporary access credentials must have a ticket and be seated in the general public seating area during game action (including timeouts). The only institutional representatives who will be assigned seats in the media area will be the director of athletics and full-time employees of the sports information department. [See Appendix 3]

Practice Day Admittance (Maximum of 35)

The 22 individuals included on the official travel party list will not be required to show a government issued ID only if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. However, the additional 13 individuals accompanying the official travel party will be required to show a government-issued photo ID each time they enter the facility via the pass gate list. The team uniform or practice jersey will suffice as a valid credential for student-athletes, however, the remaining individuals must be issued a wristband that will be valid for the length of the team's practice and media obligations only.

| Game Day Practice Admittance (Maximum of 35) | The 22 individuals included on the official travel party list will not be required to show a government issued ID only if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. However, the additional 13 individuals accompanying the official travel party will be required to show a government-issued photo ID each time they enter the facility via the pass gate list. The team uniform or practice jersey will suffice as a valid credential for student-athletes, however, the remaining individuals must be issued a wristband that will be valid for the length of the team's practice and media obligations only. |
|---|---|
| Game Admittance (Maximum of 22) | The 22 individuals included on the official travel party list will not be required to show a government issued ID only if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. Once inside the gate, the student-athletes will be escorted to their locker room. Credential pins shall be issued to the coaches and other remaining administrative personnel (anticipated number of seven). The credential pins must be worn at all times for admittance to the bench area, locker room, media area and scouting seats. At the conclusion of the game, the remaining pins should be made available to the 15 student-athletes in order for them to gain access to the non-playing participant seating area. |
| Teams That Have Been Eliminated (Maximum of 22) | The 22 individuals included on the official travel party list will not be required to show a government issued ID only if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. Credential pins shall be issued to all 22 members (including student-athletes, coaches and other administrative personnel). The credential pins must be worn at all times for admittance to the non-playing participant seating area. |

CREDENTIAL PINS MAY BE WORN ONLY BY INDIVIDUALS WHO ARE ON THE 22-PERSON TEAM PASS GATE LIST. CREDENTIAL PINS ARE NOT TRANSFERABLE.

The following individuals from each participating institution will be eligible for credentials:

- President/Chancellor
- Director of Athletics
- Sports Information Director
- Two (2) Assistant Sports Information Directors
- Primary Team Administrator
- Secondary Team Administrator
- Will Call Coordinator
- Two (2) Player-Guest Entrance Coordinators
- Official Scorer (if not a member of the sports information staff)
- Team Physician
- Team Videographer
- Team Scout Video Coordinator
- Spirit Squad Coach
- Band Director

Please complete the Participating Institution Credential Form located in Appendix 3. Daily administrative credentials will be delivered to the teams' primary administrator upon his/her arrival in Anaheim. Primary team administrators will be asked to verify the correct names on the credentials and sign a document noting the acceptance. **Credentials are not transferable**.

The regional champion will receive twelve (12) additional temporary access credentials at the conclusion of the regional championship game so that additional individuals may take part in the postgame awards ceremony.

SECTION 3 Awards

All-Tournament Team

At each of the four (4) regional sites, media representatives designated by the United States Basketball Writers Association (USBWA) will select a five (5)-person all-tournament team, including the most outstanding player. The team will be announced immediately after the final game at each site. All-tournament teams will not be selected during the other rounds.

Awards

Each institution participating in the championship will receive 26 individual participant awards (watches), which should have been ordered via an <u>online order form by 2 p.m. Pacific time on Monday, March 14.</u> Please contact Tammy Lee (tlee@ncaa.org) immediately if you failed to order your watches prior to your second round game. The NCAA will ship the watches to the athletics directors of participating teams after their team's elimination from competition.

Regional Championship Awards Presentation

The basketball committee will present a trophy to each regional championship team on the court after the regional championship game. The postgame awards ceremony protocol will be reviewed at the transition meeting at Noon, Friday, March 25 in the Board Room on the Club Level at Honda Center.

The NCAA will provide official NCAA "celebration apparel" (i.e., caps and T-shirts) to each regional champion and to the national champion. These items are to be worn during the postgame celebrations. No other special "celebration apparel" will be allowed.

The regional champion will receive twelve (12) additional temporary access credentials at the conclusion of the regional championship game so that additional individuals may take part in the postgame awards ceremony.

SECTION 4 Bands/Cheerleaders/Mascots

Bands

Admittance. Up to 29 band members and one (1) director shall be admitted to the facility for their team's sessions only. They shall be admitted via a pass gate list. The institution must submit the pass gate list to the tournament manager prior to their arrival. The band entrance is Northwest Entrance. The band director will be issued an All-Access credential and will be seated inside the band corral, or in front of the corral (if space permits) All band personnel will be required to present government-issued photo identification (e.g., driver's license, passport, student ID) each time they enter the facility. There will be no exceptions.

<u>Alma Mater</u>. If a band elects to play its institution's school song, it can be played at any time as part of its normal play list.

<u>Commercial Identification</u>. Band members must wear their institutional band uniform that may bear only a single manufacturer or distributor label or trademark not to exceed 2.25 square inches in size.

Halftime. There will be a 20-minute intermission between halves.

Only the participating institutions' spirit squads/dance teams may perform on the floor at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.

<u>National Anthem</u>. The highest seeded team's band, if available, shall play the national anthem prior to the first game of each session. No vocalists will be used. If the highest seeded team's band does not wish to play the anthem, then the lower-seeded team's band will have the option to play.

- 1. Both teams line up along the free-throw line **opposite their bench** area prior to player introductions to acknowledge the presentation of our national anthem (facing the flag).
- After our national anthem is presented, the players and coaches shall meet at mid court, shake hands and depart the floor to prepare for tipoff. Please refer to Appendix 13 for a diagram.

NOTES: To honor America, the NCAA Division I Men's Basketball Committee requests that coaches and student-athletes remain on the court during the playing of the national anthem, facing the American flag. Teams may return to their locker rooms after the anthem if they wish.

Number. At all tournament sessions, bands shall be limited to 30 members, including one director.

<u>Playing while game is in progress</u>. Bands or any component thereof (including drums) may not play while the game is in progress. Bands may play during timeouts. Bands and cheerleader squads of the two participating institutions will alternate performances during timeouts.

Policies/Guidelines. Directors are asked to advise their groups of the following policies:

- 1. Artificial noisemakers, air horns, electronic instruments, laser pointers, etc., are not permissible;
- 2. Bands may not use electronic amplification equipment (except while playing in dome stadiums, in which case the band will be amplified through the house system and will not be permitted to use their own amplification methods);
- 3. Songs affiliated with any professional sports team or products are prohibited;

4. Band members are not permitted to exit their designated seating area and perform in any area at any time (e.g., in the general public seating area, along the baseline, center court, etc.).

<u>Seating</u>. Bands will be seated in the front rows of the end zone nearest the team's ticket allotment (See Appendix 9). Should there be a request by a team, certain exceptions to the seating diagram can be made by the NCAA committee member on site for the second game of sessions and the regional finals.

Storage. An area shall be provided for the band members to store their instrument cases. The host institution/conference, facility or NCAA is not responsible for the security of the stored instrument cases. The storage location can be found on the service level in the West storage area.

<u>Substitute Band</u>. An institution may hire a band comprised of prospect-aged individuals to perform at postseason home or away-from-home contests, provided the band is paid commensurate with the going rate in that locale for similar services and the organization providing the band is located within 150 miles of the competition site. A prospective student-athlete ("prospect") is a student who has started classes for the ninth grade year. In addition, a student who has not started classes for the ninth grade becomes a prospect if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not generally provide to prospective students.

Spirit Squads/Mascots

Admittance. Each member of the spirit squad and mascot shall be admitted to the facility via a pass gate list. The institution must submit the pass gate list to the tournament manager prior to their arrival. The spirit squad entrance is Northwest Entrace The spirit squad coach will be issued an All-Access credential and be seated in its institution's band corral. The spirit squad coach is not allowed in the baseline area (i.e., outside the designated band seating area) while the game is in progress. All spirit squad personnel will be required to present government-issued photo identification (e.g., driver's license, passport, student ID) each time they enter the facility. There will be no exceptions.

<u>Dance Squads</u>. If an institution's dance squad is designated as its primary spirit squad, this group must adhere to the same policies identified for the spirit squad regarding seating location, permissible activities while the game is in progress, timeout policies, etc. If an institution elects to bring its dance squad in addition to the designated cheerleading squad, these individuals must purchase a ticket and be seated in the general public seating area and must enter through the regular ticketed entrance. Only those on the pass gate lists may come through the back gate. Dance squads may perform at halftime of their institution's game and will be allowed a maximum of four (4) minutes for their performance. If a dance squad performs to taped music, the squad leader must provide the music to the band/cheerleader liaison prior to the start of the game.

Halftime. There will be a 20-minute intermission between halves.

Only the participating institutions' spirit squad/dance team may perform on the floor at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.

<u>Mascots</u>. Mascots shall adhere to the same policies identified for the spirit squad regarding location, permissible activities while the game is in progress, timeout policies, etc. At no time shall the mascot converse or interact with the game officials, and at no time shall a team's mascot interact with the opposing team's mascot.

<u>Number</u>. A maximum of 12 spirit squad members and one mascot from each participating team shall be allowed on the floor during full (media) timeouts. Spirit squad members and mascots are not allowed on the floor during 30- and 60-second timeouts.

<u>Performance Location</u>. While the game is in progress, all spirit squad members and mascots must sit on one end of the court, on the side of the baseline opposite the photographers. These individuals will have access to this courtside area only when their institution is participating. While the game is in progress, they will be allowed on the floor only during full (media) timeouts. Spirit squads and mascots must not block the view of participants, patrons or media during competition. Spirit squads are not allowed to enter into the general public seating area or position themselves behind the team benches to lead cheers at any time. Squads are restricted to the designated baseline area, except when performing on the court during full (media) timeouts or halftime. During pregame player introductions, squads are restricted to the area between the baseline and free throw line extended.

Policies/Guidelines. Spirit Squad coaches are asked to advise their groups of the following policies:

- 1. Spirit squads may not use megaphones as a distraction by pounding them on the floor, hitting them with the hand(s) or other objects or waving them in any way.
- An institution's flags, of any size, may be displayed or waved on the court only during pregame activities and halftime. The flags will not be permitted on the court during timeouts.
- 3. Spirit squads may not perform routines that are affiliated with any professional sports team or commercial product.
- 4. Spirit squads may not place or throw items (e.g., t-shirts, souvenir basketballs) into the general public seating area during pregame, during the game or postgame.
- Spirit squads and mascots will be restricted to the area between the baseline and free throw line during player introductions.
- Spirit squad members must wear their institutional uniform. Uniforms shall bear only a single manufacturer or distributor label or trademark not to exceed 2.25 square inches in area.
- 7. Spirit squads or dance teams may use taped music over the public address system for their halftime performance, but not during pregame or timeouts.
- 8. Spirit squads and mascots shall alternate performances at all timeouts according to the schedule outlined in Appendix 7.
- 9. Only the participating institutions' representatives may perform at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.
- 10. Spirit Squads and mascots shall not converse with or approach game officials or spirit squad members or mascots of the opposing team.
- 11. All spirit squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). Neither the NCAA nor the host institution/conference shall be responsible for supervising or monitoring routines performed by spirit squads at championship events. Except as noted herein, supervision of spirit squads, their activities, yells and stunts are solely the participating institution's responsibility [See Appendix 8].
- 12. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform.

Please note that the 2011 Division I Men's and Women's Basketball Tournaments will not permit spirit squads to lay out mats during pregame, halftime and postgame.

In addition, spirit squads are not allowed to stand during free throw attempts and are prohibited from conducting back flips following free throws.

<u>Seating</u>. During the other game of a session in which their team is playing, spirit squad members may sit in the non-playing participant seating area. For admission to any other session, spirit squad members must purchase tickets from their institution's allotment.

<u>Substitute Squad</u>. An institution may contract or "rent" a spirit squad only if the institution does not have a spirit squad of its own. An institution may hire a spirit squad comprised of prospect-aged individuals to perform at postseason home or away-from-home contests, provided the squad is paid

| Section 4 | Bands | 5/(| Cł | neer | lea | de | rs/ | Mas | cots | CO | nt. |
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|-----------|-------|-----|----|------|-----|----|-----|------------|------|----|-----|

commensurate with the going rate in that locale for similar services and the organization providing the squad is located within 150 miles of the competition site. A prospective student-athlete ("prospect") is a student who has started classes for the ninth grade year. In addition, a student who has not started classes for the ninth grade becomes a prospect if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not provide to prospective students generally.

<u>Warm-Up and Storage Space</u>. An area shall be provided for the members to store their equipment and warm-up. The host institution/conference, facility or NCAA is not responsible for the stored equipment. The warm-up and equipment area is located on the service level in the West storage area.

Questions regarding bands/spirit squads should be directed to the band and spirit squad liaison(s).

Band/Spirit Squad Liaison: Name: Erin Kiser

Office Number: 818/677-2683
Fax Number: 818/677-4762
Cell Number: 818/802-8423
E-mail: erin.kiser@csun.edu

SECTION 5 Benches/Equipment/Uniforms

<u>Basketballs</u>. The Wilson Solution B-0700R basketball will be used. Each tournament manager will receive 24 imprinted balls and will give one (1) ball to each team at the conclusion of the team's participation at a site.

The captains of the participating teams will meet before the beginning of each game and agree on which Wilson basketball will be used as the game ball.

<u>Benches</u>. The team bench assignment and fan seating location forms will be distributed during the pre-tournament meeting prior to the regional semifinal competition and during the transition meeting prior to regional final competition. [See Appendix 9]

Seventeen (17) chairs will be set at each team bench. Only the 15 student-athletes in uniform and the seven individuals (or more if there are fewer than 15 student-athletes in uniform) wearing credential pins in plain sight will be permitted on the team bench.

The placement of microphones on a coach or in team huddles and bench areas for television, radio or motion-pictures purposes is prohibited.

Equipment and Product. The NCAA will provide towels, product, drinking cups, water coolers and water bottles for participating institutions' use courtside, in the locker rooms, and in all back-of-house areas (including the interview holding area and interview area). Participating institutions' athletic trainers must be prepared to utilize the product, drinking cups, water coolers and water bottles provided. No other product, cups, coolers or water bottles may be used.

<u>Uniforms</u>. Teams must bring both light and dark uniforms. The higher seeded (i.e. No.1) team will wear its light uniforms. If the higher seeded team's light uniforms are not in a color contrasting with the lower seeded team's uniforms, the lower seeded team must adjust and wear a contrasting color.

All team uniforms, bench and team apparel must meet the provisions of Bylaw 12.5.4 regarding commercial identification. The uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats and towels) that are worn by all personnel (e.g., coaches, student-athletes, athletics trainers and managers) in competition and practices (both open and closed) may bear a single manufacturer's or distributor's normal trademark, not to exceed 2.25 square inches, including additional material (e.g., patch) surrounding the normal trademark or logo.

During NCAA championships, it is not permissible for coaches and other bench personnel to wear lapel pins or other items attached to their clothing that identify any commercial entity (including apparel companies).

Committee representatives will notify a participating team's administrator if any member of its coaching staff, team or support groups are in violation of Bylaw 12.5.4 and ask that the apparel be removed. If the logo continues to be visible during competition, it shall be reported as an NCAA violation to the NCAA enforcement staff. If the logo continues to be visible during practice, news conferences or other championship ancillary events, it shall be submitted to the Division I Men's Basketball Committee and reviewed as a misconduct action.

Uniform Modifications

<u>Full-Length Leg Tights</u>. NCAA Men's Basketball Rules specify that undergarments shall not extend below the game pants and shall be of the same color as the game pants (Rule 3, Section 6, Art. 2). Therefore, a student-athlete must receive approval to wear full-length tights during the NCAA Men's Basketball Championship. For any student-athlete wearing full-length leg tights, the participating

institution's medical representative shall call or e-mail the designated individual on the NCAA rules staff, Ty Halpin, (thalpin@ncaa.org; 317/917-6136) to request approval. If this individual cannot be reached, then the call or e-mail should be made to the Secretary-Rules Editor, Art Hyland (art.hyland@comcast.net; 774/487-0640). If neither can be reached, then the NCAA basketball staff member assigned to the site shall speak to the medical representative. Requests to wear full-length tights will be approved if the medical representative indicates the tights are being worn for a medical, religious or other reason that is determined to be valid and acceptable.

Arm, Knee or Lower Leg Sleeve. NCAA Men's Basketball Rules specify that the use of an arm sleeve, knee sleeve and/or lower leg sleeve is permissible for medical reasons, but its utilization shall be verified by either the student-athlete's coach or team's medical personnel (Rule 3, Section 9, Art. 9). If a game official questions a student-athlete's use of an arm sleeve, knee sleeve or lower leg sleeve, its use shall be approved if the participating institution's coach or medical personnel provides the game official a "verbal" indication that the use of the sleeve is for a medical reason.

NCAA Men's Basketball Rules specify that a single manufacturer's or distributor's normal logo, label or trademark, not to exceed 2.25 square inches, may be worn on an arm, knee or lower leg sleeve or full-length leg tights (Rule 3, Section 8, Arts. 2 and 3).

<u>NCAA Patches</u>. The NCAA Division I Men's Basketball Committee requires teams to place the NCAA patch on its uniform for all rounds of the Division I Men's Basketball Championship. Teams will be provided patches that should be secured on the game uniform prior to the first completion at the site.

The NCAA patch will be provided at the pre-tournament meeting for placement on the student-athletes' uniform as a special way to distinguish your student-athletes as participants in the 2010 Division I Men's Basketball Championship.

Patches should be placed within the area of the game jersey between the base of the front neckline and the shoulder seam of the jersey. Additionally, the patches should be placed on the left side of the jersey unless other logos preclude this placement. [Refer to Appendix 11]

Apparel Distribution. Teams may not bring into or distribute at the facility, during practice or competition, any commercial apparel that may have been provided to them by manufacturers (e.g., caps or T-shirts with commercial identification) and such apparel may not be worn at the facility during open or closed practices, competition, news conferences or postgame interviews.

Event 1 Information. Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. In addition, teams advancing to the Final Four will receive a second notification regarding the opportunity to purchase championship merchandise online. All orders will be shipped directly to the institution the week after the Final Four. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

<u>Practice Apparel</u>. It is mandatory that players' jersey numbers be on the players' practice jerseys during all open practices.

SECTION 6 Drug Testing

[Reference: Bylaw 31.2.3.4 NCAA Banned-Drug Classes 2010-11; NCAA Drug-Testing Program 2010-11 booklet and www.ncaa.org/drugtesting] All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drugtesting program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency (WADA) accredited laboratory and the results are then reported to the institution's director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. The NCAA Banned-Drug Classes List is comprised of substances that are performance-enhancing and/or potentially harmful to the health and safety of the student-athlete. The 2010-11 list includes drugs in the following classes: stimulants, anabolic agents, diuretics and other urine manipulators, peptide hormones, street drugs, beta blockers and alcohol (rifle only) beta-2 agonists and anti-estrogens. Refer to the 2010-11 Drug-Testing Programs booklet or the NCAA Web site (www.ncaa.org/drugtesting) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

The NCAA Division I Men's Basketball Committee is dedicated to fair and equitable competition throughout the championship and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes. Additional information regarding the NCAA's championship drug-testing program can be found at www.ncaa.org/drugtesting.

Next-Day Testing. If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be established by the institution immediately following the game. The institution and the drug-testing crew chief will agree on the time for the next-day testing. In all cases, next-day testing must take place at the arena and must begin no later than 10 a.m. (local time). Once a team's testing has begun, that team's testing must be completed and cannot be deferred until the next morning. Necessary transportation arrangements have been made by the host institution/conference for teams that elect to test the next morning or for individuals being tested that need to remain at the facility after other team personnel have departed. An institutional representative shall be present in the collection station at any next-day testing to certify the identity of the student-athletes selected for testing.

<u>Participant Notification</u>. All coaches and student-athletes should presume that post-event drug testing will occur at the championship event. The site coordinator will notify the participating teams no earlier than two (2) hours prior to the tipoff of their game that drug testing will be conducted at the site.

| Section 6 | Drug | Testing | con | ١t |
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Testing Procedures/Protocol.

Teams will enter the locker room for the cooling-off period. If Turner/CBS has been given access to the team's locker room, Turner/CBS may enter the locker room. At the conclusion of the cooling-off period, Turner/CBS will exit the locker room, and the drug testing representatives will enter to notify student-athletes that they have been selected for testing. After notification is complete, the drug testing representatives will exit the locker room and wait for the student-athletes at the testing location. The team escorts will take the coach and requested student-athletes to the news conference, and the locker room attendant will open the locker room to the media for the 30-minute interview period. A student-athlete who did not compete in the game is not obligated to the media. If a student-athlete with no media obligations is selected for drug testing, the student-athlete is permitted to exit the locker room 15 minutes after the end of the cooling-off period to complete the drug testing procedure. The student-athletes who were selected for the news conference must return to the locker room after the news conference for the remainder of the 30-minute interview period before proceeding to the drug testing area.

For additional information regarding NCAA drug testing, please refer to Appendix 14 and the NCAA Drug Testing Program 2010-11 handbook at www.ncaa.org/drugtesting.

SECTION 7 Entrances/Seat Locations

Entrances

| Administrators' Entrance | Northeast Entrance |
|-----------------------------------|------------------------|
| Band/Spirit Squad/Mascot Entrance | Northwest Entrance |
| Player-Guest Entrance | East Entrance |
| Media Entrance | Northeast Entrance |
| Team Personnel Entrance | Northwest Loading Dock |
| Will-Call Windows | East Entrance |

Seat Locations

<u>Non-playing Participant Seating</u>. Section 216 Rows AA-HH Seats 1-5, Row JJ Seats 1-6 and Row KK Seats 1-4.

<u>Coaches' Scouting Seats</u>. Scouting seats* will be located on the second media row (M-2), with exact locations to be posted in the media workroom and courtside.

Regional semifinal, first game. Total of six (three for each team participating in the second game).

Regional semifinal, second game. Total of three (for the first-game winner).

Regional final. No scouting seats will be reserved.

*Only official members of the teams' coaching staffs may occupy these seats at any time during the tournament.

<u>Band/Spirit Squad/Mascot Seating</u>. During the other game of the session in which their team participates, spirit squad members and the non-uniformed mascot can sit in the non-playing participant seating. Band members may sit in their designated band corral.

<u>Administrators' Seating</u>. (President/chancellors, directors of athletics, sports information staffs and conference representatives seated courtside): Seat locations will be posted in the media workroom and courtside.

<u>Additional Administrators' Seating</u>. (Ticket manager, will-call coordinator and player-guest coordinators): Seats will be provided from the participating team's allotment.

SECTION 8 Financial Information

Transportation expenses and a per diem of \$175 will be provided for an official travel party of 75 persons for preliminary-round sessions. For teams competing in the Final Four, a per diem of \$215 will be paid for an official travel party of 100.

When institutions are required to travel by ground transportation to the site of competition, the institution may choose any mode of transportation it desires. The NCAA will reimburse the institution \$6,000 and \$2.50 per mile for ground transportation costs for preliminary rounds. For the Final Four, the reimbursement is \$9,000 and \$3.75 per mile. If actual costs exceed this amount, the institution may request additional funds from the NCAA travel staff.

When institutions fly to the site of competition, they may also be eligible for reimbursement for ground transportation from their campus to the airport or from the airport to the site of competition. If either of these segments are more than 25 miles one way, reimbursement may be claimed. The same flat rate and mileage allotment will apply.

Per diem allowances will be paid or prorated on the following basis:

- 1. One for open practice day, provided travel occurred on or before that day.
- 2. One for each day of competition.
- 3. One for each day between days of competition.
- 4. One-half for the day of departure from the site, provided the team did not compete on that day.
- 5. If approved in advance by the NCAA travel staff, member institutions may be provided additional per diem due to transportation circumstances that would otherwise prevent teams from arriving at the site of competition in time to meet administrative requirements of the championship (e.g., practice, pre-tournament meetings or news conferences).
- 6. If approved in advance by the NCAA travel staff, institutions may be provided additional per diem to travel from one preliminary-round site to the next site, rather than returning to campus between rounds.
- 7. Institutions that lose in the national semifinals will receive six day's per diem provided travel actually occurred on those days and only for the members of the official travel party who actually travel early.
- 8. For a participating institution to receive full per diem and transportation expenses for the Division I Men's Basketball Championship, its traveling party must include 30 band members (including one director), 12 spirit squad members, one mascot and one spirit squad coach. The institution will receive per diem and transportation expenses for the actual number of band members, spirit squad members, mascot, and spirit squad coach who attend. Institutions will not receive per diem for "rented bands."
- 9. Per diem and ground transportation reimbursement must be claimed through the NCAA's online Travel Expense System (TES) within 45 days of the end of the championship. Teams should ensure they have sufficient funds to meet their needs while onsite at the championship. Requests for additional per diem can also be made through TES. The login information needed for the system is the same as that used for the Short's Travel portal. If you need assistance using the online system, please contact the travel department at 317/917-6757.

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Financial Penalties.

The basketball committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing championship administration, subject to review by and appeal to the Division I Championships/Sports Management Cabinet. The institution may be assessed:

- 1. One hundred dollars per team or \$50 per individual, up to a \$600 maximum penalty, for failure to adhere to published procedures for the submission of regular-season results or availability questionnaires.
- 2. One hundred dollars, cancellation of all or a portion of the Association's travel guarantee, or all or a portion of the institution's share of revenue distribution, for failure to adhere to published managerial and administrative policies and procedures;
- 3. Financial penalty for each day a participating institution fails to pay for its game tickets subsequent to the 45-day deadline; or

Financial or other penalties different from Nos. 1, 2, and 3 above, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

SECTION 9 Lodging

The host institution/conference has reserved the following room block for each team:

| Night before open practice day | 40 (all on contingency basis) |
|--|-------------------------------------|
| Night of open practice day | 100 (75 guaranteed, 25 contingency) |
| Night of semifinal games | 100 (75 guaranteed, 25 contingency) |
| Night between regional semifinals and regional | 100 (all on contingency basis) |
| final | |
| Night of Re | gional Final |
| Night of Finals (Saturday Eastern Time Zone) | 50 (all on contingency basis) |
| Night of Finals (All other Saturday and Sunday | 30 (all on contingency basis) |
| sites) | |

Each institution will be financially responsible for the guaranteed rooms for a two-night minimum, beginning the night before the regional semifinals.

Three meeting rooms have been reserved at each team's hotel for team meals and meetings. Each participating institution is responsible for making its own arrangements for additional meeting rooms, meals and other functions.

Teams are not permitted to relocate to another hotel property unless approved by the NCAA. The tournament manager and Jacqie Carpenter of the NCAA men's basketball staff must be notified of a team's intention to move. Should teams relocate, they are still financially responsible for a two-night minimum for the rooms held for them at the original property. Should any or all of that financial obligation be waived, the participating institution must receive a written release prior to 5 p.m. (local time) on open practice day from the hotel's general manager, with approval by the NCAA. Should arrangements be made to relocate, teams are not allowed to move to another team hotel, the headquarters hotel, or to the game officials' hotel.

Regionals: (Pod No. 1 will be the pod that included the original No. 1 seed in the region, etc., regardless of whether that team advances to the regional.)

| Team/Hotel Assignment | Sales Contact | Catering Contact | Rate |
|--------------------------|------------------------------|------------------------------|----------|
| Pod No. 1 Winner | Sheng Vang | Sheng Vang | \$150 |
| Hyatt Regency | Office: 714/740-6057 | Office: 714/740-6057 | |
| Garden Grove | Cell: 714-851-7274 | Cell: 714-851-7274 | |
| | sheng.vang@hyatt.com | sheng.vang@hyatt.com | |
| Pod No. 2 Winner | Janice Bernard | Janice Bernard | \$147.47 |
| Doubletree | Office: 714/634-7142 | Office: 714/634-7142 | |
| Orange | Cell: 714/497-6019 | Cell: 714/497-6019 | |
| | janice.bernard@hilton.com | janice.bernard@hilton.com | |
| Pod No. 3 Winner | Jackie Collado | Jackie Collado | \$154 |
| Crowne Plaza | 714/867-5150 | 714/867-5150 | |
| Garden Grove | jcollado@cpranaheim.com | jcollado@cpranaheim.com | |
| Pod No. 4 Winner | Kirsten Garcia | Kirsten Garcia | \$158 |
| Sheraton Resort | Office: 714/740-4174 | Office: 714/740-4174 | |
| Anaheim | Cell: 714/865-7861 | Cell: 714/865-7861 | |
| | kgarcia@sheratonparkanaheim. | kgarcia@sheratonparkanaheim. | |
| | com | com | |

Section 9Lodging cont.

| Media/NCAA Representatives | Sales Contact | Catering Contact | Rate |
|-------------------------------|---|------------------|-------|
| Anaheim Marriott | Jako Crawford 714/748-2489 jako.crawford@marriott.com | N/A | \$149 |

Questions regarding lodging should be directed to the host lodging liaison.

Lodging Liaison: Name: Erica Monteabaro

Office Number: 949/261-2525 Fax Number: 949/261-2528 Cell Number: 949/292-6463

E-mail: emonteabaro@bigwest.org

SECTION 10 Media Information

<u>Credential Distribution</u>. Credentials will not be mailed. Recipients must present a government-issued photo ID and verify that they are full-time, salaried employees of the media agency. The host media coordinator will provide a sign-in sheet for individuals to sign and confirm receipt of credentials.

| Day | Times |
|---|--|
| Open Practice Day | 9 a.m. – 5 p.m. |
| Regional Semifinals Game Day | Begins four hours before tipoff of first game, ends at halftime of last game |
| Day Between Regional Semifinals and Final | 10 a.m. – 2 p.m. |
| Regional Final Game Day | Begins four hours before tipoff, ends at halftime |

<u>Halftime</u>. There will be a 20-minute intermission between halves, unless sites are otherwise advised by the NCAA.

<u>Media Shuttle</u>. The media shuttle from the headquarters hotel to the facility will operate on all days; open practice day, the day between games and game days. Departures will occur at 15-minute intervals before and after games and practices. Departures will occur at 30-minute intervals during games and news conferences. Shuttle schedules will be posted in the headquarters hotel and in the media workroom at the facility. Shuttle hours are as follows:

| Day | Hours |
|----------------------------------|---|
| Open Practice Day | 9 a.m. —until four hours after the last practice |
| Game Days | Four hours prior to tipoff of first game until four hours after conclusion of last press conference |
| Day Between Semifinals and Final | 10 a.m. —until four hours after the last press conference |

<u>News Conference Schedule</u>. Please see Section 15 (Schedule of Events) for a news conference schedule.

<u>Start Times</u>. The Division I Men's Basketball Committee will determine and announce start times for all games.

<u>Television</u>. All television rights (over-the-air and cable), both live and delayed, will be under the jurisdiction of the Division I Men's Basketball Committee and the Division I Championships/Sports Management Cabinet. Matters pertaining to telecasts should be directed to Greg Shaheen of the NCAA.

Television Commercial Format. The television commercial format during the NCAA Division I Men's Basketball Championship allows a maximum of 27 minutes of commercial time per game. In addition to that time, the network may also air commercials during 60-second team-called timeouts in each overtime period. Ten "full television timeouts" shall be permitted per game. Those include four each half, at the first non-shooting dead-ball situation after the game clock passes 16, 12, 8 and 4 minutes remaining. The other two "full television timeouts" will be the first team-called timeout in each half. That timeout does not replace one of the scheduled "full television timeouts." For example, if the first team-called timeout in the second half occurs with 15:58 remaining in the half, that timeout becomes a "full television timeout;" Another "full television timeout" will be called at the next non-shooting dead-ball situation. The network is not guaranteed any in-action breaks other than the four "full television timeouts" in each half. All other in-action breaks are contingent on teams calling timeouts. The lengths of the timeouts are as follows:

- Each "full television timeout" shall last two minutes, 30 seconds from the time the teams arrive at their benches to the "second horn."
- Each team will have available the normal complement of four 30-second timeouts and one 60-second timeout. Except for the first one called in each half, all teamcalled timeouts shall last 30 or 60 seconds from the time the teams arrive at their benches to the "second horn."
- In overtime, timeouts will last 60 seconds from the time the teams arrive at their benches to the "second horn."

Following is the permissible commercial format:

Before game

Two minutes of local-affiliate commercials on Thursday and Friday evening games. (Does not count toward total.)

Break 1: Two minutes of commercials.

During first half

Breaks 2, 3, 4, 5, 6: Two minutes of commercials. (Four television timeouts after 16, 12, 8 and 4, plus the first team-called timeout expands to a full timeout).

During halftime

Break 7: One 60-second break.

90-second local affiliate break. (Does not count toward total.)

Break 8: One 60-second break.

Break 9: One 30-second break.

90-second local affiliate break. (Does not count toward total.)

During second half

Breaks 10, 11, 12, 13, 14: Two minutes of commercials. (Four television timeouts after 16, 12, 8 and 4, plus the first team-called timeout in the second half expands to a full timeout).

Break 15: 30-second commercial (If timeout is called by a team).

Break 16: 30-second commercial (If timeout is called by a team).

Break 17: 30-second commercial (If timeout is called by a team).

Postgame

Break 18: Any of above breaks that did not air in-game.

SECTION 11 Medical Information/Training Room

Concussions.

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA Championships. If a participating team lacks appropriate medical staff to activate their concussion management plan, the host championship concussion management plan will be activated as noted in the medical arrangements section of the general section of the Championships Handbook.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletic activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance as outlined in the medical arrangements section of the general section of the Championships Handbook.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. **Concussions can occur without loss of consciousness or other obvious signs.** A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage, and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at www.NCAA.org/health-safety.

<u>Traveling with a Team Physician</u>. The student-athlete's team physician shall examine each student-athlete injured during NCAA competition and make a recommendation to the student-athlete, the coach and the chair of the basketball committee, or the chair's designated representative, as to the advisability of continued participation or disqualification of the athlete. In the absence of said team physician, the NCAA tournament physician, as recommended by the host institution/conference and approved by the basketball committee, shall examine the injured student-athlete and make a recommendation as noted above. The chair of the basketball committee, or the chair's designated representative, will be responsible for enforcement of the medical recommendation if it involves disqualification.

If an institution wishes to have its own team physician on its bench, that individual must be on the 22person Team Pass Gate List, must occupy one of the 17 chairs and must be issued a team credential pin.

<u>Hospital Information.</u> In the event of an emergency that requires hospitalization, the following hospital will be used:

University of California, Irvine Medical Center 101 The City Drive South Orange, CA 92868 714/456-7890 The hospital is across the street from the Doubletree Hotel. From all other team hotels on Harbor take Chapman Ave and Right on The City Drive.

To the UCI Medical Center from Honda Center take Highway 57 South. Exit at Chapman Ave. Turn Right on Chapman Ave. East and turn Left on The City Drive.

Host tournament physicians will be seated Section 210, Row A.

The tournament training room is located in the in the Show Office at the Southwest corner of the Service Level.

The training room will be open:

Wednesday, March 23, 11:00 am - 5:00 pm

Thursday, March 24, 1 hour before first practice – 1 hour after conclusion of second regional semifinal game

Friday, March 25, 12:00 pm - 5:30 pm

Saturday, March 26, 1 hour before first practice – I hour after conclusion of regional championship game.

Available supplies, equipment and modalities include:

Blood-borne pathogen kit Immobilizer/knee stabilizer

Crutches Moist hot packs
Electro-galvanic stimulator Sharps kit
First aid supplies Spine board
X-Ray equipment Splints
Gurney Ultrasound

Ice

<u>Hospital/Medical Arrangements</u>. Each scheduled practice or contest of any round of the Division I Men's Basketball Championship will include the following:

- 1. The on-site presence of a person qualified and delegated to render emergency care to a stricken participant;
- 2. The presence of planned access to a physician for prompt medical evaluation of the situation, when warranted;
- 3. Planned access to a medical facility, including a plan for communication and transportation between the competition venue and the medical facility for prompt medical services, when warranted.
- 4. Immediate availability (or quick accessibility) to all necessary emergency equipment. Equipment will be in good operating condition, and host personnel will be trained in advance to use it properly. Additionally, emergency information about the student-athlete should be available for use by host medical personnel.
- 5. A thorough understanding by all parties, including the administrators of participating teams, of the personnel and procedures associated with the medical plan; and
- 6. An inclement-weather policy that includes provisions for decision-making and evacuation plans.

Further, participating institutions should require certification in cardiopulmonary resuscitation (CPR) techniques, first aid and prevention of disease transmission (as outlined by OSHA guidelines) for all athletics personnel associated with practices and contests.

Insurance

Accidental Death and Dismemberment. If an injury incurred by a student-athlete under the situations described in the medical section below results directly and independently of all other causes and, within 180 days from the date of the injury, in loss of life, an indemnity will be paid in the amount of \$10,000. Further, under the benefits of this policy, provisions are made for dismemberment and loss of sight. This coverage also applies to athletics department staff representatives, faculty athletics representatives, coaches, student-managers, student-coaches and student-trainers who are traveling with the team and representing the institution.

<u>Medical</u>. Arrangements have been made to provide basic accident, medical and catastrophic injury insurance for student-athletes in NCAA championships.

The basic coverage will pay all medical and dental expenses incurred as the result of an accident up to \$90,000 on each claim, subject to the deductible of \$250. Benefits would be afforded to a student-athlete while:

- 1. Actually practicing for or competing in an NCAA championship as an official representative of the institution;
- 2. Actually being transported in a group, under the supervision and personal direction of a coach, manager or other duly delegated authority of the institution, to or from practice or play in an NCAA championship; or
- 3. On a supervised team trip away from the city or town in which the institution is located for the purpose of participating in an NCAA championship.

This coverage also applies to athletics department staff representatives, faculty athletics representatives, coaches, student-managers, student-coaches and student-trainers who are traveling with the team and representing the institution.

The catastrophic coverage will provide lifetime medical and rehabilitation benefits to student-athletes, student-coaches, student-trainers and student-managers who suffer injuries while participating in Nos. 1, 2 or 3 as outlined above. Benefits would begin after the injured participant's medical and dental expenses exceed the deductible amount of \$90,000 (limit of basic program). The coverage will provide disability benefits and lifetime medical and rehabilitation benefits to all student incurring catastrophic injuries.

The insurance program covering participants in NCAA championships will reimburse expenses incurred in excess of the deductible amount as noted and not covered by other valid and collectible insurance plans, government programs or other sources. For additional information or to obtain a claim form, contact the travel and insurance department at the NCAA national office.

Host Athletic Trainer: Name: Chris Mumaw

Cell Number: 714/309-9918 Office Number: 657/278-2561 Fax Number: 657/278-3908

E-mail: cmumaw@fullerton.edu

SECTION 12 Meetings

Sports Information Directors Meeting

The host media coordinator, Mike Villamor will conduct a meeting with the sports information directors of the participating institutions to review media-related policies and procedures for the championship. This meeting will be held:

Day Before Regional Semifinal

Date: Wednesday, March 23
Time: 10 a.m. Pacific time

Location: Board Room on the Club Level, Honda Center

Pre-Tournament Meeting

The NCAA Division I Men's Basketball Committee representatives will conduct a meeting of representatives of the participating institutions to review tournament procedures. This meeting will be held:

Day Before Regional Semifinal

Date: Wednesday, March 23 Time: 4:15 p.m. Pacific time

Location: Vista Room on the Club Level, Honda Center

The following individuals from each participating institution must attend this meeting:

- 1. Director of athletics or other designated administrator;
- 2. Sports information director, and
- 3. Head coach or full-time assistant coach or director of basketball operations (Head coaches are not required to attend this meeting.)

Transition Meeting

The NCAA Division I Men's Basketball Committee representatives will conduct a meeting of representatives of the participating institutions to facilitate the transition for all teams advancing to the Final Four. The basketball committee and host institution/conference will provide specific information about the next day's competition and representatives from the Final Four host institution/conference will be in attendance to provide all pertinent information for the teams that advance.

The meeting will be held:

Day Between Regional Semifinals and Regional Final

Date: Friday, March 25 Time: Noon Pacific time

Location: Board Room on Club Level, Honda Center

The following individuals from each participating institution advancing to the regional final, must attend this meeting:

- Director of athletics or other designated representative, who may be a coach or director of basketball operations (Head coach may designate a full time assistant or director of basketball operations as his representative). and
- 2. Sports information director.

SECTION 13 Participating Institution Information

Eligibility

<u>Amateurism</u>. If requested by the Division I Championships/Sports Management Cabinet, a student-athlete who participates in an NCAA championship must sign an affidavit certifying the student-athlete's amateur standing under the provisions of Bylaws 2.9 and 12. The affidavit will be administered by the chair of the games committee and completed on a form prescribed by the appropriate cabinet or committee. If the student-athlete fails or refuses to complete the affidavit fully and properly, the student-athlete may not be certified for participation in the championship.

<u>Certification</u>. [Reference: Bylaw 31.2.1.7 in the NCAA Manual.] Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Institutions must inform Greg Shaheen in the NCAA national office before 5 p.m. (Eastern time) March 12, 2011, of any student-athlete who may have participated in regular-season competition, but subsequently is determined to be inclinible or unavailable for NCAA championship competition.

Discovery of Ineligibility of Student-Athlete After Selection. When an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal will be considered as one of the years of ineligibility, provided that another member institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete(s) occurs so near the beginning of the championship that the basketball committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact will be taken into consideration in determining the number of years the disqualified institution will be ineligible to participate.

General NCAA Championship Policies

<u>Protests</u>. Any team that has been duly certified as eligible for an NCAA championship or any student-athlete duly certified by the institution for an NCAA championship shall not be withheld from participation because of any protest made or filed during the progress of the competition or during the 24 hours immediately before the beginning of the championship. If there is a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted, a team or the student-athlete may be withheld from further competition in the championship, provided the protest is made or filed at least 24 hours before the beginning of the next segment of the championship.

Rules of Play. The current edition of NCAA Men's and Women's Basketball Rules and Interpretations will be followed. If play is interrupted because of events beyond the control of the basketball committee, it will be continued from the point of interruption at a time determined by the games committee. The games committee's authority has been established by the Basketball Committee in accordance with Rule 5-4 of the Men's and Women's Basketball Rules and Interpretations.

Squad Size. All teams will be limited to 15 players in uniform. Replacements are permitted until the starting time of any game. After the game starts, no replacements will be permitted for any reason. The number of student-athletes in competitive uniform shall not exceed 15 at the start of the contest. An

institution that is advised that it is in violation of this policy and does not promptly conform to it shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

Student-Athlete Affidavit. Pursuant to Bylaw 18.4, the Division I Championships/Sports Management Cabinet has directed the Division I Men's Basketball Committee to administer a certification procedure under which student-athletes participating in the Division I Men's Basketball Championship must complete and sign the affidavit and swear to its truthfulness before a notary public. The NCAA will send the affidavit to the directors of athletics of institutions that may participate in this year's championship on or about March 1. Detailed instructions concerning the completion of the affidavit will be sent at that time.

Misconduct

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en route to, from or at the locale of the competition or practice, that discredits the event or intercollegiate athletics.

<u>Criticism of Officials</u>. Members of coaching staffs or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

<u>Coaches Meeting</u>. During the pre-tournament meeting, the basketball committee representative will review and explain the policies related to tournament administration and misconduct policies.

<u>Hearing Opportunity</u>. An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

<u>Misconduct Incident to Competition</u>. Under normal circumstances, if the act of misconduct occurs during the competition, the individual will be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing will be held at the conclusion of the day's competition between rounds of the tournament, when no competition is being conducted, or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

<u>Penalty for Misconduct</u>. In accordance with Bylaw 31.1.10.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice:

- 1. Public or private reprimand of the individual;
- 2. Disqualification of the individual from further participation in the NCAA championship involved:
- 3. Banishment of the individual from participating in one or more subsequent championships of the sport involved;
- 4. Cancellation of all or a portion of payment to the institution of the Association's transportation and/or per diem allowance for the individuals involved:
- 5. Withholding of all or a portion of the institution's share of revenue distribution;
- 6. Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate;
- Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;

- 8. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and,
- 9. Financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

<u>Ban from Subsequent Championship</u>. When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty will be applied to the next tournament(s) in which the individual's team is involved and the individual otherwise is eligible to participate.

Review of Action. Any action related to misconduct may be reviewed by the basketball committee upon request of any institution participating in the championship.

Tobacco Ban

The use of tobacco products by any individuals on or near the playing floor, and during other championship activities such as banquets, autograph sessions, news conferences and postgame interviews, at NCAA championships is prohibited. Violations of this policy will be dealt with by the appropriate sports committee in accordance with the misconduct provisions of Bylaw 31.1.10.

SECTION 14 Practice Schedule

<u>Alternate Practice Sites</u>. Alternate practice sites are available on a first-come, first-serve basis. The participating institutions must provide their own basketballs, towels, etc. Each team will have the option of closing the practice to the media.

Cal State Fullerton Contact: Aaron Tapper Titan Gym Office: 657/278-7762 800 N. State College Blvd. Cell: 714/331-1441

Fullerton, CA 92834 E-mail: atapper@fullerton.edu

Availability:

Wednesday, March 23, after 12:00noon Thursday, March 24, after 12:00noon

University of California, Irvine
Crawford Hall
Irvine, CA 92697
Contact: Paul Hope
Office: 949/824-5941
Cell: 949/246-5938
E-mail: phope@uci.edu

Availability:

Wednesday, March 23, 1:00pm-8:00pm Thursday, March 24, 8:00am-8:00pm

Friday, March 25, 8:00am-10:00am & 4:00pm-8:00pm

Irvine Valley CollegeContact: Drew AlhadeffHart GymOffice: 949/451-55035500 Irvine Center DriveCell: 909/268-4954Irvine, CA 92618E-mail: aalhadeff@ivc.edu

Availability:

Wednesday, March 23, 8:00am-5:00pm & 7:00pm-10:00pm Thursday, March 24, 8:00am-9:30am & 1:00pm-5:00pm Friday, March 25, 8:00am-11:00am & 1:00pm-5:00pm Saturday, March 26, 8:00am-12:00pm

<u>Closed Practices</u>. Except for "open practice" held the day before competition begins, all other practices are closed to most people, with the following exceptions:

Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

<u>Open Practice Day</u>. Wednesday, March 23 Practices held on the day prior to the regional semifinals are open to the general public and media. See Section 15 (Schedule of Events) for a complete list of practices

| 9EPHOH 14 ELGPHE 9PHEUR 1 | Section | 4 | Practice Schedule cor | nt. |
|---------------------------|---------|---|-----------------------|-----|
|---------------------------|---------|---|-----------------------|-----|

The basketball committee requests that:

- 1) Each team report at the start of its assigned practice time on the day before competition for practice;
- 2) Use at least 30 minutes of the time; and
- Student-athletes wear their correct jersey numbers during all open practices.

Day of Regional Semifinals Thursday, March 24 (Closed except as noted previously)

Each team shall be offered 60 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude three hours prior to the tipoff of the first game. Teams will select their actual practice time at the pre-tournament meeting. Teams shall choose their practice times in the following order:

Higher Seed Game No. 1 (lower seed game No 1 will be assigned the remaining time slot)
Higher Seed Game No. 2 (lower seed game No. 2 will be assigned the remaining time slot)
See Section 15 (Schedule of Events) for a complete list of practice times.

<u>Day Before Regional Final</u> Friday, March 25 (Closed, except as noted previously) See Section 15 (Schedule of Events) for a complete list of practice times.

Each team will be offered 1 ½ hours of practice time with the Game 1 winner starting at 1:15 p.m. and the Game 2 winner beginning at 2:55 p.m.

<u>Day of Regional Final</u> Saturday, March 26 (Closed, except as noted previously) See Section 15 (Schedule of Events) for a complete list of practice times.

Each team shall be offered 60 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude four hours prior to tipoff. Teams will select their actual practice time at the transition meeting. Teams shall choose their practice times in the following order: Higher Seed first, followed by Lower Seed.

SECTION 15 Schedule of Events

Regionals

Open Practice Day (Day Before Regional Semifinals) Wednesday, March 23

All times are Pacific.

General.

| · · · · · · · · · · · · · · · · · · | | |
|-------------------------------------|---|--|
| 9 a.m. | Work areas and courtside open to media | |
| | (work areas close four hours after end of last practice) | |
| 10 a.m. | Sports information directors meeting with media coordinator | |
| 10:30 a.m. | Team entrance opens | |
| 11 a.m. | Facility doors open to public | |
| Noon-1:30 p.m. | Media buffet | |
| 4:15 p.m. | Pre-tournament meeting | |
| 4:30 p.m. | Strobe test | |

Sports Wagering Presentation.

| 11:20-11:50 a.m. | Game No. 1 Lower Seed |
|------------------|------------------------|
| 12:20-12:50 p.m. | Game No. 2 Lower Seed |
| 1:35-2:05 p.m. | Game No. 2 Higher Seed |
| 3:10-3:40 p.m. | Game No. 1 Higher Seed |

Practices. (open to the media and general public)

| Noon-12:50 p.n | n. Game No. 1 Lower Seed |
|----------------|--------------------------|
| 1:00-1:50 p.m. | Game No. 2 Lower Seed |
| 2:10-3:00 p.m. | Game No. 1 Higher Seed |
| 3:10-4:00 p.m. | Game No. 2 Higher Seed |

News Conference in Interview Room.

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|--|---|--|
| 1:00-1:15 p.m. | Game No. 1 Lower Seed coach | |
| 1:15-1:30 p.m. | Game No. 1 Lower Seed student-athletes | |
| 1:30-1:45 p.m. | Game No. 1 Higher Seed student-athletes | |
| 1:45-2:00 p.m. | Game No. 1 Higher Seed coach | |
| 2:00-2:15 p.m. | Game No. 2 Lower Seed coach | |
| 2:15-2:30 p.m. | Game No. 2 Lower Seed student-athletes | |
| 2:30-2:45 p.m. | Game No. 2 Higher Seed student-athletes | |
| 2:45-3:00 p.m. | Game No. 2 Higher Seed coach | |

<u>Media Activities Outside Interview Room</u>. Each team's top seven (7) student-athletes (and any other individuals requested by the media) who are not in the interview room shall be available to the media in the locker room during the time the coach and selected student-athletes are participating in the news conference.

| 1:00-1:15 p.m. | Game No. 1 Higher Seed coach, NCAA radio network interview | |
|----------------|---|--|
| 1:00-1:30 p.m. | Game No. 1 Lower Seed student-athletes available for interviews in | |
| | locker room | |
| 1:15-1:30 p.m. | Game No. 1 Higher Seed coach, Turner/CBS interview | |
| 1:15-1:30 p.m. | Game No. 2 Higher Seed coach, NCAA radio network interview | |
| 1:30-1:45 p.m. | Game No. 1 Lower Seed coach, Turner/CBS interview | |
| 1:30-2:00 p.m. | Game No. 1 Higher Seed student-athletes available for interviews in | |
| | locker room | |

| 1:45-2:00 p.m. | Game No. 1 Lower Seed coach, NCAA radio network interview | |
|----------------|---|--|
| 2:00-2:30 p.m. | Game No. 2 Lower Seed student-athletes available for interviews in | |
| | locker room | |
| 2:15-2:30 p.m. | Game No. 2 Higher Seed coach, Turner/CBS interview | |
| 2:30-2:45 p.m. | Game No. 2 Lower Seed coach, Turner/CBS interview | |
| 2:30-3:00 p.m. | Game No. 2 Higher Seed student-athletes available for interviews in | |
| | locker room | |
| 2:45-3:00 p.m. | Game No. 2 Lower Seed coach, NCAA radio network interview | |

Regional Semifinals Game Day - Thursday, March 24

General.

| 4 hours before game | Backstage work areas open to media |
|------------------------|--|
| 1 hour before practice | Team entrance opens |
| 2 hours before game | Courtside open to media & media buffet |
| 1.5 hours before game | Facility doors open to public |
| TBA | Regional Semifinal Game No. 1 |
| TBA | Regional Semifinal Game No. 2 |

Pregame Practices. (Closed*)

Each team shall be offered 60 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude three hours prior to the tipoff of the first game. Teams will select their actual practice time at the pre-tournament meeting. Teams shall choose their practice times in the following order:

Higher-seed game No. 1

(lower seed game No. 1 will be assigned the remaining time slot)

Higher-seed game No. 2

(lower seed game No. 2 will be assigned the remaining time slot)

| Participants in Game #1 | | |
|-------------------------|-----|--|
| Time slot 1 | TBD | |
| Time slot 2 | TBD | |
| Participants in Game #2 | | |
| Time slot 3 | TBD | |
| Time slot 4 | TBD | |

Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

| Section 15 | Schedule of Events cont. | |
|---------------------------|------------------------------|---------------------------------------|
| Regional Semifinal Game T | ïmes: | |
| Game No. 1 | | |
| Game No. 2 | vs | 30 minutes following |
| Postgamo Nows Conforons | ene. Doctarmo nove conformes | will be conducted immediately after a |

<u>Postgame News Conferences</u>. Postgame news conferences will be conducted immediately after a cooling-off period in the interview room. See Appendix 12 for more information.

Day Between Regional Semifinals and Regional Final - Friday, March 25

General.

| 10 a.m. | Backstage work areas open to media |
|---------|--|
| Noon | Transition meeting |
| | Borad Room on Club Level, Honda Center |

Practices. (close)

| 1:15-2:45 p.m. | Game No. 1 Winner |
|----------------|-------------------|
| 2:55-4:25 p.m. | Game No. 2 Winner |

News Conferences in Interview Room

| 1:50-2:20 p.m. | Game No. 2 Winner student-athletes and coach on dais. | | | |
|----------------|---|--|--|--|
| 2:20-2:50 p.m. | Game No. 2 Winner individual news conference, coach on dais, | | | |
| | student-athletes in breakout rooms. | | | |
| 2:55-3:25 p.m. | Game No. 1 Winner student-athletes and coach on dais. | | | |
| 3:25-3:55 p.m. | Game No. 1 Winner individual news conferences, coach on dais, | | | |
| - | student-athletes in breakout rooms. | | | |

Media Activities Outside Interview Room

| 1-1:30 p.m. | Game No. 2 Winner student-athletes and coach, Turner/CBS interview |
|----------------|--|
| 1:35-1:45 p.m. | Game No. 2 Winner student-athletes and coach, NCAA radio network |
| 4-4:30 p.m. | Game No. 1 Winner student-athletes and coach, Turner/CBS interview |
| 4:35-4:45 p.m. | Game No. 1 Winner student athletes and coach, NCAA radio network |

Each team's top seven student-athletes (and any other individuals requested by the media) who are not in the interview room will be available to the media in the locker room during the time the coach and selected student-athletes are in the interview room.

Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

Day of Regional Final - Saturday, March 26

General.

| 4 hours before game | Backstage work areas open to media |
|---------------------|------------------------------------|
| 1 hour before first | Team entrance opens |
| practice | |

| 2 hours before game | Courtside opens to media |
|-----------------------|-------------------------------|
| 2 hours before game | Media buffet |
| 1.5 hours before game | Facility doors open to public |
| TBA | Regional championship game |

Pregame Practices. (Closed)

Each team shall be offered 60 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude four hours prior to tipoff of the championship game. Teams will select their actual practice time at the transition meeting. Teams shall choose their practice times in the following order: higher seed; lower seed.

| Time slot 1 | TBD |
|-------------|-----|
| Time slot 2 | TBD |

Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

| Regional Final Game Time | | |
|--------------------------|----|--|
| Regional Final | VS | |

<u>Postgame News Conferences</u>. Postgame news conferences will be conducted immediately after a cooling-off period in the interview room. Following the regional final, the losing team will appear in the interview room first, followed by the winning team. See Appendix 12 for more news conference information.

SECTION 16 Security

General Public

Backpacks and large bags will be prohibited. The size limit shall be at the discretion of the facility.

All bottles, cans and other containers, except in cases of medical needs as certified by a physician, shall be prohibited.

All patrons will be requested to return prohibited items to their vehicles, hotel rooms or homes.

All small bags will be inspected.

A separate entrance will be established for individuals who are not carrying bags.

Media

All individuals with credentials will be required to present government-issued identification, along with their credential, each time they enter the facility.

All media bags will be inspected and tagged prior to entry into the facility.

Participating Teams

All participating teams' bags (including equipment bags, band equipment/instrument cases and cheerleader squad equipment bags) will be inspected and tagged prior to entry into the facility.

<u>Team Security</u>. Participating teams may have personal security. In order to be admitted into the facility with the team, these individuals **must be on the team pass gate list** and provided a credential pin or a credential from the participating team's allotment. If the team security personnel wish to be seated in the general public seating area, they must be provided a ticket from the team's ticket allotment. Team security personnel are required to comply with the facility's policies regarding firearms. The facility manager will notify each security detail of the policies prior to their arrival at the facility.

On game days, each institution may request nine (9) Temporary Access credentials. These will not be valid for gate admission, but will provide access to the locker rooms and media areas before and after the game and provide admittance through the team entrance (with a valid game ticket). Individuals with temporary access credentials must have a ticket and be seated in the general public seating area. The only institutional representatives who will be assigned seats in the media area will be the director of athletics and full-time employees of the sports information department [See Appendix 3]

Refer to Section 2 for more information.

Honda Center General Public Building Policies

The following Honda Center Building Policies have been established to promote a safe, secure, and enjoyable environment for all of our quests, artists, and employees.

Code of Conduct

- Appropriate guest behavior must include respect for all others at all times.
- · Guests must wear shirts and shoes at all times.
- Guests who consume alcoholic beverages shall do so in a responsible manner.

Section 16Security cont.

- Guests may not interfere with the event, the artists, and/or athletes in any manner.
- Guests shall refrain from using offensive language, fighting, obscene gestures, throwing objects, and/or engaging in other behavior deemed detrimental to the experience of other guests.
- · Guests may not stand on seats or any other building structure.
- · Guests may not block the aisles.
- Guests shall comply with requests from arena staff regarding arena operational and emergency procedures.
- Guests are encouraged to report inappropriate or offensive behavior to any Honda Center employee or to Guest Services located outside section 213.
- · Violation of the Code of Conduct may result in eviction from the arena without a ticket refund.
- Guests shall comply with all rules and regulations of Honda Center at all times while on the premises.

Building Security

 All persons entering the Honda Center premises are subject to bag and purse checks, as well as magnetic wanding.

Cameras/Photography

- Video, audio, and cameras with lenses longer than six inches are prohibited inside the arena. The camera policy is subject to change depending upon the event's camera policy.
- · Binoculars are allowed.

Emergency Information

- Due to the numerous announcement requests we receive each event, Honda Center will not be able to make public address announcements on behalf of patrons.
- First Aid is located near Section 215-216.
- EMERGENCY EVACUATION In the event of an emergency, Honda Center personnel have been instructed and trained to assist you in evacuating the premises.
- Please see a Honda Center employee nearest you if you have an emergency and seek assistance.

Parking Lots

- All vehicles and patrons are subject to search upon entry into parking lots and/or building entrances.
- The consumption of alcohol is prohibited by city ordinance.
- Open flame barbeques are allowed in the parking lot as long as the barbeques are propane and have a shut off valve. No charcoal.
- All patrons shall comply with the posted rules and regulations at all times.

Prohibited Items

- Laptops, backpacks, briefcases, large bags, wrapped gifts, coolers, weapons, drums, or laser pointers.
- · Confetti, streamers, or balloons.
- No gang attire of any kind.
- · No illegal drugs of any kind.
- Cowbells are allowed into the building for hockey games only.
- No outside food or beverages allowed into the venue. Exceptions may be made for medical reasons or baby food.
- Strollers. The only exception to this policy is if the guest has a ticket to a suite. In this case, the guest must take the stroller through the South/East, North/East, or South/West private entrance. Upon entry, the stroller must be folded up and carried to the suite.

- Weapons Guests, including law enforcement personnel not present in an official capacity, are
 prohibited from bringing weapons into the arena. Weapons include, but are not limited to:
 firearms, explosives, stun guns, handcuffs, brass knuckles, sticks, clubs, batons, martial arts
 instruments, pepper spray, tear gas, knives, etc.
- The distribution of promotional items, flyers, handbills and/or printed materials is not permitted without written permission of the Honda Center. In addition, vending, peddling or product sampling is not allowed.
- Please note: There is no check-in area for prohibited items.
- Clothing that has derogatory or obscene language that could be considered offensive to other guests.

Permitted Items

- · Purses and diaper bags. Both items are subject to search.
- · iPads are allowed into the venue for hockey games only.
- Umbrellas. Please note: Umbrellas may not be permitted for some events.
- Signs are allowed as long as they are not derogatory, obscene, do not block the view of other
 guests and are not attached to a pole of any kind. (The sign policy is subject to change
 depending on each show's individual policy.) As a general rule, the size limit of signs is 26" x 30".

Smoking

- Pursuant to State and Local ordinances, guests may not smoke any substance inside Honda Center. Guests who wish to leave the building to smoke tobacco products and re-enter must have their ticket scanned "out" before exiting any main entrance Pass Gate door. To re-enter the arena, guests must be wanded and their ticket scanned "in" for re-entry.
- The smoking of legal medical marijuana or any illegal substance is prohibited on Honda Center premises.

Ticketing

- Guests may not occupy a seat or remain in an area for which they do not possess a valid ticket.
- Guests are required to have their ticket on their person at all times and must provide their ticket upon request.
- Children, two years of age and older, must have a ticket for admittance.
- Premium Level guests who wish to leave the Premium Level and then re-enter must receive a Premium Level wristband and have their marked ticket in their possession.
- Guests must have a Suite or Club Level ticket for admittance onto the Premium Level. Exceptions
 include: special invitation parties or meetings with valid passes, Old #7 Passes, and Glass Seat
 Tickets.
- Only tickets purchased directly from Ticketmaster or the Honda Center Box Office can be guaranteed as authentic. Guests should be aware that tickets purchased from other parties, even if the seller claims they were originally purchased through Ticketmaster or the Box Office, may be invalid due to fraud or duplication.
- The reselling of tickets at any price on the premises is prohibited.
- Guests shall comply with the rules and regulations printed on the back of his/her admission ticket at all times.

SECTION 17 Sports Information

Participating Team Media Lists. Participating SIDs will instruct their media to sign up for inclusion on the team's media list via the NCAA's online credential system. Media members have until 6 p.m. Eastern time on Monday, March 14 to sign up for inclusion on the list. Media members covering a team that advances to the regional weekend will have until 6 p.m. Eastern time on Monday, March 21 to edit their list to reflect personnel changes or hotel requests. By no later than 7 p.m. Eastern time, each participating team's sports information director shall send a finalized media list to Mike Villamor (e-mail: mvillamor@bigwest.org) and David Worlock (e-mail: dworlock@ncaa.org).

Required Information to Be Sent to IMG for the official NCAA game program. When a team advances to the regional round, the sports information director shall send game-by-game scores and updated individual and team statistics on the following day (by overnight service) to the NCAA's game program publisher, IMG (904 North Broadway; Lexington, Kentucky 40505).

Other information, such as the roster, team photo and individual student-athletes, coaches and president or chancellor photos, will be downloaded by IMG College from the FTP site the NCAA maintains during the regular season. Each participating SID is responsible for uploading that information during the regular season; it is their responsibility to make sure that information on the FTP site is accurate and includes all of the information requested by the NCAA.

Required Information to Be Sent to the Host Media Coordinator. By Noon Pacific time on Monday, March 21, each sports information director shall forward the following (by overnight service) to the host media coordinator Mike Villamor (e-mail: mvillamor@bigwest.org):

- Media guide and postseason guide (if available)
- Roster, including name, position, number, height, class, letters won, hometown, high school
- Notation of probable starting lineup
- Game-by-game scores
- Individual and team statistics

Television

All television rights (over-the-air and cable), both live and delayed, will be under the jurisdiction of the Division I Men's Basketball Committee and the Division I Championship/Sports Management Cabinet. Matters pertaining to telecasts should be directed to Greg Shaheen of the NCAA.

Television stations may purchase game action for non-news sports telecasts by contacting Brian Eldredge of Thought Equity at 720/382-2851, or beldredge@thoughtequity.com.

Sports Information Liaison: Name: Mike Villamor

Office Number: 949/261-2525 Fax Number: 949/261-2528 Cell Number: 949/838/6124

E-mail: mvillamor@bigwest.org

SECTION 18 Ticket Information

<u>Ticket Requirement.</u> Each institution participating in the regional semifinals must purchase 500 all-session, lower-level tickets. This ticket requirement is different from earlier rounds of the tournament as these tickets are all-session tickets, and include both the regional semifinal and regional final sessions (even if your team does not advance to the regional final). This allotment does not include the 31 seats reserved for the institution's band (29 band members, 1 band coach and 1 spirit squad coach).

<u>Pool Tickets</u>. Each institution may purchase an additional 750 all-session tickets for the regional semifinals and finals (in addition to the 500 tickets noted above). An institution may return any of the 750 unsold all-session tickets no later than Noon local time of the host institution/conference one day prior to the regional semifinals **Wednesday**, **March 23**. Single-session tickets may not be returned. Every effort should be made by the participating institution to accurately project the number of tickets that it will utilize. The participating institution will be obligated to purchase any of the 750 all-session tickets not returned to the tournament manager prior to the Noon deadline on **Wednesday**, **March 23**.

If any unsold tickets are returned prior to the aforementioned deadline, the tournament manager will divide these tickets equally among the other participating institutions that want to purchase additional tickets. Please note that institutions are prohibited from selling any unsold tickets directly to other participating teams. Unsold tickets must be returned to the host ticket manager, who can then evenly distribute them among the other participating teams which desire extra tickets.

<u>Player-Guest Tickets.</u> Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which then are treated as complimentary tickets for the student-athletes. The host institution/conference will provide a player-guest entrance, and two representatives from each of the participating institutions must staff and distribute their player-guest tickets at this gate. These representatives must staff this entrance beginning 30 minutes before the doors open for the session in which they participate. In addition, this area must be staffed 30 minutes before doors open for the regional final game, even if your team does not make it to the regional final. Failure to do so could result in a reduction of the participating institution's per diem reimbursement.

<u>Will-Call.</u> If the institution elects to utilize a will-call window at the competition venue, it must staff this area no later than 30 minutes before public door opening for the session in which it participates (even if they are participating in the second game of the session). In addition, if the institution wishes to utilize this will-call area, it must be staffed 30 minutes before doors open for the regional final game, even if your team does not make it to the regional final. Failure to do so could result in a reduction of the participating institution's per diem reimbursement.

<u>Payment Deadline</u>. Full payment for tickets must be received by the tournament manager within 45 days of the last date of competition at the site (May 10, 2011). A fine of \$500 may be assessed by the NCAA for each day an institution fails to pay for its tickets subsequent to the 45-day deadline, with a maximum fine of \$15,000. The basketball committee reserves the right to review the circumstances and impose additional fines as necessary.

Tickets.

All-Session Ticket Price. \$186.00

Single-Session Ticket Price. \$93.00

| Section 18 | Ticket | Information | cont. |
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| | | | |

<u>Bands/Spirit Squads.</u> Tickets will not be issued to the bands and spirit squads. Band members (29) will be admitted via a pass gate list and one director will be issued an All-Access credential. The bands will be seated in the first rows of the end zone nearest the team's ticket allotment. Spirit squad members (12) and one mascot will be admitted via a pass gate list, and one spirit squad coach will be issued an All-Access credential.

Band seating locations for the regional final game will be determined after the regional semifinals. If the teams' ticket allotments are at the same end of the floor, the higher-seeded team will have its choice of bench assignments. Each team's band and spirit squads will be located at the same end of the floor as its bench

Non-playing Participant Seating. Seating in this area is restricted to the 22 individuals listed on each team's pass gate list for the session in which they participate.

Regional Round: Section 216 Rows AA-HH Seats 1-5, Row JJ Seats 1-6 and Row KK Seats

Ticket Liaison: Name: Mark Neumann

Office Number: 714/704-2425 Fax Number: 714/704-2447 Cell Number: 949/292-4015

E-mail: mneumann@hondacenter.com

SECTION 19 Transportation/Parking

Institutions will be assigned a username and password for the NCAA travel system. Before the travel may be authorized, team administrators must go online to www.shortstravel.com/ncaachamps (site can also be accessed from the Tournament Manager's Web site Portal) and submit the following:

- <u>Travel contact information</u>. Contact information for the person responsible for arranging all travel should be entered. This is the person Short's will primarily work with to finalize all travel arrangements.
- <u>Team contact information</u>. Contact information for the individuals needed by the men's basketball staff. These include the athletics director, head coach, primary team administrator and sports information director.
- <u>Tentative team manifest</u>. The manifest should include everyone who may be a part of the travel party, including student-athletes, coaches, band members, cheerleaders and mascots. Institutions should indicate each individual's status (i.e., student-athlete, coach, athletics administrator, etc.), as well as the approximate weights of each traveler. Institutions should also submit a list of cargo, game equipment and band equipment, if applicable.
- <u>Preferred departure times</u>. Institutions should list their preferred day, time and place of departure for both their outbound and return trips. Preferences for both win and lose scenarios should be included. It is very important to include this information as Short's will begin working with it immediately upon release of the team's selection to arrange travel.

Once a team is selected for the tournament, Short's Travel will e-mail a confirmation to the primary travel contact. If the team has not already done so, they should log onto the Web site and submit their manifest, request departure cities, dates, times, etc., or finalize any preliminary information they have submitted. Short's Travel will be able to begin working on flight arrangements for the team immediately upon release of the selection. Teams may telephone Short's Travel at 866/655-9215, to confirm their information.

Since available commercial airline seats are extremely limited for groups, institutions may be asked to divide the travel party into smaller groups, use alternate airports or adjust departure times.

Whether an institution will have the option to use a charter flight depends on the commercial services available, charter cost and availability. If commercial space is available, Short's Travel will book it. If Short's Travel cannot arrange for a commercial flight for an institution, that institution would become a priority for charter service. Institutions must be flexible in departure and arrival times when requesting charters. Most charter airlines will not respond and confirm charter times or rates until Monday, March 15. Short's Travel will contact each institution as soon as their information becomes available and no later than 18 hours prior to departure time, circumstances permitting.

All charters as well as departure times must be approved by the NCAA. Charter flights do not offer flexibility in terms of time change on outbound or return flights due to the need to maximize the use of all aircraft. Therefore, once charter arrangements have been confirmed, institutions will not be permitted to make changes, except in extreme circumstances.

Due to heightened airport security, a government-issued photo ID will be required for check-in for every passenger. The name on the ID must match the name on the reservation EXACTLY or the airline may deny boarding.

The institution's return flights are subject to change based on the outcome of the game. Travel administrators should be prepared to split their travel parties or take alternate commercial flights, if necessary.

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Additional per diem or exceptions to the travel policies due to flight times or dates should be requested through the Travel Expense System (TES) or by contacting the travel department. Any questions regarding this travel information should be directed to Kris Fratzke at Short's Travel (866/655-9215), or Juanita Sheely at the NCAA national office (317/917-6757).

Air Travel Policies

If an institution is eligible to use air transportation to the site of the championship (i.e., if the institution is located more than 350 miles from the competition site) and there is a major airport located within 150 miles of the championship site, the participating institution is required to fly in/out of that airport. This policy will also apply if the originating airport is located within 150 miles of the participating institution's campus. This policy only applies when airfare is less expensive from the more distant airport. Mileage will be based on the NCAA's Travel Expense System mileage calculator. Requests for exceptions to this policy must be directed to the NCAA travel department before making travel arrangements.

All airline reservations must be made through Short's Travel in order to receive the NCAA guarantee for air travel. Airline reservations must match the name exactly as it appears on the passenger's photo ID. The NCAA will pay for tickets for the official travel party members and those individuals qualified to compete. Short's Travel maintains a 24-hour toll-free telephone service to enable individuals to make or change reservations (866/655-9215).

Because airlines have placed severe restrictions on their tickets, it is imperative that travelers make any changes well before the scheduled departure time. The NCAA recommends contacting Short's Travel no later than 24 hours prior to scheduled departure to make changes.

All charter flights for a team's participation in an NCAA championship must be arranged through Short's Travel. If an institution needs an unusually high seating capacity or it appears that a charter will not be economical, Short's Travel will advise the institution of the available options within the required guidelines.

NOTE – Airport regulations do not allow charter flights to depart from Anaheim's Orange County Airport beginning around 10 p.m. local time. Therefore, teams may have to depart from another area airport if departing around 10 p.m. or later.

The NCAA will reimburse the prorated cost for the official travel party based on the charter's total cost and the number of seats available on the aircraft, but not to exceed the regular coach fare. The institution must pay for additional passengers above the official travel party size. The NCAA has final approval of any charter service that is a part of the NCAA travel guarantee and is responsible for determining reasonable options for flight arrangements. Charter service to championship sites is limited. Institutions should be prepared to adjust departure and return times, to book commercial reservations or to split the travel party.

<u>Air Travel Policies Exception</u>. Institutions are advised that if extraordinary circumstances may warrant an exception to the NCAA guidelines, the institution must contact the NCAA travel department (317/917-6757 or travel@ncaa.org) for approval prior to making any travel arrangements.

Ground Travel

Required Bus Charter Provider. The Big West Conference has reserved two (2) buses for each participating institution with Coach America. Participating institutions are required to use the two (2) buses that have been reserved with Coach America or will be responsible for cancellation fees. However, if a team charters buses from its institution, the team is not required to use the reserved buses from Coach America and will not be responsible for cancellation fees. Teams shall contact Coach America directly to finalize logistics and financial arrangements.

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|------------|-----|-------|----|--------|-----|-------|-----|-----|----|

Coach America Contact: Cindy Nix

Office Number: 714/507-1135 Cell Number: 714/267-2745

E-mail: cindy.nix@coachamerica.com

Local transportation must be paid by the institution. Transportation between the team's hotel and the competition or practice site is considered local transportation. If a competition site is located outside the metropolitan area of an airport (more than 50 round-trip miles) reimbursement may be claimed, per the instructions below. If the competition site is within 50 round-trip miles, any transportation costs are the responsibility of the institution. In addition, host institutions or institutions within 25 miles of the competition site are not eligible for ground transportation reimbursement.

When institutions are required to travel by ground transportation to the site of competition, the institution may choose any mode of transportation it desires. The NCAA will reimburse the institution a flat rate, plus a mileage allotment. When institutions fly to the site of competition, they may also be eligible for reimbursement for ground transportation from their campus to the airport or from the airport to the site of competition. If either of these segments are more than 25 miles one way, reimbursement may be claimed. The same flat rate and mileage allotment will apply to each round trip, for team sports. The same mileage rate per person will apply for individual-team sports. For Division I Men's Basketball, \$6,000 and \$2.50 per mile will be reimbursed for preliminary rounds.

<u>Courtesy Vehicles</u>. Regardless of mileage limitation, one courtesy vehicle will be available to each institution during its stay in each preliminary-round host city. A team representative should contact the host institution's transportation liaison to make arrangements to pick up the vehicle and complete the necessary documentation at the airport or team hotel. Each institution should also coordinate the return of the vehicle with the transportation liaison.

Expense Reimbursement. An online reimbursement system with instructions will be available on the NCAA Web site. Reimbursement requests must be submitted to the NCAA national office within 45 days of the final day of competition.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament including ground transportation, lodging, meal and all other miscellaneous expenses.

Parking

Upon each participating institutions' arrival, the team host will provide the primary administrator with ten parking passes for buses (3) and private vehicles (7). These passes are only valid for the first game day. Second day parking passes will be disseminated at the transition meeting.

Directions

Please see the Area Map in Appendix 16 for directions from hotels to Honda Center.

From the Orange County Airport to Anaheim take the 55 Freeway North to Interstate 5 North.

Police Escorts

Police Escort Service will be provided for each team trip to the Honda Center for practice sessions and games each day to and from its respective hotel. Each team is responsible for arranging service by contacting the Anaheim Police Department as follows:

Sgt. Chris Pena Anaheim Police Department Special Operations Division Special Events Office: 714/765-3438 Cell: 714/497-6371

E-mail: cpena@anaheim.net

Other Anaheim/Orange County Transportation Providers

Additional Bus Charter Companies in addition to Coach America above

| Pacific Coachways | 714/892-5000 | Metropolitan Shuttle | 866/556-3545 |
|-------------------|--------------|----------------------|--------------|
| | | | |

Coach Skyline 800/983-3618

Taxicabs

Yellow Cab Anaheim 888/565-9148 Anaheim Yellow Cab 800/4MY-TAXI

A1Airport Taxi Cab 714/495-8028

Limousines

All-Starz Limousine 866/677-8279 Best Transportation 800/827-7411

Classic Limousines 714/446-0918 Crystal Limousines 866/823-8380

King Limousine 888/546-4546 United Limousine 888/766-7433

Transportation Liaison: Name: Erica Monteabaro

Office Number: 949/261-2525 Fax Number: 949/261-2528 Cell Number: 949/292-6463

E-mail: emonteabaro@bigwest.org

SECTION 20 Videography Procedures

<u>Team Videographer</u>. The participating teams are permitted to video their games from a courtside seat (a designated location within the still photographers boxes) determined by the NCAA. Each participating institution receives one credential that will be issued to a person who will film the game from this area. This person will also receive an armband that must be worn at all times. Videographers from an institution playing in the first game of a session must leave the floor with their team at the conclusion of the game. Videographers from institutions playing in the second game of a session may not have court access until their team takes the floor for pregame warm-ups. At the conclusion of the regional championship game, the winning team's videographer will have access to the court at the same level as print photographers (i.e., they must stay behind a secured area designated by the NCAA).

<u>Scout Video Coordinator</u>. A scout video coordinator is permitted to film the game from an upper video position. This is in addition to the credential issued to a team videographer. The scout video coordinator will receive a Media credential, and may only film his/her team's game. Representatives of participating institutions may record the Turner/CBS telecast of any game at the site, using a video distribution outlet in the video distribution area. The institution must provide its own recording equipment.

Hammond Communications will provide each team a DVD of its games. Hammond Communications will also provide to teams that win regional semifinal games a copy of their next opponent's previous game. A team representative should contact the Hammond Communications representatives in the media interview area at the facility to obtain these game recordings.

<u>Noncommercial Usage</u>. Any footage of any game of the championship may freely be performed for an institution's noncommercial purposes (not including television broadcast or cablecast) only with the advance written consent of the NCAA. No footage of the championship may be reproduced or distributed for any purpose without the written permission of the NCAA.

2011 NCAA Division I Men's Basketball Championship West Regional -- Anaheim Participating Institution/Travel Information Form

| Institution: | | | | | |
|--|--------------------|-----------------|--|--|--|
| Team's Arrival Date and Time: | | | | | |
| Airline and Flight Number: | | | | | |
| Primary Administrator: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Travel Coordinator: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Sports Information Director: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Ticket Manager: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Athletic Trainer: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Band Director: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Spirit Squad Coach: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Booster/Donor Liaison: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| Courtesy Car Coordinator: | | E-Mail Address: | | | |
| Work Phone: | | Home Phone: | | | |
| Fax Number: | | Cell Phone: | | | |
| E-mail by 3 p.m. (Pacific time) on Monday, March 21: | | | | | |
| Host Tournament Manager: | Rob Halvaks | | | | |
| E-mail Address: | rhalvaks@bigwest.c | est.org | | | |
| NCAA Representative: | Abby Nool | | | | |
| E-mail Address: | adnool@ncaa.org | | | | |

2011 NCAA Division I Men's Basketball Championship West Regional -- Anaheim Will Call/Player-Guest Institutional Personnel Form

| Institution: | | |
|-----------------|--------------------------|---|
| institution. | | |
| | | |
| | Ticket Manager | |
| Work Phone: | Home Phone: | |
| Fax Number: | Cell Phone: | |
| E-mail Address: | | |
| | | |
| | Player-Guest Coordinator | |
| Work Phone: | Home Phone: | |
| Fax Number: | Cell Phone: | |
| E-mail Address: | <u>'</u> | |
| | | |
| | Will-Call Coordinator | |
| Work Phone: | Home Phone: | |
| | | |
| Fax Number: | Cell Phone: | _ |
| E-mail Address: | | |
| | | |
| | | |
| | | |
| | | |

E-mail by noon (Pacific time) on Tuesday, March 22.

| Host Ticket Manager: | Mark Neumann |
|----------------------|---------------------------|
| E-Mail Address: | mneumann@hondacenter,.com |

2011 NCAA Division I Men's Basketball Championship West Regional -- Anaheim Participating Institution Credential Form

| Institution: | | |
|-----------------------------|-------------|--------------------|
| Primary Team Administrator: | | |
| Work Phone: | Cell Phone: | E-Mail: |
| Home Phone: | Fax: | Date/Arrival Time: |

| Personnel | Name | Credential Type |
|---|------|-------------------|
| University President/Chancellor | | Daily All-Access |
| Director of Athletics | | Daily All-Access |
| Sports Information Director | | Daily All-Access |
| Assistant Sports Information Director | | Daily All-Access |
| Assistant Sports Information Director | | Daily All-Access |
| Primary Team Administrator | | Daily All-Access |
| Secondary Team Administrator | | Daily All-Access |
| Will-Call Coordinator | | Daily All-Access |
| Player-Guest Entrance Coordinator | | Daily All-Access |
| Player-Guest Entrance Coordinator | | Daily All-Access |
| Team Physician | | Daily All-Access |
| Official Scorer (if not a member of the sports information staff) | | Daily All-Access |
| Spirit Squad Coach | | Daily All-Access |
| Band Director | | Daily All-Access |
| Team Scout Video Coordinator | | Media Overflow |
| Team Videographer | | Photo and Armband |

E-mail by noon (Pacific time) on Tuesday, March 22.

| Host Media Coordinator: | Mike Villamor |
|-------------------------|-----------------------|
| E-Mail Address: | mvillamor@bigwest.org |

| NCAA Representative: | Abby Nool |
|----------------------|-----------------|
| E-mail Address: | adnool@ncaa.org |

Participating Team Pass Gate List -- Anaheim

| Institution: | | |
|---|----------------------|---|
| _Regional Open Practice Day_Regional Semifinals Game Day_Day Between Regional Semifina_Regional Final Game Day | als and Finals | |
| represent the participating institution | on's team party (lim | should be admitted to your team's games. These individuals it of 22). Please indicate all eligible student-athletes who sk. Individuals on this list will enter through the Northwest |
| 1. | | 12. |
| 2. | | 13. |
| 3. | | 14. |
| 4. | | 15. |
| 5. | | 16. |
| 6. | | 17. |
| 7. | | 18. |
| 8. | | 19. |
| 9. | | 20. |
| 10. | | 21. |
| 11. | | 22. |
| Please list any additional individuals fr your team's practices at the competition | | ho should be admitted to the arena floor and locker room area for |
| 1. | | 8. |
| 2. | | 9. |
| 3. | | 10. |
| 4. | | 11. |
| 5. | | 12. |
| 6. | | 13. |
| 7. | | |
| E-mail by noon (Pacific time) on | | _ |
| Host Tournament Manager: | Rob Halvaks | |
| E-Mail Address: | rhalvaks@bigwes | st.org |
| NCAA Representative: | Abby Nool | |
| E-mail Address: | adnool@ncaa.org | |
| | | |

2011 NCAA Division I Men's Basketball Championship West Regional -- Anaheim Band Pass Gate List

Please list alphabetically each member of your band squad. Entrance will be through the Northeast Entrance.

| Institution: | |
|-----------------------------|--|
| Regional Semifinal Game Day | |
| Regional Final Game Day | |
| | |
| 1. | 16. |
| 2. | 17. |
| 3. | 18. |
| 4. | 19. |
| 5. | 20. |
| 6. | 21. |
| 7. | 22. |
| 8. | 23. |
| 9. | 24. |
| 10. | 25. |
| 11. | 26. |
| 12. | 27. |
| 13. | 28. |
| 14. | 29. |
| 15. | Band Director: (All-Access credential – listed on Institution Credential Form) |
| | , |

| E-mail by noon (Pacific time) on Tuesday, March 22. | | | |
|---|----------------------|--|--|
| Host Tournament Manager: | Rob Halvaks | | |
| E-Mail Address: | rhalvaks@bigwest.org | | |
| NCAA Representative: | Abby Nool | | |
| E-mail Address: | adnool@ncaa.org | | |

2011 NCAA Division I Men's Basketball Championship West Regional -- Anaheim Spirit Squad/Mascot Pass Gate List

Please list alphabetically each member of your spirit squad. Entrance will be through the Northeast Entrance.

| Regio | nal Semifinal Game Day | |
|-------|-----------------------------|--|
| Regio | nal Final Game Day | |
| | | |
| | 1. | |
| | 2. | |
| | 3. | |
| | 4. | |
| | 5. | |
| | 6. | |
| | 7. | |
| | 8. | |
| | 9. | |
| | 10. | |
| | 11. | |
| | 12. | |
| | Mascot: Spirit Squad Coach: | |

| E-mail by noon (Pacific time) on Tuesday, March 22. | | | | |
|---|----------------------|--|--|--|
| Host Tournament Manager: | Rob Halvaks | | | |
| E-Mail Address: | rhalvaks@bigwest.org | | | |
| NCAA Representative: | Abby Nool | | | |
| E-mail Address: | adnool@ncaa.org | | | |

Band/Spirit Squad Performance Guidelines

Full Media Timeouts.

A total of five full media timeouts may occur each half. The first timeout called by either team becomes a full media timeout and the remaining four media timeouts take place at the first dead ball situation under the 16, 12, 8 and 4-minute marks. In the first half, bands should rotate playing starting with the lower-seeded team. In the second half, bands should rotate playing starting with the higher-seeded team. If the 5th media timeout does not occur in either half, it is lost. Cheerleading

squads and mascots may perform on the court but must exit at the first horn.

| 1 st Half | | 2 nd Half | | | |
|---------------------------|-------------|----------------------|---------------------------|-------------|--|
| First full media timeout | Lower-seed | | First full media timeout | Higher-seed | |
| Second full media timeout | Higher-seed | | Second full media timeout | Lower-seed | |
| Third full media timeout | Lower-seed | | Third full media timeout | Higher-seed | |
| Fourth full media timeout | Higher-seed | | Fourth full media timeout | Lower-seed | |
| Fifth full media timeout | Lower-seed | | Fifth full media timeout | Higher-seed | |

30 or 60-second Timeouts (excludes first called media timeout of each half).

Each team has a total of four 30-second timeouts, three of which can be carried over to the second half or overtime. Each team has one 60-second timeout it can use at any time during the game. In the first half, bands should rotate playing starting with the higher-seeded team. In the second half, bands should continue the rotation as it left off in the first half. Spirit squads and mascots may not take the floor during these timeouts.

| 1 st Half | | 2 nd Half | | | |
|----------------------------|-------------|----------------------|----------------------------|-------------|--|
| First 30/60-sec. timeout | Higher-seed | | First 30/60-sec. timeout | Higher-seed | |
| Second 30/60-sec. timeout | Lower-seed | | Second 30/60-sec. timeout | Lower-seed | |
| Third 30/60-sec. timeout | Higher-seed | | Third 30/60-sec. timeout | Higher-seed | |
| Fourth 30/60-sec. timeout | Lower-seed | | Fourth 30/60-sec. timeout | Lower-seed | |
| Fifth 30/60-sec. timeout | Higher-seed | | Fifth 30/60-sec. timeout | Higher-seed | |
| Sixth 30/60-sec. timeout | Lower-seed | | Sixth 30/60-sec. timeout | Lower-seed | |
| Seventh 30/60-sec. timeout | Higher-seed | | Seventh 30/60-sec. timeout | Higher-seed | |
| Eighth 30/60-sec. timeout | Lower-seed | | Eighth 30/60-sec. timeout | Lower-seed | |
| Ninth 30/60-sec. timeout | Higher-seed | | Ninth 30/60-sec. timeout | Higher-seed | |
| Tenth 30/60-sec. timeout | Lower-seed | | Tenth 30/60-sec. timeout | Lower-seed | |

Overtime.

If the game goes into overtime, all timeouts are 60 seconds and the timeout rotation will continue where it left off during regulation. Spirit squads and mascots may not take the floor during these timeouts but may cheer on the apron while their band performs.

| Overtime | | | |
|----------------|--|--|--|
| First Timeout | | | |
| Second Timeout | | | |
| Third Timeout | Continue rotation of 30/60-second timeouts from second half. | | |
| Fourth Timeout | All timeouts in overtime are 60 seconds. | | |
| Fifth Timeout | | | |
| Sixth Timeout | | | |

Halftime.

Participating institutions may perform for a maximum of four minutes each starting with whichever squad is prepared to perform first. Squads can perform to their band or provide music in a CD or DVD format which must be given to the Band/Spirit Squad Liaison prior to the start of the game.

| Halftime | | |
|-------------------------|--|--|
| First 4:00 performance | | |
| Second 4:00 performance | | |

AACCA Cheerleader Guidelines

Spirit squads for all rounds of the NCAA Division I Men's Basketball Championship shall follow the guidelines as outlined in the American Association of Cheerleading Coaches and Administrators rules. These safety rules can be found at http://www.aacca.org.

Spirit Squads shall conform to all the guidelines outlined in the document, and shall pay particular attention to Section H, which outlines rules for indoor basketball courts.

Section H - Specific Basketball/Indoor Court Rules.

The following skills are prohibited at basketball and other athletics contests conducted on courts:

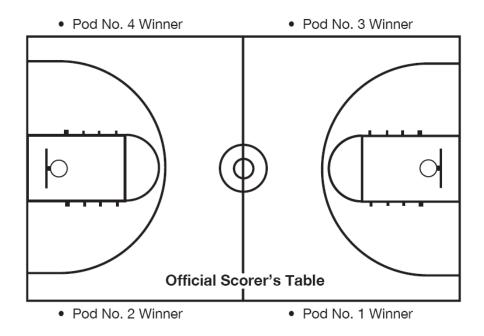
- a. Basket tosses, elevator/sponge tosses and other similar multi-based tosses.
- b. Partner stunts in which the base uses only one arm to support the top person.
- c. Flips or released twists into or from partner stunts.
- d. Two-and-one-half-person high pyramids.
- e. Inversions in partner stunts and pyramids.
- f. Twisting tumbling skills.

These rules shall be in place for the duration of the championship, and there shall be no exceptions for pregame, timeout, halftime or postgame routines.

In addition, there shall be no back flips performed during free throws. Spirit Squads must sit on the court apron at all times the ball is in play – including free throws – on elevated-surface courts. Spirit Squads are permitted to kneel on the court apron during all live-ball action – including free throws – on non-elevated, traditional court setups.

Fan Seating Location

Regionals



Notes:

Seating will be the same for both the regional semifinals and the regional championship game. "Pod No. 1" is the four-team pod that includes Seed No. 1, "Pod No. 2" includes Seed No. 2, etc.

Obligations of the Head Coach

Each head coach of an institution participating in the Division I Men's Basketball Championship must fulfill the following obligations established by the NCAA Division I Men's Basketball Committee.

1. Division I Men's Basketball Championship.

A. General.

- Wear visibly at all times the credential pin or wristband provided at the team entrance to practices and games.
- Personally attend the pre-tournament meeting on the day before the first- and second-round games.
- Either personally attend or require a full-time assistant coach or director of basketball operations to attend the pre-tournament meeting on the day before the regional and national semifinal games.
- Be present and in formation for the national anthem for any game in which your team participates.
- Participate in scheduled news conferences the day before the first round, second round, third round, regional semifinals, regional final, national semifinals and national championship game. A member of the sports information staff should escort the coach to each news conference.
- Ensure that the student-athletes who represent their team participate in scheduled news conferences. A member of the sports information staff should escort the student-athletes to each news conference. Turner/CBS shall contact a participating team's sports information director before arrival at a site should the network desire to interview the student-athlete(s) on practice day.
- Participate in scheduled postgame news conferences and ensure that the locker room is open to the media after the designated cooling-off period. The coach and a minimum of two starters from the team not advancing to the next round will participate in a news conference in the designated interview room immediately after their 10-minute cooling off period concludes. The coach and a minimum of two starters from the team advancing will participate in a news conference in the designated interview room immediately after their five-minute cooling off period ends.
- Refrain from any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics, which constitutes misconduct.
- Attend the sports-wagering awareness seminar at the arena the day prior to the regional semifinals. Assistant coaches must also attend.
- Advise the coaching staff and all student-athletes that all comments in a public space
 can be heard and used by members of the media, whether they are directed to the
 media or not. Therefore, they should use caution when speaking in public areas.

B. Turner/CBS Sports.

- If requested, grant an interview to Turner/CBS upon the team's arrival on game days. The coach may permit Turner/CBS to interview student-athletes at this time.
- Provide maximum flexibility to Turner/CBS Sports regarding access from Selection Sunday through the conclusion of competition.
- If requested, the coach shall have the option of participating in a halftime interview
 with Turner/CBS. The following procedures will be used: Turner/CBS will interview
 the coach of the leading team going off the floor at the start of the halftime period.
 The network will interview the other coach when the teams return to the floor at the
 end of the halftime break. If the game is tied, the coach of the higher-seeded team
 will be interviewed first.
- Participate in interviews with Turner/CBS Sports at the arena the day before the regional semifinals and regional final, the Thursday and Friday prior to the national semifinals, and the day before the national championship. Selected student-athletes should also be made available on these days, at scheduled times.
- If requested, grant interviews to Turner/CBS Sports after all contests.
- If requested, grant interviews with Turner/CBS Sports during halftime of the other game in the session in which the team is participating, or between games if the postgame news conference obligations have been fulfilled. A coach is not required to participate in a Game No. 1 halftime or postgame interview if the team that he represents is participating in Game No. 2 of the session.
- Make special coverage opportunities available to Turner/CBS Sports, if any special media arrangements are made with a single television station or a network or cable entity.
- For teams that win regional championship games on Saturday, the head coach, if requested, shall be available for interviews during halftime of the regional championship games that take place on Sunday.

C. NCAA Radio Network.

- If requested, grant interviews with the NCAA Radio Network during halftime of the other game in the session in which the team is not participating or between games if the postgame news conference obligations have been fulfilled. A coach is not required to participate in a Game No. 1 halftime or postgame interview if the team that he represents is participating in Game No. 2 of the session.
- If requested, provide an interview to the NCAA Radio Network after all contests. In
 most instances, the radio network will interview a student-athlete while the coach is
 being interviewed by Turner/CBS.
- Participate in interviews with the NCAA Radio Network the day prior to the regional semifinals, the regional final, the Thursday before the national semifinals, and the day prior to the national championship game. Select student-athletes should also be made available on these days, at scheduled times.

Placement of NCAA Logo Patch

Primary Placement: The primary placement for the NCAA logo is on the upper left chest. (The blue NCAA patch would be placed over the regular-season NCAA mark, if applicable.)



Secondary Placement: If the institution's logo does not allow for primary placement, please place logo on the right chest.



Interview Policies

News conferences will be conducted on the day before each game (see the schedule of events) and also immediately after each game. The host media coordinator will have the authority to designate and require any student-athlete to attend any news conference, but should work with the participating institution's head coach and SID, as well as a designated member of the United States Basketball Writers Association (USBWA) to select postgame press conference participants. Each participating institution shall make student-athletes available at all scheduled news conferences. All interviews at the facility shall occur in the media interview room or the locker room area.

Cameras, Recorders. All electronic media desiring to record the proceedings in the interview room will be required to use the connecting devices supplied by the NCAA designee, Hammond Communications. No individual filming of the interviews will be permitted.

Courtside Audio. Hammond Communications will provide feeds of crowd noise (international sound) and audio from postgame news conferences to courtside radio broadcast locations.

Telephone Interviews. Neither coaches nor student-athletes may conduct interviews via telephone until 30 minutes after the cooling-off period ends, or until after their postgame obligations to all media have been met, whichever comes later.

Uplink. Hammond Communications will uplink all formal news conferences.

Locker Rooms

Game Days. The locker rooms will be open to the media for a minimum of 30 minutes after the cooling-off period ends, provided media representatives are present the entire time. Student-athletes who do not play in the game and student-athletes selected for drug testing may depart earlier if they are not requested for interviews and are not participants in the postgame press conference. At the institution's discretion, the locker room can remain open for individual interviews with players who were held in the holding area prior to going on the dais and thus were unavailable while other players were interviewed in the locker room. The head coach has the option to allow representatives of Turner/CBS television into the locker room before the game and during the cooling-off period after the game. These representatives must leave the locker room after the cooling-off period if the NCAA sports sciences staff must notify student-athletes that they will be tested for drugs.

Open Practice Days. On open practice days, any of each team's top seven student-athletes who are not in the media interview room, and any others requested by the media, shall be available to the media in the locker room area during the time the coach and selected student-athletes are participating in the news conference. A representative of each institution's sports information staff shall be in the area and will coordinate these interview requests.

News Conferences Day Prior To Games

Day Before First Round, Second Round, Third Round, Regional Semifinal and National Semifinal Games. Each coach and a minimum of two student-athletes will participate in each news conference. The student-athletes shall appear in breakout rooms on the Thursday prior to the national semifinals.

Day Before Regional Finals and National Championship. The head coach and each of the five starters representing the teams advancing to the regional and national championship games will participate in the scheduled news conferences. The first half-hour will be devoted to a group interview of the coach and student-athletes; the other half-hour, to an interview with the coach on the dais and with individual student-athletes in breakout rooms. In addition, student-athletes are required to participate in breakout sessions the Thursday prior to the national semifinals.

Postgame News Conferences

Cooling-Off Period. A 10-minute cooling-off period has been set aside for the losing coach (five minutes for the winning coach) to be with the student-athletes in the locker room after each game. For all games, the period begins when the coach enters the locker room after the game. The media coordination staff should limit the time the winning team waits in the holding area, keeping them in the locker room until the losing team is nearly finished in the interview room. A coach may shorten the cooling-off period, but may not extend it. The coach and student-athletes must report to the interview room after the cooling-off period ends.

"Selected Media" Policy. Except for Turner/CBS as noted in the "locker rooms" section above, no interviews may take place during the cooling-off period, nor may representatives of the institution shoot video or conduct radio interviews on behalf of a media agency. Should a coach permit one media representative, other than Turner/CBS or the team videographer, to enter the locker room before the cooling-off period has ended, the locker room will be open to all other media representatives desiring access.

News Conference Format. The following schedule should be used as a guideline for news conferences. The moderator should stress the importance of asking student-athletes questions during the allotted time for them. Advise media members that student-athletes will be dismissed from the dais if all of the questions are directed towards the coach.

Two minutes (maximum) - Overview by head coach

Eight minutes (maximum) - Questions to student-athletes (dismiss student-athletes at conclusion)

Ten minutes - Questions to head coach

Obligation of Coach. Regardless of any personal regular-season radio or television contracts, the coach is first obligated to the entire media staffing the tournament and must report to the interview room immediately after the cooling-off period ends. After fulfilling this commitment to the media staffing the tournament, the coach and student-athletes may participate in other interviews. The coach cannot delay a postgame interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to grant a short interview by Turner/CBS or the radio network as noted herein.

Order of Appearance. The losing coach and student-athletes shall be scheduled in the interview room before the winning coach and student-athletes.

Participating Student-Athletes. The sports information director, working with the head coach and a designated pool reporter representing the USBWA, shall designate a minimum of two student-athletes to participate in the postgame news conference. Primary consideration will be given to student-athletes who had the biggest impact on the game.

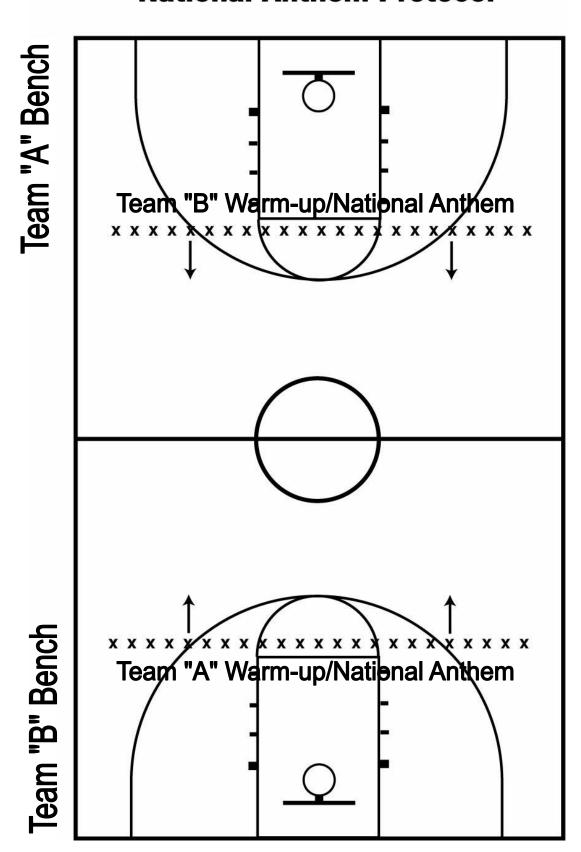
Turner/CBS Television and Radio Rights-holders, Postgame

If requested, the winning coach, losing coach and winning student-athletes shall grant postgame interviews, not to exceed four minutes, to Turner/CBS television and/or the NCAA radio network provided the networks are still providing live coverage from the facility. The media coordinator will be responsible for terminating the four-minute interview period, not the television or radio network. Coaches and student-athletes who are not being interviewed by Turner/CBS television or the NCAA radio network may conduct interviews with the institution's radio network during the four-minute period. Turner/CBS television will have the first choice of individuals to interview, then the NCAA radio network, then the institution's network.

Additionally, the head coach has the option of conducting an interview with the institution's radio network—at the network's courtside seating location—during a two-minute period after the conclusion of the initial four-minute period.

The networks cannot inordinately delay the coaches' and student-athletes' return to the locker room. If the networks are not prepared to conduct live interviews immediately, it will be necessary for the interviews to be taped. The interview with the losing coach should be conducted off the court, near the locker room.

National Anthem Protocol



Common Drug Testing Questions and Answers

1. Where is the drug testing facility for this championship?

Check with the Tournament Manager, Drug Testing Site Coordinator or the NCAA Championship staff member for specific location.

2. How long does drug testing take?

The length of the collection process depends on the student-athlete's ability to provide an adequate urine specimen. If the student-athlete provides an adequate urine specimen immediately upon arriving at the drug testing facility, the entire process usually is completed in approximately 20 minutes.

3. When are student-athletes notified of their selection for drug testing?

Immediately after the game, an NCAA drug testing crew member will provide an institutional representative with a list of student-athletes who have been selected for drug testing. At the time of notification, the student-athlete will be instructed to read and sign a drug testing notification form.

4. When do student-athletes need to report to drug testing?

Within 1 hour after the student-athlete has been notified. Before checking into the drug testing facility, all student-athletes must inform an institutional representative (e.g. coach, athletic trainer, administrator) of their selection for drug testing. Before checking into the drug testing facility, student-athletes must complete all award and media obligations, if any. Before leaving the championship venue, coaches should check with all student-athletes to make sure they have completed their drug testing obligations.

5. What if a student-athlete has trouble providing an adequate urine specimen? Can the student-athlete leave and come back later? What if the team has to leave and a student-athlete is still in drug testing?

A student-athlete cannot be released from the drug testing facility until an adequate specimen is provided, no matter how long it takes. If the rest of the team must depart the championship site prior to a student-athlete completing drug testing, an institutional representative must stay with the student-athlete. A coach should check with the Drug Testing Site Coordinator for information regarding transportation back to the student-athlete's hotel. If the student-athlete and/or institution incur additional expenses because of the delay in drug testing (e.g. hotel, transportation back to campus), the institution may request reimbursement from the NCAA.

6. Will the student-athlete or the institution be reminded of their drug-testing obligation if they defer testing until later that session or day?

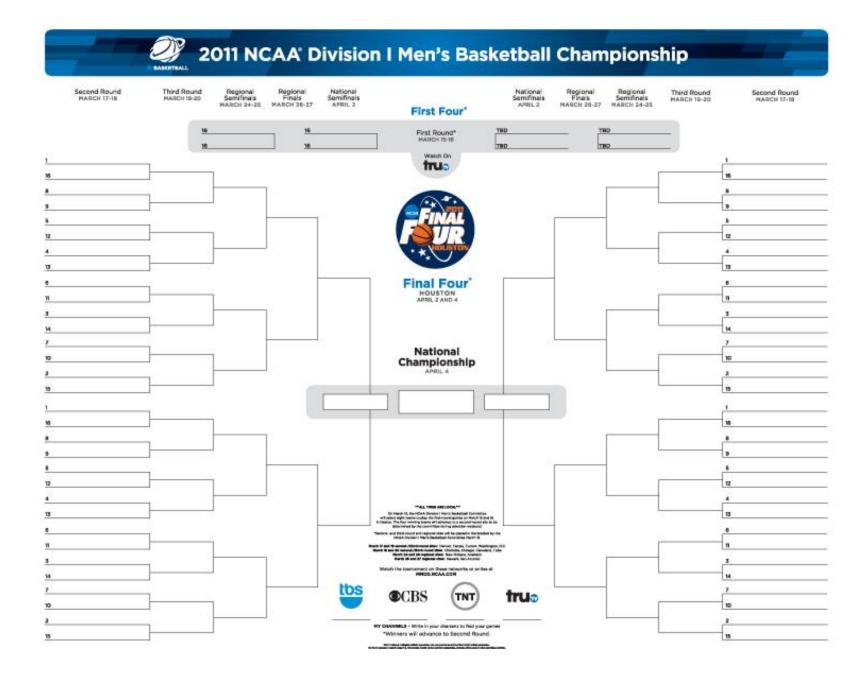
No. Once the student-athlete and the institutional representative have signed the drug testing notification form, it is their obligation to arrive at the drug testing facility at the appropriate time.

7. What if we play a late-night game (10 p.m. or later)?

An institution may defer drug testing until the next morning if their game begins at 10 p.m. or later local time. The decision to defer drug testing applies to the entire team and must be determined by the institution immediately after the game and the test must start before 10 a.m. (local time). An institutional representative must be present at the collection facility the next morning to identify selected student-athletes.

8. Must a coach or other institutional representative accompany each student-athlete to the drug testing facility?

Yes. An official institutional representative (e.g. coach, athletic trainer, administrator) must be at the collection station to certify the identity of each student-athlete. The institutional representative must remain in the collection station until all student-athletes have reported.





2011 NCAA® Men's Final Four® Student Seating

We are pleased to announce that for the 2011 NCAA Men's Final Four, we will again be working in cooperation with each Final Four institution's ticket manager to identify 884 currently-enrolled students from each of the four participating institutions to gain access to the Final Four. There will be 442 seats per institution designated on the floor level, behind their band, with an additional 442 seats in the upper level for the national semifinal games.

The students from each of the two institutions advancing to the national championship game will get access to 884 designated seats on the floor for the national championship game. The students from the two institutions not advancing will be provided seating in 884 seats designated in the upper level of the stadium.

| Time | |
|------|--|
| | |
| | |

March, 2011

Basketball Championship are notified of the student seating ticketing process via the team manuals, during Monday team conference calls, and off-day transition meetings during preliminary rounds of the tournament.

- Teams participating in the 2011 NCAA Division I Men's

March 22-28, 2011

- Recognizing that participating institution's may want to disseminate the information to select students rather than the entire student body, we ask that ticket managers take this time to determine how the NCAA/Veritix® registration link will be disseminated to their student body (i.e., first come-first serve; student support group).

March 29, 2011

- Participating institution's primary administrator or ticket manager will be asked to identify their student ticket selection process to the NCAA;
- Once that information is received, ticket managers will receive the unique email link from Veritix in a format that can be forwarded directly to the student body;
- Email link will be sent from the institution to the student body immediately once the team advances to the Regional round;
- The first 884 students ordering will receive an email notification confirming the order.

March 30, 2011

- Deadline for students to register for tickets (5 p.m. Eastern time);
- Veritix will process Final Four student ticket orders for the four teams advancing to the Final Four;
- Students will receive Final Four ticket purchase confirmation and reminder of instructions for entry to Reliant Stadium. **Note:** Students will enter using Veritix's digital ticketing technology, Flash Seats®, rather than with a game ticket.

April 2, 2011

 Students who receive Final Four ticket order confirmations will present their valid student identification card and the credit card used for ticket purchase to enter a specially designated entry to Reliant Stadium.

Purchase Procedure for the Final Four Tickets

Each participating institution will be allotted 884 "all-session tickets" that students can purchase. Students will purchase the "all-session ticket" through Veritix's primary ticketing system at an NCAA-branded website.

Email Link Sent to Students

On **Tuesday, March 29**, after each ticket manager has confirmed the student identification method (how those 884 students will be selected on your campus) with the NCAA, he/she will be sent an email from Veritix containing a unique web link. This link will direct currently enrolled students to a website to place an order for the Final Four "all-session ticket."

Each student will be permitted to purchase a maximum of one (1) "all-session ticket" (valid for both Saturday and Monday) at a total cost of \$25. Deadline to order Final Four tickets is **Monday, March 30 (5 p.m. Eastern time)**.

Viewing Tickets

Ticketed students can view their Final Four tickets at the NCAA Flash Seats site: http://ncaa.flashseats.com. They can log into the site with the email address and password they used when they purchased their Final Four tickets.

Once students log into the Flash Seats site, they can view their Final Four ticket:

- **FlashBoard:** the FlashBoard page appears as soon as students log into the site. They can view their Final Four ticket in the Attendance Summary section of this page, which appears in the lower right corner.
- Tickets page: Students can also select the "Tickets" tab at the top of the page to verify their order.

Student Entry at the Final Four

Once the four institutions have advanced to the Final Four, students who have purchased their ticket online and are in receipt of an email confirmation are ready to head to Houston. The following information details the student entry procedures at Reliant Stadium.

All students with confirmation of floor or upper level seating will:

- Be required to present their valid student identification card at the designated checkpoint, Exhibit
 Hall E1 of Reliant Center, between 10 a.m. and noon Central time, on Saturday, April 2. (We ask that
 a representative from each institution be available at that entrance to assist with issues related to
 the validity of a student identification card.);
- Present the credit card used to purchase the ticket online, so it can be swiped to verify the account;
- Receive a Seat Locator. The Seat Locator simply designates the location of their seat at Reliant Stadium. It is not a ticket and cannot be used for entry into Reliant Stadium. With Flash Seats, matching the student identification card to the credit card used to purchase the ticket will be the method of verification.
- Receive a numbered wristband. The numbered wristband will provide access through the extended perimeter and the Tip-Off Tailgate event on the south side of Reliant Stadium.
- Enter through the extended perimeter at Access Control Point #3 on the south side of Reliant Astrodome beginning at 12:30 p.m. Central time.
- A line outside of Gate C of Reliant Stadium should be formed based on the number on each student's wristband.

- A number will be randomly selected and will designate the first student from each institution
 allowed into the stadium. Student access will be administered chronologically from that selected
 number. If a student with the correct numbered wristband is not present at the designated time of
 entry, the next numbered wristband in line will enter and the over passed student will move to the
 back of the line.
- The first 442 students from each institution identified for floor seats will receive a wristband upon entry to gain access to their designated floor section.
- The remaining 442 students will be directed to the designated upper level seating locations.
- Enter Reliant Stadium through the designated entrance.
- Meet ushers and other Reliant Stadium staff to direct the students to their seat.

Student Purchases of Tickets for the National Championship Game

Students will not have to do anything additional to use their National Championship tickets after purchasing them. The National Championship tickets will be placed automatically into their existing Flash Seats account. They must use the same credit card they used to purchase tickets as their means of getting into the National Championship game. All 884 students from each of the two institutions advancing to the National Championship game will be seated on the floor level, behind their band. All 884 students from each of the two institutions not advancing will still have access to the National Championship game, but will be seated in the designated upper level seating sections.

Students will be required to pick up their wristband for entry into the extended perimeter through the same process as used for the national semifinals. Exhibit Hall E1 of Reliant Center will open for wristband pick up at 2 p.m. Central time. Access Control Point #3 will open for students with wristbands at 4:30 p.m. Central time. A line should form by 5 p.m. Central time when a number will be randomly selected. The process of entry will be chronological from that selected number.

Contacting Veritix/Flash Seats

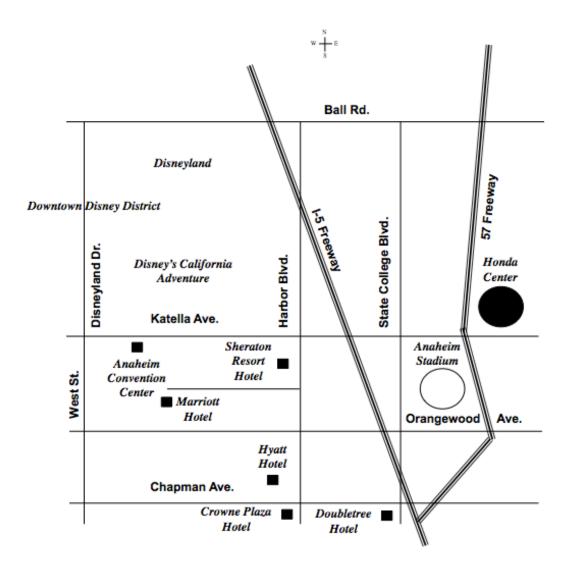
If students have any questions while purchasing tickets, please have them contact the Veritix call center at 866/208-0048.

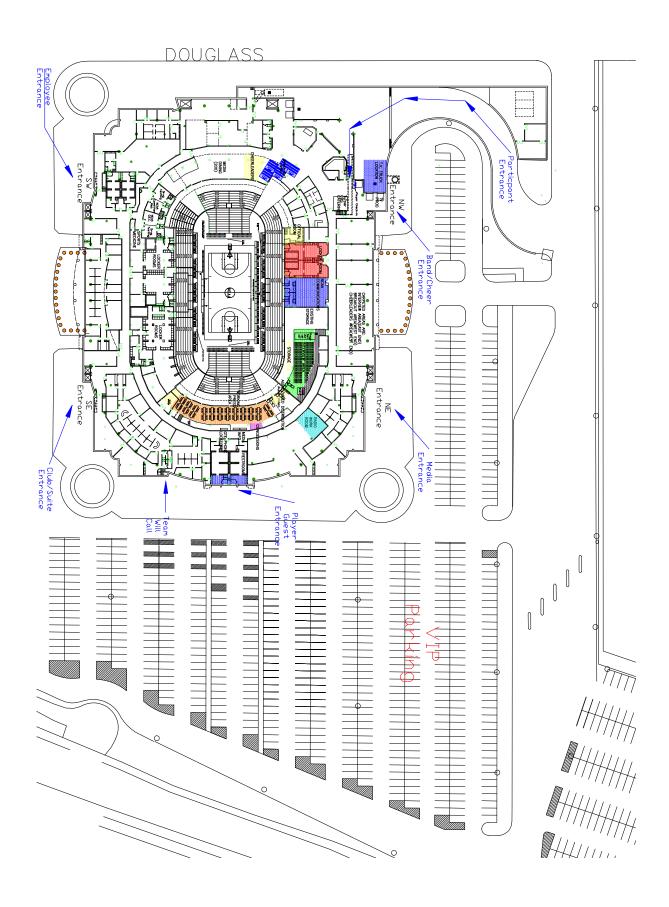
Students with questions or issues about using the Flash Seats system to enter games can contact Flash Seats Customer Service at customerservice@flashseats.com or 866/208-0048.

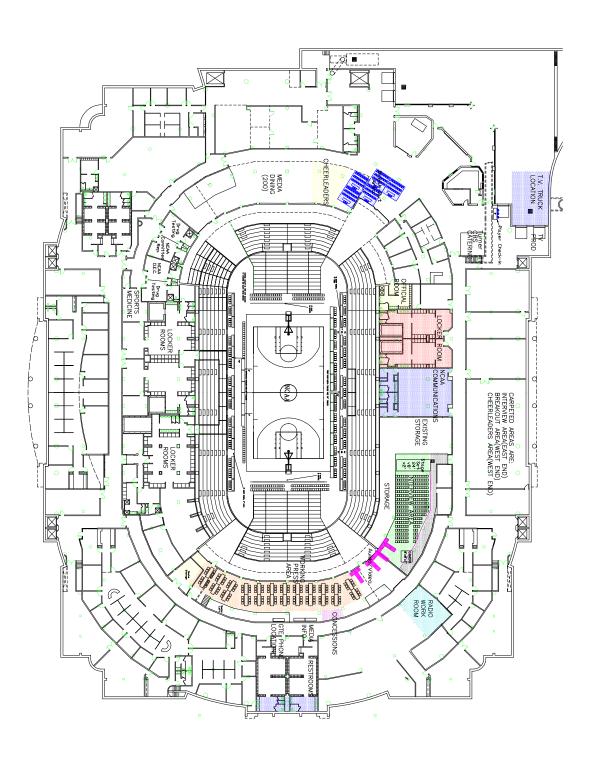


Miscellaneous Information

Anaheim Area Map







Appendix 17

