



**NCAA BASKETBALL**

**2011 NCAA® MEN'S BASKETBALL**  
**TEAM MANUAL**  
SECOND AND THIRD ROUNDS

**MARCH 18 AND 20**  
CHARLOTTE, NORTH CAROLINA • TIME WARNER CABLE ARENA  
UNC CHARLOTTE, HOST

**2011 NCAA Division I Men's Basketball Championship  
Team Manual**

**Second and Third Rounds – March 18 & 20  
Time Warner Cable Arena – Charlotte, North Carolina  
UNC Charlotte, Host**

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March 1, 2011

On behalf of the Charlotte 49ers, Time Warner Cable Arena, and the City of Charlotte, I want to welcome you to our city. We pride ourselves as being in the heart of basketball country and we are excited and proud to be able to host the 2011 NCAA Division I Men's Basketball Championship. We want your stay here to be a pleasant one, so if you need any assistance, please don't hesitate to contact either me or members of the Charlotte Local Organizing Committee. Congratulations on your successes that brought you to this point and best of luck as we tip it off on Friday and Sunday!

This manual is to be utilized in conjunction with the NCAA Division I Men's Basketball Championship information, located at <http://bit.ly/gmilXs>. In early March, each institution will receive a team packet from the NCAA national office that includes information regarding team expense forms, transportation, tickets and other pertinent information. Please contact our tournament manager, Kim Whitestone, at 704/687-4955 or any member of the Division I men's basketball staff at 317/917-6222 if you have any questions regarding this information.

In order to assist with your arrangements and facilitate your tournament preparation, please refer to the participating institution's checklist which can be found on page 5 of this manual.

Congratulations on a successful regular season and best of luck throughout the tournament.

Sincerely,

A handwritten signature in black ink that reads 'Judy W. Rose'.

Judy Rose,  
Director of Athletics  
Charlotte 49ers Athletics

## NCAA Division I Men's Basketball Committee Mission Statement

**The NCAA Division I Men's Basketball Committee administers the national championship comprised of teams representing Division I institutions of higher education played in a wholesome and equitable competitive environment that exemplifies the educational mission of intercollegiate athletics. The committee shall be stewards for the good of the game, monitoring and taking action as appropriate regarding issues affecting NCAA Division I basketball.**

The NCAA's core purpose, values, principles, and envisioned future provide the framework for all actions in the committee's administration of the championship and stewardship of the game. Within the framework and spirit of its charge, the committee recognizes its particular organizational responsibility to protect the principles of student-athlete welfare and amateurism, as well as its fiduciary responsibility to maximize exposure for intercollegiate athletics and revenues from the championship through policies and activities that are subject to the final authority of the NCAA Division I Board of Directors.

The committee's commitment to its mission is guided by the following additional principles and practices:

- Ensuring that the primary focus of the championship shall be placed on the participating institutions, their student-athletes, coaches, administrators, alumni and followers.
- Ensuring that the participating student-athletes, coaches, other institutional representatives and game officials exhibit sportsmanlike conduct and adhere to the highest standards of integrity at all times during the tournament.
- Administering a fair and equitable tournament by using reasoned criteria to create a competitively balanced bracket comprised of the best at-large teams selected and automatic-qualifiers determined by conferences, while assigning institutions to sites as near to their areas of natural interest as possible. Continuing its longstanding tradition, committee members, without regard to past or present affiliations, will select a national field for the championship.
- Committing to continual improvement through review and refinement of its policies, processes and principles.
- Enhancing the championship through regular long-range planning.
- Standardizing administrative procedures for all game management, media, entertainment, hospitality and marketing activities.
- Identifying the specific responsibilities of the host institutions/conferences and the committee through operations manuals, bid guidelines and other direct communications.
- Emphasizing quality performance from all administrators and volunteers working on the tournament.
- Working with national, state, and local law enforcement and tournament venues to develop policies and practices that are designed to safeguard participants and fans from foreseeable harm during the event.
- Implementing a risk management program to limit the exposure of the Association.
- Broadening the championship's appeal to a variety of publics by administering an equitable and progressive media relations program that includes domestic and international coverage of the championship through all forms of media.
- Broadening the reach and assets of the tournament by enhancing associated ancillary events in a manner consistent with the committee's principles and the Association's values.
- Educating participants, coaches, staff and the public to the damaging effects of gambling, use of illegal substances as well as other influences which could adversely affect the integrity of the championship and its participants.
- Controlling, through the protection guaranteed by legal procedures and local city ordinances, both the registered marks of the Association and the official logo of the championship to eliminate unauthorized or inappropriate commercial exploitation.
- Monitoring the championship-related activities of all "external" entities to ensure that the principles herein are not imperiled.

### **Division I Men's Basketball Committee**

The NCAA Division I Men's Basketball Championship is under the control, direction and supervision of the NCAA Division I Men's Basketball Committee. Current members of the committee are:

Gene Smith, Ohio State University, chair  
Scott Barnes, Utah State University  
Dan Beebe, Big 12 Conference  
Mike Bobinski, Xavier University  
Doug Fullerton, Big Sky Conference  
Jeff Hathaway, University of Connecticut  
Lynn Hickey, University of Texas-San Antonio  
Stan Morrison, University of California-Riverside  
Steve Orsini, Southern Methodist University  
Ron Wellman, Wake Forest University

Representatives of the basketball committee will attend each first-, second- and third-round to assist the tournament manager with administration. Assignments for the 2011 championship will be finalized on Selection Sunday. The tentative assignments are:

#### **Second/Third Rounds (March 17 and 19)**

Denver, Colorado	Scott Barnes, Doug Fullerton
Tampa, Florida	Steve Orsini
Tucson, Arizona	Stan Morrison
Washington, D.C.	Mike Bobinski

#### **Second/Third Rounds (March 18 and 20)**

Charlotte, North Carolina	Ron Wellman
Chicago, Illinois	Dan Beebe
Cleveland, Ohio	Jeff Hathaway
Tulsa, Oklahoma	Lynn Hickey

### **Division I Men's Basketball Staff**

Greg Shaheen, Interim Executive Vice President of Championships and Business Strategies  
Jeanne Boyd, Managing Director of the Division I Men's Basketball Championship  
Jacquie Carpenter, Director of the Division I Men's Basketball Championship  
Ron English, Director of the Division I Men's Basketball Championship  
LJ Wright, Director of the Division I Men's Basketball Championship  
Lee Dicklitch, Associate Director of the Division I Men's Basketball Championship  
Byron Hatch, Associate Director of the Division I Men's Basketball Championship  
Jason Sabatino, Associate Director of the Division I Men's Basketball Championship  
David Worlock, Associate Director of the Division I Men's Basketball Championship  
Tammy Lee, Assistant Director of the Division I Men's Basketball Championship  
Elisa Halpin, Executive Assistant  
Abby Nool, Administrative Assistant  
Courtney Perry, Administrative Assistant  
Jay Jay Rackley, Administrative Assistant  
Eric Wieberg, Intern

Participating Institution Second- and Third-Round Checklist			
✓	Date	Time	Tournament Task
	Tuesday, March 1		Complete all information in the Short's Travel Portal so that a "Travel Authorization" may be created in order to make arrangements on Selection Sunday evening.
	Tuesday, March 1		From the Tournament Manager's website, print and distribute copies of the team manual to all staff members who may be assigned specific tournament responsibilities (e.g., coaches, trainers, managers, designated administrators, sports information contacts, ticket manager, band director and spirit squad coach).
	Sunday, March 13	ASAP	Determine and invite official travel party.
	Sunday, March 13	ASAP	Determine ticket allocations (e.g., team, official travel party and booster/alumni group).
	Sunday, March 13	ASAP	Make official travel party arrangements through the NCAA travel service (Short's Travel) at 866/655-9215.
	Sunday, March 13	ASAP	Make ground transportation arrangements for team, band/spirit squad, boosters and alumni groups (e.g., buses, rental cars, etc.).
	Sunday, March 13	ASAP	Call assigned hotel property to verify room rate, and team/meeting/banquet rooms, etc. Solidify arrangements for team check-in, billing and team meals. Fax or e-mail catering and function requirements to hotel.
	Sunday, March 13	Late evening	Print and distribute the <b>Team Mini-Manual</b> that will be e-mailed this evening by your host tournament manager.
	Monday, March 14	11 a.m. (Eastern time)	Primary administrator to take part in a brief conference call with the tournament manager, Kim Whitestone, and NCAA staff representative, Ron English. Phone number 866/590-5055 and pass code 8076407.
	Monday, March 14	3 p.m. (Eastern time)	E-mail Appendix 1 ( <b>Participating Institution Travel/Information Form</b> ) to the host tournament manager, Kim Whitestone, e-mail: kgwhites@uncc.edu), and to Abby Nool at the NCAA (adnool@ncaa.org.)
	Monday, March 14	5 p.m. (Eastern time)	Complete the <b>Participant Watch Awards Form</b> , which is available through the following website: <a href="http://mtmrecognition.com/NCAA/D1BasketballParticipantWatch.aspx">http://mtmrecognition.com/NCAA/D1BasketballParticipantWatch.aspx</a> .
	Monday, March 14	6 p.m. (Eastern time)	E-mail the <b>Team Media Credentials List</b> to the host media coordinator, (Tom Whitestone, e-mail: tewhites@uncc.edu) and to David Worlock at the NCAA (dworlock@ncaa.org). The SID will create the form online, using instructions provided by the NCAA.

✓	Date	Time	Tournament Task
	Monday, March 14	N/A	Prepare an itinerary and review the schedule of events, including news conferences, practice schedule, pre-tournament meeting and transition meeting with the coaching staff.
	Monday, March 14	N/A	Review will-call and player-guest admissions and other ticket procedures.
	Tuesday, March 15	Noon (Eastern time)	E-mail Appendix 2 ( <b>Will Call</b> and <b>Player-Guest Institutional Personnel Form</b> ) to the host ticket manager, John George, e-mail: <a href="mailto:jwgeorge@uncc.edu">jwgeorge@uncc.edu</a> ).
	Tuesday, March 15	Noon (Eastern time)	Fax or e-mail your assigned hotel rooming list for the team block to your hotel, and notify the hotel whether your institution will utilize the rooms that have been reserved on a contingency basis.
	Tuesday, March 15	Noon (Eastern time)	E-mail Appendix 3 ( <b>Participating Institution Credential Form</b> ) to the host media coordinator, Tom Whitestone, e-mail: <a href="mailto:tewhites@uncc.edu">tewhites@uncc.edu</a> ) and to Abby Nool ( <a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a> ).
	Tuesday, March 15	Noon (Eastern time)	E-mail Appendix 4 ( <b>Team Pass Gate List</b> ) to the host tournament manager, Kim Whitestone, e-mail: <a href="mailto:kgwhites@uncc.edu">kgwhites@uncc.edu</a> ) and to Abby Nool ( <a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a> ).
	Tuesday, March 15	Noon (Eastern time)	E-mail Appendix 5 ( <b>Band Pass Gate List</b> ) and Appendix 6 ( <b>Spirit Squad/Mascot Pass Gate List</b> ) to the host tournament manager, Kim Whitestone, e-mail: <a href="mailto:kgwhites@uncc.edu">kgwhites@uncc.edu</a> ) and to Abby Nool ( <a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a> ).
	Day Preceding Second Round	Noon (Eastern time)	Discuss ticket procedures and policy with your ticket manager and return any pool tickets in the team allocation.
	Monday, March 21	5 p.m. (Eastern time)	Nomination forms are due this date for the Elite 88 Award. For more information, to access a nomination form and to submit the form, please go to the NCAA website at: <a href="http://bit.ly/dGEpCD">http://bit.ly/dGEpCD</a> .

## Tournament Personnel

The tournament manager for second- and third-round sites should be available from 9-11 p.m. (Eastern time) on Selection Sunday, March 13 to address questions from second- and third-round participants. Participants may contact the tournament manager **Kim Whitestone** at 980/253-4955 or kgwhites@uncc.edu.

<b>Position</b>	<b>Contact</b>	<b>Phone Numbers</b>
<b>Division I Men's Basketball Committee Representative</b>	Ron Wellman, Director of Athletics, Wake Forest University	Office: 336/758-5616
<b>NCAA Men's Basketball Staff Representative</b>	Byron Hatch, Associate Director of the Division I Men's Basketball Championship	Office: 317/917-6570 Cell: 317/370-0288 bhatch@ncaa.org
<b>Tournament Director - Director of Athletics</b>	Judy Rose Director of Athletics University of North Carolina Charlotte	Home: 704/483-7165 Office: 704/687-4920 Cell: 980/253-4900
<b>Tournament Manager</b>	Kim Whitestone Sr. Associate Athletic Director University of North Carolina Charlotte	Home: 704/455-9636 Office: 704/687-4955 Cell: 980/253-4948
<b>Assistant Tournament Manager</b>	Chris Thomasson Associate Athletic Director University of North Carolina Charlotte	Home: 980/253-4911 Office: 704/687-3881 Cell: 980/253-4911
<b>Media Coordinator</b>	Tom Whitestone Associate Athletic Director University of North Carolina Charlotte	Home: 704/455-9636 Office: 704/687-6310 Cell: 980/253-4951
<b>Assistant Media Coordinator</b>	Brent Stastny Associate Media Relations Director University of North Carolina Charlotte	Home: 704/721-4045 Office: 704-687-6313 Cell: 980/253-4946
<b>Facility Event Coordinator</b>	Trista Langdon Director of Events Operation Bobcats Sports & Entertainment	Home: Office: 704/688-8853 Cell: 804/519-5829
<b>Facility Manager</b>	Donna Julian Sr. Vice President Bobcats Sports & Entertainment	Home: Office: 704/688-9056 Cell: 704/258-7593
<b>Assistant Facility Event Coordinator</b>	Dan Bain Executive Assistant Bobcats Sports & Entertainment	Home: Office: 704-688-9039 Cell:
<b>Athletic Trainer</b>	Carlton Anderson Head Athletic Trainer University of North Carolina Charlotte	Home: 704/595-0192 Office: 704/687-6304 Cell: 980/253-4943
<b>Tournament Physician</b>	Dr. Robert Jones General Practitioner University of North Carolina Charlotte	Home: 704/293-0219 Office: 704/687-7415 Cell: 704/293-0219
<b>Ticket Manager</b>	John George Assistant Athletic Director Ticketing University of North Carolina Charlotte	Home: 980/253/4953 Office: 704/687-2454 Cell: 980/53-4953
<b>Practice Coordinator</b>	Darin Spease Sr. Associate Athletic Director University of North Carolina Charlotte	Home: 704/721-4258 Office: 704/687-4954 Cell: 980/253-4947
<b>Lodging Liaison</b>	Mike Anderson Director of Sports VISIT Charlotte	Home: 704/517-5426 Office: 704/331-2740 Cell: 704/517-5426
<b>Drug Testing Site Coordinator</b>	Dan Jacobs Athletic Trainer – Grad Assistant University of North Carolina Charlotte	Home: 910/228-3761 Office: 704/687-6305 Cell: 910/228-3761



<b>Position</b>	<b>Contact</b>	<b>Phone Numbers</b>
<b>Band Liaison</b>	Nick Konawalik Director of Marketing University of North Carolina Charlotte	Home: 704/817-8037 Office: 704/687-4957 Cell: 980/253-4941
<b>Spirit Squad Liaison</b>	Tekeisha Bowman Assistant Marketing Director University of North Carolina Charlotte	Home: 404/664-7529 Office: 704/687-4954 Cell: 404/664-7529
<b>Transportation Liaison</b>	David Jandrew Athletic Foundation Assistant Director University of North Carolina Charlotte	Home: 704-904-0071 Office: 704-687-6244 Cell: 704-904-0071
<b>Team Host</b> [Enter team hosting]	Billy Murphy Charlotte Basketball Committee	Home: 404-285-8663 Office: 704-715-9424 Cell: 404-285-8663
<b>Team Host</b> [Enter team hosting]	Jim Appleby Charlotte Basketball Committee	Home: 704-458-5133 Office: 704-847-0340 Cell: 704-458-5133
<b>Team Host</b> [Enter team hosting]	Mark Rust Charlotte Basketball Committee	Home: 980-254-3119 Office: 704-306-5105 Cell: 980-254-3119
<b>Team Host</b> [Enter team hosting]	Cheryl Steele Charlotte Basketball Committee	Home: 704-562-4158 Office: 704-716-0813 Cell: 704-562-4158
<b>Team Host</b> [Enter team hosting]	Margaret Martin Charlotte Basketball Committee	Home: 704-562-4158 Office: 704-971-6514 Cell: 704-904-4056
<b>Team Host</b> [Enter team hosting]	David Powell Charlotte Basketball Committee	Home: 704-609-6796 Office: 704-716-0812 Cell: 704-609-6796
<b>Team Host</b> [Enter team hosting]	Jim Sgueglia Charlotte Basketball Committee	Home: 704-839-1850 Office: Cell: 704-839-1850
<b>Team Host</b> [Enter team hosting]	George Goodyear Charlotte Basketball Committee	Home: 704-905-1483 Office: 704-846-8699 Cell: 704-905-1483

Dr. James Fleischli, Orthopedist  
Work: 704/323-3527  
Cell: 704/756-3252

Dr. Josh Damesek, D.D.S.  
Work: 704/377-8677  
Cell: 704/351-1481

## SECTION 1 Administrative Forms

E-mail the following forms prior to the team's arrival at the tournament site and bring three (3) copies of each to the pre-tournament meeting.

**By 3 p.m. (Eastern time) on Monday, March 14:** E-mail the Participating Institution Travel/Information Form to the host tournament manager and to Abby Nool at the NCAA. [See **Appendix 1**]

Host Tournament Manager	Kim Whitestone	Fax: 704/687-6247 E-mail: kgwhites@uncc.edu
NCAA Representative	Abby Nool	adnool@ncaa.org

**By 6 p.m. (Eastern time) on Monday, March 14:** E-mail the Team Media Credentials List to the host media coordinator and to David Worlock at the NCAA. The SID will create the form online, using instructions provided by the NCAA.

Host Media Coordinator	Tom Whitestone	Fax: 704/687-4918 E-mail: tewhites@uncc.edu
NCAA Representative	David Worlock	dworlock@ncaa.org

**By Noon (Eastern time) on Tuesday, March 15:** E-mail the Participating Institution Will-Call and Player-Guest Institutional Personnel Form to the host ticket manager. [See **Appendix 2**]

Host Ticket Manager	John George	Fax: 704/687-6901 E-mail: jwgeorge@uncc.edu
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**By Noon (Eastern time) on Tuesday, March 15:** E-mail the Participating Institution Credential Form to the host media coordinator and to Abby Nool at the NCAA. [See **Appendix 3**]

Host Media Coordinator	Tom Whitestone	Fax: 704/687-4918 E-mail: tewhites@uncc.edu
NCAA Representative	Abby Nool	adnool@ncaa.org

**By Noon (Eastern time) on Tuesday, March 15:** E-mail the Team Pass Gate List to the host tournament manager and to Abby Nool at the NCAA. [See **Appendix 4**]

Host Tournament Manager	Kim Whitestone	Fax: 704/687-6247 E-mail: kgwhites@uncc.edu
NCAA Representative	Abby Nool	adnool@ncaa.or

**By Noon (Eastern time) on Tuesday, March 15:** E-mail the Band Pass gate List and the Spirit Squad/Mascot Pass Gate List to the host tournament manager and to Abby Nool at the NCAA. [See **Appendices 5 and 6**]

Host Tournament Manager	Kim Whitestone	Fax: 704/687-6247 E-mail: kgwhites@uncc.edu
NCAA Representative	Abby Nool	adnool@ncaa.org

## SECTION 2

### Admittance and Credentials

Team personnel will be admitted to the facility loading dock security entrance. Each day of practice and competition, only those individuals included on the institution's pass gate list will be admitted. The team pass gate list will include a maximum of 35 individuals for practices and 22 individuals for games. The team pass gate list must be sent to the tournament manager prior to the open practice day. Teams may revise the pass gate list each day and present the changes at the team entrance area. Only a full-time coach or administrator may make changes to the list.

Should an institution list a person normally identified as a media representative on the team pass gate list, the facility shall be open to all media once that individual enters. (Exception: radio announcers from the team's flagship commercial radio station may be on the 35-member list without opening closed practices to the rest of the media.)

The pass gate list will be used for all practices and sessions at the site. Individuals on the list can enter the facility any time on practice or game days. Once inside the facility, participants will be issued a credential, which must be worn for access to the courtside area, media areas and other secured areas. The pin must be worn on the lapel. **The 22 individuals included on the official travel party list will not be required to show a government-issued photo ID; however, the additional 13 individuals accompanying the official travel party for practices will be required to show a government-issued photo ID each time they enter the facility via the pass gate list. Individuals who have been issued a credential or others entering the facility via a pass gate list (i.e., media, band and spirit squad members) must show a government-issued photo ID each time they enter the facility. Each participating team's primary administrator must be available at the team entrance to confirm positive photo identification of the 22 individuals on the official travel party list via the institution's media guide. The Division I Men's Basketball Committee and the NCAA reserve the right to revise this policy, contingent on national security issues.**

**Team Security.** Participating teams may have personal security. In order to be admitted into the facility with the team, these individuals **must be on the official travel party list** and provided a credential pin or a credential from the participating team's allotment for admission into the facility. If the team security personnel wish to be seated in the general public seating area, they must be provided a ticket from the team's ticket allotment. Team security personnel are required to comply with the facility's policies regarding firearms. The facility manager will notify each security detail of the policies prior to their arrival at the facility.

On game days, each institution may request nine (9) temporary access (TA) credentials. These will not be valid for gate admission but will provide access to the locker rooms and media areas before and after the game and at halftime. The TA credential will provide admittance in conjunction with a game ticket through the team entrance. Individuals with temporary access credentials must have a ticket and be seated in the general public seating area during game action (including timeouts). The only institutional representatives who will be assigned seats in the media area will be the director of athletics and full-time employees of the sports information department. **[See Appendix 3]**

<b>Practice Day Admittance (Maximum of 35)</b>	The 22 individuals included on the official travel party list <u>will not</u> be required to show a government issued ID <u>only</u> if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. However, the additional 13 individuals accompanying the official travel party <u>will be</u> required to show a government-issued photo ID each time they enter the facility via the pass gate list. The team uniform or practice jersey will suffice as a valid credential for student-athletes, however, the remaining individuals must be issued a wristband that will be valid for the length of the team's practice and media obligations only.
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<p><b>Game Day Practice Admittance (Maximum of 35)</b></p>	<p>The 22 individuals included on the official travel party list <u>will not</u> be required to show a government issued ID <u>only</u> if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. However, the additional 13 individuals accompanying the official travel party <u>will be</u> required to show a government-issued photo ID each time they enter the facility via the pass gate list. The team uniform or practice jersey will suffice as a valid credential for student-athletes, however, the remaining individuals must be issued a wristband that will be valid for the length of the team's practice and media obligations only.</p>
<p><b>Game Admittance (Maximum of 22)</b></p>	<p>The 22 individuals included on the official travel party list <u>will not</u> be required to show a government issued ID <u>only</u> if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. Once inside the gate, the student-athletes will be escorted to their locker room. Credential pins shall be issued to the coaches and other remaining administrative personnel (anticipated number of seven). The credential pins must be worn at all times for admittance to the bench area, locker room, media area and scouting seats. At the conclusion of the game, the remaining pins should be made available to the 15 student-athletes in order for them to gain access to the non-playing participant seating area.</p>
<p><b>Teams That Have Been Eliminated (Maximum of 22)</b></p>	<p>The 22 individuals included on the official travel party list <u>will not</u> be required to show a government issued ID <u>only</u> if that team's primary administrator or his/her designee is available at the team entrance to positively identify the 22 individuals via the media guide upon their entrance into the facility. Credential pins must be issued to all 22 members (including student-athletes, coaches and other administrative personnel). The credential pins must be worn at all times for admittance to the non-playing participant seating area.</p>

**CREDENTIAL PINS MAY BE WORN ONLY BY INDIVIDUALS WHO ARE ON THE 22-PERSON TEAM PASS GATE LIST. CREDENTIAL PINS ARE NOT TRANSFERABLE.**

The following individuals from each participating institution will be eligible for credentials:

- President/Chancellor
- Director of Athletics
- Sports Information Director
- Two (2) Assistant Sports Information Directors
- Primary Team Administrator
- Secondary Team Administrator
- Will Call Coordinator
- Two (2) Player-Guest Entrance Coordinators
- Official Scorer (if not a member of the sports information staff)
- Team Physician
- Team Videographer
- Team Scout Video Coordinator
- Spirit Squad Coach
- Band Director

Please complete the Participating Institution Credential Form located in Appendix 3. Daily administrative credentials will be delivered to the teams' primary administrator upon his/her arrival in Charlotte. Primary team administrators will be asked to verify the correct names on the credentials and sign a document noting the acceptance. **Credentials are not transferable.**

## SECTION 3

### Awards

#### Awards

Each institution participating in the championship will receive 26 individual participant awards (watches). **Each team will need to fill out an online order form no later than 5 p.m. Eastern Time on Monday, March 14.** The order form is available through the following website: <http://mtmrecognition.com/NCAA/D1BasketballParticipantWatch.aspx>. The NCAA will ship the watches to the athletics directors of participating teams after their team's elimination from competition.

**ELITE 88 Award.** The ELITE 88, an award founded by the NCAA, recognizes the true essence of the student-athlete by honoring the individual who has reached the pinnacle of competition at the national championship level in his or her sport, while also achieving the highest academic standard among his or her peers. The Elite 88 is presented to the student-athlete with the highest cumulative grade-point average participating at the finals site for each of the NCAA's 88 championships.

For men's basketball, this award will be presented at the Final Four Salute Presentation in Houston. Nominations from all NCAA men's basketball tournament participants are due by **5 p.m. (Eastern Time), March 21**. Please have your academic coordinators click on the following link, and fill out a nomination form by the March 21 deadline <http://bit.ly/dGEpCD>.

## SECTION 4 Bands/Spirit Squads/Mascots

### Bands

**Admittance.** Up to 29 band members and one (1) director shall be admitted to the facility for their team's sessions only. They shall be admitted via a pass gate list. The institution must submit the pass gate list to the tournament manager prior to their arrival. The band entrance is loading dock mail room. The band director will be issued an All-Access credential and will be seated inside the band corral, or in front of the corral (if space permits) **All band personnel will be required to present government-issued photo identification (e.g., driver's license, passport, student ID) each time they enter the facility. There will be no exceptions.**

**Alma Mater.** If a band elects to play its institution's school song, it can be played at any time as part of its normal play list.

**Commercial Identification.** Band members must wear their institutional band uniform that may bear only a single manufacturer or distributor label or trademark not to exceed 2.25 square inches in size.

**Halftime.** There will be a 20-minute intermission between halves, except during games at second- and third-round sites in the Mountain and Pacific time zones, where intermission may be 15 minutes.

Only the participating institutions' spirit squads/dance teams may perform on the floor at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.

**National Anthem.** The highest seeded team's band, if available, shall play the national anthem prior to the first game of each session. No vocalists will be used. If the highest seeded team's band does not wish to play the anthem, then the lower-seeded team's band will have the option to play.

1. Both teams line up along the free-throw line **opposite their bench** area prior to player introductions to acknowledge the presentation of our national anthem (facing the flag).
2. After our national anthem is presented, the players and coaches shall meet at mid court, shake hands and depart the floor to prepare for tipoff. Please refer to Appendix 13 for a diagram.

At second- and third-round sites held in the Mountain and Pacific time zones, it is possible the national anthem will not be played prior to the start of the second session.

**NOTES: To honor America, the NCAA Division I Men's Basketball Committee requests that coaches and student-athletes remain on the court during the playing of the national anthem, facing the American flag. Teams may return to their locker rooms after the anthem if they wish.**

**Number.** At all tournament sessions, bands shall be limited to 30 members, including one director.

**Playing while game is in progress.** Bands or any component thereof (including drums) may not play while the game is in progress. Bands may play during timeouts. Bands and cheerleader squads of the two participating institutions will alternate performances during timeouts.

**Policies/Guidelines.** Directors are asked to advise their groups of the following policies:

1. Artificial noisemakers, air horns, electronic instruments, laser pointers, etc., are not permissible;
2. Bands may not use electronic amplification equipment (except while playing in dome stadiums, in which case the band will be amplified through the house system and will not be permitted to use their own amplification methods);

## Section 4 ..... Bands/Spirit Squads/Mascots cont.

3. Songs affiliated with any professional sports team or products are prohibited;
4. Band members are not permitted to exit their designated seating area and perform in any area at any time (e.g., in the general public seating area, along the baseline, center court, etc.).

**Seating.** Bands will be seated in the front rows of the end zone nearest the team's ticket allotment (See Appendix 9). Should there be a request by a team, certain exceptions to the seating diagram can be made by the NCAA committee member on site for the second game of sessions and the regional finals.

**Storage.** An area shall be provided for the band members to store their instrument cases. The host institution/conference, facility or NCAA is not responsible for the security of the stored instrument cases. The storage location can be found by marshalling area off of loading dock.

**Substitute Band.** An institution may hire a band comprised of prospect-aged individuals to perform at postseason home or away-from-home contests, provided the band is paid commensurate with the going rate in that locale for similar services and the organization providing the band is located within 150 miles of the competition site. A prospective student-athlete ("prospect") is a student who has started classes for the ninth grade year. In addition, a student who has not started classes for the ninth grade becomes a prospect if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not generally provide to prospective students.

### Spirit Squads/Mascots

**Admittance.** Each member of the spirit squad and mascot shall be admitted to the facility via a pass gate list. The institution must submit the pass gate list to the tournament manager prior to their arrival. The spirit squad entrance is through the loading dock mail room. The spirit squad coach will be issued an All-Access credential and be seated in its institution's band corral. The spirit squad coach is not allowed in the baseline area (i.e., outside the designated band seating area) while the game is in progress. **All spirit squad personnel will be required to present government-issued photo identification (e.g., driver's license, passport, student ID) each time they enter the facility. There will be no exceptions.**

**Dance Squads.** If an institution's dance squad is designated as its primary spirit squad, this group must adhere to the same policies identified for the spirit squad regarding seating location, permissible activities while the game is in progress, timeout policies, etc. If an institution elects to bring its dance squad in addition to the designated cheerleading squad, these individuals must purchase a ticket and be seated in the general public seating area and must enter through the regular ticketed entrance. Only those on the pass gate lists may come through the back gate. Dance squads may perform at halftime of their institution's game and will be allowed a maximum of four (4) minutes for their performance. If a dance squad performs to taped music, the squad leader must provide the music to the band/cheerleader liaison prior to the start of the game.

**Halftime.** There will be a 20-minute intermission between halves, except during games at second- and third-round sites in the Mountain and Pacific time zones, where intermission may be 15 minutes.

Only the participating institutions' spirit squad/dance team may perform on the floor at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.

**Mascots.** Mascots shall adhere to the same policies identified for the spirit squad regarding location, permissible activities while the game is in progress, timeout policies, etc. At no time shall the mascot converse or interact with the game officials, and at no time shall a team's mascot interact with the opposing team's mascot.

**Number.** A maximum of 12 spirit squad members and one mascot from each participating team shall be allowed on the floor during full (media) timeouts. Spirit squad members and mascots are not allowed on the floor during 30- and 60-second timeouts.

**Performance Location.** While the game is in progress, all spirit squad members and mascots must sit on one end of the court, on the side of the baseline opposite the photographers. These individuals will have access to this courtside area only when their institution is participating. While the game is in progress, they will be allowed on the floor only during full (media) timeouts. Spirit squads and mascots must not block the view of participants, patrons or media during competition. Spirit squads are not allowed to enter into the general public seating area or position themselves behind the team benches to lead cheers at any time. Squads are restricted to the designated baseline area, except when performing on the court during full (media) timeouts or halftime. During pregame player introductions, squads are restricted to the area between the baseline and free throw line extended.

- Policies/Guidelines.** Spirit Squad coaches are asked to advise their groups of the following policies:
1. Spirit squads may not use megaphones as a distraction by pounding them on the floor, hitting them with the hand(s) or other objects or waving them in any way.
  2. An institution's flags, of any size, may be displayed or waved on the court only during pregame activities and halftime. The flags will not be permitted on the court during timeouts.
  3. Spirit squads may not perform routines that are affiliated with any professional sports team or commercial product.
  4. Spirit squads may not place or throw items (e.g., t-shirts, souvenir basketballs) into the general public seating area during pregame, during the game or postgame.
  5. Spirit squads and mascots will be restricted to the area between the baseline and free throw line during player introductions.
  6. Spirit squad members must wear their institutional uniform. Uniforms shall bear only a single manufacturer or distributor label or trademark not to exceed 2.25 square inches in area.
  7. Spirit squads or dance teams may use taped music over the public address system for their halftime performance, but not during pregame or timeouts.
  8. Spirit squads and mascots shall alternate performances at all timeouts according to the schedule outlined in Appendix 7.
  9. Only the participating institutions' representatives may perform at halftime. Each institution may occupy the floor for a maximum of four (4) minutes.
  10. Spirit Squads and mascots shall not converse with or approach game officials or spirit squad members or mascots of the opposing team.
  11. All spirit squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). Neither the NCAA nor the host institution/conference shall be responsible for supervising or monitoring routines performed by spirit squads at championship events. Except as noted herein, supervision of spirit squads, their activities, yells and stunts are solely the participating institution's responsibility [See Appendix 8].
  12. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform.

**Please note that the 2011 Division I Men's and Women's Basketball Tournaments will not permit spirit squads to lay out mats during pregame, halftime and postgame.**

**In addition, spirit squads are not allowed to stand during free throw attempts and are prohibited from conducting back flips following free throws.**

**Seating.** During the other game of a session in which their team is playing, spirit squad members may sit in the non-playing participant seating area. For admission to any other session, spirit squad members must purchase tickets from their institution's allotment.



## Section 4 ..... Bands/Spirit Squads/Mascots cont.

**Substitute Squad.** An institution may contract or “rent” a spirit squad only if the institution does not have a spirit squad of its own. An institution may hire a spirit squad comprised of prospect-aged individuals to perform at postseason home or away-from-home contests, provided the squad is paid commensurate with the going rate in that locale for similar services and the organization providing the squad is located within 150 miles of the competition site. A prospective student-athlete (“prospect”) is a student who has started classes for the ninth grade year. In addition, a student who has not started classes for the ninth grade becomes a prospect if the institution provides such an individual (or the individual's relatives or friends) any financial assistance or other benefits that the institution does not provide to prospective students generally.

**Warm-Up and Storage Space.** An area shall be provided for the members to store their equipment and warm-up. The host institution/conference, facility or NCAA is not responsible for the stored equipment. The warm-up and equipment area is located marshalling area off of loading dock.

Questions regarding bands/spirit squads should be directed to the band and spirit squad liaison(s).

<b>Spirit Squad Liaison:</b>	Name:	Tekeisha Bowman
	Fax Number:	704/687-6247
	Cell Number:	980/253-4941
	E-mail:	tbowman2@uncc.edu

<b>Band Liaison:</b>	Name:	Nick Konawalik
	Fax Number:	704/687-6247
	Cell Number:	980/253-4941
	E-mail:	nkonawal@uncc.edu

## **SECTION 5**

### **Benches/Equipment/Uniforms**

**Basketballs.** The Wilson Solution B-0700R basketball will be used. Each tournament manager will receive 24 imprinted balls and will give one (1) ball to each team at the conclusion of the team's participation at a site.

The captains of the participating teams will meet before the beginning of each game and agree on which Wilson basketball will be used as the game ball.

**Benches.** The team bench assignment and fan seating location forms will be distributed during the pre-tournament meeting prior to first-round competition and during the transition meeting prior to second-round competition. [See Appendix 9]

Seventeen (17) chairs will be set at each team bench. Only the 15 student-athletes in uniform and the seven individuals (or more if there are fewer than 15 student-athletes in uniform) wearing credential pins in plain sight will be permitted on the team bench.

The placement of microphones on a coach or in team huddles and bench areas for television, radio or motion-picture purposes is prohibited.

**Equipment and Product.** The NCAA will provide towels, product, drinking cups, water coolers and water bottles for participating institutions' use courtside, in the locker rooms, and in all back-of-house areas (including the interview holding area and interview area). Participating institutions' athletics trainers must be prepared to utilize the product, drinking cups, water coolers and water bottles provided. No other product, cups, coolers or water bottles may be used.

**Uniforms.** Teams must bring both light and dark uniforms. The higher seeded (i.e., No.1) team will wear its light uniforms. If the higher seeded team's light uniforms are not in a color contrasting with the lower seeded team's uniforms, the lower seeded team must adjust and wear a contrasting color.

All team uniforms, bench and team apparel must meet the provisions of Bylaw 12.5.4 regarding commercial identification. The uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats and towels) that are worn by all personnel (e.g., coaches, student-athletes, athletics trainers and managers) in competition and practices (both open and closed) may bear a single manufacturer's or distributor's normal trademark, not to exceed 2.25 square inches, including additional material (e.g., patch) surrounding the normal trademark or logo.

During NCAA championships, it is not permissible for coaches and other bench personnel to wear lapel pins or other items attached to their clothing that identify any commercial entity (including apparel companies).

Committee representatives will notify a participating team's administrator if any member of its coaching staff, team or support groups are in violation of Bylaw 12.5.4 and ask that the apparel be removed. If the logo continues to be visible during competition, it shall be reported as an NCAA violation to the NCAA enforcement staff. If the logo continues to be visible during practice, news conferences or other championship ancillary events, it shall be submitted to the Division I Men's Basketball Committee and reviewed as a misconduct action.

### **Uniform Modifications**

**Full-Length Leg Tights.** NCAA Men's Basketball Rules specify that undergarments shall not extend below the game pants and shall be of the same color as the game pants (Rule 3, Section 6, Art. 2).

Therefore, a student-athlete must receive approval to wear full-length tights during the NCAA Men's Basketball Championship. For any student-athlete wearing full-length leg tights, the participating institution's medical representative shall call or e-mail the designated individual on the NCAA rules staff, Ty Halpin, ([thalpin@ncaa.org](mailto:thalpin@ncaa.org); 317/917-6136) to request approval. If this individual cannot be reached, then the call or e-mail should be made to the Secretary-Rules Editor, Art Hyland ([art.hyland@comcast.net](mailto:art.hyland@comcast.net); 774/487-0640). If neither can be reached, then the NCAA basketball staff member assigned to the site shall speak to the medical representative. Requests to wear full-length tights will be approved if the medical representative indicates the tights are being worn for a medical, religious or other reason that is determined to be valid and acceptable.

**Arm, Knee or Lower Leg Sleeve.** NCAA Men's Basketball Rules specify that the use of an arm sleeve, knee sleeve and/or lower leg sleeve is permissible for medical reasons, but its utilization shall be verified by either the student-athlete's coach or team's medical personnel (Rule 3, Section 9, Art. 9). If a game official questions a student-athlete's use of an arm sleeve, knee sleeve or lower leg sleeve, its use shall be approved if the participating institution's coach or medical personnel provides the game official a "verbal" indication that the use of the sleeve is for a medical reason.

NCAA Men's Basketball Rules specify that a single manufacturer's or distributor's normal logo, label or trademark, not to exceed 2.25 square inches, may be worn on an arm, knee or lower leg sleeve or full-length leg tights (Rule 3, Section 8, Arts. 2 and 3).

**NCAA Patches.** The NCAA Division I Men's Basketball Committee requires teams to place the NCAA patch on its uniform for all rounds of the Division I Men's Basketball Championship. Teams will be provided patches that should be secured on the game uniform prior to the first completion at the site.

The NCAA patch will be provided at the pre-tournament meeting for placement on the student-athletes' uniform as a special way to distinguish your student-athletes as participants in the Division I Men's Basketball Championship.

Patches should be placed within the area of the game jersey between the base of the front neckline and the shoulder seam of the jersey. Additionally, the patches should be placed on the left side of the jersey unless other logos preclude this placement. [Refer to Appendix 11]

**Apparel Distribution.** Teams may not bring into or distribute at the facility, during practice or competition, any commercial apparel that may have been provided to them by manufacturers (e.g., caps or T-shirts with commercial identification) and such apparel may not be worn at the facility during open or closed practices, competition, news conferences or postgame interviews.

**Event 1 Information.** Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. In addition, teams advancing to the Final Four will receive a second notification regarding the opportunity to purchase championship merchandise online. All orders will be shipped directly to the institution the week after the Final Four. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

**Practice Apparel.** It is mandatory that players' jersey numbers be on the players' practice jerseys during all open practices.

## SECTION 6 Drug Testing

[Reference: Bylaw 31.2.3.4 NCAA Banned-Drug Classes 2010-11; NCAA Drug-Testing Program 2010-11 booklet and [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting)] All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency (WADA) accredited laboratory and the results are then reported to the institution's director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. The NCAA Banned-Drug Classes List is comprised of substances that are performance-enhancing and/or potentially harmful to the health and safety of the student-athlete. The 2010-11 list includes drugs in the following classes: stimulants, anabolic agents, diuretics and other urine manipulators, peptide hormones, street drugs, beta blockers and alcohol (rifle only) beta-2 agonists and anti-estrogens. Refer to the 2010-11 Drug-Testing Programs booklet or the NCAA Web site ([www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting)) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

The NCAA Division I Men's Basketball Committee is dedicated to fair and equitable competition throughout the championship and strongly supports the drug-testing program in order to safeguard the health and safety of the participating student-athletes. Additional information regarding the NCAA's championship drug-testing program can be found at [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting).

**Next-Day Testing.** If competition begins at 10 p.m. or later (local time), both teams will be given the option to defer testing until the next morning. If a team decides to test the next morning, that determination must be established by the institution immediately following the game. The institution and the drug-testing crew chief will agree on the time for the next-day testing. In all cases, next-day testing must take place at the arena and must begin no later than 10 a.m. (local time). Once a team's testing has begun, that team's testing must be completed and cannot be deferred until the next morning. Necessary transportation arrangements have been made by the host institution/conference for teams that elect to test the next morning or for individuals being tested that need to remain at the facility after other team personnel have departed. An institutional representative shall be present in the collection station at any next-day testing to certify the identity of the student-athletes selected for testing.

**Participant Notification.** All coaches and student-athletes should presume that post-event drug testing will occur at the championship event. The site coordinator will notify the participating teams no earlier than two (2) hours prior to the tipoff of their game if drug testing will be conducted at the site.

**Testing Procedures/Protocol.**

Teams will enter the locker room for the cooling-off period. If Turner/CBS has been given access to the team's locker room, Turner/CBS may enter the locker room. At the conclusion of the cooling-off period, Turner/CBS will exit the locker room, and the drug testing representatives will enter to notify student-athletes that they have been selected for testing. After notification is complete, the drug testing representatives will exit the locker room and wait for the student-athletes at the testing location. The team escorts will take the coach and requested student-athletes to the news conference, and the locker room attendant will open the locker room to the media for the 30-minute interview period. A student-athlete who did not compete in the game is not obligated to the media. If a student-athlete with no media obligations is selected for drug testing, the student-athlete is permitted to exit the locker room 15 minutes after the end of the cooling-off period to complete the drug testing procedure. The student-athletes who were selected for the news conference must return to the locker room after the news conference for the remainder of the 30-minute interview period before proceeding to the drug testing area.

For additional information regarding NCAA drug testing, please refer to Appendix 14 and the NCAA Drug Testing Program 2010-11 handbook at [www.ncaa.org/drugtesting](http://www.ncaa.org/drugtesting).

## SECTION 7 Entrances/Seat Locations

### Entrances

Administrators' Entrance	Loading dock security if with team or Media Entrance
Band/Spirit Squad/Mascot Entrance	Loading dock mail room
Player-Guest Entrance	Lowes Home Practice Court
Media Entrance	Primary: Employee/Media entrance; Secondary: Beck II
Team Personnel Entrance	Loading dock security
Will-Call Windows	Main box office

### Seat Locations

**Non-playing Participant Seating.** Section 101 Row C, D, E, F and Section 109 Rows C, D, E, F

**Coaches' Scouting Seats.** Scouting seats\* will be located on the second media row (M-2), with exact locations to be posted in the media workroom and courtside.

**Second-round afternoon session, first game.** Total of six (three for each team playing in the second game).

**Second-round afternoon session, second game.** Total of three (for the team that won the first game in the afternoon session).

**Second-round evening session, first game.** Total of six (three for each team playing in the second game).

**Second-round evening session, second game.** Total of three (for the team that won the first game in the evening session).

**Third-round, first game.** Total of six if the second-game winner will play the first-game winner in the regional semifinals. Otherwise, no scouting seats will be provided.

**Third-round second game.** Total of three, if the first-game winner will play the second-game winner in the regional semifinals. Otherwise, no scouting seats will be provided.

\*Only official members of the teams' coaching staffs may occupy these seats at any time during the tournament.

**Band/Spirit Squad/Mascot Seating.** During the other game of the session in which their team participates, spirit squad members and the non-uniformed mascot can sit in the non-playing participant seating. Band members may sit in their designated band corral.

**Administrators' Seating.** (President/chancellors, directors of athletics, sports information staffs and conference representatives seated courtside): Seat locations will be posted in the media workroom and courtside.

**Additional Administrators' Seating.** (Ticket manager, will-call coordinator and player-guest coordinators): Seats will be provided from the participating team's allotment.

## **SECTION 8**

### **Financial Information**

Transportation expenses and a per diem of \$175 will be provided for an official travel party of 75 persons for preliminary-round sessions.

When institutions are required to travel by ground transportation to the site of competition, the institution may choose any mode of transportation it desires. The NCAA will reimburse the institution \$6,000 and \$2.50 per mile for ground transportation costs for preliminary rounds. If actual costs exceed this amount, the institution may request additional funds from the NCAA travel staff.

When institutions fly to the site of competition, they may also be eligible for reimbursement for ground transportation from their campus to the airport or from the airport to the site of competition. If either of these segments are more than 25 miles one way, reimbursement may be claimed. The same flat rate and mileage allotment will apply.

Per diem allowances will be paid or prorated on the following basis:

1. One for open practice day, provided travel occurred on or before that day.
2. One for each day of competition.
3. One for each day between days of competition.
4. One-half for the day of departure from the site, provided the team did not compete on that day.
5. If approved in advance by the NCAA travel staff, member institutions may be provided additional per diem due to transportation circumstances that would otherwise prevent teams from arriving at the site of competition in time to meet administrative requirements of the championship (e.g., practice, pre-tournament meetings or news conferences).
6. If approved in advance by the NCAA travel staff, institutions may be provided additional per diem to travel from one preliminary-round site to the next site, rather than returning to campus between rounds.
7. Institutions that lose in the national semifinals will receive six day's per diem provided travel actually occurred on those days and only for the members of the official travel party who actually travel early.
8. For a participating institution to receive full per diem and transportation expenses for the Division I Men's Basketball Championship, its traveling party must include 30 band members (including one director), 12 spirit squad members, one mascot, and one spirit squad coach. The institution will receive per diem and transportation expenses for the actual number of band members, spirit squad members, mascot, and cheer coach who attend. Institutions will not receive per diem for "rented bands."
9. Per diem and ground transportation reimbursement must be claimed through the NCAA's online Travel Expense System (TES) within 45 days of the end of the championship. Teams should ensure they have sufficient funds to meet their needs while onsite at the championship. Requests for additional per diem can also be made through TES. The login information needed for the system is the same as that used for the Short's Travel portal. If you need assistance using the online system, please contact the travel department at 317/917-6757.

#### **Financial Penalties.**

The basketball committee may assess a financial penalty against an institution for failure of any of its representatives to adhere to the policies and procedures governing championship administration, subject to review by and appeal to the Division I Championships/Sports Management Cabinet. The institution may be assessed:

**Section 8 .....Financial Information cont.**

1. One hundred dollars per team or \$50 per individual, up to a \$600 maximum penalty, for failure to adhere to published procedures for the submission of regular-season results or availability questionnaires.
2. One hundred dollars, cancellation of all or a portion of the Association's travel guarantee, or all or a portion of the institution's share of revenue distribution, for failure to adhere to published managerial and administrative policies and procedures;
3. Financial penalty for each day a participating institution fails to pay for its game tickets subsequent to the 45-day deadline; or

Financial or other penalties different from Nos. 1, 2, and 3 above, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.



## SECTION 9 Lodging

The host institution/conference has reserved the following room block for each team:

Night before open practice day	40 (all on contingency basis)
Night of open practice day	75 (50 guaranteed, 25 contingency)
Night of Second round game	75 (50 guaranteed, 25 contingency)
Night between Second and Third round	75 (all on contingency basis)
<b>Night of Third Round Game</b>	
Night of Third Round (Saturday Eastern Time Zone)	50 (all on contingency basis)
Night of Third Round (All other Saturday and Sunday sites)	30 (all on contingency basis)

Each institution will be financially responsible for the guaranteed rooms for a two-night minimum, beginning the night before the first round game.

Three meeting rooms have been reserved at each team's hotel for team meals and meetings. Each participating institution is responsible for making its own arrangements for additional meeting rooms, meals and other functions.

Teams are not permitted to relocate to another hotel property unless approved by the NCAA. The tournament manager and Jackie Carpenter of the NCAA men's basketball staff must be notified of a team's intention to move. Should teams relocate, they are still financially responsible for a two-night minimum for the rooms held for them at the original property. Should any or all of that financial obligation be waived, the participating institution must receive a written release prior to 5 p.m. (local time) on open practice day from the hotel's general manager, with approval by the NCAA. Should arrangements be made to relocate, teams are not allowed to move to another team hotel, the headquarters hotel, or to the game officials' hotel.

Pod No. 1 is the pod with the highest seeded team. If both pods have the same seeds, the higher seeded pod will be determined by alphabetical order.

<b>Team/Hotel Assignment</b>	<b>Sales Contact</b>	<b>Catering Contact</b>	<b>Rate</b>
Pod No. 1 - Highest Seed Ritz-Carlton Charlotte	Lani Wild 704-338-2346	Lani Wild 704-338-2346	\$159.00
Pod No. 2 - Highest Seed Hilton Charlotte University Place	John Noonan 704-239-5032	Erin Brown 704-916-2844	\$129.00
Pod No. 1 - Second-Highest Seed Hilton Charlotte Center City Hotel	Erin R. Mobley 704-661-5072	Lacy Lange 559-740-8440	\$159.00
Pod No. 2 - Second-Highest Seed Renaissance Charlotte Southpark	James Williams 980-721-8804	James Williams 980-721-8804	\$129.00
Pod No. 1 - Third Highest Seed Omni Charlotte Hotel	Lori Diaz 704-641-7207	Lori Diaz 704-641-7207	\$159.00
Pod No. 2 - Third Highest Seed Holiday Inn Center City	Jackie Berkowitz 704-858-2841	Billie Walker 704-578-0487	\$159.00
Pod No. 1 - Fourth Highest Seed Doubletree Guest Suites Charlotte Southpark	Gloria Mella 704-927-0056	Jana Harkin 321-945-9149	\$129.00
Pod No. 2 - Fourth Highest Seed Marriott Executive Park	Trish Baker 803-984-0929	Jennifer Alston 386-299-9213	\$129.00
<b>Media/NCAA Representatives</b>	<b>Sales Contact</b>	<b>Catering Contact</b>	<b>Rate</b>
Charlotte Marriott City Center	Danijela Djukic 704-506-1789	Danijela Djukic 704-506-1789	\$159.00

Questions regarding lodging should be directed to the host lodging liaison.

**Lodging Liaison:**

Name:	Mike Anderson
Fax Number:	704/374-9132
Cell Number:	704/517-5426
E-mail:	<a href="mailto:mike.anderson@visitcharlotte.org">mike.anderson@visitcharlotte.org</a>

## SECTION 10

### Media Information

**Credential Distribution.** Credentials will not be mailed. Recipients must present a government-issued photo ID and verify that they are full-time, salaried employees of the media agency. The host media coordinator will provide a sign-in sheet for individuals to sign and confirm receipt of credentials.

Day	Times
Open Practice Day	9 a.m. – 7 p.m.
Second-Round Game Day	Begins four hours before tipoff of first game -- ends at halftime of last game
Day Between Second and Third Rounds	10 a.m. – 2 p.m.
Third-Round Game Day	Begins four hours before tipoff -- ends at halftime of last game

**Halftime.** There will be a 20-minute intermission between halves, unless sites are otherwise advised by the NCAA. For example, during selected second- and third-round sites played in the Mountain and Pacific time zones, intermission may be reduced to 15 minutes.

**Media Shuttle.** The media shuttle from the headquarters hotel to the facility will operate on all days: open practice day, the day between games and game days. Departures will occur at 15-minute intervals before and after games and practices. Departures will occur at 30-minute intervals during games and news conferences. Shuttle schedules will be posted in the headquarters hotel and in the media workroom at the facility. Shuttle hours are as follows:

Day	Hours
Open Practice Day	9 a.m. – until four hours after the last practice
Game Days	Four hours prior to tipoff of first game until four hours after conclusion of the last press conference
Off Day Between Game Days	10 a.m. – until four hours after the last press conference

**News Conference Schedule.** Please see Section 15 (Schedule of Events) for a news conference schedule.

**Start Times.** The Division I Men's Basketball Committee will determine and announce start times for all games.

**Television.** All television rights (over-the-air and cable), both live and delayed, will be under the jurisdiction of the Division I Men's Basketball Committee and the Division I Championships/Sports Management Cabinet. Matters pertaining to telecasts should be directed to Greg Shaheen of the NCAA.

**Television Commercial Format.** The television commercial format during the NCAA Division I Men's Basketball Championship allows a maximum of 27 minutes of commercial time per game. In addition to that time, the network may also air commercials during 60-second team-called timeouts in each overtime period. Ten "full television timeouts" shall be permitted per game. Those include four each half, at the first non-shooting dead-ball situation after the game clock passes 16, 12, 8 and 4 minutes remaining. The other two "full television timeouts" will be the first team-called timeout in each half. That timeout does not replace one of the scheduled "full television timeouts." For example, if the first team-called timeout in the second half occurs with 15:58 remaining in the half, that timeout becomes a "full television timeout." Another "full television timeout" will be called at the next non-shooting dead-ball situation. The network is not guaranteed any in-action breaks other than the four "full television timeouts" in each half. All other in-action breaks are contingent on teams calling timeouts. The lengths of the timeouts are as follows:

- Each "full television timeout" shall last two minutes, 30 seconds from the time the teams arrive at their benches to the "second horn."
- Each team will have available the normal complement of four 30-second timeouts and one 60-second timeout. Except for the first one called in each half, all team-called timeouts shall last 30 or 60 seconds from the time the teams arrive at their benches to the "second horn."
- In overtime, timeouts will last 60 seconds from the time the teams arrive at their benches to the "second horn."

The following is the permissible commercial format:

- **Before game**  
Two minutes of local-affiliate commercials on Thursday and Friday evening games. (Does not count toward total.)  
Break 1: Two minutes of commercials.
- **During first half**  
Breaks 2, 3, 4, 5, 6: Two minutes of commercials. (Four television timeouts after 16, 12, 8 and 4, plus the first team-called timeout expands to a full timeout).
- **During halftime**  
Break 7: One 60-second break.  
90-second local affiliate break. (Does not count toward total.)  
Break 8: One 60-second break.  
Break 9: One 30-second break.  
90-second local affiliate break. (Does not count toward total.)
- **During second half**  
Breaks 10, 11, 12, 13, 14: Two minutes of commercials. (Four television timeouts after 16, 12, 8 and 4, plus the first team-called timeout in the second half expands to a full timeout).  
Break 15: 30-second commercial (If timeout is called by a team).  
Break 16: 30-second commercial (If timeout is called by a team).  
Break 17: 30-second commercial (If timeout is called by a team).
- **Postgame**  
Break 18: Any of above breaks that did not air in-game.

## SECTION 11

### Medical Information/Training Room

#### **Concussions.**

The NCAA has adopted legislation that requires all active member institutions to have a concussion management plan for their student-athletes. Participating institutions shall follow their concussion management plan while participating in NCAA Championships. If a participating team lacks appropriate medical staff to activate their concussion management plan, the host championship concussion management plan will be activated.

The legislation notes, in part, that a student-athlete who exhibits signs, symptoms or behaviors consistent with a concussion shall be removed from athletics activities (e.g., competition, practice, conditioning sessions) and evaluated by a medical staff member (e.g., sports medicine staff, team physician) with experience in the evaluation and management of concussions; a student-athlete diagnosed with a concussion is precluded from returning to athletic activity for at least the remainder of that calendar day; and medical clearance for return to athletics activity shall be determined by the team physician or the physician's designee from the student-athlete's institution. In the absence of a team physician or their designee, the NCAA tournament physician will examine the student-athlete and will determine medical clearance.

A concussion is a brain injury that may be caused by a blow to the head, face, neck or elsewhere on the body with an "impulsive" force transmitted to the head. **Concussions can occur without loss of consciousness or other obvious signs.** A repeat concussion that occurs before the brain recovers from the previous one (hours, days or weeks) can slow recovery or increase the likelihood of having long-term problems. In rare cases, repeat concussions can result in brain swelling, permanent brain damage, and even death.

For further details please refer to the "NCAA Sports Medicine Handbook Guideline on Concussions" online at [www.NCAA.org/health-safety](http://www.NCAA.org/health-safety).

**Traveling with a Team Physician.** The student-athlete's team physician shall examine each student-athlete injured during NCAA competition and make a recommendation to the student-athlete, the coach and the chair of the basketball committee, or the chair's designated representative, as to the advisability of continued participation or disqualification of the athlete. In the absence of said team physician, the NCAA tournament physician, as recommended by the host institution/conference and approved by the basketball committee, shall examine the injured student-athlete and make a recommendation as noted above. The chair of the basketball committee, or the chair's designated representative, will be responsible for enforcement of the medical recommendation if it involves disqualification.

If an institution wishes to have its own team physician on its bench, that individual must be on the 22-person Team Pass Gate List, must occupy one of the 17 chairs and must be issued a team credential pin.

**Hospital Information.** In the event of an emergency that requires hospitalization, the following hospital will be used:

Carolinas Medical Center  
1001 Blythe Blvd, Charlotte NC 28203  
704/355-2000

Directions to hospital from Team Hotels:

## Section 11 .....Medical Information/Training Room cont.

### Doubletree SouthPark

Head southeast on Morrison Blvd toward S. Park Dr. Make a u-turn at S. Park Dr. Continue straight onto Morrison Blvd. Turn right at Barclay Downs Dr. Turn left at Scofield Rd. Turn right at Park Rd. Continue onto Scott Ave. Turn Right at Blythe Blvd.

### Hilton Charlotte Center City

Start out going southeast on E. 3<sup>rd</sup> St. towards Brevard St. Turn right on Brevard St. Go .6 miles and turn left on Stonewall. E Stonewall becomes Kenilworth Ave. Go .3 miles and turn left onto E. Morehead St. Turn slight right onto S. Kings. Turn right onto Medical Center Dr. Turn right onto Blythe Blvd. Approximate travel time is 5-7 minutes.

### Hilton University Place

Out of main entrance of hotel, turn right onto W. WT Harris Blvd. Merge onto I-85 via the ramp on the left toward Charlotte. Go 5.8 miles and merge onto I-77 S via Exit 38 toward Columbia. Go 4.1 miles and take the Wilkinson Blvd / I-277 E / John Belk Frwy / US-74 E / West Blvd / NC-160 exit- Exit 9. Merge onto I-277 N via Exit 9B. Go 1.7 miles and take the Kenilworth Ave/Third/Fourth St. Exit 2A. Take the Kenilworth ramp. Turn right onto Kenilworth Ave. Turn left onto E. Morehead St. Turn slight right onto S. Kings. Turn right onto Medical Center Dr. Turn right onto Blythe Blvd. Approximate travel time is 18-20 minutes.

### Holiday Inn Center City

Head northeast on N. College St toward E. 6<sup>th</sup> St. Turn right at E. 11<sup>th</sup> St. Slight left to merge onto I-277 S. Take exit 2A for N Carolina 16/Fourth St. toward Third St. Keep left at the fork to continue toward N. Carolina 16 S/E 3<sup>rd</sup> st. Turn left at N Carolina 16 S/E 3<sup>rd</sup> St. Take the 1<sup>st</sup> right onto S. Kings Dr. Turn right at Medical Center Dr. Turn right at Blythe Blvd

### Omni Charlotte

Start out going Southeast on E. Trade St. towards College St. Go .7 miles and turn right onto S. McDowell St. Go .7 miles and turn left onto E. Morehead St. Turn slight right onto S. Kings. Turn right onto Medical Center Dr. Turn right onto Blythe Blvd. Approximate travel time is 5-7 minutes.0

### Renaissance SouthPark

West on Carnegie Blvd toward Congress St. 1<sup>st</sup> left onto Assembly St. Right at Fairview Rd. Slight right at Fairview Rd/Park Rd Ramp. Continue on Park Rd. Continue on Scott Ave turn right at Blythe Blvd.

### Marriott Executive Park

Head northeast on Westpark Dr toward Griffith Rd, turn left on Tyvola Rd, merge onto I-77N toward Charlotte, Take exit 8 from Remount Rd toward N. Carolina 160, Right at Remount Rd, Left at S. Tryon St, right at West Blvd, continue on East Blvd, left at Scott Ave, Take 2<sup>nd</sup> right onto Blythe Blvd, 1001 Blythe Blvd Charlotte 28203. Approximate travel time is 13 mins

### Ritz-Carlton Charlotte

Head southeast on E. Trade St. towards S. Brevard St. Take the 3<sup>rd</sup> right onto S. Davidson St. Turn left at 2<sup>nd</sup> cross street onto E. 3<sup>rd</sup> St. Take 2<sup>nd</sup> right onto S. Kings Dr. Turned right at Medical Center Dr. Turn right at Blythe Blvd.

Directions to hospital from Facility:

Start out going Southeast on E. Trade St. toward S. Brevard St. Go .4 miles and turn right onto S. McDowell St. Go .7 miles and turn left onto E. Morehead St. Turn slight right onto S. Kings. Turn right onto Medical Center Dr. Turn right onto Blythe Blvd. Approximate travel time is 5-7 minutes.

## Section 11 .....Medical Information/Training Room cont.

Host tournament physicians will be seated Section 116 Row P seats 30 & 31.

The tournament training room is located in the tournament training room is located in the Bobcats training room located in the hallway near the team locker rooms.

The training room will be open Two hours prior to all practice and competition sessions.

Available supplies, equipment and modalities include:

Air splints	Hydroculator
Blood-born pathogen kit	Ice
Crutches	Immobilizer/knee stabilizer
Electro-galvanic stimulator	Moist hot packs
First aid supplies	Sharps kit
X-ray equipment	Spine board
Gurney	Ultrasound

**Hospital/Medical Arrangements.** Each scheduled practice or contest of any round of the Division I Men's Basketball Championship will include the following:

1. The on-site presence of a person qualified and delegated to render emergency care to a stricken participant;
2. The presence of planned access to a physician for prompt medical evaluation of the situation, when warranted;
3. Planned access to a medical facility, including a plan for communication and transportation between the competition venue and the medical facility for prompt medical services, when warranted.
4. Immediate availability (or quick accessibility) to all necessary emergency equipment. Equipment will be in good operating condition, and host personnel will be trained in advance to use it properly. Additionally, emergency information about the student-athlete should be available for use by host medical personnel.
5. A thorough understanding by all parties, including the administrators of participating teams, of the personnel and procedures associated with the medical plan; and
6. An inclement-weather policy that includes provisions for decision-making and evacuation plans.

Further, participating institutions should require certification in cardiopulmonary resuscitation (CPR) techniques, first aid and prevention of disease transmission (as outlined by OSHA guidelines) for all athletics personnel associated with practices and contests.

### **Insurance**

**Accidental Death and Dismemberment.** If an injury incurred by a student-athlete under the situations described in the medical section below results directly and independently of all other causes and, within 180 days from the date of the injury, in loss of life, an indemnity will be paid in the amount of \$10,000. Further, under the benefits of this policy, provisions are made for dismemberment and loss of sight. This coverage also applies to athletics department staff representatives, faculty athletics representatives, coaches, student-managers, student-coaches and student-trainers who are traveling with the team and representing the institution.

**Medical.** Arrangements have been made to provide basic accident, medical and catastrophic injury insurance for student-athletes in NCAA championships.

The basic coverage will pay all medical and dental expenses incurred as the result of an accident up to \$90,000 on each claim, subject to the deductible of \$250. Benefits would be afforded to a student-athlete while:

1. Actually practicing for or competing in an NCAA championship as an official representative of the institution;

## Section 11 .....Medical Information/Training Room cont.

2. Actually being transported in a group, under the supervision and personal direction of a coach, manager or other duly delegated authority of the institution, to or from practice or play in an NCAA championship; or
3. On a supervised team trip away from the city or town in which the institution is located for the purpose of participating in an NCAA championship.

This coverage also applies to athletics department staff representatives, faculty athletics representatives, coaches, student-managers, student-coaches and student-trainers who are traveling with the team and representing the institution.

The catastrophic coverage will provide lifetime medical and rehabilitation benefits to student-athletes, student-coaches, student-trainers and student-managers who suffer injuries while participating in Nos. 1, 2 or 3 as outlined above. Benefits would begin after the injured participant's medical and dental expenses exceed the deductible amount of \$90,000 (limit of basic program). The coverage will provide disability benefits and lifetime medical and rehabilitation benefits to all students incurring catastrophic injuries.

The insurance program covering participants in NCAA championships will reimburse expenses incurred in excess of the deductible amount as noted and not covered by other valid and collectible insurance plans, government programs or other sources. For additional information or to obtain a claim form, contact the travel and insurance department at the NCAA national office.

<b>Host Athletic Trainer:</b>	Name:	Carlton Anderson
	Cell Number:	980/253-4943
	Home Number:	704/595-0192
	Office Number:	704/687-6304
	Fax Number:	704/687-3944
	E-mail:	canderso@uncc.edu



## **SECTION 12**

### **Meetings**

#### **Sports Information Directors Meeting**

The host media coordinator, Tom Whitestone, will conduct a meeting with the sports information directors of the participating institutions to review media-related policies and procedures for the championship. This meeting will be held:

##### **Day Before Second Round Game**

Date: March 17, 2011  
Time: 10 a.m. (Eastern time)  
Location: CRVA Conference Room located on the main concourse near sections 112/114

#### **Pre-Tournament Meeting**

The NCAA Division I Men's Basketball Committee representative will conduct a meeting of representatives of the participating institutions to review tournament procedures. This meeting will be held:

##### **Day Before Second Round Game**

Date: March 17, 2011  
Time: 3:15 p.m. (Eastern time)  
Location: BackCourt Club located on the arena floor level through Vom 101/102

The following individuals from each participating institution must attend this meeting:

1. Director of athletics or other designated administrator;
2. Sports information director, and
3. Head coach (First and second rounds. At regional pre-tournament meetings, the head coach may designate a full-time assistant coach or director of basketball operations as his representative.)

#### **Transition Meeting**

The NCAA Division I Men's Basketball Committee representative will conduct a meeting of representatives of the participating institutions to facilitate the transition for all teams advancing to the next round. The basketball committee and host institution/conference will provide specific information about the next day's competition and regional round information will be available for teams advancing to the next round.

The meeting will be held:

##### **Day Between Second and Third Rounds**

Date: March 19, 2011  
Time: Noon (Eastern time)  
Location: BackCourt Club located on the arena floor level through Vom 101/102

The following individuals from each participating institution advancing to the second round must attend this meeting:

1. Director of athletics or other designated representative, who may be a coach or director of basketball operations (Head coach may designate a full time assistant or director of basketball operations as his representative). and
2. Sports information director.

## **SECTION 13**

### **Participating Institution Information**

#### **Eligibility**

**Amateurism.** If requested by the Division I Championships/Sports Management Cabinet, a student-athlete who participates in an NCAA championship must sign an affidavit certifying the student-athlete's amateur standing under the provisions of Bylaws 2.9 and 12. The affidavit will be administered by the chair of the games committee and completed on a form prescribed by the appropriate cabinet or committee. If the student-athlete fails or refuses to complete the affidavit fully and properly, the student-athlete may not be certified for participation in the championship.

**Certification.** [Reference: Bylaw 31.2.1.7 in the NCAA Manual.] Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. Institutions must inform Greg Shaheen in the NCAA national office 5 p.m. (Eastern time) March 12, 2011, of any student-athlete who may have participated in regular-season competition, but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

**Discovery of Ineligibility of Student-Athlete After Selection.** When an institution fails to report an ineligible student-athlete and the omission is not discovered until after the institution is selected to participate in the championship, necessitating the institution's withdrawal from the championship, that withdrawal will be considered as one of the years of ineligibility, provided that another member institution participates in the championship in place of the disqualified institution. If the discovery of the ineligible student-athlete(s) occurs so near the beginning of the championship that the basketball committee does not have a reasonable period of time to replace the disqualified institution in the bracket, that fact will be taken into consideration in determining the number of years the disqualified institution will be ineligible to participate.

#### **General NCAA Championship Policies**

**Protests.** Any team that has been duly certified as eligible for an NCAA championship or any student-athlete duly certified by the institution for an NCAA championship shall not be withheld from participation because of any protest made or filed during the progress of the competition or during the 24 hours immediately before the beginning of the championship. If there is a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted, a team or the student-athlete may be withheld from further competition in the championship, provided the protest is made or filed at least 24 hours before the beginning of the next segment of the championship.

**Rules of Play.** The current edition of NCAA Men's and Women's Basketball Rules and Interpretations will be followed. If play is interrupted because of events beyond the control of the basketball committee, it will be continued from the point of interruption at a time determined by the games committee. The games committee's authority has been established by the Basketball Committee in accordance with Rule 5-4 of the Men's and Women's Basketball Rules and Interpretations.

**Squad Size.** All teams will be limited to 15 players in uniform. Replacements are permitted until the starting time of any game. After the game starts, no replacements will be permitted for any reason. The number of student-athletes in competitive uniform shall not exceed 15 at the start of the contest. An

## Section 13 ..... Participating Institution Information cont.

institution that is advised that it is in violation of this policy and does not promptly conform to it shall automatically forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

**Student-Athlete Affidavit.** Pursuant to Bylaw 18.4, the Division I Championships/Sports Management Cabinet has directed the Division I Men's Basketball Committee to administer a certification procedure under which student-athletes participating in the Division I Men's Basketball Championship must complete and sign the affidavit and swear to its truthfulness before a notary public. The NCAA will send the affidavit to the directors of athletics of institutions that may participate in this year's championship on or about March 1. Detailed instructions concerning the completion of the affidavit will be sent at that time.

### **Misconduct**

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en route to, from or at the locale of the competition or practice, that discredits the event or intercollegiate athletics.

**Criticism of Officials.** Members of coaching staffs or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

**Coaches Meeting.** During the pre-tournament meeting, the basketball committee representative will review and explain the policies related to tournament administration and misconduct policies.

**Hearing Opportunity.** An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

**Misconduct Incident to Competition.** Under normal circumstances, if the act of misconduct occurs during the competition, the individual will be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing will be held at the conclusion of the day's competition, between rounds of the tournament, when no competition is being conducted, or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

**Penalty for Misconduct.** In accordance with Bylaw 31.1.10.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice:

1. Public or private reprimand of the individual;
2. Disqualification of the individual from further participation in the NCAA championship involved;
3. Banishment of the individual from participating in one or more subsequent championships of the sport involved;
4. Cancellation of all or a portion of payment to the institution of the Association's transportation and/or per diem allowance for the individuals involved;
5. Withholding of all or a portion of the institution's share of revenue distribution;
6. Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate;

## Section 13 ..... Participating Institution Information cont.

7. Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
8. Cancellation of all or a portion of the honorarium for hosting an NCAA championship; and,
9. Financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

**Ban from Subsequent Championship.** When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty will be applied to the next tournament(s) in which the individual's team is involved and the individual otherwise is eligible to participate.

**Review of Action.** Any action related to misconduct may be reviewed by the basketball committee upon request of any institution participating in the championship.

### **Tobacco Ban**

The use of tobacco products by any individuals on or near the playing floor, and during other championship activities such as banquets, autograph sessions, news conferences and postgame interviews, at NCAA championships is prohibited. Violations of this policy will be dealt with by the appropriate sports committee in accordance with the misconduct provisions of Bylaw 31.1.10.

## **SECTION 14**

### **Practice Schedule**

**Alternate Practice Sites.** Alternate practice sites are available on a first-come, first-serve basis. The participating institutions must provide their own basketballs, towels, etc. Each team will have the option of closing the practice to the media.

UNC Charlotte Practice Facility contact Cass Ferguson at 704/687-2452 (work) 336/391-4417 (cell)  
Davidson College contact Scott Applegate at 704/894-2914  
Johnson C. Smith University contact Stephen Joyner 704/953-0249 (cell) 704/330-1406 (work)  
Queens University contact 704/688-2809 (work) 704/517-6582 (cell)

**Closed Practices.** Except for “open practice” held the day before competition begins, all other practices are closed, with the following exceptions:

Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team’s practice for their team’s practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

**Open Practice Day. Thursday, March 17, 2011** Practices held on the day prior to the second-round games are open to the general public and media. See Section 15 (Schedule of Events) for a complete list of practices.

The basketball committee requests that:

- 1) Each team report at the start of its assigned practice time on the day before competition for practice;
- 2) Use at least 30 minutes of the time; and
- 3) Student-athletes wear their correct jersey numbers during all open practices.

**Second-Round Game Day. Friday, March 18, 2011** (Closed, except as noted previously.) See Section 15 (Schedule of Events) for a complete list of practices. NOTE: Practices should be scheduled so that the last practice concludes prior to doors opening to the public.

**Day Between Second and Third Rounds. Saturday, March 19, 2011** (Closed, except as noted previously.) See Section 15 (Schedule of Events) for a complete list of practices.

**Third-Round Game Day. Sunday, March 20, 2011** (Closed, except as noted previously.) Each team shall be offered 30 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude three (3) hours prior to the tipoff of the first game. Teams will select their actual practice time at the transition meeting. Teams shall choose their practice times in the following order:

Higher seed game No. 1  
(lower seed game No. 1 will be assigned the remaining time slot)

Higher seed game No. 2  
(lower seed game No. 2 will be assigned the remaining time slot)

## SECTION 15 Schedule of Events

### Second/Third Rounds

#### **Open Practice Day** (Day before Second Round) **Thursday, March 17, 2011**

All times are Eastern.

#### **General.**

9 a.m.	Work areas and courtside open to media (work areas close four hours after end of last practice)
10 a.m.	Sports information directors meeting with media coordinator
10:30 a.m.	Team entrance opens
11 a.m.	Facility doors open to public
11 a.m.-1 p.m.	Media buffet
3:15 p.m.	Pre-tournament meeting
3:15 p.m.	Strobe test
5-7 p.m.	Media buffet

**Practices.** (open to the media and general public) – **NOTE: The open practice/media schedules prior to second-round games may be adjusted at sites where first round winners have advanced.**

Noon-12:40 p.m.	Game No. 1 Lower Seed
12:45-1:25 p.m.	Game No. 2 Lower Seed
1:30-2:10 p.m.	Game No. 1 Higher Seed
2:15-2:55 p.m.	Game No. 2 Higher Seed
4:25-5:05 p.m.	Game No. 3 Higher Seed
5:10-5:50 p.m.	Game No. 4 Higher Seed
5:55-6:35 p.m.	Game No. 3 Lower Seed
6:40-7:20 p.m.	Game No. 4 Lower Seed

#### **News Conference in Interview Room.**

11:20 a.m.	Game No. 1 Lower Seed student-athletes
11:35 a.m.	Game No. 1 Lower Seed coach
12:05 p.m.	Game No. 2 Lower Seed student-athletes
12:20 p.m.	Game No. 2 Lower Seed coach
12:50 p.m.	Game No. 1 Higher Seed student-athletes
1:05 p.m.	Game No. 1 Higher Seed coach
1:35 p.m.	Game No. 2 Higher Seed student-athletes
1:50 p.m.	Game No. 2 Higher Seed coach
3:45 p.m.	Game No. 3 Higher Seed student-athletes
4 p.m.	Game No. 3 Higher Seed coach
4:30 p.m.	Game No. 4 Higher Seed student-athletes
4:45 p.m.	Game No. 4 Higher Seed coach
5:15 p.m.	Game No. 3 Lower Seed student-athletes
5:30 p.m.	Game No. 3 Lower Seed coach
6 p.m.	Game No. 4 Lower Seed student-athletes
6:15 p.m.	Game No. 4 Lower Seed coach

**Media Activities Outside Interview Room.** Each team's top seven (7) student-athletes (and any other individuals requested by the media) who are not in the interview room shall be available to the media in the locker room during the time the coach and selected student-athletes are participating in the news conference.

**Second-Round Game Day Friday, March 18, 2011****General.**

1 hour before practice	Team entrance opens
4 hours before game	Backstage work areas open to media (close four hours after end of last game)
2 hours before game	Courtside open to media
1.5 hours before game	Facility doors open to the public
TBA	Second Round Game No. 1
TBA	Second Round Game No. 2
Between sessions	Media buffet
TBA	Second Round Game No. 3
TBA	Second Round Game No. 4

**Pregame Practices.\*** (If within two hours of tipoff, open to media)

8 a.m.	Game No. 1 Lower Seed
8:20 a.m.	Game No. 1 Higher Seed
8:40 a.m.	Game No. 2 Lower Seed
9 a.m.	Game No. 2 Higher Seed
9:20 a.m.	Game No. 3 Lower Seed
9:40 a.m.	Game No. 3 Higher Seed
10 a.m.	Game No. 4 Lower Seed
10:20 a.m.	Game No. 4 Higher Seed

**NOTE:** Doors open to the public 1 ½ hours prior to tipoff of the first game. The practice schedule noted above can be adjusted, if necessary, to assure that the last practice concludes prior to the opening of doors to the public.

**Postgame News Conferences.** Postgame news conferences will be conducted immediately after a cooling-off period in the interview room. See Appendix 12 for more information.

**Day Between Second and Third Rounds Saturday, March 19, 2011****General.**

10 a.m.	Backstage work areas open to media (close four hours after end of last practice)
Noon	Transition meeting

**Practices.** (closed\*)

Noon-1:30 p.m.	Game No. 1 Winner
1:35-3:05 p.m.	Game No. 3 Winner
3:10-4:40 p.m.	Game No. 2 Winner
4:45-6:15 p.m.	Game No. 4 Winner

**News Conferences in Interview Room.**

1:35-1:55 p.m.	Game No. 1 Winner student-athletes
1:55-2:15 p.m.	Game No. 1 Winner coach
2:20-2:40 p.m.	Game No. 2 Winner student-athletes
2:40-3 p.m.	Game No. 2 Winner coach
3:10-3:30 p.m.	Game No. 3 Winner student-athletes
3:30-3:50 p.m.	Game No. 3 Winner coach
3:55-4:15 p.m.	Game No. 4 Winner student-athletes
4:15-4:35 p.m.	Game No. 4 Winner coach

**Media Activities Outside Interview Room.** Each team's top seven (7) student-athletes (and any other individuals requested by the media) who are not in the interview room shall be available to the media in the locker room during the time the coach and selected student-athletes are participating in the news conference.

**Third-Round Game Day Sunday, March 20, 2011**

**General.**

1 hour before practice	Team entrance opens
4 hours before game	Backstage work areas open to media (close four hours after end of last game)
2 hours before game	Courtside open to media
1.5 hours before game	Facility doors open to the public
TBA	Third Round Game No. 1
TBA	Third Round Game No. 2

**Pregame Practices.** (closed\*)

Each team shall be offered 30 minutes of practice time, with a 10-minute break between each practice. The last practice shall conclude three hours prior to the tipoff of the first game. Teams will select their actual practice time at the transition meeting. Teams shall choose their practice times in the following order:

Higher-seed game No. 1  
(lower seed game No. 1 will be assigned the remaining time slot)

Higher-seed game No. 2  
(lower seed game No. 2 will be assigned the remaining time slot)

Participants in Game #1	
Time slot 1	TBD
Time slot 2	TBD
Participants in Game #2	
Time slot 3	TBD
Time slot 4	TBD

- \* Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

**Postgame News Conferences.** Postgame news conferences will be conducted immediately after a cooling-off period in the interview room. See Appendix 12 for more information.



**Tentative Team-Specific Schedule Information****Second and Third Rounds****Day Before Second Round** Thursday, March 17, 2011 (Practices open to media and general public)

<b>Game No. 1 Lower Seed</b>	
11:20-11:35 a.m.	News conference in interview room, student-athletes
11:20-11:50 a.m.	Individual interviews outside locker room, selected student-athletes
11:35-11:50 a.m.	News conference in interview room, coach
Noon-12:40 p.m.	Practice

<b>Game No. 2 Lower Seed</b>	
12:05-12:20 p.m.	News conference in interview room, student-athletes
12:05-12:35 p.m.	Individual interviews outside locker room, selected student-athletes
12:20-12:35 p.m.	News conference in interview room, coach
12:45-1:25 p.m.	Practice

<b>Game No. 1 Higher Seed</b>	
12:50-1:05 p.m.	News conference in interview room, student-athletes
12:50-1:20 p.m.	Individual interviews outside locker room, selected student-athletes
1:05-1:20 p.m.	News conference in interview room, coach
1:30-2:10 p.m.	Practice

<b>Game No. 2 Higher Seed</b>	
1:35-1:50 p.m.	News conference in interview room, student-athletes
1:35-2:05 p.m.	Individual interviews outside locker room, selected student-athletes
1:50-2:05 p.m.	News conference in interview room, coach
2:15-2:55 p.m.	Practice

**3:15 p.m. Pre-tournament Meeting at the Facility** BackCourt Club located on the arena floor level through Vom 101/102

<b>Game No. 3 Higher Seed</b>	
3:45-4:00 p.m.	News conference in interview room, student-athletes
3:45-4:15 p.m.	Individual interviews outside locker room, selected student-athletes
4:00-4:15 p.m.	News conference in interview room, coach
4:25-5:05 p.m.	Practice

<b>Game No. 4 Higher Seed</b>	
4:30-4:45 p.m.	News conference in interview room, student-athletes
4:30-5:00 p.m.	Individual interviews outside locker room, selected student-athletes
4:45-5:00 p.m.	News conference in interview room, coach
5:10-5:50 p.m.	Practice

<b>Game No. 3 Lower Seed</b>	
5:15-5:30 p.m.	News conference in interview room, student-athletes
5:15-5:45 p.m.	Individual interviews outside locker room, selected student-athletes
5:30-5:45 p.m.	News conference in interview room, coach
5:55-6:35 p.m.	Practice

<b>Game No. 4 Lower Seed</b>	
6:00-6:15 p.m.	News conference in interview room, student-athletes
6:00-6:30 p.m.	Individual interviews outside locker room, selected student-athletes
6:15-6:30 p.m.	News conference in interview room, coach

## Section 15 .....Schedule of Events cont.

6:40-7:20 p.m.	Practice
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### **Second-Round Game Day** Friday, March 18, 2011

**Pregame Practices.** These practices are closed. Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

The practice schedule below should be adjusted, if necessary, to assure that the last practice concludes prior to doors opening to the public.

Game No. 1 Lower Seed	8:00-8:20 a.m.	Practice – Dark Uniforms
Game No. 1 Higher Seed	8:20-8:40 a.m.	Practice – Light Uniforms
Game No. 2 Lower Seed	8:40-9:00 a.m.	Practice – Dark Uniforms
Game No. 2 Higher Seed	9:00-9:20 a.m.	Practice – Light Uniforms
Game No. 3 Lower Seed	9:20-9:40 a.m.	Practice – Dark Uniforms
Game No. 3 Higher Seed	9:40-10:00 a.m.	Practice – Light Uniforms
Game No. 4 Lower Seed	10:00-10:20 a.m.	Practice – Dark Uniforms
Game No. 4 Higher Seed	10:20-10:40 a.m.	Practice – Light Uniforms

### **Second-Round Game Times**

Game No. 1 \_\_\_\_\_ vs. \_\_\_\_\_

Game No. 2 \_\_\_\_\_ vs. \_\_\_\_\_ 30 minutes following

Game No. 3 \_\_\_\_\_ vs. \_\_\_\_\_

Game No. 4 \_\_\_\_\_ vs. \_\_\_\_\_ 30 minutes following

### **Day Between Second and Third Rounds** Saturday, March 21, 2011

**Practices.** Practices (see schedule to follow) shall be closed to media and general public. Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas.

**Noon Transition Meeting at the Facility** BackCourt Club located on the arena floor level through Vom 101/102

<b>Game No. 1 Winner</b>	
Noon-1:30p.m.	Practice
1:35-1:55 p.m.	News conference in interview room, student-athletes

## Section 15 .....Schedule of Events cont.

1:35-2:15 p.m.	Individual interviews outside locker room, selected student-athletes
1:55-2:15 p.m.	News conference in interview room, coach
<b>Game No. 2 Winner</b>	
2:20-2:40 p.m.	News conference in interview room, student-athletes
2:20-3 p.m.	Individual interviews outside locker room, selected student-athletes
2:40-3 p.m.	News conference in interview room, coach
3:10-4:40 p.m.	Practice

<b>Game No. 3 Winner</b>	
1:35-3:05 p.m.	Practice
3:10-3:30 p.m.	News conference in interview room, student-athletes
3:10-3:50 p.m.	Individual interviews outside locker room, selected student-athletes
3:30-3:50 p.m.	News conference in interview room, coach

<b>Game No. 4 Winner</b>	
3:55-4:15 p.m.	News conference in interview room, student-athletes
3:55-4:35 p.m.	Individual interviews outside locker room, selected student-athletes
4:15-4:35 p.m.	News conference in interview room, coach
4:45-6:15 p.m.	Practice

### **Third-Round Game Day** Sunday, March 20, 2011

**Pregame Practices.** Practices are closed. Representatives of Turner/CBS Sports, Hammond Communications and the rights-holding radio network who are installing or maintaining equipment, plus still-photo technicians from Sports Illustrated, Associated Press and other agencies, will have access to the floor at all times, with NCAA approval. This does not include announcers or management personnel. Representatives from rights-holding radio networks from a participating institution who need to install or maintain equipment may attend a team's practice for their team's practice only. No one from any agency may sit and watch practice; all individuals must be actively working or else will be asked to move to the back-of-house areas. Also, on game days, practices in the facility within two hours of tipoff are open to credentialed individuals, but no photography or interviews will be permitted.

Teams shall choose their practice times in the following order:

Higher-seed Game No. 1  
(lower-seed Game No. 1 will be assigned the remaining time slot)

Higher-seed Game No. 2  
(lower-seed Game No. 2 will be assigned the remaining time slot)

<b>Participants in Game #1</b>	
Time slot 1	TBD
Time slot 2	TBD
<b>Participants in Game #2</b>	
Time slot 3	TBD
Time slot 4	TBD

### **Third-Round Game Times**

Game No. 5 \_\_\_\_\_ vs. \_\_\_\_\_

Game No. 6 \_\_\_\_\_ vs. \_\_\_\_\_ 30 minutes following

## **SECTION 16 Security**

### **General Public**

Backpacks and large bags will be prohibited. The size limit shall be at the discretion of the facility.

All bottles, cans and other containers, except in cases of medical needs as certified by a physician, shall be prohibited.

All patrons will be requested to return prohibited items to their vehicles, hotel rooms or homes.

All small bags will be inspected.

A separate entrance will be established for individuals who are not carrying bags.

### **Media**

All individuals with credentials will be required to present government-issued identification, along with their credential, each time they enter the facility.

All media bags will be inspected and tagged prior to entry into the facility.

### **Participating Teams**

All participating teams' bags (including equipment bags, band equipment/instrument cases and cheerleader squad equipment bags) will be inspected and tagged prior to entry into the facility.

**Team Security.** Participating teams may have personal security. In order to be admitted into the facility with the team, these individuals **must be on the team pass gate list** and provided a credential pin or a credential from the participating team's allotment. If the team security personnel wish to be seated in the general public seating area, they must be provided a ticket from the team's ticket allotment. Team security personnel are required to comply with the facility's policies regarding firearms. The facility manager will notify each security detail of the policies prior to their arrival at the facility.

On game days, each institution may request nine (9) Temporary Access credentials. These will not be valid for gate admission, but will provide access to the locker rooms and media areas before and after the game and provide admittance through the team entrance **(with a valid game ticket)**. Individuals with temporary access credentials must have a ticket and be seated in the general public seating area. The only institutional representatives who will be assigned seats in the media area will be the director of athletics and full-time employees of the sports information department. [See Appendix 3]

Refer to Section 2 for more information.

## **SECTION 17**

### **Sports Information**

**Participating Team Media Lists.** Participating SIDs will instruct their media to sign up for inclusion on the team's media list via the NCAA's online credential system. Media members have until 6 p.m. Eastern time on Monday, March 14 to sign up for inclusion on the list. By no later than 7 p.m. Eastern time, each participating team's sports information director shall send a finalized media list to Tom Whitestone(email: [tewhites@uncc.edu](mailto:tewhites@uncc.edu)) and David Worlock (e-mail: [dworlock@ncaa.org](mailto:dworlock@ncaa.org)) .

**Required Information to be Sent to IMG for the official NCAA game program.** When a team qualifies for the tournament, the sports information director shall send on the following day (by overnight service) to the NCAA's game program publisher, IMG (904 North Broadway; Lexington, Kentucky 40505), the following:

- Media guide and postseason guide (if available)
- Game-by-game scores
- Individual and team statistics
- Three (3) game-action photos

Other information, such as the roster, team photo and individual student-athletes, coaches and president or chancellor photos, will be downloaded by IMG College from the FTP site the NCAA maintains during the regular season. Each participating SID is responsible for uploading that information during the regular season; it is their responsibility to make sure that information on the FTP site is accurate and includes all of the information requested by the NCAA.

**Required Information to be Sent to the Host Media Coordinator.** By Noon Eastern time on Tuesday, March 15, each sports information director shall forward the following (by overnight service) to the host media coordinator, Tom Whitestone:

- Media guide and postseason guide (if available)
- Roster, including name, position, number, height, class, letters won, hometown, high school
- Notation of probable starting lineup
- Game-by-game scores
- Individual and team statistics

### **Television**

All television rights (over-the-air and cable), both live and delayed, will be under the jurisdiction of the Division I Men's Basketball Committee and the Division I Championship/Sports Management Cabinet. Matters pertaining to telecasts should be directed to Greg Shaheen of the NCAA.

Television stations may purchase game action for non-news sports telecasts by contacting Brian Eldredge of Thought Equity at 720/382-2851, or [beldredge@thoughtequity.com](mailto:beldredge@thoughtequity.com).

**Sports Information Liaison:**

Name:	Tom Whitestone
Fax Number:	704-687-4918
Cell Number:	980-253-4951
E-mail:	<a href="mailto:tewhites@uncc.edu">tewhites@uncc.edu</a>

## SECTION 18

### Ticket Information

**Ticket Requirement.** Each institution participating in the second round must purchase 350 lower-level tickets for the session in which it participates. This allotment does not include the 31 seats reserved for the institution's band (29 band members, 1 band coach and 1 spirit squad coach). If it advances, the institution must purchase 350 lower-level tickets for its third-round session.

**Pool Tickets.** Each institution may purchase an additional 200 tickets (in addition to the 350 tickets noted above) for the sessions in which it participates. Institutions may return any of the 200 tickets no later than Noon local time of the host institution/conference one day prior to the second round March 17, 2011. Third-round participants must notify the tournament manager no later than the transition meeting March 19, 2011 if they wish to use the additional 200 tickets for the third round.

If any unsold tickets are returned prior to the aforementioned deadline, the tournament manager will divide these tickets equally among the other participating institutions that want to purchase additional tickets. **Please note that institutions are prohibited from selling any unsold tickets directly to other participating teams. Unsold tickets must be returned to the host ticket manager, who can then evenly distribute them among the other participating teams which desire extra tickets.**

**Player-Guest Tickets.** Participating institutions are not entitled to complimentary tickets. The participating institutions must first purchase tickets, which then are treated as complimentary tickets for the student-athletes. The host institution/conference will provide a player-guest entrance, **and two representatives from each of the participating institutions must staff and distribute their player-guest tickets at this gate.** These representatives must staff this entrance beginning 30 minutes before the doors open for the session in which they participate (even if they are in the second game of the session). Failure to do so could result in a reduction of the participating institution's per diem reimbursement.

**Will-Call.** If the institution elects to utilize a will-call window at the competition venue, it must staff this area no later than 30 minutes before public door opening for the session in which it participates (even if they are participating in the second game of the session). Failure to do so could result in a reduction of the participating institution's per diem reimbursement.

**Payment Deadline.** Full payment for tickets must be received by the tournament manager within 45 days of the last date of competition at the site (May 4, 2011). A fine of \$500 may be assessed by the NCAA for each day an institution fails to pay for its tickets subsequent to the 45-day deadline, with a maximum fine of \$15,000. The basketball committee reserves the right to review the circumstances and impose additional fines as necessary.

#### **Tickets.**

All-Session Ticket Price: \$231.00

Single-Session Ticket Price: \$77.00

**Bands/Spirit Squads.** Tickets will not be issued to the bands and spirit squads. Band members (29) will be admitted via a pass gate list and one director will be issued an All-Access credential. The bands will be seated in the first rows of the end zone nearest the team's ticket allotment. Spirit squad members (12) and one mascot will be admitted via a pass gate list, and one spirit squad coach will be issued an All-Access credential.

**Non-playing Participant Seating.** Seating in this area is restricted to the 22 individuals listed on each team's pass gate list for the session in which they participate.

Second-/Third-Rounds: Section 101 and Section 109 Row C, D, E, F

#### **Ticket Liaison:**

Name:	John George
Fax Number:	704-687-6901
Cell Number:	980-253-4953
E-mail:	jwgeorge@uncc.edu

## SECTION 19

### Transportation/Parking

Institutions will be assigned a username and password for the NCAA travel system. Before the travel may be authorized, team administrators must go online to [www.shortstravel.com/ncaachamps](http://www.shortstravel.com/ncaachamps) (site can also be accessed from the Tournament Manager's Web site Portal) and submit the following:

- Travel contact information. Contact information for the person responsible for arranging all travel should be entered. This is the person Short's will primarily work with to finalize all travel arrangements.
- Team contact information. Contact information for the individuals needed by the men's basketball staff. These include the athletics director, head coach, primary team administrator and sports information director.
- Tentative team manifest. The manifest should include everyone who may be a part of the travel party, including student-athletes, coaches, band members, cheerleaders and mascots. Institutions should indicate each individual's status (i.e., student-athlete, coach, athletics administrator, etc.), as well as the approximate weights of each traveler. Institutions should also submit a list of cargo, game equipment and band equipment, if applicable.
- Preferred departure times. Institutions should list their preferred day, time and place of departure for both their outbound and return trips. Preferences for both win and lose scenarios should be included. It is very important to include this information as Short's will begin working with it immediately upon release of the team's selection to arrange travel.

Once a team is selected for the tournament, Short's Travel will e-mail a confirmation to the primary travel contact. If the team has not already done so, they should log onto the Web site and submit their manifest, request departure cities, dates, times, etc., or finalize any preliminary information they have submitted. Short's Travel will be able to begin working on flight arrangements for the team immediately upon release of the selection. Teams may telephone Short's Travel at 866/655-9215, to confirm their information.

Since available commercial airline seats are extremely limited for groups, institutions may be asked to divide the travel party into smaller groups, use alternate airports or adjust departure times.

Whether an institution will have the option to use a charter flight depends on the commercial services available, charter cost and availability. If commercial space is available, Short's Travel will book it. If Short's Travel cannot arrange for a commercial flight for an institution, that institution would become a priority for charter service. Institutions must be flexible in departure and arrival times when requesting charters. Most charter airlines will not respond and confirm charter times or rates until Monday, March 15. Short's Travel will contact each institution as soon as their information becomes available and no later than 18 hours prior to departure time, circumstances permitting.

All charters as well as departure times must be approved by the NCAA. Charter flights do not offer flexibility in terms of time change on outbound or return flights due to the need to maximize the use of all aircraft. Therefore, once charter arrangements have been confirmed, institutions will not be permitted to make changes, except in extreme circumstances.

Due to heightened airport security, a government-issued photo ID will be required for check-in for every passenger. The name on the ID must match the name on the reservation EXACTLY or the airline may deny boarding.

The institution's return flights are subject to change based on the outcome of the game. Travel administrators should be prepared to split their travel parties or take alternate commercial flights, if necessary.

Additional per diem or exceptions to the travel policies due to flight times or dates should be requested through the Travel Expense System (TES) or by contacting the travel department. Any questions regarding this travel information should be directed to Kris Fratzke at Short's Travel (866/655-9215), or Juanita Sheely at the NCAA national office (317/917-6757).

### **Air Travel Policies**

If an institution is eligible to use air transportation to the site of the championship (i.e., if the institution is located more than 350 miles from the competition site) and there is a major airport located within 150 miles of the championship site, the participating institution is required to fly in/out of that airport. This policy will also apply if the originating airport is located within 150 miles of the participating institution's campus. This policy only applies when airfare is less expensive from the more distant airport. Mileage will be based on the NCAA's Travel Expense System mileage calculator. Requests for exceptions to this policy must be directed to the NCAA travel department before making travel arrangements.

All airline reservations must be made through Short's Travel in order to receive the NCAA guarantee for air travel. Airline reservations must match the name exactly as it appears on the passenger's photo ID. The NCAA will pay for tickets for the official travel party members and those individuals qualified to compete. Short's Travel maintains a 24-hour toll-free telephone service to enable individuals to make or change reservations (866/655-9215).

Because airlines have placed severe restrictions on their tickets, it is imperative that travelers make any changes well before the scheduled departure time. The NCAA recommends contacting Short's Travel no later than 24 hours prior to scheduled departure to make changes.

All charter flights for a team's participation in an NCAA championship must be arranged through Short's Travel. If an institution needs an unusually high seating capacity or it appears that a charter will not be economical, Short's Travel will advise the institution of the available options within the required guidelines.

The NCAA will reimburse the prorated cost for the official travel party based on the charter's total cost and the number of seats available on the aircraft, but not to exceed the regular coach fare. The institution must pay for additional passengers above the official travel party size. The NCAA has final approval of any charter service that is a part of the NCAA travel guarantee and is responsible for determining reasonable options for flight arrangements. Charter service to championship sites is limited. Institutions should be prepared to adjust departure and return times, to book commercial reservations or to split the travel party.

**Air Travel Policies Exception.** Institutions are advised that if extraordinary circumstances may warrant an exception to the NCAA guidelines, the institution must contact the NCAA travel department (317/917-6757 or [travel@ncaa.org](mailto:travel@ncaa.org)) for approval prior to making any travel arrangements.

### **Ground Travel**

**Required Bus Charter Provider.** Charlotte 49ers Athletics has reserved two (2) buses for each participating institution with Champion Coach. Participating institutions are required to use the two (2) buses that have been reserved with Champion Coach or will be responsible for cancellation fees. However, if a team charts buses from its institution, the team is not required to use the reserved buses from Champion and will not be responsible for cancellation fees. Teams shall contact Champion Coach directly to finalize logistics and financial arrangements.

#### **Champion Bus Contact:**

Kevin Sheehan, Charter Specialist  
800-583-7668  
[ksheehan@championcoach.com](mailto:ksheehan@championcoach.com)



Local transportation must be paid by the institution. Transportation between the team's hotel and the competition or practice site is considered local transportation. If a competition site is located outside the metropolitan area of an airport (more than 50 round-trip miles) reimbursement may be claimed, per the instructions below. If the competition site is within 50 round-trip miles, any transportation costs are the responsibility of the institution. In addition, host institutions or institutions within 25 miles of the competition site are not eligible for ground transportation reimbursement.

When institutions are required to travel by ground transportation to the site of competition, the institution may choose any mode of transportation it desires. The NCAA will reimburse the institution a flat rate, plus a mileage allotment. When institutions fly to the site of competition, they may also be eligible for reimbursement for ground transportation from their campus to the airport or from the airport to the site of competition. If either of these segments are more than 25 miles one way, reimbursement may be claimed. The same flat rate and mileage allotment will apply to each round trip, for team sports. The same mileage rate per person will apply for individual-team sports. For Division I Men's Basketball, \$6,000 and \$2.50 per mile will be reimbursed for preliminary rounds.

**Courtesy Vehicles.** Regardless of mileage limitation, one courtesy vehicle will be available to each institution during its stay in each preliminary-round host city. A team representative should contact the host institution's transportation liaison to make arrangements to pick up the vehicle and complete the necessary documentation at the airport or team hotel. Each institution should also coordinate the return of the vehicle with the transportation liaison.

**Expense Reimbursement.** An online reimbursement system with instructions will be available on the NCAA Web site. Reimbursement requests must be submitted to the NCAA national office within 45 days of the final day of competition.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament including ground transportation, lodging, meal and all other miscellaneous expenses.

### **Parking**

Upon each participating institutions' arrival, the team host will provide the primary administrator with ten parking passes for buses (3) and private vehicles (7). These passes are only valid for the first game day. Second day parking passes will be disseminated at the transition meeting.

Courtesy cars will be parked with the valet at each hotel and in the loading dock of the arena for contests. Team buses will park in the loading dock for contests and at the hotel except for uptown hotels. For uptown properties please park at the following locations after dropping the team at the hotel, Hilton Center City park on 3<sup>rd</sup> street at the bagged meters across from the hotel, Holiday Inn Center City stage and park on 4<sup>th</sup> street between College and Tryon, Omni Center City stage and park on 4<sup>th</sup> street between College and Tryon, Ritz Carlton park on College street adjacent to the Ritz near Trade. Spirit Squads will unload at the loading dock for contests and be ushered to a specific location on 5<sup>th</sup> street next to satellite truck parking.

#### **Airport to Doubletree SouthPark**

Head east on Airport Loop Rd toward Airport Parking Dr. Slight right toward R C Josh Birmingham Pkwy. Continue straight onto R C Josh Birmingham Pkwy. Take Billy Graham Pkwy S ramp to I-77. Merge onto Billy Graham Pkwy. Continue onto W. Woodlawn Rd. Turn right at Old Pineville Rd. Take 1<sup>st</sup> left onto Tyvola Rd. Continue onto Fairview Rd. Turn left at Barclay Downs Dr. Take 3<sup>rd</sup> right onto Morrison Blvd.

#### **Airport to Hilton Charlotte Center City**

Start out going Southwest on RC Josh Birmingham Pkwy. Turn right onto rental car road. Turn left to stay on rental car road. Turn right onto Old Dowd Rd. Stay straight to go onto Little Rock Rd. Go .3

## Section 19 ..... Transportation/Parking cont.

miles and turn right on Wilkinson Blvd/US 74 E. Continue for 5.3 miles and take Exit 1 E toward College St/South Blvd/Caldwell St. Take the College St. ramp toward downtown. Turn slight right onto S. College St. Go .4 miles and turn right onto E. 3<sup>rd</sup> St. Approximate driving time is 15 minutes.

### Airport to Hilton University Place

Start out going Southwest on RC Josh Birmingham Pkwy. Turn right onto rental car road. Turn left to stay on rental car road. Turn right onto Old Dowd Rd. Stay straight to go onto Little Rock Rd. Merge onto I-85 N toward Concord. Go 12.2 miles and merge onto W. WT Harris Blvd. via exit 45 A. Go .6 miles and turn left onto JM Keynes Dr. Approximate driving time is 20 minutes.

### Airport to Holiday Inn Center City

Head east on Airport Loop Rd toward Airport Parking Dr. Slight right toward Old Dowd Rd. Turn right at Old Dowd Rd. Take the 2<sup>nd</sup> left onto Boyer St. Take the 1<sup>st</sup> Right onto US-74 E/Wilkinson Blvd. Continue to follow US-74 E. Continue onto I-277 N. Take exit 1E to merge onto S. College St. toward Time Warner Cable Arena.

### Airport to Marriott Executive Park

East on Airport Loop Rd toward Airport Parking Dr. Slight right toward R C Josh Birmingham Pkwy, straight onto R C Josh Birmingham Pkwy, keep right at the fork, follow signs for Billy Graham Pkwy S/I-77 S/US-21 S via the ramp to Rockhill, Take exit 5 for Tyvola Rd toward Coliseum Area, left at Tyvola Rd, Take 1<sup>st</sup> right onto Westpark Dr.

### Airport to Omni Charlotte Hotel

Start out going Southwest on RC Josh Birmingham Pkwy. Turn right onto rental car road. Turn left to stay on rental car road. Turn right onto Old Dowd Rd. Stay straight to go onto Little Rock Rd. Go .3 miles and turn right on Wilkinson Blvd/US 74 E. Continue for 5.3 miles and take Exit 1 E toward College St/South Blvd/Caldwell St. Take the South Blvd/Caldwell St. ramp. Keep left at the fork in the ramp. Keep right at the second fork in the ramp. Turn slight right onto S. Caldwell St. Go .5 miles and turn left onto E. Trade St. Approximate driving time is 15 minutes

### Airport to Renaissance SouthPark

Head east on Airport Loop Rd toward Airport Parking Dr. Slight right toward R C Josh Birmingham Pkwy. Continue straight onto R C Josh Birmingham Pkwy. Take Billy Graham Pkwy S ramp to I-77. Merge onto Billy Graham Pkwy. Continue onto W. Woodlawn Rd. Turn right at Old Pineville Rd. Take 1<sup>st</sup> left onto Tyvola Rd. Continue onto Fairview Rd. Turn left at Barclay Downs Dr. Turn Left at Carnegie Blvd

### Airport to Ritz-Carlton

Head east on Airport Loop Rd toward Airport Parking Dr. Slight right toward Old Dowd Rd. Turn right at Old Dowd Rd. Take the 2<sup>nd</sup> left onto Boyer St. Take the 1<sup>st</sup> Right onto US-74 E/Wilkinson Blvd. Continue to follow US-74 E. Continue onto I-277 N. Take exit 1E to merge onto S. College St. toward Time Warner Cable Arena. Turn right at E. Trade St.

### Doubletree SouthPark to Time Warner Cable Arena

Head southeast on Morrison Blvd toward S. Park Dr. Turn left at Sharon Rd. Turn right at S. Wendover Rd. Turn left at Providence Rd. Continue onto E. 3<sup>rd</sup> St. Turn right at N Kings Dr. Turn left at Elizabeth Ave. Continue straight onto E. Trade St.

### Hilton Charlotte City Center to Time Warner Cable Arena

Start out going Southeast on E. 3<sup>rd</sup> St. towards S. Brevard St. Turn left onto S. Caldwell St. Turn left onto E. Trade St. Approximate driving time is 2 minutes.

### Hilton University Place to Time Warner Cable Arena

## Section 19 ..... Transportation/Parking cont.

Out of hotel entrance turn right onto W. WT Harris Blvd. Go .5 miles and merge onto I-85 S via the ramp on the left toward Charlotte. Go 5.8 miles and merge onto I-77 S via exit 38 toward Columbia. Go 2.3 miles and take the Brookshire Frwy/I-277 exit 11. Merge onto I-277 S/W Brookshire Frwy via exit 11a on the left. Go 1.1 miles and take the Church St. exit toward Tryon St. Turn right onto N. Church St. Go .5 miles and turn left onto W. Trade St. Approximate driving time is 15 minutes.

### Holiday Inn Center City to Time Warner Cable Arena

Head northeast on N. College St toward E 6<sup>th</sup> St, Turn right at 2<sup>nd</sup> cross street onto E. 7<sup>th</sup> St, Turn right at N Brevard St, Turn left at E. 5<sup>th</sup> St, Take the 1<sup>st</sup> right onto onto N Caldwell St, Take the 1<sup>st</sup> right onto E Trade St.

### Omni Charlotte Hotel to Time Warner Cable Arena

Take the elevator down to the motor lobby. You will be at the corner of Trade St. and College St. Turn right on Trade St. and continue for 1 block. The arena will be on your left. Approximate walking time is 3 minutes.

### Marriott Executive Park to Time Warner Cable Arena

Head northeast on Westpark Dr. toward Griffith Rd, turn left at Tyvola Rd, Slight right to merge onto I-77 N toward Charlotte, Take exit 9 to merge onto I-277 N/US-74 E, take exit 1E to merge onto S. College St towards TWC, Turn right at E. Trade St.

### Renaissance SouthPark to Time Warner Cable Arena

Head west on Carnegie Blvd toward Congress St. Take 1<sup>st</sup> left onto Assembly St. Turn right at Fairview Rd. Slight right at Fairview Rd/Park Rd Ramp. Continue on Park Rd. Continue on Scott Ave. Continue on Kenilworth Ave. Turn left at E. Morehead St. Turn right at S. College St. Turn right at E. Trade St.

### Ritz-Carlton to Time Warner Cable Arena

Head Southeast on E. Trade St towards S. Brevard St. 453 feet

### **Transportation Liaison:**

David Jandrew  
704-687-6247 fax  
704-904-0071  
d.jandrew@uncc.edu

## **SECTION 20**

### **Videography Procedures**

**Team Videographer.** The participating teams are permitted to video their games from a courtside seat (a designated location within the still photographers boxes) determined by the NCAA. Each participating institution receives one credential that will be issued to a person who will film the game from this area. This person will also receive an armband that must be worn at all times. Videographers from an institution playing in the first game of a session must leave the floor with their team at the conclusion of the game. Videographers from institutions playing in the second game of a session may not have court access until their team takes the floor for pregame warm-ups.

**Scout Video Coordinator**. A scout video coordinator is permitted to film the game from an upper video position. This is in addition to the credential issued to a team videographer. The scout video coordinator will receive a Media credential, and may only film his/her team's game. Representatives of participating institutions may record the Turner/CBS telecast of any game at the site, using a video distribution outlet in the video distribution area. The institution must provide its own recording equipment.

Hammond Communications will provide each team a DVD of its games. Hammond Communications will also provide to teams that win second-round games a copy of their next opponent's previous game. A team representative should contact the Hammond Communications representatives in the media interview area at the facility to obtain these game recordings.

**Noncommercial Usage.** Any footage of any game of the championship may freely be performed for an institution's noncommercial purposes (not including television broadcast or cablecast) only with the advance written consent of the NCAA. No footage of the championship may be reproduced or distributed for any purpose without the written permission of the NCAA.

**2011 NCAA Division I Men's Basketball Championship  
Second & Third Rounds -- Charlotte  
Participating Institution/Travel Information Form**

Institution:			
Team's Arrival Date and Time:			
Airline and Flight Number:			
Primary Administrator:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Travel Coordinator:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Sports Information Director:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Ticket Manager:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Athletic Trainer:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Band Director:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Spirit Squad Coach:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Booster/Donor Liaison:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
Courtesy Car Coordinator:		E-Mail Address:	
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
<b>E-mail by 3 p.m. (Eastern time) on Monday, March 14:</b>			
Host Tournament Manager:		Kim Whitestone	
E-mail Address:		kgwhites@uncc.edu	
NCAA Representative:		Abby Nool	
E-mail Address:		<a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a>	

**2011 NCAA Division I Men's Basketball Championship  
Second & Third Rounds -- Charlotte  
Will-Call/Player-Guest Institutional Personnel Form**

Institution:
--------------

Ticket Manager			
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
E-mail Address:			

Player-Guest Coordinator			
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
E-mail Address:			

Will-Call Coordinator			
Work Phone:		Home Phone:	
Fax Number:		Cell Phone:	
E-mail Address:			

**E-mail by noon (Eastern time) on Tuesday, March 15.**

Host Ticket Manager:	John George
E-Mail Address:	jwgeorge@uncc.edu

**2011 NCAA Division I Men's Basketball Championship  
Second & Third Rounds -- Charlotte  
Participating Institution Credential Form**

Institution:		
Primary Team Administrator:		
Work Phone:	Cell Phone:	E-Mail:
Home Phone:	Fax:	Date/Arrival Time:

Personnel	Name	Credential Type
University President/Chancellor		Daily All-Access
Director of Athletics		Daily All-Access
Sports Information Director		Daily All-Access
Assistant Sports Information Director		Daily All-Access
Assistant Sports Information Director		Daily All-Access
Primary Team Administrator		Daily All-Access
Secondary Team Administrator		Daily All-Access
Will-Call Coordinator		Daily All-Access
Player-Guest Entrance Coordinator		Daily All-Access
Player-Guest Entrance Coordinator		Daily All-Access
Team Physician		Daily All-Access
Official Scorer (if not a member of the sports information staff)		Daily All-Access
Spirit Squad Coach		Daily All-Access
Band Director		Daily All-Access
Team Scout Video Coordinator		Media Overflow
Team Videographer		Photo and Armband

**E-mail by noon (Eastern time) on Tuesday, March 15.**

Host Media Coordinator:	Tom Whitestone
E-Mail Address:	tewhites@uncc.edu

NCAA Representative:	Abby Nool
E-mail Address:	<a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a>

### Participating Team Pass Gate List -- Charlotte

Institution: \_\_\_\_\_

- ☐ Second-Round Open Practice Day  
☐ Second-Round Game Day  
☐ Day Between Second and Third Rounds  
☐ Third-Round Game Day

Please list each individual from your institution who should be admitted to your team's games. These individuals represent the participating institution's team party (limit of 22). **Please indicate all eligible student-athletes who will participate in the tournament with an asterisk.** Individuals on this list will enter through the security entrance located at loading dock.

1.	12.
2.	13.
3.	14.
4.	15.
5.	16.
6.	17.
7.	18.
8.	19.
9.	20.
10.	21.
11.	22.

Please list any additional individuals from your institution who should be admitted to the arena floor and locker room area for your team's practices at the competition site (limit of 13).

1.	8.
2.	9.
3.	10.
4.	11.
5.	12.
6.	13.
7.	

**E-mail by noon (Eastern time) on Tuesday, March 15.**

Host Tournament Manager:	Kim Whitestone
E-Mail Address:	kgwhites@uncc.edu

NCAA Representative:	Abby Nool
E-mail Address:	<a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a>



**2011 NCAA Division I Men's Basketball Championship  
Second & Third Rounds -- Charlotte  
Band Pass Gate List**

Please list alphabetically each member of your band squad. Entrance will be through the mail room entrance located at loading dock.

Institution: \_\_\_\_\_

\_\_\_\_\_ Second-Round Game Day

\_\_\_\_\_ Third-Round Game Day

1.	16.
2.	17.
3.	18.
4.	19.
5.	20.
6.	21.
7.	22.
8.	23.
9.	24.
10.	25.
11.	26.
12.	27.
13.	28.
14.	29.
15.	Band Director: (All-Access credential – listed on Institution Credential Form)

**E-mail by noon (Eastern time) on Tuesday, March 15.**

Host Tournament Manager:	Kim Whitestone
E-Mail Address:	Kgwhites@uncc.edu
NCAA Representative:	Abby Nool
E-mail Address:	<a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a>

**2011 NCAA Division I Men's Basketball Championship  
Second & Third Rounds -- Charlotte  
Spirit Squad/Mascot Pass Gate List**

Please list alphabetically each member of your spirit squad. Entrance will be through the mail room entrance located at loading dock.

Institution: \_\_\_\_\_

\_\_\_\_\_ Second-Round Game Day

\_\_\_\_\_ Third-Round Game Day

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.
11.
12.
Mascot:
Spirit Squad Coach:
(All Access credential – listed on Institution Credential Form)

<b>E-mail by noon (Eastern time) on Tuesday, March 15.</b>	
Host Tournament Manager:	Kim Whitestone
E-Mail Address:	kgwhites@uncc.edu
NCAA Representative:	Abby Nool
E-mail Address:	<a href="mailto:adnool@ncaa.org">adnool@ncaa.org</a>

## Band/Spirit Squad Performance Guidelines

### Full Media Timeouts.

A total of five full media timeouts may occur each half. The first timeout called by either team becomes a full media timeout and the remaining four media timeouts take place at the first dead ball situation under the 16, 12, 8 and 4-minute marks. In the first half, bands should rotate playing starting with the lower-seeded team. In the second half, bands should rotate playing starting with the higher-seeded team. If the 5<sup>th</sup> media timeout does not occur in either half, it is lost. Cheerleading squads and mascots may perform on the court but must exit at the first horn.

1 <sup>st</sup> Half			2 <sup>nd</sup> Half		
First full media timeout	Lower-seed		First full media timeout	Higher-seed	
Second full media timeout	Higher-seed		Second full media timeout	Lower-seed	
Third full media timeout	Lower-seed		Third full media timeout	Higher-seed	
Fourth full media timeout	Higher-seed		Fourth full media timeout	Lower-seed	
Fifth full media timeout	Lower-seed		Fifth full media timeout	Higher-seed	

### 30 or 60-second Timeouts (excludes first called media timeout of each half).

Each team has a total of four 30-second timeouts, three of which can be carried over to the second half or overtime. Each team has one 60-second timeout it can use at any time during the game. In the first half, bands should rotate playing starting with the higher-seeded team. In the second half, bands should continue the rotation as it left off in the first half. Spirit squads and mascots may not take the floor during these timeouts.

1 <sup>st</sup> Half			2 <sup>nd</sup> Half		
First 30/60-sec. timeout	Higher-seed		First 30/60-sec. timeout	Higher-seed	
Second 30/60-sec. timeout	Lower-seed		Second 30/60-sec. timeout	Lower-seed	
Third 30/60-sec. timeout	Higher-seed		Third 30/60-sec. timeout	Higher-seed	
Fourth 30/60-sec. timeout	Lower-seed		Fourth 30/60-sec. timeout	Lower-seed	
Fifth 30/60-sec. timeout	Higher-seed		Fifth 30/60-sec. timeout	Higher-seed	
Sixth 30/60-sec. timeout	Lower-seed		Sixth 30/60-sec. timeout	Lower-seed	
Seventh 30/60-sec. timeout	Higher-seed		Seventh 30/60-sec. timeout	Higher-seed	
Eighth 30/60-sec. timeout	Lower-seed		Eighth 30/60-sec. timeout	Lower-seed	
Ninth 30/60-sec. timeout	Higher-seed		Ninth 30/60-sec. timeout	Higher-seed	
Tenth 30/60-sec. timeout	Lower-seed		Tenth 30/60-sec. timeout	Lower-seed	

### Overtime.

If the game goes into overtime, all timeouts are 60 seconds and the timeout rotation will continue where it left off during regulation. Spirit squads and mascots may not take the floor during these timeouts but may cheer on the apron while their band performs.

Overtime		
First Timeout	Continue rotation of 30/60-second timeouts from second half. All timeouts in overtime are 60 seconds.	
Second Timeout		
Third Timeout		
Fourth Timeout		
Fifth Timeout		
Sixth Timeout		

### Halftime.

Participating institutions may perform for a maximum of four minutes each starting with whichever squad is prepared to perform first. Squads can perform to their band or provide music in a CD or DVD format which must be given to the Band/Spirit Squad Liaison prior to the start of the game.

Halftime	
First 4:00 performance	
Second 4:00 performance	

### AACCA Cheerleader Guidelines

Spirit squads for all rounds of the NCAA Division I Men's Basketball Championship shall follow the guidelines as outlined in the American Association of Cheerleading Coaches and Administrators rules. These safety rules can be found at <http://www.aacca.org>.

Spirit Squads shall conform to all the guidelines outlined in the document, and shall pay particular attention to Section H, which outlines rules for indoor basketball courts.

#### **Section H – Specific Basketball/Indoor Court Rules.**

The following skills are prohibited at basketball and other athletics contests conducted on courts:

- a. Basket tosses, elevator/sponge tosses and other similar multi-based tosses.
- b. Partner stunts in which the base uses only one arm to support the top person.
- c. Flips or released twists into or from partner stunts.
- d. Two-and-one-half-person high pyramids.
- e. Inversions in partner stunts and pyramids.
- f. Twisting tumbling skills.

These rules shall be in place for the duration of the championship, and there shall be no exceptions for pregame, timeout, halftime or postgame routines.

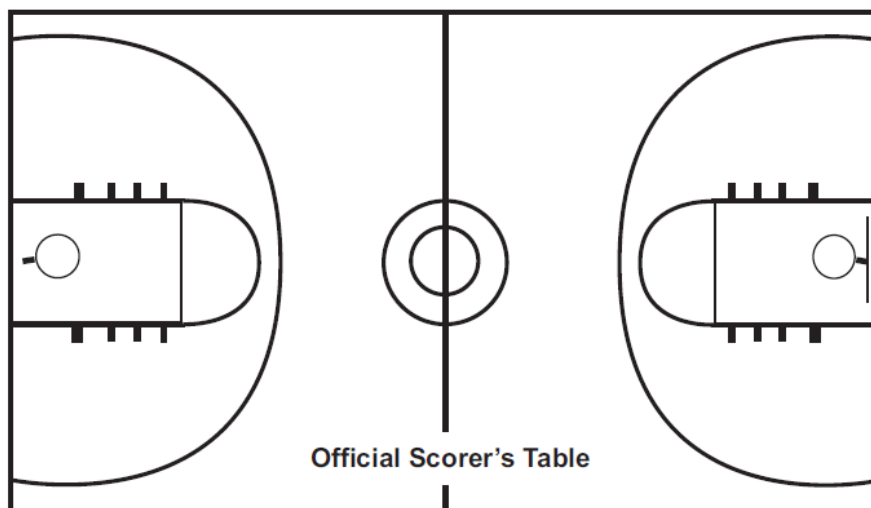
In addition, there shall be no back flips performed during free throws. Spirit Squads must sit on the court apron at all times the ball is in play – including free throws – on elevated-surface courts. Spirit Squads are permitted to kneel on the court apron during all live-ball action – including free throws – on non-elevated, traditional court setups.

## Fan Seating

### Second Round

(Note: If two teams have the same seed, alphabetical order shall decide the “higher” seed for the purpose of seating location)

- Fourth-highest seed (e.g., #16)
- Third-highest seed (e.g., #9)

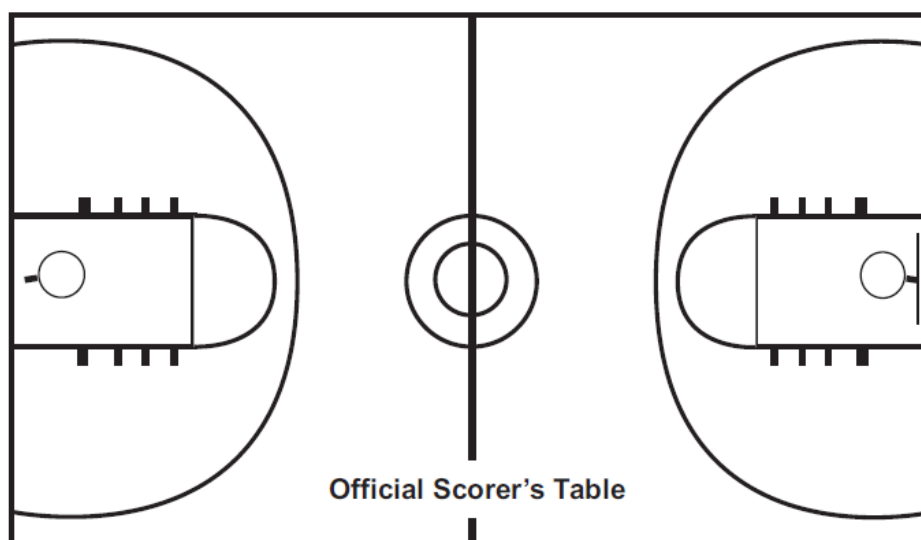


- Second-highest seed (e.g., #8)
- Highest seed (e.g., #1)

### Third Round

Lower Seed Advancing  
from Session in which  
Highest Seed Plays

Lower Seed Advancing  
from Session in which  
Second-highest Seed Plays



Highest Seed Advancing  
from Session in which  
Second-highest Seed Plays

Highest Seed Advancing  
from Session in which  
Highest Seed Plays

### Obligations of the Head Coach

Each head coach of an institution participating in the Division I Men's Basketball Championship must fulfill the following obligations established by the NCAA Division I Men's Basketball Committee.

#### 1. Division I Men's Basketball Championship.

##### A. General.

- Wear visibly at all times the credential pin or wristband provided at the team entrance to practices and games.
- Personally attend the pre-tournament meeting on the day before the first- and second-round games.
- Either personally attend or require a full-time assistant coach or director of basketball operations to attend the pre-tournament meeting on the day before the regional and national semifinal games.
- Be present and in formation for the national anthem for any game in which your team participates.
- Participate in scheduled news conferences the day before the first round, second round, third round, regional semifinals, regional final, national semifinals and national championship game. A member of the sports information staff should escort the coach to each news conference.
- Ensure that the student-athletes who represent their team participate in scheduled news conferences. A member of the sports information staff should escort the student-athletes to each news conference. Turner/CBS shall contact a participating team's sports information director before arrival at a site should the network desire to interview the student-athlete(s) on practice day.
- Participate in scheduled postgame news conferences and ensure that the locker room is open to the media after the designated cooling-off period. The coach and a minimum of two starters from the team not advancing to the next round will participate in a news conference in the designated interview room immediately after their 10-minute cooling off period concludes. The coach and a minimum of two starters from the team advancing will participate in a news conference in the designated interview room immediately after their five-minute cooling off period ends.
- Refrain from any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics, which constitutes misconduct.
- Attend the sports-wagering awareness seminar at the arena the day prior to the regional semifinals. Assistant coaches must also attend.
- Advise the coaching staff and all student-athletes that all comments in a public space can be heard and used by members of the media, whether they are directed to the media or not. Therefore, they should use caution when speaking in public areas.

##### B. Turner/CBS Sports.

## Appendix 10

- If requested, grant an interview to Turner/CBS upon the team's arrival on game days. The coach may permit Turner/CBS to interview student-athletes at this time.
- Provide maximum flexibility to Turner/CBS Sports regarding access from Selection Sunday through the conclusion of competition.
- If requested, the coach shall have the option of participating in a halftime interview with Turner/CBS. The following procedures will be used: Turner/CBS will interview the coach of the leading team going off the floor at the start of the halftime period. The network will interview the other coach when the teams return to the floor at the end of the halftime break. If the game is tied, the coach of the higher-seeded team will be interviewed first.
- Participate in interviews with Turner/CBS Sports at the arena the day before the regional semifinals and regional final, the Thursday and Friday prior to the national semifinals, and the day before the national championship. Selected student-athletes should also be made available on these days, at scheduled times.
- If requested, grant interviews to Turner/CBS Sports after all contests.
- If requested, grant interviews with Turner/CBS Sports during halftime of the other game in the session in which the team is participating, or between games if the postgame news conference obligations have been fulfilled. A coach is not required to participate in a Game No. 1 halftime or postgame interview if the team that he represents is participating in Game No. 2 of the session.
- Make special coverage opportunities available to Turner/CBS Sports, if any special media arrangements are made with a single television station or a network or cable entity.
- For teams that win regional championship games on Saturday, the head coach, if requested, shall be available for interviews during halftime of the regional championship games that take place on Sunday.

### C. NCAA Radio Network.

- If requested, grant interviews with the NCAA Radio Network during halftime of the other game in the session in which the team is not participating or between games if the postgame news conference obligations have been fulfilled. A coach is not required to participate in a Game No. 1 halftime or postgame interview if the team that he represents is participating in Game No. 2 of the session.
- If requested, provide an interview to the NCAA Radio Network after all contests. In most instances, the radio network will interview a student-athlete while the coach is being interviewed by Turner/CBS.
- Participate in interviews with the NCAA Radio Network the day prior to the regional semifinals, the regional final, the Thursday before the national semifinals, and the day prior to the national championship game. Select student-athletes should also be made available on these days, at scheduled times.

### Placement of NCAA Logo Patch

**Primary Placement:** The primary placement for the NCAA logo is on the upper left chest. (The blue NCAA patch would be placed over the regular-season NCAA mark, if applicable.)



**Secondary Placement:** If the institution's logo does not allow for primary placement, please place logo on the right chest.





### Interview Policies

News conferences will be conducted on the day before each game (see the schedule of events) and also immediately after each game. The host media coordinator will have the authority to designate and require any student-athlete to attend any news conference, but should work with the participating institution's head coach and SID, as well as a designated member of the United States Basketball Writers Association (USBWA) to select postgame press conference participants. Each participating institution shall make student-athletes available at all scheduled news conferences. All interviews at the facility shall occur in the media interview room or the locker room area.

**Cameras, Recorders.** All electronic media desiring to record the proceedings in the interview room will be required to use the connecting devices supplied by the NCAA designee, Hammond Communications. No individual filming of the interviews will be permitted.

**Courtside Audio.** Hammond Communications will provide feeds of crowd noise (international sound) and audio from postgame news conferences to courtside radio broadcast locations.

**Telephone Interviews.** Neither coaches nor student-athletes may conduct interviews via telephone until 30 minutes after the cooling-off period ends, or until after their postgame obligations to all media have been met, whichever comes later.

**Uplink.** Hammond Communications will uplink all formal news conferences.

#### Locker Rooms

**Game Days.** The locker rooms will be open to the media for a minimum of 30 minutes after the cooling-off period ends, provided media representatives are present the entire time. Student-athletes who do not play in the game and student-athletes selected for drug testing may depart earlier if they are not requested for interviews and are not participants in the postgame press conference. At the institution's discretion, the locker room can remain open for individual interviews with players who were held in the holding area prior to going on the dais and thus were unavailable while other players were interviewed in the locker room. The head coach has the option to allow representatives of Turner/CBS television into the locker room before the game and during the cooling-off period after the game. These representatives must leave the locker room after the cooling-off period if the NCAA sports sciences staff must notify student-athletes that they will be tested for drugs.

**Open Practice Days.** On open practice days, any of each team's top seven student-athletes who are not in the media interview room, and any others requested by the media, shall be available to the media in the locker room area during the time the coach and selected student-athletes are participating in the news conference. A representative of each institution's sports information staff shall be in the area and will coordinate these interview requests.

#### News Conferences Day Prior To Games

**Day Before First Round, Second Round, Third Round, Regional Semifinal and National Semifinal Games.** Each coach and a minimum of two student-athletes will participate in each news conference. The student-athletes shall appear in breakout rooms on the Thursday prior to the national semifinals.

**Day Before Regional Finals and National Championship.** The head coach and each of the five starters representing the teams advancing to the regional and national championship games will participate in the scheduled news conferences. The first half-hour will be devoted to a group interview of the coach and student-athletes; the other half-hour, to an interview with the coach on the dais and with individual student-athletes in breakout rooms. In addition, student-athletes are required to participate in breakout sessions the Thursday prior to the national semifinals.

### Postgame News Conferences

**Cooling-Off Period.** A 10-minute cooling-off period has been set aside for the losing coach (five minutes for the winning coach) to be with the student-athletes in the locker room after each game. For all games, the period begins when the coach enters the locker room after the game. The media coordination staff should limit the time the winning team waits in the holding area, keeping them in the locker room until the losing team is nearly finished in the interview room. A coach may shorten the cooling-off period, but may not extend it. The coach and student-athletes must report to the interview room after the cooling-off period ends.

**“Selected Media” Policy.** Except for Turner/CBS as noted in the “locker rooms” section above, no interviews may take place during the cooling-off period, nor may representatives of the institution shoot video or conduct radio interviews on behalf of a media agency. Should a coach permit one media representative, other than Turner/CBS or the team videographer, to enter the locker room before the cooling-off period has ended, the locker room will be open to all other media representatives desiring access.

**News Conference Format.** The following schedule should be used as a guideline for news conferences. The moderator should stress the importance of asking student-athletes questions during the allotted time for them. Advise media members that student-athletes will be dismissed from the dais if all of the questions are directed towards the coach.

Two minutes (maximum) - Overview by head coach

Eight minutes (maximum) - Questions to student-athletes (dismiss student-athletes at conclusion)

Ten minutes - Questions to head coach

**Obligation of Coach.** Regardless of any personal regular-season radio or television contracts, the coach is first obligated to the entire media staffing the tournament and must report to the interview room immediately after the cooling-off period ends. After fulfilling this commitment to the media staffing the tournament, the coach and student-athletes may participate in other interviews. The coach cannot delay a postgame interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to grant a short interview by Turner/CBS or the radio network as noted herein.

**Order of Appearance.** The losing coach and student-athletes shall be scheduled in the interview room before the winning coach and student-athletes.

**Participating Student-Athletes.** The sports information director, working with the head coach and a designated pool reporter representing the USBWA, shall designate a minimum of two student-athletes to participate in the postgame news conference. Primary consideration will be given to student-athletes who had the biggest impact on the game.

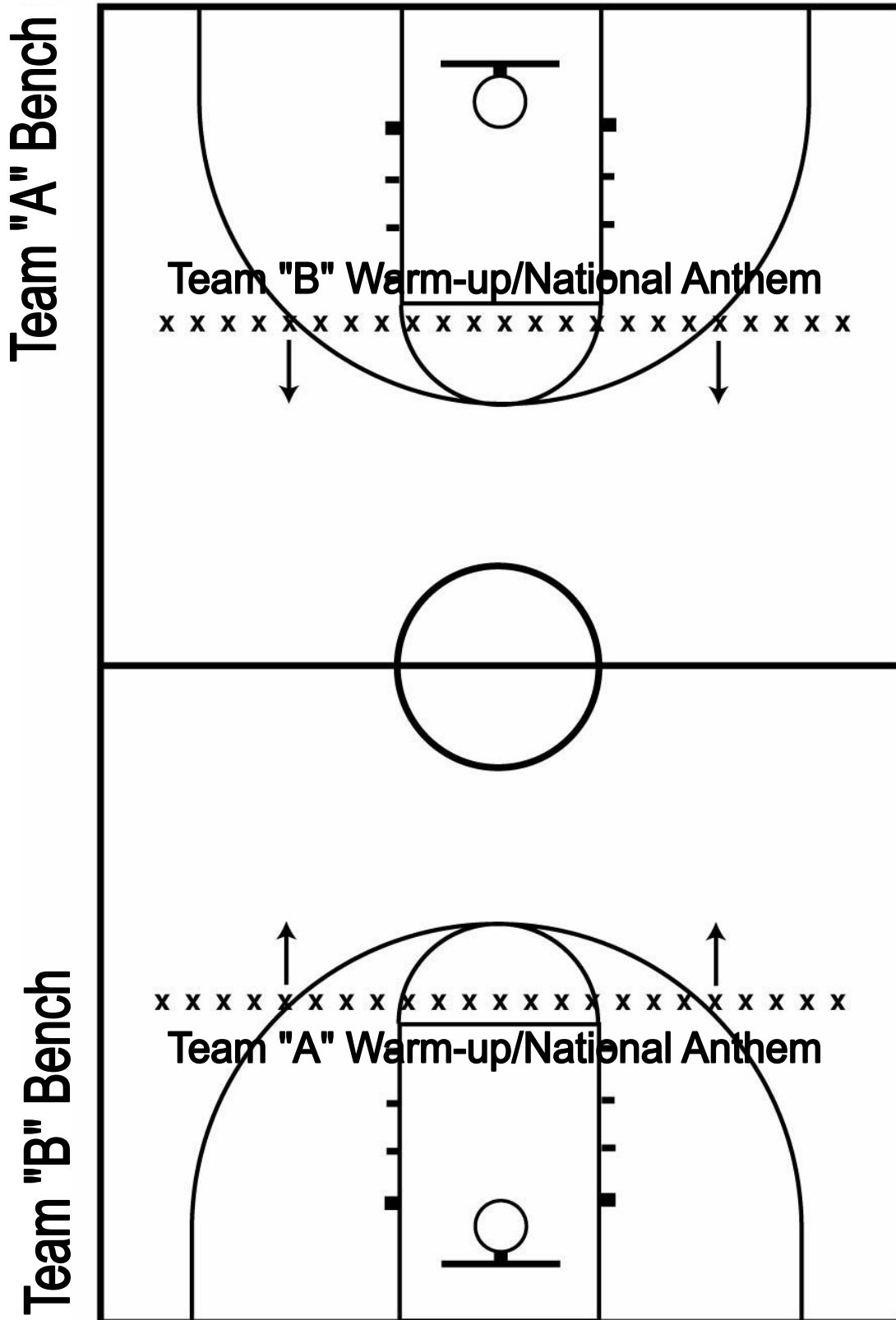
### Turner/CBS Television and Westwood One, Postgame

If requested, the winning coach, losing coach and winning student-athletes shall grant postgame interviews, not to exceed four minutes, to Turner/CBS television and/or the NCAA radio network provided the networks are still providing live coverage from the facility. The media coordinator will be responsible for terminating the four-minute interview period, not the television or radio network. Coaches and student-athletes who are not being interviewed by Turner/CBS television or the NCAA radio network may conduct interviews with the institution's radio network during the four-minute period. Turner/CBS television will have the first choice of individuals to interview, then the NCAA radio network, then the institution's network.

Additionally, the head coach has the option of conducting an interview with the institution's radio network—at the network's courtside seating location—during a two-minute period after the conclusion of the initial four-minute period.

The networks cannot inordinately delay the coaches' and student-athletes' return to the locker room. If the networks are not prepared to conduct live interviews immediately, it will be necessary for the interviews to be taped. The interview with the losing coach should be conducted off the court, near the locker room.

# National Anthem Protocol



### Common Drug Testing Questions and Answers for Coaches

1. **Where is the drug testing facility for this championship?**  
Check with the Tournament Manager, Drug Testing Site Coordinator or the NCAA Championship staff member for specific location.
2. **How long does drug testing take?**  
The length of the collection process depends on the student-athlete's ability to provide an adequate urine specimen. If the student-athlete provides an adequate urine specimen immediately upon arriving at the drug testing facility, the entire process usually is completed in approximately 20 minutes.
3. **When are student-athletes notified of their selection for drug testing?**  
Immediately after the game, an NCAA drug testing crew member will provide an institutional representative with a list of student-athletes who have been selected for drug testing. At the time of notification, the student-athlete will be instructed to read and sign a drug testing notification form.
4. **When do student-athletes need to report to drug testing?**  
Within 1 hour after the student-athlete has been notified. Before checking into the drug testing facility, all student-athletes must inform an institutional representative (e.g. coach, athletic trainer, administrator) of their selection for drug testing. Before checking into the drug testing facility, student-athletes must complete all award and media obligations, if any. Before leaving the championship venue, coaches should check with all student-athletes to make sure they have completed their drug testing obligations.
5. **What if a student-athlete has trouble providing an adequate urine specimen? Can the student-athlete leave and come back later? What if the team has to leave and a student-athlete is still in drug testing?**  
A student-athlete cannot be released from the drug testing facility until an adequate specimen is provided, no matter how long it takes. If the rest of the team must depart the championship site prior to a student-athlete completing drug testing, an institutional representative must stay with the student-athlete. A coach should check with the Drug Testing Site Coordinator for information regarding transportation back to the student-athlete's hotel. If the student-athlete and/or institution incur additional expenses because of the delay in drug testing (e.g. hotel, transportation back to campus), the institution may request reimbursement from the NCAA.
6. **Will the student-athlete or the institution be reminded of their drug-testing obligation if they defer testing until later that session or day?**  
No. Once the student-athlete and the institutional representative have signed the drug testing notification form, it is their obligation to arrive at the drug testing facility at the appropriate time.
7. **What if we play a late-night game (10 p.m. or later)?**  
An institution may defer drug testing until the next morning if their game begins at 10 p.m. or later local time. The decision to defer drug testing applies to the entire team and must be determined by the institution immediately after the game and the test must start before 10 a.m. (local time). An institutional representative must be present at the collection facility the next morning to identify selected student-athletes.
8. **Must a coach or other institutional representative accompany each student-athlete to the drug testing facility?**  
Yes. An official institutional representative (e.g. coach, athletic trainer, administrator) must be at the collection station to certify the identity of each student-athlete. The institutional representative must remain in the collection station until all student-athletes have reported.





### 2011 NCAA® Men's Final Four® Student Seating

We are pleased to announce that for the 2011 NCAA Men's Final Four, we will again be working in cooperation with each Final Four institution's ticket manager to identify 884 currently-enrolled students from each of the four participating institutions to gain access to the Final Four. There will be 442 seats per institution designated on the floor level, behind their band, with an additional 442 seats in the upper level for the national semifinal games.

The students from each of the two institutions advancing to the national championship game will get access to 884 designated seats on the floor for the national championship game. The students from the two institutions not advancing will be provided seating in 884 seats designated in the upper level of the stadium.

#### Timeline:

##### March, 2011

- Teams participating in the 2011 NCAA Division I Men's Basketball Championship are notified of the student seating ticketing process via the team manuals, during Monday team conference calls, and off-day transition meetings during preliminary rounds of the tournament.

##### March 22-28, 2011

- Recognizing that participating institution's may want to disseminate the information to select students rather than the entire student body, we ask that ticket managers take this time to determine how the NCAA/Veritix® registration link will be disseminated to their student body (i.e., first come-first serve; student support group).

##### March 29, 2011

- Participating institution's primary administrator or ticket manager will be asked to identify their student ticket selection process to the NCAA;
- Once that information is received, ticket managers will receive the unique email link from Veritix in a format that can be forwarded directly to the student body;
- Email link will be sent from the institution to the student body immediately once the team advances to the Regional round;
- The first 884 students ordering will receive an email notification confirming the order.

##### March 30, 2011

- Deadline for students to register for tickets (5 p.m. Eastern time);
- Veritix will process Final Four student ticket orders for the four teams advancing to the Final Four;
- Students will receive Final Four ticket purchase confirmation and reminder of instructions for entry to Reliant Stadium.  
**Note:** Students will enter using Veritix's digital ticketing technology, Flash Seats®, rather than with a game ticket.

##### April 2, 2011

- Students who receive Final Four ticket order confirmations will present their valid student identification card and the credit card used for ticket purchase to enter a specially designated entry to Reliant Stadium.

## ***Purchase Procedure for the Final Four Tickets***

Each participating institution will be allotted 884 “all-session tickets” that students can purchase. Students will purchase the “all-session ticket” through Veritix’s primary ticketing system at an NCAA-branded website.

### **Email Link Sent to Students**

On **Tuesday, March 29**, after each ticket manager has confirmed the student identification method (how those 884 students will be selected on your campus) with the NCAA, he/she will be sent an email from Veritix containing a unique web link. This link will direct currently enrolled students to a website to place an order for the Final Four “all-session ticket.”

Each student will be permitted to purchase a maximum of one (1) “all-session ticket” (valid for both Saturday and Monday) at a total cost of \$25. Deadline to order Final Four tickets is **Monday, March 30 (5 p.m. Eastern time)**.

### **Viewing Tickets**

Ticketed students can view their Final Four tickets at the NCAA Flash Seats site: <http://ncaa.flashseats.com>. They can log into the site with the email address and password they used when they purchased their Final Four tickets.

Once students log into the Flash Seats site, they can view their Final Four ticket:

- **FlashBoard:** the FlashBoard page appears as soon as students log into the site. They can view their Final Four ticket in the Attendance Summary section of this page, which appears in the lower right corner.
- **Tickets page:** Students can also select the “Tickets” tab at the top of the page to verify their order.

## ***Student Entry at the Final Four***

Once the four institutions have advanced to the Final Four, students who have purchased their ticket online and are in receipt of an email confirmation are ready to head to Houston. The following information details the student entry procedures at Reliant Stadium.

All students with confirmation of floor or upper level seating will:

- Be required to present their valid student identification card at the designated checkpoint, Exhibit Hall E1 of Reliant Center, between 10 a.m. and noon Central time, on **Saturday, April 2**. (We ask that a representative from each institution be available at that entrance to assist with issues related to the validity of a student identification card.);
- Present the credit card used to purchase the ticket online, so it can be swiped to verify the account;
- Receive a Seat Locator. The Seat Locator simply designates the location of their seat at Reliant Stadium. It is not a ticket and cannot be used for entry into Reliant Stadium. With Flash Seats, matching the student identification card to the credit card used to purchase the ticket will be the method of verification.
- Receive a numbered wristband. The numbered wristband will provide access through the extended perimeter and the Tip-Off Tailgate event on the south side of Reliant Stadium.
- Enter through the extended perimeter at Access Control Point #3 on the south side of Reliant Astrodome beginning at 12:30 p.m. Central time.

- A line outside of Gate C of Reliant Stadium should be formed based on the number on each student's wristband.
- A number will be randomly selected and will designate the first student from each institution allowed into the stadium. Student access will be administered chronologically from that selected number. If a student with the correct numbered wristband is not present at the designated time of entry, the next numbered wristband in line will enter and the over passed student will move to the back of the line.
- The first 442 students from each institution identified for floor seats will receive a wristband upon entry to gain access to their designated floor section.
- The remaining 442 students will be directed to the designated upper level seating locations.
- Enter Reliant Stadium through the designated entrance.
- Meet ushers and other Reliant Stadium staff to direct the students to their seat.

### ***Student Purchases of Tickets for the National Championship Game***

Students will not have to do anything additional to use their National Championship tickets after purchasing them. The National Championship tickets will be placed automatically into their existing Flash Seats account. They must use the same credit card they used to purchase tickets as their means of getting into the National Championship game. All 884 students from each of the two institutions advancing to the National Championship game will be seated on the floor level, behind their band. All 884 students from each of the two institutions not advancing will still have access to the National Championship game, but will be seated in the designated upper level seating sections.

Students will be required to pick up their wristband for entry into the extended perimeter through the same process as used for the national semifinals. Exhibit Hall E1 of Reliant Center will open for wristband pick up at 2 p.m. Central time. Access Control Point #3 will open for students with wristbands at 4:30 p.m. Central time. A line should form by 5 p.m. Central time when a number will be randomly selected. The process of entry will be chronological from that selected number.

### ***Contacting Veritix/Flash Seats***

If students have any questions while purchasing tickets, please have them contact the Veritix call center at 866/208-0048.

Students with questions or issues about using the Flash Seats system to enter games can contact Flash Seats Customer Service at [customerservice@flashseats.com](mailto:customerservice@flashseats.com) or 866/208-0048.





### Miscellaneous Information

#### Things to See and Do

(admissions subject to change without notice)

**Afro-American Cultural Center** – A multi-disciplinary arts organization preserving the rich artistic heritage of African American culture through exhibitions, performances, workshops and hands-on activities. Open Tues – Sat. 10:00am – 6:00pm  
401 N. Myers St. 704-374-1565

**Carolina's Aviation Museum** – The museum is open from 10:00am – 4:00pm Tuesday through Friday, Saturday 10:00am – 5:00pm, Sunday 1:00pm – 5:00pm. Admission is \$5 for adults, \$3 for senior citizens, and \$2 for children. Children under 6 are free. Military personnel who are or who have served in Iraq and Afghanistan since September 2001 are admitted free of charge.  
4108 Airport Dr. 704-359-8442

**Carolina Raptor Center** – One of the Country's most extensive bird of prey collections. Open Tuesday – Saturday 10:00am – 5:00pm, Sun 12:00pm – 5:00pm. Adults \$5, Seniors and Students \$3 and children under 6 are free. Visit [www.birdsofprey.com](http://www.birdsofprey.com)  
6000 Sample Rd. (inside Latta Plantation Nature Reserve) Huntersville, NC  
704-875-6521

**Daniel Stowe Botanical Gardens** – a 110-acre green space including four colorful, themed gardens, a dozen sparkling fountains, natural woodlands, and elegant Visitor Pavilion, and the Gift and Garden Shop. Visit [www.dsbq.org](http://www.dsbq.org)  
6500 New Hope Rd. Belmont, NC 704-825-4490

**Discovery Place** – One of the top hands-on science museums in the nation, Discovery Place provides ever-changing, entertaining facilities that foster experiences in areas that range from life science to space exploration. More than a half-million people from all over the United States visit Discovery Place, its IMAX dome theatre, and its planetarium each year. Open Monday – Saturday 10:00am – 6:00pm, Sunday 1:00pm – 6:00pm.  
301 N. Tryon St. 704-372-6261

**Laser Quest** – Live action laser tag at its best! The game is tag, hide and seek, robbers, capture the flag, and Buck Rogers all rolled into one, enhanced with modern technology. Open Wednesday – Thursday 6:00pm-9:00pm, Friday 4:00pm – 11:00pm, Saturday 11:00am-11:00pm, and Sunday 1:00pm-7:00pm. Mondays and Tuesdays are held for private reservations only. Summer hours beginning June 23: Tuesday – Thursday 2:00pm - 10:00pm, Friday & Saturday 2:00pm – 12:00am, and Sunday 12:00pm – 6:00pm. 1 game \$7.50 for 20 min. Visit [www.laserquest.com](http://www.laserquest.com)  
5232-A Independence Blvd. (behind TGI Fridays) 704-567-6707

**Levine Museum of the New South** – Located in the heart of Charlotte's emerging uptown cultural district, the Levine Museum of the New South houses the nation's most comprehensive interpretation of post-Civil War Southern history. Interactive, multi-sensory exhibits engage visitors of all ages. With vibrant, inviting spaces, the museum presents history that inspires and challenges, educates and amuses. Open Tuesday – Saturday 10:00am-5:00pm and Sunday 12:00pm-5:00pm. Admissions: Adults \$6, Seniors and Children (6-18) \$5, and kids 5 and under free.  
200 E. Seventh St. 704-333-1887

**The Light Factory** – Charlotte's window to the world of alternative contemporary visual art. Visit [www.lightfactory.org](http://www.lightfactory.org) for lists of exhibits. Open Monday – Friday 9:00am – 6:00pm, Saturday 12:00 – 6:00pm, and Sunday 1:00 – 5:00pm. Admissions: Free  
*Spirit Square, 345 N. College St. 704-333-9755*

**Lowe's Motor Speedway** – Hosts three NASCAR Nextel Cup events each year. The multi-purpose facility emphasizes spectator comfort and fan-friendly amenities. Tours are available year-round except during events. Visit [www.lowesmotorspeedway.com](http://www.lowesmotorspeedway.com)  
*5555 Concord Pkwy. South 704-455-3024*

**Mint Museum of Craft & Design** – Showcases work in the traditional craft mediums of ceramics, fiber, glass, metal and wood. Along with its eclectic exhibits, the Mint Museum of Craft & Design offers many opportunities for its featured artisans to interact with the public. There are craft demonstrations, educational programs about various craft fields and visits to the homes of collectors to learn about storage and display.  
Open Tuesday – Saturday 10:00am-5:00pm and Sunday 12:00pm-5:00pm  
Admission: Adults \$6, Seniors and College students \$5, Students (6-17) \$3, and Kids 5 and under free.

**Mint Museum of Art** – Founded in 1933 and opened to the public in 1936, the Mint Museum of Art is North Carolina's oldest Art Museum. Open Tuesday 10:00am-10:00pm, Wednesday - Saturday 10:00am -5:00pm and Sunday 12:00-5:00pm. Admissions: Adults \$6, Seniors and College students \$5, Students (6-17) \$3, and Kids 5 and under free.  
*2730 Randolph Rd. 704-337-2000*

**Queen's Landing** – Bumper Boats, Two Putt-Putt Courses, Tennis Courts, BJ Ducks Lake Front Restaurant, Saragoni's Lakeside Restaurant (our own floating dock bar with boat slips for our patrons), 150 seat Lakeview Banquet Room, weekly summertime special events, the Catawba Queen and Catawba Belle Charter boats, all held here at Queen's Landing. Stop by for some family fun and entertainment. Visit [www.queenslanding.com](http://www.queenslanding.com) for schedules and prices.  
*1459 River Hwy, Mooresville, NC 704-663-2628*

**Tremont Music Hall** – A premier stop for national acts specializing in modern rock, college rock, punk hardcore, SKA Roots Rock, and others. Open every Friday and Saturday night and during the week as events are scheduled. Visit [www.tremontmusic hall.com](http://www.tremontmusic hall.com) for calendar.  
*400 W. Tremont Ave. 704-343-9494*

**U.S. National Whitewater Center (USNWC)** – USNWC is the world's premier outdoor recreation and environmental education center. Alongside mountain-biking and running trails, a climbing center, and a challenge course, the park's unique feature is a multiple-channel, customized whitewater river for rafting and canoe/kayak enthusiasts of all abilities. Visit [www.usnwc.org](http://www.usnwc.org) for schedules and prices.  
*820 Hawfield Rd. 704-391-3900*

**Victory Lane Karting** – Indoor Karting Center – Race the fastest karts in the Carolinas. An indoor experience you will never forget. Great for family fun or corporate events. Visit [www.victorylanekarting.com](http://www.victorylanekarting.com). Open Monday – Thursday 11:00am-10:00pm, Friday – Saturday 11:00am – midnight and Sunday 12:00-9:00pm.  
*2330 Tipton Drive, Suite 100 704-377-FAST*

## **SHOPPING MALLS**

**Carolina Place**  
**11025 Carolina Place Parkway**  
**Pineville, NC 28134**

Featuring Dillard's, Hecht's, Belk, JC Penney, Sears and over 140 specialty shops including Aeropostale, American Eagle, Ann Taylor and Merle Norman, Carolina Place offers terrific shopping for the whole family.

Directions: Take I-77 South to I-485 East; take exit #64B NC-51 South (Pineville-Matthews Road); go approximately 0.6 mile; turn left on Carolina Place Parkway; go approximately .08 mile – mall entrance is on the left. Take **city bus 66x** *weekdays only* (approx. 35 min).

**Cotswold Village Shops**  
**282 S. Sharon Amity Road**  
**Charlotte, NC 28211**

Cotswold Village Shops is anchored by Harris Teeter, Marshall's, Steinmart, and Eckerd Drugs. The mall is located at the intersection of Randolph Road and Sharon Amity Road. There are a variety of restaurants in the area as well.

Directions: From the Charlotte Convention Center (College Street), go 2.5 blocks and turn right on E 3<sup>rd</sup> Street (SR-16); go approximately 1.5 mile and turn left on S Caswell Road; go 1 block and turn right on Randolph Road; go approximately 3 miles and turn right on S Sharon Amity Road – mall entrance is on the right. Take **city bus route 15** to this mall (approx. 20 min).

**Northlake Mall**  
**6801 Northlake Mall Drive**  
**Charlotte, NC 28216**

Northlake Mall opened September 15, 2005, and is anchored by Belk, Dick's Sporting Goods, Dillard's, Hecht's, an AMC Theatre 14-screen cinema megaplex (coming soon), a Borders Books and Music (coming soon) and 415,000 square feet of enclosed mall tenant space. Northlake Mall is designed and merchandised to complement the area's active year-round lifestyles and rich historic traditions.

Directions: From Downtown Charlotte follow I-77 north about 10 miles to W.T. Harris Blvd. exit. Site is just west of the Interstate. Take **city bus 53x weekdays only** (approx. 30 minutes).

**SouthPark Mall**  
**4400 Sharon Road**  
**Charlotte, NC 28211**

As Charlotte's premier shopping destination, SouthPark offers an experience like no other. SouthPark proudly welcomed the second Nordstrom in the Carolinas and Neiman Marcus in the fall of 2006! Other exclusive stores include Anthropologie, Apple, Bob Ellis, Burberry, Club Libby Lu, Crate & Barrel, Frontgate, Kate Spade, Janie and Jack, Kenneth Cole, Lacoste, Lindt Chocolate, L'Occitane, Louis Vuitton, Origins, Sigrid Olsen, Salon Cielo & Spa, Sur La Table, Tommy Bahama and Tumi.

Directions: Take I-77 South to Exit 5, Tyvola Road; turn left on Tyvola; go approximately 3.5 miles and Tyvola becomes Fairview Road; SouthPark Mall is on the left. Take **city bus # 18** to this mall.

## **OUTLET SHOPPING**

**Cannon Village:**

The quaint town of Kannapolis has transformed its uptown area to an outlet-shopping district. Outlets for manufacturers such as Lee, L'eggs-Hanes-Bali and gift shops are located here. Great furniture stores and Oriental rug stores as well.

**Concord Mills:**

Located off I-85 at Exit 49 approximately 15 miles from uptown, Concord Mills is a shopping and entertainment destination with over 200 stores, restaurants, and entertainment options including a 24 screen AMC theater, Bass Pro Shops Outdoor World, Off 5<sup>th</sup> Avenue Saks Outlet, and many more. You will find the best names in manufacturer and retail outlets, off-price retailers and unique specialty stores. A cab ride costs approx. \$35.

**Crossroads Mall:**

Forty outlet stores are located in this specialty mall just south of Charlotte at the Carowinds Boulevard exit off I-77 South. Among the most popular are Carolina Pottery, Corning Ware, Bass and Van Heusen.

**Prime Outlets:**

When it comes to shopping name brand values at tremendous savings on top-quality apparel, gifts, and house wares from hundreds of the world's

most famous name brands, Prime Outlets is the destination of choice with 80 brand name stores and a food court.  
Prime Outlets is located 45 minutes southwest of Charlotte in Gaffney, SC, I-85 South at Exit 90.

### **UPTOWN CHURCH SERVICES**

**Cambodian Mission Church of Charlotte** – 704-334-8431, 501 N. Tryon St; Service Sunday 11:00am

**Covenant Presbyterian Church** – 704-333-8431, 1000 E. Morehead St.

**Deaf Mission – Baptist Church TDD** – 704-334-8914, 301 S. Davidson St.

**Faith Memorial Baptist Church** – 704-392-2361, 211 Lakewood Ave; Service Sunday 11:00am

**First Baptist Church** – 704-375-1446, 301 S. Davidson St; Service Sunday 10:30am

**First Presbyterian Church** – 704-332-5213, 200 W. Trade St; Sunday Service 8:30am/11:00am

**First United Methodist Church** – 704-333-9081, 501 N. Tryon St; Service Sunday 10:55am

**First United Presbyterian Church** – 704-376-8014, 406 N. College St; Service Sunday 11:00am

**Grace AME Zion Church** – 704-332-7669, 219 S. Brevard St; Service Sunday 11:00am

**Hawthorne Lane Methodist Church** – 704-332-8131, 501 Hawthorne Lane

**Little Rock AME Zion Church** – 704-334-3782, 401 N. McDowell St; Service Sunday 10:00am

**Mount Moriah Primitive Baptist Church** – 704-376-8806, 747 W. Trade St.

**St. Peter's Catholic Church** – 704-332-2901, 507 S. Tryon St; Service Sunday (Mass) 9:00am, 11:00am, 5:00pm and Saturday (Vigil) 5:30pm

**St. Peter's Episcopal Church** – 704-332-7746, 115 W. Seventh St; Service Sunday 8:00am/10:45am

**United House of Prayer for All People** – 704-333-7883, 600 N. Davidson St; Service Sunday 11:00am

### **University Area Church Services**

**St Thomas Aquinas Catholic Church** – 704-549-1607, 1400 Suther Rd.

**University Hills Baptist Church** – 704-549-8215, 1500 Suther Road.

**University City United Methodist Church** – 704-598-3577, 3835 W WT Harris Blvd.

**Advent Lutheran Church** – 704-549-1555, 8840 University City Blvd.

### **OTHER RELIGIOUS ASSOCIATIONS/ORGANIZATIONS**

**Charlotte the True Buddhist Society** – 704-567-2000, 5909 Monroe Rd, Charlotte, 28212

**Hindu Center of Charlotte** – 704-535-3440, 7400 City View Dr, Charlotte 28212

**Islamic Center of Charlotte** – 704-537-9399, 1700 Progress Ln, Charlotte 28205

**Temple Beth El (non-orthodox)** – 704-366-1948, 5101 Providence Rd, Charlotte 28226

**Temple Israel (orthodox)** – 704-362-2796, 4901 Providence Rd, Charlotte 28226

**Unitarian Universalist Church** – 704-366-8623, 234 N. Sharon Amity Rd, Charlotte, 28211

### **Restaurants by Type**

#### **Asian**

Fujo 704-954-0087  
Restaurant I 704-333-8118  
Soho Bistro 704-333-5189  
Zen Asian Fusion 704-358-9688  
Thai Taste 704-332-0001  
Thai Orchid 704-364-1134  
Tin Tin (Indep Ctr) 704-377-3223

#### **Sushi**

Restaurant i 704-333-8118  
Nikko 704-370-0100  
Ru San's 704-374-00082  
Sushi 101 704-642-0990  
The Fuse Box 704-376-8885

#### **Indian**

Bombay Grille 704-542-3933  
Copper 704-333-0063  
India Palace 704-373-2277  
Maharani 704-370-2455  
Namaste 704-568-7979  
Jaipur 704-643-1421 (S Blvd)

#### **Italian**

Coco Osteria 704-344-8878  
Dolce 704-332-7525  
Frankie's 704-358-8004  
Luce 704-344-9222  
Mama Ricotta's 704-343-0148

#### **Mexican/Latin/Spanish**

Arpa Tapas 704-372-7792  
Cantina 1511 704-331-9222  
LaPaz 704-372-4168  
LaTorres 704-377-4448  
Sole 704-343-9890  
Las Ramblas 704-335-8444 (Park Rd)  
Jolina 704-375-0994  
Brazas 704-566-1009 (Sharon Amity)

#### **Seafood**

Aquavina 704-377-9911  
GW Finns 704-716-3467  
LaVecchia's 704-370-6776  
McCormick & Schmick's 704-377-0201  
Mimosa 704-343-0700  
Vinnie's Sardine 704-332-0006

**Steaks**

Capital Grille 704-378-1400  
McIntosh's 704-342-1088  
Morton's 704-333-2602  
Ruth's Chris 704-338-9444  
The Palm 704-552-7256  
Sullivan's 704-335-8228

**Continental**

Bentley's on 27<sup>th</sup> 704-343-9201  
Blue 704-927-2583  
Bonterra 704-333-9463  
Café Sienna 704-602-2750  
Carpe Diem 704-377-7976  
Cheddar's 704-503-7871  
City Tavern 704-343-2489  
Ham's 704-595-9960  
Harry and Jean's 704-333-4300  
Mimosa 704-343-0700  
Pewter Rose 704-333-7075  
Picasso's 704-595-9553  
Ratcliffe 704-358-9898  
RiRa 704-333-5554  
Rock Bottom Brewery 704-334-2739  
Shane's Rib Shack 704-503-3113  
Sonoma 704-377-1333  
Taverna 704-344-0515  
Town 704-379-7255  
Zebra 704-442-9525  
Zink 704-444-9001

**Local Color**

Beef and Bottle 704- 523-9977  
Greek Isles 704-444-9000  
SouthEnd Brewery 704-358-4677  
Comet Grill 704-371-4300  
Price's Chicken Coop 704-333-9866  
Mac's Speed Shop 704-522-6227  
Merts Heart and Soul 704-342-4222  
Ri-Ra Irish Pub 704-333-5554  
Pike's Soda Shop 704-372-0092  
Bill Spoon's Barbeque 704-525-8865  
NoFo on Liz 704-444-9002  
Greens Lunch 704-332-1786  
Hotel Charlotte 704-364-8755  
Lupie's Café 704-374-1232  
Mr K's 704-375-4318  
Penguin 704-375-6959  
Diamond 704-375-8959  
Alexander Michaels 704-332-6789  
TicToc 704-375-5750

## **PUBLIC TRANSPORTATION**

### **CITY BUS SERVICE:**

CATS (Charlotte Area Transit System)      704-336-7433

### **Gold Rush Circulator Service:**

Free uptown shuttle service (see attached schedule).

### **The LYNX Blue Line:**

Offers fast, quiet, convenient light-rail service to 15 stations between uptown Charlotte and I-485 at South Blvd. Dozens of bus routes are timed to connect with trains at the Blue Line stations, making it easy to get to work, to shopping or wherever you need to be.

<b>SERVICE TYPE</b>	<b>July 2010 New FARE</b>
Local	\$1.75
LYNX one way	\$1.75
LYNX Day Pass	\$5.25
LYNX 7 Day Pass	\$17.50
Activity Center Services: Gold Rush	FREE
People 62 years and up & people with disabilities, with a valid Transit ID or Medicare card. (Local/LYNX/Express/Express Plus)	85¢/85¢/\$1.20/\$1.75
Children 5 and under, accompanied by an adult	FREE
Youth/Student (grades K-12) with a valid school Transit ID (Children 12 and under are to be accompanied by an adult) (Local/LYNX/Express/Express Plus)	85¢/85¢/1.20¢/\$1.75

