

# 2011 DIVISION III WOMEN'S BASKETBALL CHAMPIONSHIP HANDBOOK

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## Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in an appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.

# **Division III Women's Basketball Championship Information**

## **Important Dates**

*Monday, October 25*—NCAA national office sends championship information materials regarding team schedules to institutions sponsoring women's basketball.

Monday, October 18—Deadline for team schedules to be submitted through online scorereporting process.

Wednesday, February 2-First of four regional rankings released.

Wednesday, February 9—Second regional ranking.

Wednesday, February 16-Third regional ranking.

*Friday, February 18*—Deadline for the online submission of proposed budget, key contact and facility evaluation to the NCAA national office.

Wednesday, February 23-Fourth and final regional ranking.

- Sunday, February 27—Deadline for conference offices to submit 2011 automatic-qualifier form.
- Monday, February 28—Internet selection announcement of teams participating in championship. First- and second-round sites announced.

Friday, March 4—Sixteen first-round game sites.

Saturday, March 5-Sixteen second-round game sites.

Sunday, March 6-Sectional sites announcement.

Friday-Saturday, March 11-12—Sectional games on campus.

- *Friday, March* 18—National semifinals at Shirk Center, Bloomington, Illinois, hosted by Illinois Wesleyan University.
- Saturday, March 19—Consolation and national championship games at Shirk Center, Illinois Wesleyan University.

#### **Future Tournament Dates**

#### (Subject to change)

Year	3-game First/ Second Rounds (FriSat.)	Sectionals (Fri-Sat.)	Semifinals & Finals
2011	March 4-5	March 11-12	March 18-19
2012	March 2-3	March 9-10	March 16-17
2013	March 1-2	March 8-9	March 15-16

## **General Administration**

## **2011 Dates and Sites**

[Reference: Bylaw 31.1.3 in the NCAA Division III Manual.] First Round—Friday, March 4, 32 games at 16 campus sites Second Round—Saturday, March 5, 16 games at 16 campus sites Sectionals—Friday-Saturday, March 11-12, on campus Semifinals and Final—Friday and Saturday, March 18-19, Shirk Center, Bloomington, Illinois, hosted by Illinois Weslevan University.

## **Start Times**

First/Second Rounds and Sectionals (Four team, three games) - For the First/Second Round games and Sectionals, it is recommended that the first game on Friday begin not earlier than 4 p.m. and not later than 6:30 p.m. The host must play in the second game of the doubleheader. The second game of the doubleheader shall begin not later than 30 minutes after the completion of the first game after both benches and the floor are cleared, or the announced starting time, whichever is later. Teams will not be allowed onto the floor until the clock has started.

Starting times for the Saturday Second Round games and the Sectional Final shall not be earlier than 5 p.m. and not later than 8 p.m.

## **Site Selection**

The Championships Committee has prioritized the following site-selection criteria for all championships:

- 1. Quality and availability of the facility and other necessary accommodations;
- Geographical location (which may include such factors as rotation of sites, weather, accessibility and transportation costs);
- 3. Seeding; and
- 4. Attendance history and revenue potential, which shall be considered necessary to assure fiscal responsibility.

In addition, the women's basketball committee requires each host to videotape all contests at its site, with audio, and prior to leaving make available to each team a copy (DVD format) of the contest in which it participated. The committee also prefers sites that will not host conflicting events during the championship practice and competition. Sites will also be evaluated as to the availability of appropriate practice times for all competing teams. To host first-round, second-round or sectional contests, a regulation court as defined in 2011 NCAA Men's and Women's Basketball Rules and Interpretations must be used. To host sectional competition, arena seating for at least 1,000 spectators is required.

An evaluation will be made of institutional facilities to determine if they are acceptable for championship play. Selection of host sites will be based partly upon the quality of the playing facility. A facility evaluation form must be completed online with a deadline of February 18. Instructions on accessing and completing the online

facility evaluation will be mailed to the directors of athletics of all eligible Division III institutions sponsoring women's basketball. The facility evaluation is one of the tools used in determining site selection.

**Joint Hosting Information.** The NCAA Division III Championships Committee has approved a recommendation from the NCAA Division III Men's and Women's Basketball Committees to establish hosting guidelines for institutions whose men's and women's teams earn berths in their respective championships. The committees established these guidelines to eliminate potential conflicts created by the potential to host four-team events for both genders, to assist institutions in preparing for hosting opportunities and to ensure the opportunity of providing a quality championship experience for all teams involved in both championships.

Institutions with both men's and women's teams in the championships and with the opportunity to host four-team events for both genders will follow these hosting guidelines:

	First/Second Round	Sectionals
Even Years	Men host	Women host
Odd Years	Women host	Men host

[Note: The committees will not approve proposals to host four-team, three-game first- and second or sectional rounds for both genders at the same site.]

If conflicts prevent another institution from hosting while following these guidelines, the combined men's and women's committees will determine which team will play first at the same site.

The men's and women's committees are concerned with conflicts created when institutions attempt to host both men's and women's championship events, and the impact those conflicts have on the committees during site selection, and on the institution during the administration of the events. The committees prefer that institutions not host both men's and women's events in the same round of the championships.

The committees also recognize that some institutions with both teams in the championships, while recognizing their limitations in hosting both events, may face administrative pressure having to choose to host one championship event over another. The committees believe these guidelines can alleviate this administrative pressure. The committees' primary concerns include the following:

- The institutional administrative pressure to host both championship events and/or to choose between which championship event it will host if it cannot host both events;
- · The condition and availability of practice facilities

**NCAA Championships Policy Related to Sports Wagering.** No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

## **Sports Committee**

[Reference: Administration and Management in the Division III General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division III Manual.]

The NCAA Division III Women's Basketball Championship is under the control, direction and supervision of the NCAA Women's Division III Basketball Committee. Current members of the committee are:

## Atlantic Region

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### Great Lakes Region

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#### **Central Region**

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### South Region

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### Middle Atlantic Region

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## Northeast Region

Joseph Walsh Commissioner Great Northeast Athletic Conference 92 Webster Street Arlington, Massachusetts 02474 Office: 617/519-0008 Fax: 781/777-1101 e-mail: joewalsh@thegnac.com

### West Region

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## **Regional Advisory Committees**

[Reference: Regional Advisory Committees in the Division III General Section, and Bylaws 21.5.1.4 and 21.6.1.6 in the NCAA Division III Manual.]

Conference commissioners appoint individuals to a regional advisory committee (RAC) to assist in the evaluation of teams during the selection of championship participants. Regional advisory committees do not have the authority to select teams and/or individuals. They strictly act in an advisory capacity. The final authority for RAC appointments rests with the conference commissioners. Members of the national sports committees shall serve as chairs and oversee the conduct of the regional advisory committees.

The role of the regional advisory committee is to assist the Division III Women's Basketball Committee in the evaluation of teams throughout the season in regional rankings, the evaluation of potential regional sites and the selection of teams for the championship. Members of the 2011 regional advisory committees are listed in Appendix B.

## **Annual Forms**

**Hosting Forms.** Institutions interested in hosting first/second and/or sectional round(s) of championship competition should submit the online proposed budget, online key contact and online facility evaluation forms. **The deadline for all of these documents is Friday, February 18.** Prospective hosts need to submit a separate proposed budget for each round in which they are interested in hosting. These forms can be accessed on the NCAA Web site in the championships administration section (http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/basketball/womens).

Failure to follow the prescribed procedures and meet the proposed budgets deadline could eliminate your institution from consideration as host.

[Reference: Budgets in the Division III General Section.]

Online Proposed Budget Forms. The NCAA has implemented an online proposed budget and financial report process. Prospective hosts will no longer complete hard copies of the proposed budget for this championship. The online version of the proposed budget and financial report form may be accessed on the NCAA Web site at http://web1.ncaa.org/champs\_bid/. Please note that the online form is password protected. Your institution's athletics director should have the necessary membership database username and password on file. Written instructions on how to complete the automated forms are located at the site and on each sport specific Web site in the Documents and

Forms section. If you have any questions regarding the new process, please contact the appropriate NCAA sport liaison.

**Online Financial Report Form.** The host for each championship round must complete a financial report form, which is incorporated as part of the online proposed budget form and located on the NCAA Web site (http://web1.ncaa.org/champs\_bid/). A separate financial report form must be submitted for each round of competition. Each form must be submitted to the NCAA not later than 60 days after the conclusion of the competition. Failure to submit the report within 60 days will result in financial penalties.

#### [Reference: Bylaw 31.4 in the NCAA Division III Manual.]

**Online Key Contact Form.** The online version of the key contact form may be accessed on the NCAA Web site at http://web1.ncaa.org/key\_contact/exec/login.

**Online Facility Evaluation Form.** The online version of the facility evaluation form may be accessed on the NCAA Web site at http://www.ncaa.org/wps/ncaa?key=/ncaa/ ncaa/sports+and+championship/basketball/womens.

**Expense Reimbursement Form.** Each institution selected to the Division III Women's Basketball Championship must submit an expense reimbursement form after the conclusion of its championship experience in order to receive the per diem and any applicable transportation costs from the NCAA. The form and instructions are available on the NCAA Web site in the championships administration section (http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/basketball/ womens). Any questions concerning the reimbursement process should be directed to the NCAA travel department (Phone: 317/917-6757; e-mail: travel@ncaa.org.)

[Reference: Official Traveling Party, Transportation, Expense Forms and Per Diem in the Division III General Section, and Bylaw 31.4.6 in the NCAA Division III Manual.]

**Online Score Reporting Form.** In an effort to streamline the score-reporting process for the 2011 Division III men's and women's basketball season, the championships committee has mandated online score-reporting for all institutions sponsoring Division III basketball. Hard copies of the score-reporting forms no longer will be disseminated or accepted by the committees.

**Schedule.** Institution are required to submit its 2010-11 schedule via the NCAA Web site by Noon Eastern time, Monday, October 18, 2010. If you have questions concerning the submission of the schedule, please contact Holly Sheilley (phone: 317/917-6222 or e-mail: hsheilley@ncaa.org).

**Results.** Results will be updated automatically from reports sent from conference offices to the NCAA statistics office via weekly XML files. Independent institutions submit reports directly to the statistics department. Weekly results are to be submitted by 3 p.m. local time beginning January 3 and each Monday thereafter.

Institutions do not need to enter the NCAA championships online site to submit results. The score reporting process for basketball is different than the process used for most other Division III championships; e.g., soccer, volleyball, etc. These other championships require the institutions to update the results. Basketball results are updated through the weekly report submitted by conference offices.

## Determination of Competing Institutions

## **Division III Philosophy**

The Division III championships philosophy is to field the most competitive teams possible while minimizing missed class time; to emphasize regional competition in regular-season scheduling; and to provide representation in NCAA championship competition by allocating berths to eligible conferences, independent institutions and a limited number of at-large teams, realizing that this may be done at the expense of leaving out some championship-caliber teams.

## **Championship Format**

The Division III Championships Committee has approved an expanded bracket for the Division III Women's Basketball Championship, providing a maximum field of 64 teams in a single-elimination tournament. Sixteen, four-team sites will conduct firstand second-round play on the first Friday/Saturday of the championship. The sixteen second-round winners will advance to the four, four-team sectionals. Four teams will advance from the sectionals to the semifinals. In addition, 43 conferences have been granted automatic qualification for the 2011 championship.

The 16, four-team sites will conduct play on Friday-Saturday, on the initial weekend of the championships. The four, four-team sectionals will be conducted on the Friday-Saturday of the second weekend of the championship. First, second-round and sectional competition will be conducted on the campuses of the participating institutions. The semifinals and finals will be conducted at the Shirk Center in Bloomington, Illinois.

First- and second-round sites will be announced by the NCAA Division III Women's Basketball Committee along with the team selections on Monday, February 28. Sectional sites will be announced on Sunday, March 6.

If, due to unforeseen circumstances, it becomes impossible to play a game(s) during the championship, the committee is authorized to determine which team or teams advance in the bracket.

A championship bracket can be found in Appendix A. A summary of the automaticqualifying conferences and their members is listed in Appendix D.

## **Championship Selection**

## [Reference: Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Division III Manual.]

Teams shall be selected for the championship by the eight-member NCAA Division III Women's Basketball Committee. Each member of the committee serves as the chair of the advisory committee in his/her respective region. Regional advisory committees (RACs) assist the national committee by evaluating teams, sites and officials within their regions through a series of conference calls.

Conference calls will be conducted by the national committee to make the final

determination of the participating teams. If possible, all selections will be made by February 27-28.

In order that the chairs of the RACs have complete information on each team in their region, it is imperative that each conference submit the scores from each game with the NCAA's online score-reporting service (http://web1.ncaa.org/champsel\_new/exec/login).

### Allocation of Berths - Pools A, B and C

- 1. Pool A will be composed of the conference champions from each conference that meets the requirements for automatic qualification (NCAA Bylaw 31.3.4). Conferences that meet automatic-qualification requirements are guaranteed only one Pool A berth. After the determination of the automatic (Pool A) berths, the committee will determine the Pool B selections followed by the Pool C selections.
- 2. Pool B will be composed of independent institutions and institutions that are members of conferences that do not meet the requirements for automatic qualification.
- 3. Pool C will be reserved for institutions from automatic-qualifying conferences that are not their conference champion and the remaining teams in Pool B.
- 4. Berths from Pools B and C will be selected on a national basis, **using regional selection criteria**. There will be no predetermined regional allocations for Pools B and C.
- 5. There will be no maximum or minimum number of berths from one region.
- 6. For the 2011 championships, no conference will receive more than one automatic berth.

The Championships Committee has clarified Bylaw 31.3.4 to reflect that institutions participating in conferences that meet the automatic-qualification requirements and are eligible to be selected to a championship via Pool A and/or Pool C, may not elect instead to be selected via Pool B as an independent institution.

### 2010-11 Division III Women's Basketball Sponsorship Data

Division III institutions sponsoring women's basketball: 436

Provisional institutions (not eligible for the championship): 9

Declared NAIA (not eligible for the NCAA championship): 0

Institutions eligible for NCAA championship: 413

Conferences meeting automatic qualifying requirements: 43

Eligible teams in automatic-qualifying conferences: 413

Pool B teams: 12

Access ratio (eligible teams in AQ conferences/# of AQ conferences: 1:9.605

Based on the sponsorship data, the following allocations will be implemented for the 2011 championship:

Pool A	43 teams	
Pool B	1 team	# Pool B teams/Access ratio
Pool C	20 teams	Field size - Pool A - Pool B

## **Automatic-Qualifying Conferences**

[*Reference: Bylaws 31.3.4 and 31.3.5 in the NCAA Division III Manual.*] The 43 conferences that have been granted automatic qualification for the 2011 championships are:

Allegheny Mountain Collegiate Conference American Southwest Conference Capital Athletic Conference Centennial Conference City University of New York Athletic Conference College Conference of Illinois and Wisconsin Colonial States Athletic Conference Commonwealth Conference The Commonwealth Coast Conference Empire 8 Freedom Conference Great Northeast Athletic Conference Great South Athletic Conference Heartland Collegiate Athletic Conference Iowa Intercollegiate Athletic Conference Landmark Conference

Liberty League

Little East Conference

Massachusetts State College Athletic Conference

Michigan Intercollegiate Athletic Association

Midwest Conference

Minnesota Intercollegiate Athletic Conference

New England Collegiate Conference

New England Small College Athletic Conference

New England Women's and Men's Athletics Conference

New Jersey Athletic Conference

North Atlantic Conference

North Coast Athletic Conference

North Eastern Athletic Conference

Northern Athletics

Northwest Conference

Ohio Athletic Conference

Old Dominion Athletic Conference Presidents' Athletic Conference St. Louis Intercollegiate Athletic Conference Skyline Conference Southern California Intercollegiate Athletic Conference Southern Collegiate Athletic Conference State University of New York Athletic Conference University Athletic Association Upper Midwest Athletic Conference USA South Athletic Conference Wisconsin Intercollegiate Athletic Conference

## Countable Games

Only games listed on the institution's originally submitted schedule will be considered for tournament-selection purposes. The addition of games not listed on the institution's published schedule as an aid for selection shall not be considered.

#### In-Region Competition.

In region competition is defined as:

- · All competition within an institution's defined region.
- · All competition within a 200-mile radius from one institution to another.
- All competition within an institutions membership geographical region (Bylaw 4.13.1.1)." The country is divided into four membership regions as listed below. (You may review a map of the regions at http://monarch.tamu.edu/~smrs/12241516.gif.) For most institutions, the change in definition should result in an expanded list of potential in-region opponents than in the past.

#### Region 1

Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, Rhode Island, Vermont

Region 2

New York, Pennsylvania

Region 3

Alabama, Arkansas, Florida, Georgia, Indiana, Kentucky, Louisiana, Michigan, Mississippi, North Carolina, Ohio, Puerto Rico, South Carolina, Tennessee, Virginia, West Virginia; and

#### Region 4

Alaska, Arizona, California, Colorado, Hawaii, Idaho, Illinois, Iowa, Kansas, Minnesota, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wisconsin, Wyoming

- · All conference games.
- The NCAA Travel Expense System mileage calculator will be used to confirm distances from campus to campus using the "shortest" distance option. This program can be accessed online at https://web1.ncaa.org/TES/exec/login.

## **Scheduling Requirements**

To be considered during the at-large selection process (Pools B or C), an institution

must play at least 50 percent of its competition against Division III in-region opponents, unless a waiver has been approved by the Division III Championships Committee.

#### Bylaw 31.3.3.1 – Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institution. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

#### Selection Criteria.

### Primary Criteria

The primary criteria emphasize regional competition (all contests leading up to NCAA championships); all criteria listed will be evaluated (not listed in priority order).

- · Win-loss percentage against regional opponents.
- Strength-of-schedule (only contests versus regional competition).
  - Opponents' Average Winning Percentage (OWP) (weighted 2/3).
  - Opponents' Opponents' Average Winning Percentage (OOWP) (weighted 1/3).
  - Add OWP and OOWP to give total strength of schedule
- See Appendix G for explanation of OWP and OOWP calculations.
- In-region head-to-head competition.
- · In-region results versus common regional opponents.
- · In-region results versus regionally ranked teams.
- Once ranked, always ranked.

#### Note:

 Ranked opponents are defined as those teams ranked at the time of the rankings/ selection process only.

· Conference postseason contests are included.

• Contests versus provisional and reclassifying members in their third and fourth years shall count in the primary criteria. Provisional and reclassifying members shall remain ineligible for rankings and selection.

### **Secondary Criteria**

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against out-of-region Division III and all other opponents including those contests versus opponents from other classifications (i.e., provisionals, NAIA, NCAA Divisions I and II).

- · Out-of-region head-to-head competition.
- · Overall Division III win-loss percentage.

- Results versus common non Division III opponents.
- Results versus all Division III ranked teams.
- Overall win-loss percentage.
- Results versus all common opponents.
- Overall DIII Strength of Schedule.

Additionally, input is provided by regional advisory committees for consideration by the women's basketball committee. In order to be considered for selection for Pools B or C, an institution must play at least 50 percent of its competition against Division III inregion opponents. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the women's basketball committee for selection purposes.

#### **Pairings and Site Selection**

Once automatic qualifiers are identified and the Pools B and C teams are selected, the following guidelines should be followed:

- Teams will be grouped in clusters according to natural geographic proximity. Teams will then be paired according to geographic proximity. A team may be moved to numerically balance the bracket if geographic proximity is maintained. Teams should be paired and eligible sites should be selected according to geographic proximity (within 500 miles).
- Teams may be seeded on a regional basis using the regional selection criteria. However, geographic proximity takes precedence over seeding.
- Teams from the same conference do not have to play one another in the first round as long as geographic proximity is maintained.
- The highest-seeded team that meets all selection criteria (and after a review of the submitted host materials) will be selected as the host institution, provided geographic proximity is maintained.

## **Regional Alignments**

Each Division III women's basketball team is assigned to one of eight geographic "evaluation" regions. For women's basketball, all conference members are placed in the same region for evaluation purposes, unless the championships committee has granted an exception. The Southern Collegiate Athletic Conference, Allegheny Mountain Collegiate Conference, Landmark Conference, North Eastern Athletic Conference and the University Athletic Association have been granted exceptions. Members of these conferences will be placed in their natural geographic regions for evaluation purposes.

**Regional rankings.** The women's basketball committee will release regional rankings on the following dates:

- Wednesday, February 2
- Wednesday, February 9
- Wednesday, February 16
- Wednesday, February 23

A region must rank a minimum of six teams and a maximum of ten percent. The Northeast region will rank ten.

## **Certification of Eligibility/Availability**

[Reference: Certification of Eligibility/Availability in the Division III general section and Bylaws 3.2.4, 12, 13, 14, 15 and 16 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition. For the Division III basketball championship, the championships liaison must be notified before February 28.

## **Religious/Commencement Conflicts Policies**

The NCAA Division III Presidents Council has approved the following policies for the 2010-11 championships:

**Religious Reasons.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA championships staff liaison in writing one week before the selection date for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution.

**Commencement Reasons.** If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championships staff liaison in writing one week before the selection date for the governing sports committee to accommodate a request to alter the championship schedule.

The following guidelines apply to commencement requests:

- · Policy applies to team sports only.
- The governing sports committee, in consultation with participating institutions, would reschedule the game on the nearest possible date if a participating school has a conflict.
- Policy does not apply to predetermined finals sites.

The governing sports committee shall make a good faith effort to accommodate participating institutions in non-predetermined preliminary-round contests with multiple teams participating at the same site.

The Presidents Council notes the importance of commencement for Division III and encourages greater flexibility of governing sports committees and the Division III Championships Committee.

## **Instructions to Participants**

## **All-Tournament Team**

The tournament director at the national championship will select a panel to name a five-player all-tournament team that includes a most outstanding player. At the national championship, the panel should include at least the following five people; an official not involved in the championship, a media representative, a local college basketball coach, and two members of the Division III Women's Basketball Committee, one of whom will serve as the chair of the panel.

## Attendance

Please note that in determining the attendance figures to announce for each session of the championship, this number should be derived based on paid attendance. The paid attendance figures are also what should be listed on the online proposed budget and the online final financial report. If no paid attendance is collected, the host institution/ conference should provide an estimated attendance figure. The host institution/ conference has the option to provide a "turnstile" count [e.g., 34,575 paid attendance (12,456 turnstile attendance)].

## Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.NCAA.com/broadcast.

## Awards

[Reference: Awards in the Division III General Section and Bylaw 31.1.10 in the NCAA Division III Manual.]

Official NCAA trophies and individual awards shall be presented to the final four teams in the championship. Each non-advancing semifinalist team and the runner-up will receive 20 individual awards. The champion will receive 15 watches. Five additional watches may be ordered. Each of the five players selected for the all-tournament team will receive an individual certificate.

Participation awards will be presented to all student-athletes competing or in uniform in the championship, with the exception of the student-athletes who receive awards at the site of the championship finals. The participant awards will be presented to the teams at the competition site following their elimination from the championship.

## **Banquet**

A championship banquet for a minimum of 120 people will be arranged at the championship finals site by the host institution for the night before the semifinals. Preliminary-round banquets are not permitted.

## **Basketballs**

A Wilson NCAA Solution basketball shall be used for all 2011 tournament games.

The manufacturer will send the balls directly to the tournament managers.

Four-team sites will receive eight balls. During warm-ups, each team should use at least three Wilson NCAA Solution balls provided for the championship. A game ball will be awarded to each competing team at the conclusion of sectional play and to the losing teams in first- and second-round games.

Additional practice balls, preferably the Wilson NCAA Solution, are to be furnished by the host institution.

## **Bench Area/Assignments**

Teams shall include a maximum of 15 student-athletes in uniform and a maximum of 25 persons in the team bench area from the start of the pregame warm-up through the entire game. Of the maximum of 25 credentials to be distributed for the bench area, two are designated for institutional medical personnel. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule. The event manager may provide additional chairs for the tournament doctor and a security representative, who shall not be included in the bench limitation.

The host team will serve as the home team for first/second-round, and sectional competition. At four-team sites, day-two uniforms will be determined as follows:

Teams that played in the first game of the previous round will wear dark jerseys.

Teams that played in the second game of the previous round will wear light jerseys.

Bench designations (home/visitor) shall be made before the tournament by the host institution. The home bench shall be assigned to the team wearing light-colored jerseys.

## **Cheerleaders, Mascots, Bands and Banners**

Cheerleaders and/or spirit team members, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing institution's director of athletics; all other institutional representatives will be admitted only upon presentation of a ticket. A maximum of 12 cheerleaders and/ or spirit team members shall be allowed on the court during the progress of the game. The cheerleaders (including the mascot) shall be seated on the apron of the playing area designated by the tournament manager.

Band members, not to exceed 25 in number, who are in uniform and performing at the championship will not be charged admission to the competition. Bands, or any component thereof, are allowed to play during timeouts, between games, and before and after the competition. Bands should be seated at the end of the courts and closest to their team bench, if facilities permit.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities. Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance. The cheerleading squad is allowed to carry an institutional flag, but it may only be displayed during the respective team's timeout or between games. It cannot be used to taunt competitors or block spectators' view. The display of banners is subject to the approval of the games committee. No temporary banners or signs may be posted at any session of the championship, other than those from the NCAA and approved television and radio banners.

## **Conference Calls**

### **First- and Second-Round Hosts**

A conference call will be conducted at 2 p.m. Eastern time Monday, February 28, to review administration for the first and second rounds. All first- and second-round hosts are required to participate in the call.

#### **Sectional Hosts**

A conference call will be conducted at Noon Eastern time, Monday, March 7, to review administration for the sectional contests. All sectional hosts are required to participate in the call.

#### **Semifinal Teams**

A conference call will be conducted at Noon Eastern time Monday, March 14, to review the administration of the semifinals and final. The head coach and administrator from each of the four semifinal teams, the tournament director and additional staff, along with the women's basketball committee and NCAA liaison will participate in the call.

## **Drug Testing**

[Reference: Drug Testing in the General Section, and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division III Manual.]

Student-athletes who compete in this championship may be subjected to drug tests in accordance with NCAA Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for this championship; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## Laundry

Hosts of all rounds will be responsible for handling laundry (practice and game uniforms) for all institutions at their site.

## Lodging

Host institutions shall reserve 15 hotel rooms for each of the competing teams and advise them of the arrangements. Each competing institution is obligated to confirm or cancel the accommodations. The selection of a host institution may be dependent on availability and quality of rooms for participating institutions.

An institution is not obligated to stay at the designated property; however, it is responsible for confirming or canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel, it must:

- 1. Contact the host institution about its plans.
- 2. Obtain a release for the rooms from the hotel manager; or
- 3. Use the rooms for persons accompanying the official traveling party

The competing institution is responsible for the first night's room charges even if it fails to utilize those rooms. If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution.

## **Media Arrangements**

#### [Reference: Publicity and Program Material in the Division III General Section.]

**Media Credentials.** The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of "tout sheets" or "tip sheets" or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented, based on the circumstances at the championship site. These conditions must be approved before the competition by the respective national office staff liaison.

**Microphones.** The placement of microphones on a team coach or in team huddles and bench areas is prohibited at all NCAA championships.

**Post Competition Interviews.** Immediately after a 10-minute cooling-off period (e.g., 10 minutes after a competing team enters its dressing room), an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation. At all preliminary and finals sites, the nonadvancing team's coach/players will go to the press conference first followed by the advancing team's coach/players.

Regardless of regular-season radio or television contract(s), the head coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the 10-minute cooling-off period. The head

coach cannot delay a post competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Head coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the dressing room before the 10-minute cooling-off period has ended, the dressing room shall be opened to all other media representatives desiring access to the area. The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site.

## **Media Timeouts**

At the championship site, media timeouts will be used for the semifinal games and the national championship but not for the consolation game.

## **Medical Arrangements**

Each scheduled practice or contest of any round of an NCAA championship should include the following:

- 1. The presence on site of a person qualified and delegated to render emergency care to a stricken participant.
- 2. The presence or planned access to a physician for prompt medical evaluation of the situation, when warranted.
- 3. Planned access to a medical facility, including a plan for communication and transportation between the athletics site and the medical facility for prompt medical services, when warranted. Access to a working telephone or other telecommunications device, whether fixed or mobile, should be assured.
- 4. All necessary emergency equipment should be at the site or quickly accessible. Equipment should be in good operational condition, and personnel must be trained in advance to use it properly. In addition, emergency information about the student-athlete should be available, both at home and on the road, for use by medical personnel.
- 5. An inclement weather policy that includes provisions for decision-making and evacuation plans.
- 6. A thorough understanding by all parties, including the leadership of visiting teams, of the personnel and procedures associated with the medical plan.
- 7. Certification in cardiopulmonary resuscitation techniques (CPR), first aid, and prevention of disease transmission (as outlined by OSHA guidelines) should be required for all athletics personnel associated with practices, competitions, skills instruction and strength and conditioning. New staff engaged in these activities should comply with these rules within six months of employment.
- 8. Two medical credentials will be provided to each team for access in the bench area.

## **Meetings**

[Reference: Misconduct in the Division III General Section, and Bylaws 31.02.3 and 31.1.8 in the NCAA Division III Manual.]

A mandatory meeting of head coaches, athletics directors (or designated representatives) and other officials of competing teams at each site, shall be held before the first competition to review tournament operations and other pertinent matters. If the coach also serves as the athletics director, another administrative representative from the institution must be present at the meeting. Failure to meet these requirements will result in an institutional fine imposed by the Division III Women's Basketball Committee.

At the pregame meeting, the Division III Women's Basketball Committee representative shall acquaint the head coaches of the competing teams with the provisions of Bylaw 31.1.8 that prescribe the conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the competition for reasons of misconduct.

**Misconduct Statement**. Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law occurring incident to, en route to, from or at the locale of the competition or practice that discredits the event or intercollegiate athletics, including the criticism of officials.

A separate meeting of the tournament director, the NCAA regional chair (or a representative) and all game officials for that day (including table personnel), shall be held at least  $1\frac{1}{2}$  hours before the start of competition to coordinate assignment and officiating procedures.

## Merchandise

Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round even merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. All orders will be shipped directly to the institution the week after the finals. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

## **National Anthem**

The United States of America's national anthem ("Star-Spangled Banner") shall be played or sung before the first game of each session. For the finals, the anthem will be played or sung before the first semifinal game and before both the consolation and championship games. The national anthem will be played before player introductions. The host institution must provide back-up music for all games.

## News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.NCAA.com/broadcast."

### **Officials**

Tournament managers of first-round, second-round, sectional and championship games will be advised by the assignor or a member or representative of the Division III Women's Basketball Committee of the officials who are assigned to their competition. Officials are not permitted to officiate other games on the same day as an NCAA championship game. Officials, including the alternate official, are to be at the site of the competition 1½ hours before the start of the first game for a meeting with the tournament manager and the NCAA representative. At the final site, a meeting with the women's basketball committee and host personnel will be held at the playing venue.

Three officials and an alternate will be assigned to each tournament game. The alternate official should be from the local area and will be assigned by the assignor. Nine officials will be assigned to each four team first/second round site as well as each sectional site

Fees. The fee for all officials will be:

- First and Second Rounds: \$208 per official per game. An alternate official shall be assigned by the coordinator of officials and shall receive a fee of \$78 per game.
- **Sectional Rounds**: \$260 per official per game. An alternate official shall be assigned by the coordinator of officials and shall receive a fee of \$78 per game.
- Semi-finals and Finals Site: \$312 per official per game. An alternate official shall be assigned by the host region and shall receive a fee of \$78 per game.

**Injuries.** In the event an official is injured during any round of the championship, the alternate or one of the other officials on hand shall replace that official. Both may receive a game fee upon approval of the NCAA representative in attendance.

**Transportation Expenses.** All officials will be reimbursed transportation expenses for first- and second-round, and sectional contests for ground transportation only at a rate of 50 cents per mile round trip, not including local transportation, if their round trip is greater than **50 miles**. Officials are only to receive ground transportation reimbursement if they drive. If officials carpool together, only the driver receives ground transportation reimbursement. For the semifinal and championship rounds, all 12 officials may be reimbursed for air travel at a rate not to exceed jet coach air fare.

**Lodging.** Hotel expenses (excluding incidentals) for officials required to stay overnight at the championship site shall be paid by the host institution and later reimbursed by the NCAA.

**Per Diem.** Officials, including the alternate official, will receive a \$45 per diem for meals and incidentals for each day of the championship, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive a per diem of \$45.

**Policies.** A sports committee or games committee may not require membership in any specific officials' association as a prerequisite for selection to officiate in an NCAA meet or tournament. Officials shall be selected and assigned by the sports committee or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

## **Official Traveling Party**

[Reference: Per Diem and Transportation in the Division III General Section.]

Transportation and per diem expenses will be provided for an official traveling party of a maximum of 20. Please refer to the NCAA Travel Policies for all information regarding transportation and per diem expenses. Travel policies can be found online at http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/general+information/travel/index.html.

## **Online Score Reporting Form**

In an effort to streamline the score-reporting process for the 2011 Division III women's basketball season, the championships committee has implemented an online score-reporting process for all institutions sponsoring Division III basketball.

### Schedule

Institution are required to submit to the NCAA statistics department its 2010-11 schedule by noon Eastern time, Monday, October 18, 2010. If you have questions concerning the submission of the schedule, please contact Holly Sheilley (phone: 317/917-6222 or e-mail: hsheilley@ncaa.org). Please refer to submission instructions detailed in the memo sent to your institution October 1, 2010.

#### Results

Results will be updated automatically from reports sent from conference offices to the NCAA statistics office. Independent institutions submit reports directly to the statistics department. Weekly results are to be submitted by 3 p.m. local time beginning January 3 and each Monday thereafter.

Institutions do not need to enter the NCAA championships online site to submit results. The score reporting process for basketball is different than the process used for most other Division III championships; e.g., soccer, volleyball, etc. These other championships require the institutions to update the results. Basketball results are updated through the weekly report submitted by conference offices.

## **Player Introductions**

The following procedures shall be used in all NCAA tournament games:

The announcer shall introduce the starting players following the national anthem in the following order, beginning with the designated visiting team:

forward, forward, center, guard, guard.

The first player introduced shall proceed to the center circle at mid-court and remain there until the first player from the other team is introduced. These two student-athletes shall shake hands, then go to the free-throw line in front of their respective benches.

Players do not shake opposing coaches or officials hand.

The second player introduced shall move to the center circle, and the same procedure will be observed until the final starter from the home team has been presented.

The two head coaches will be introduced (visiting coach first), and they will shake hands in front of the official scorers' table.

## **Practice**

Teams will be allowed to practice on the tournament floor only on the day or

evening before the opening of the tournament for a maximum of  $1\frac{1}{2}$  hours, and for a maximum of one hour on the day of the game. The tournament manager will handle the scheduling of practices, with the approval of the NCAA regional chair. Hosts should be accommodating to teams traveling for preliminary rounds of the championship. Working in accordance to Bylaw 17.1.7 of Missed Class Time for Practice, practice times should accommodate those teams traveling from the furthest distances when possible. An alternate pre-game practice area, if available, will be provided for use 30 minutes prior to a teams scheduled practice time with no balls of any kind to be used.

When two games are played on the same day, teams participating in the second game cannot shoot during halftime of the first game.

Practices will be closed to the public and media unless otherwise designated by the Division III Women's Basketball Committee. All practice sessions must conclude at least two hours before the scheduled start of competition. Teams are not allowed on the competition court from the conclusion of the final practice until 60 minutes before the scheduled start of the single second round games, sectional final and consolation game. In all doubleheaders (first round, sectional semifinals and national semi-finals) no one will be allowed on the court from the conclusion of practice until 30 minutes before the scheduled start.

An alternate pregame practice area can be used if all teams have equal access not earlier than two hours before the scheduled game time and balls will be made available. The committee requests that no music is provided or permitted during practice throughout the championship.

Necessary arrangements will be made to ensure complete and total privacy throughout the practice session. There should be no conflicting events (i.e., classes, practices, highschool tournaments, etc.) held during the practice session on or around the practice floor. NCAA practices should have priority over all events in the facility. After each practice session, the coaches and players will be available to the media in a designated interview area.

## **Pregame Schedule**

Host institutions should follow the pregame schedule listed in Appendix F.

## **Postgame Media Responsibilities**

All coaches and student-athletes must be made available for post competition interviews following the "cooling off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the respective sport committee.

## Programs

[Reference: Advertising in the Division I General Section and Bylaw 31.1.14.1 in the NCAA Manual.]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No

competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championship host should not include expenses or revenues for programs in the championship budget and/ or financial report. All program contents are subject to NCAA approval.

#### Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include noncompeting national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

#### Editorial

If you are interested in the specific content of the program you will receive, please contact Dan King (859/226-4588; dan.king@imgworld.com).

Generally, programs include the following:

- 1. Participant information IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG will attempt to provide proofs for SID approval when time permits. If you are not sure what/ when materials are needed, please contact Dan King at IMG College.
- 2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
- 3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
- 4. Information on the NCAA, including the sport committee.
- 5. Feature stories Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Dan King at IMG College.

#### **Program Supplements and Update Sheets**

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements

are distributed, following the conclusion of the championship event please mail two samples of each supplement to Dan King (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Dan King).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Dan King (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Dan King).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

#### **Program Sales**

- Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
- Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
- 3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
- 4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
- 5. Collections
  - a. Contracts
    - i. Upon site selections, all contracts are e-mailed to each site representative
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575)
    - iii. An IMG College representative will track the return of all signed vending contracts to IMG College
  - b. Settlement Reports
    - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575)

- ii. The vendor will have two weeks to submit payment to IMG College
- iii. An IMG College representative will be assigned to track the receipt of all vending settlement reports and payments
- iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/ championship on its "No Pay" list sent to the NCAA
- v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise

vi. Please include the event number on the check that is sent

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG College with any vending-related questions.

### **Publicity and Promotion**

**Championship Publicity.** The Division III Women's Basketball Committee strongly emphasizes the necessity for competing institutions to cooperate fully in sending publicity and promotional materials to tournament managers as soon as possible after the selection announcement or the team's victory.

As soon as a team is selected, the sports information director of that institution shall rush (including overnight delivery) appropriate information to the sports information director of the host institution.

"Appropriate information" referred to in the preceding paragraph includes the following: brochures; rosters (including first and last names, position, jersey numbers on both sets of uniforms [if different], height, weight, class in school, number of varsity letters won and hometown); season record, including scores of all games in the order in which they were played; up-to-date regular-season statistics on each player and team totals; an assortment of head and posed actions shots of individual players; and a 200-word summary of the team's season.

Sectional winners must forward to the host institution as soon as possible after their victory and no later than 6 p.m. local time Sunday, March 13, general information about their institution, team and coaching staff; updated roster information; updated statistics; box scores from NCAA tournament play; notes of media interest and preliminary travel information. Alternative options to (e.g., web exchange) may be used provided all coaches in the specified round/site are in agreement and with notification to NCAA committee.

## Radio

[Reference: Advertising in the Division III General Section.]

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.NCAA.com/broadcast.

## **Reporting Results**

During the championships and at the conclusion of the competition, the host sports information director, media coordinator or designee is responsible for reporting official results to the NCAA official Web site. Please e-mail a copy of results to updates@ncaa. com. Please be sure to submit all information in the following manner:

- · Send the information to updates@ncaa.com.
- Specify the sport (Division, Championship, Round) in the SUBJECT area.
- Paste the text directly into an e-mail or send e-mail as an attachment in an MS Word document or Windows Notepad text document.
- · Please convert photos to JPEG format and attach to the e-mail.

For the Division III Women's Basketball Championships, the following information must be sent at the appropriate times:

- Halftime scores at intermission
- · End of regulation scores (even if the contest is headed to overtime)
- · Final score with details of overtime, if applicable
- Final box score
- · Game story
- · Photos, if possible

Any host that sends the appropriate information and discovers that the results are note posted on the NCAA Web site in a timely manner, should contact:

#### Kristen Jacob Smith

NCAA Assistant Director of Online Properties and Media for Championships E-mail: kjsmith@ncaa.org Phone: 317/917-6584

In addition, after each tournament game, each host shall e-mail J.D. Hamilton, NCAA assistant director of statistics (jhamilton@ncaa.org), the Stat Crew packed file. This information is required at the national office for records, statistics, permanent files, etc. If you do not use Stat Crew, please mail one set of complete results to:

J.D. Hamilton NCAA P.O. Box 6222 Indianapolis, IN 46206-6222

## Rules

[Reference: Bylaw 31.1.6 in the NCAA Division III Manual.]

Per NCAA Bylaw 17.33, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules books, or those rules adopted by an outside organization.

The 2011 NCAA Men's and Women's Basketball Rules and Interpretations shall be followed. Copies of the basketball rules book may be purchased online at www. ncaapublications.com or by calling 888/388-9748.

## Schedule of Events-Championship Weekend

Following is a tentative schedule of activities to be held in conjunction with the championship (Game times subject to change to accommodate television coverage):

### Thursday, March 17

Team Practice Sessions—(one and one-half hours per team). Coaches Meeting—6 p.m. Central time. Banquet—7 p.m. Central time.

#### Friday, March 18

Officials Meeting—10 a.m Central time. Team Shoot-arounds (one hour per team). Game times—5 p.m. and 7:30 p.m. Central time. Advancing coaches meeting immediately following.

#### Saturday, March 19

Team Shoot-Arounds (one hour per team) Game times—11 a.m. and 2 p.m. Central time. Awards Ceremony—immediately after each game

## **Scorers' Table**

The Division III Women's Basketball Committee requests that the scorers' table be covered in a distinctive manner. The official scorer and the alternate official shall be the only personnel wearing official's shirts. There shall be no ornamentation in front of the scorers' table other than that of the NCAA. The alternate official and NCAA representative shall have seats at the scorers' table.

Game public address announcers shall be impartial in their duties.

After each personal foul, the scorer shall indicate clearly the number of fouls on that particular player. The official NCAA Basketball Scorebook shall be used for all tournament games. Space shall be reserved at the scorers' table for a scorer from both teams.

## Scouting (Live)

Live scouting of potential opponents is not permissible during any round, except for those teams competing at four-team sites, by any member of the coaching staff.

## **Squad Size**

[Reference: Bylaw 31.1.5 in the NCAA Division III Manual.]

Participating teams are limited to a maximum of 15 players in uniform. Only those 15 players may participate in pregame warm-ups. Replacements are permitted up to 10 minutes before the starting time of any game; after the game starts, no replacements shall be permitted for any reason. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

Bench personnel may not exceed a maximum of 15 players in

uniform and eight non-uniformed personnel. Eighteen chairs or spaces are to be available at courtside for players and other members of the official party. A total of 25 credentials (including two credentials for medical personnel) will be provided to participating institutions. The sports information director from each institution is not considered part of the 25 credentials, but will receive a media credential.

## **Start Times**

**First/Second Rounds and Sectionals (Four-team, three games)** - For the First/ Second Round games and Sectionals, it is recommended that the first game on Friday begin not earlier than 4 p.m. and not later than 6:30 p.m. The host must play in the second game of the doubleheader. The second game of the doubleheader shall begin not later than 30 minutes after the completion of the first game after both benches and the floor are cleared, or the announced starting time, whichever is later. Teams will not be allowed onto the floor until the clock has started.

Starting times for the Saturday second-round games and the sectional final shall not be earlier than 5 p.m. and not later than 8 p.m.

## **Strobe-Lights Policy**

No strobe lights shall be installed in an arena without the expressed consent of the host institution. Request for installation of strobe lights must be approved by the appropriate sports committee, the host sports information director and the NCAA championships administrator.

A maximum of three sets of strobe lights may be installed at an arena for media agencies requiring immediate news coverage under the following priorities:

- 1. The Associated Press, Reuters and the NCAA. If all agencies request strobe lighting, they shall pool one set.
- 2. Sports Illustrated.
- 3. A single pool unit for all other media agencies, installed and administered by USA Today. If USA Today does not use a strobe, the event's media coordinator shall coordinate the activity.
- 4. Should Sports Illustrated, AP, Reuters or USA Today not install strobes, the strobes shall be administered and pooled at the discretion of the event's media coordinator.

No single agency may install more than one set of strobes at a site, regardless of the number of units that will be used.

The pool strobe unit is not available to photographers who have been assigned feature profiles for current or future publications [e.g., a photograph(s) of a studentathlete, coach or fan; any book on the sport, the championship or player, coach or fan; or a magazine desiring photographs for the next season's preview].

In each instance, the strobe unit may not exceed four clusters of strobe lights producing a maximum of 3,200 watt seconds. All strobes must flash at a duration less than 1/2,000 of a second.

All hanging or installed strobes must be placed as close to the playing surface as possible, depending upon the physical structure of the arena, near the corners of the playing surface. All strobes must be installed and tested, if necessary, at the site 24

hours before the first game during which the strobes will be used. The sports committee representative(s) will grant final approval relative to the installation of strobes.

If the physical structure of an arena prevents a media agency from meeting these specifications, the agency may petition the sports committee for an exception. This written request and explanation shall be submitted to the committee at least two weeks before the event.

No other strobes, including hand-carried units or flashes, are permitted in the arena, and no strobe or any other photography equipment may be placed on or be attached to, a backboard or goal standard.

## **Television**

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.NCAA.com/broadcast.

## Tickets

[Reference: Seating Distribution in this section of the handbook, Tickets in the Division III General Section and Bylaw 31.1.11 in the NCAA Division III Manual.]

Ticket prices will be determined by the tournament manager in consultation with a member of the Division III Women's Basketball Committee.

#### **Minimum Ticket Prices**

First/Second Rounds	Sectional Rounds
\$6—reserved	\$7—reserved single session
\$6—general admission	\$7—general admission single session
\$3—senior citizens, students and children	\$4—senior citizens, students and children single session

Children under two years of age will be admitted free of charge.

## Tickets shall be for all sessions for a single day, unless the women's basketball committee approves a plan for split session tickets.

In addition, the committee recommends that hosts refrain from selling tickets until after the mandatory conference call for hosts on the Monday prior to the start of each round of competition.

#### Four-Team Sites: Day One–Two Games

- 1. Host team will receive one-half of available seating. The remaining half of available seating will be equally distributed in terms of number and location among the three visiting teams.
- 2. Each section should have its own clearly identifiable tickets (separate color than home supporters, other visiting supporters or walk-up tickets)
- 3. Visiting teams must notify the host institution in writing (via fax) of any of its ticket allotment it has not sold by:
  - First- and second-round sites: Wednesday, March 2, noon (local time of the host institution);

Sectional sites: Thursday, March 10, noon (local time of the host institution);

• If the host is not notified by the visiting team by the prescribed times, the visiting team shall be financially accountable for its total ticket allotment.

4. The host institutions must notify the other visiting teams by 3 p.m. of that same day, of their opportunity to purchase additional tickets (the "returned" tickets must be equally distributed among the remaining teams, based on requests by the visiting teams). Example 1:

Host Team A receives one-half of the available tickets. Visiting teams B, C, and D are given equal portions of the remaining tickets. Teams A, B and C use their entire allotment. Team D returns 300 tickets. If teams A, B and C want all the tickets they can get, then each will receive 100 additional tickets.

Example 2:

Host Team A receives one-half of the available tickets. Visiting teams B, C, and D are given equal portions of the remaining tickets. Teams A, B and C use their entire allotment. Team D returns 300 tickets. Teams A and B want all the tickets they can get, but team C requests only 50 additional tickets. Therefore, team C gets 50 of the 300 remaining tickets, and teams A and B are given equal portions of the remaining allotment (125 each).

5. The host must be notified by 3 p.m. (local time of the host) on the first day of competition of the additionally offered tickets that will not be used by the visiting teams.

#### Four-Team Sites: Day Two-One Game

- 1. The host team will receive two-thirds (2/3) of the facility seating capacity. The visiting institution is guaranteed a minimum of one-third (1/3) of the facility seating capacity using clearly identifiable tickets (separate color than home supporter or walk-up tickets) in suitable locations. Seating locations for the competing teams should be equally distributed by number and location.
- 2. The host must be notified by 4 p.m. (local time of the host) on the day of competition, of allotted tickets each team will not use.

*NOTE:* Experience has proven that it is best not to allow students of the host team immediately behind an opponent's bench. Hosts shall provide a buffer zone between such students and the opponent, either with adults or fans of the visiting team.

## Uniforms

#### [Reference: Bylaw 12.5.5 in the NCAA Division III Manual.]

**Logos.** During its April 1994 meeting, the NCAA Council used the provisions of Constitution 5.3.1.1.1 (non-controversial amendment) to amend the provisions of Bylaw 12.5.4-(b) to indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, swim caps and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2<sup>1</sup>/<sub>4</sub> square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2<sup>1</sup>/<sub>4</sub> square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any practice, pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance shall be forwarded to the NCAA enforcement staff.

## Video/DVD Exchange

Institutions are required to send to first-round opponents and to both potential second-round opponents, via overnight priority guaranteed delivery or onlinebased film exchange (see below), a new DVD and accompanying statistics sheet of the institution's most recent game played before the start of NCAA championship competition. **Opponents should receive these DVDs by noon Tuesday, March 1, a deadline that requires "priority overnight" shipping**.

Second-round winners must send each institution competing in its sectional-round competition a new DVD of the second-round game to be **received by noon Tuesday**, **March 8**.

Sectional winners must send each team participating in the national semifinals a new DVD of the NCAA championship sectional final game to be **received by noon Tuesday, March 15.** 

It is recommended that each team fax the delivery company's overnight receipt to the receiving institution as soon as pickup is completed. In every case, DVDs sent to competing teams must be:

- 1. Viewable in DVD format;
- 2. Of sufficient digital quality;
- 3. Of sufficient natural sound quality (no play-by-play) but does include audio.
- 4. Of the entire game, from introductions to the final buzzer; and
- 5. Include display of the scoreboard during timeouts and dead-ball situations.
- 6. Send via e-mail tracking numbers as well as the delivery address to all individuals who should receive DVDs.

It is the responsibility of the head coach to ensure the above policies are followed. In the instance that the DVD does not meet protocol, the head coach is required to contact each participating institution to ask if they desire an alternate DVD.

During the championship, the host will be responsible for taping each game with audio in its facility, and prior to departure make available to each team a copy of the contest in which it participated. Arrangements for visiting teams to videotape may be made through the host institution by the participating team if an institution needs assistance. Other than the host, teams may videotape only the contests in which they participate. For all combined sites, advancing teams must exchange DVDs following the conclusion of the second game.

Failure to adhere to tape-exchange policies will result in a fine of \$300. If you are

## Videotapes, Films and Still Photographs

[Reference: Bylaw 31.6.4.3 in the NCAA Division III Manual.]

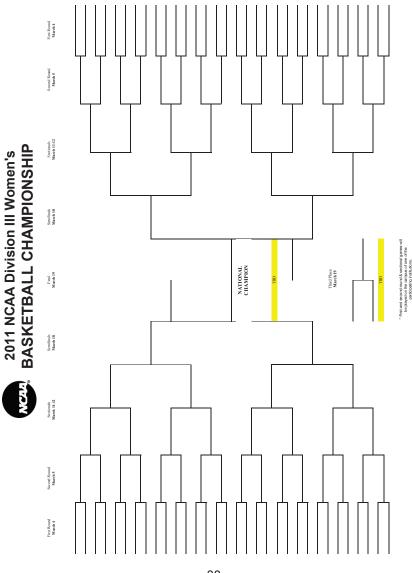
Institutions are permitted to videotape championship competition of their teams or individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site. The host will designate the area for institutional video cameras. Personal video cameras will not be permitted at any championship site.

## Web site

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.NCAA.com/broadcast.

## **Appendix A**

**Division III Women's Bracket** 



## Appendix B

## **Regional Advisory Committees**

## Northeast

Joseph Walsh, Great Northeast Athletic Conference, chair Jamie Beaudoin, University of Maine, Farmington Adrienne Shibles, Bowdoin College Anthony Ewing, University of New England Naomi Graves, Springfield College Laura Habacker, Elms College Ed Leyden, Suffolk University Mel Graf, Eastern Connecticut State University Michelle Walsh, Fitchburg State College

## East

Mike Lindberg, Ithaca College, chair John Greene, Rensselaer Polytechnic Institute Shannon Howley, Elmira College Tara Ruckh, State University of New York at Potsdam Ross Patrick, Penn State Harrisburg

## Mid-Atlantic

Keith Mondillo, Gwynedd-Mercy College, chair Patty Canterino, Immaculata University Janice Luck, Albright College Fred Richter, DeSales University Dina Henry, Dickinson College Mary Beth Spirk, Moravian College

## Atlantic

Matthew Donohue, Catholic University, chair Jay Butler, Hood College Marguerite Moran, College of Staten Island Erin Monahan, William Patterson University John Wright, Mount Saint Mary College (New York)

## South

Carolyn Hunter, Christopher Newport University, chair Shanna Briggs, Hardin-Simmons University

Mark Isenhour, LaGrange College Matt Dean, Rhodes College Bryan Harvey, Ferrum College Stephany Dunmyer, Virginia Wesleyan

#### Central

Tim Bernero, Carthage College, chair Keri Carollo, University of Wisconsin, Whitewater Brad Duckworth, Alverno College Melissa Bittner, Monmouth College Lori Kerans, Millikan College Mike Williams, Blackburn College Aaron Roussell, University of Chicago

#### **Great Lakes**

Suzanne Helfant, Kenyon College, chair Dic Doumanian, Defiance College Sara Lee, Denison University Lori Mazza, University of Pittsburgh-Bradford Brian Neal, Thomas More College John Ross, Calvin College Dixie Jeffers, Capital University

### West

Robin Hamilton, University of Puget Sound, chair Bob Amsberry, Wartburg College Terry Boesel, Chapman University Michelle Ferenz, Whitman College Mickey Haller, Gustavus Adolphus College Brad Durchslag, Whittier College Tim Grove, University of Minnesota, Morris

## Appendix C

## **Division III Women's Regions**

A complete 2010-11 Division III women's basketball sponsorship list is located at:

http://web1.ncaa.org/onlineDir/exec/sponsorship?sortOrder=0&divisi on=3&sport=WBB

## **Appendix D**

#### Women's Automatic-Qualifying Conferences

#### ALLEGHENY MOUNTAIN COLLEGIATE CONFERENCE (MULTI-REGION)

D'Youville College \*Franciscan University of Steubenville Hilbert College LaRoche College Medaille College Mount Aloysius College Pennsylvania State University, Altoona Pennsylvania State University Erie, the Behrend College University of Pittsburgh, Bradford University of Pittsburgh, Greensburg

### AMERICAN SOUTHWEST CONFERENCE (SOUTH REGION)

Concordia University Texas East Texas Baptist University Hardin-Simmons University Howard Payne University LeTourneau University Louisiana College University of Mary Hardin-Baylor McMurry University Mississippi College University of the Ozarks (Arkansas) Schreiner University Sul Ross State University University of Texas at Dallas Texas Lutheran University University of Texas at Tyler

#### CAPITAL ATHLETIC CONFERENCE (ATLANTIC REGION)

Frostburg State University Hood College University of Mary Washington Marymount University (Virginia) St. Mary's College of Maryland Salisbury University Stevenson University Wesley College York College (Pennsylvania)

#### CENTENNIAL CONFERENCE (MID-ATLANTIC REGION)

Bryn Mawr College Dickinson College Franklin & Marshall College Gettysburg College Haverford College Johns Hopkins University McDaniel College Muhlenberg College Swarthmore College Ursinus College Washington College (Maryland)

#### CITY UNIVERSITY OF NEW YORK ATHLETIC CONFERENCE (ATLANTIC REGION)

Baruch College Brooklyn College Hunter College John Jay College of Criminal Justice Lehman College, City University of New York Medgar Evers College The City College of New York New York City College of Technology College of Staten Island York College (New York)

#### COLLEGE CONFERENCE OF ILLINOIS AND WISCONSIN (CENTRAL REGION)

Augustana College (Illinois) Carthage College Elmhurst College Illinois Wesleyan University Millikin University North Central College North Park University Wheaton College (Illinois)

#### COLONIAL STATES ATHLETIC CONFERENCE (MID-ATLANTIC REGION)

Baptist Bible College Cabrini College Cedar Crest College Centenary College (New Jersey) Gwynedd-Mercy College Immaculata University Keystone College Marywood University Neumann College College of Notre Dame (Maryland) Philadelphia Biblical University Rosemont College

#### COMMONWEALTH CONFERENCE (MID-ATLANTIC REGION)

Albright College Alvernia University Arcadia University Elizabethtown College Lebanon Valley College Lycoming College Messiah College Widener University

#### COMMONWEATH COAST CONFERENCE (NORTHEAST REGION)

Anna Maria College Colby-Sawyer College Curry College Eastern Nazarene College Endicott College Gordon College New England College

Alfred University

Hartwick College

Elmira College

Ithaca College

University of New England Nichols College Regis College (Massachusetts) Roger Williams University Salve Regina University Wentworth Institute of Technology Western New England College

EMPIRE 8 (EAST REGION)

> Nazareth College Rochester Institute of Technology St. John Fisher College Stevens Institute of Technology Utica College

#### FREEDOM CONFERENCE (MID-ATLANTIC REGION)

Delaware Valley College DeSales University Fairleigh Dickinson University, Florham King's College (Pennsylvania) Manhattanville College Misericordia University Wilkes University

#### GREAT NORTHEAST ATHLETIC CONFERENCE (NORTHEAST REGION)

Albertus Magnus College Emerson College Emmanuel College (Massachusetts) Johnson & Wales University Lasell College Mt. Ida College

Norwich University Pine Manor College **Rivier** College St. Joseph's College (Connecticut) St. Joseph's College (Maine) Simmons College Suffolk University

#### **GREAT SOUTH ATHLETIC CONFERENCE** (SOUTH REGION)

Aanes Scott College Huntingdon College La Grange College Maryville College (Tennessee) **Piedmont College** Salem College Spelman College Wesleyan College (Georgia)

#### HEARTLAND COLLEGIATE ATHLETIC CONFERENCE (GREAT LAKES REGION)

Anderson University (Indiana) Bluffton University Defiance College Earlham College Franklin College Hanover College

Manchester College College of Mount St. Joseph Rose Hulman Institute of Technology Transvlvania Universitv

#### IOWA INTERCOLLEGIATE ATHLETIC CONFERENCE (WEST REGION)

Buena Vista University Central College (Iowa) Coe College Cornell College University of Dubuque

Luther College Simpson College Wartburg College

Loras College

#### LANDMARK CONFERENCE (MULTI-REGION)

Catholic University Drew University Goucher College Juniata College

Clarkson University

Rensselaer Polytechnic Institute

Hamilton College

Skidmore College

Moravian College University of Scranton Susquehanna University U.S. Merchant Marine Academy

#### LIBERTY LEAGUE (EAST REGION)

St. Lawrence University Union College (New York) Vassar College William Smith College

### LITTLE EAST CONFERENCE (NORTHEAST REGION)

Eastern Connecticut State University Keene State College University of Massachusetts, Boston University of Massachusetts, Dartmouth Plymouth State University Rhode Island College University of Southern Maine Western Connecticut State University

### MASSACHUSETTS STATE COLLEGE ATHLETIC CONFERENCE (NORTHEAST REGION)

Bridgewater State College Fitchburg State College Framingham State College Massachusetts College of Liberal Arts Salem State College Westfield State College Worcester State College

### MICHIGAN INTERCOLLEGIATE ATHLETIC ASSOCIATION (GREAT LAKES REGION)

Adrian College Albion College Alma College Calvin College

Hope College Kalamazoo College Olivet College St. Marv's College (Indiana) Trine University

#### MIDWEST CONFERENCE (CENTRAL REGION)

Beloit College Carroll University (Wisconsin) Grinnell College Illinois College Knox College

Lake Forest College Lawrence University Monmouth College (Illinois) Ripon College Saint Norbert College

#### MINNESOTA INTERCOLLEGIATE ATHLETIC CONFERENCE (WEST REGION)

Auasbura College Bethel University (Minnesota) Carleton College Concordia College, Moorhead Gustavus Adolphus College Hamline University

Macalester College College of St. Benedict St. Catherine University St. Mary's University of Minnesota St. Olaf College University of St. Thomas (Minnesota)

#### New England Collegiate Conference (NORTHEAST REGION)

	Mitchell College
	Newbury College
Daniel Webster College	Southern Vermont College
Elms College	Wheelock College
Lesley University	

#### NEW ENGLAND SMALL COLLEGE ATHLETIC CONFERENCE (NORTHEAST REGION)

Amherst College Bates College Bowdoin College Colby College Connecticut College Middlebury College Trinity College (Connecticut) Tufts University Wesleyan University (Connecticut) Williams College Cazenovia College Gallaudet University Keuka College Morrisville State College \*Penn State University, Abington Penn State Berks College Penn State Harrisburg College of Saint Elizabeth \*State University of New York at Cobleskill State University of New York Institute of Technology Wilson College

#### NEW ENGLAND WOMEN'S AND MEN'S ATHLETIC CONFERENCE (NORTHEAST REGION)

Babson College Clark University (Massachusetts) Massachusetts Institute of Technology Mount Holyoke College Smith College

## Worcester Polytechnic Institute NEW JERSEY ATHLETIC CONFERENCE

Springfield College

Welleslev College

U.S. Coast Guard Academy

Wheaton College (Massachusetts)

## (ATLANTIC REGION)

Kean University Montclair State University The College of New Jersey New Jersey City University Ramapo College Richard Stockton College of New Jersey Rowan University C REGION) Rutgers, The State University of New Jersey, Camden Rutgers, The State University of New Jersey, Newark William Paterson University of New Jersey

#### NORTH ATLANTIC CONFERENCE (NORTHEAST REGION)

Castleton State College Green Mountain College Husson University Johnson State College Lyndon State College University of Maine, Farmington Maine Maritime Academy Thomas College

#### NORTH COAST ATHLETIC CONFERENCE (GREAT LAKES REGION)

Allegheny College Denison University Hiram College Kenyon College Oberlin College Ohio Wesleyan University Wittenberg University College of Wooster

### NORTH EASTERN ATHLETIC CONFERENCE (MULTI-REGION)

#### NORTHERN ATHLETICS CONFERENCE (CENTRAL REGION)

Alverno College Aurora University Benedictine University (Illinois) Concordia University Chicago Concordia University (Wisconsin) Dominican University (Illinois) Edgewood College Lakeland College Maranatha Baptist Bible College Marian University (Wisconsin) Milwaukee School of Engineering Rockford College Wisconsin Lutheran College

#### NORTHWEST CONFERENCE (WEST REGION)

University of Puget Sound Whitman College Whitworth College Willamette University

#### OHIO ATHLETIC CONFERENCE (GREAT LAKES REGION)

Baldwin-Wallace College Capital University Heidelberg College John Carroll University Marietta College

George Fox University

Lewis & Clark College

Pacific Lutheran University

Pacific University (Oregon)

Linfield College

Mount Union College Muskingum College Ohio Northern University Otterbein College Wilmington College (Ohio)

#### OLD DOMINION ATHLETIC CONFERENCE (SOUTH REGION)

Bridgewater College (Virginia) Eastern Mennonite University Emory and Henry College Guilford College Hollins University Lynchburg College Randolph-Macon College Randolph College Roanoke College Virginia Wesleyan College Washington and Lee University

PRESIDENTS' ATHLETIC CONFERENCE (GREAT LAKES REGION) Bethany College (West Virginia) Chatham University \*Geneva College Grove City College Saint Vincent College

/irginia) Thiel College Thomas More College Washington & Jefferson College Waynesburg College Westminster College (Pennsylvania) SKYLINE ATHLETIC CONFERENCE

#### (ATLANTIC REGION)

Bard College Mount Saint Mary College (New York) College of Mount St. Vincent Polytechnic Institute of New York University Purchase College, State University of New York The Sage Colleges St. Joseph's College (Long Island) State University College at Old Westbury State University of New York at Farmingdale Yeshiva University

#### ST. LOUIS INTERCOLLEGIATE ATHLETIC CONFERENCE (CENTRAL REGION)

Blackburn College Eureka College Fontbonne College Greenville College MacMurray College Principia College \*Spalding University Webster University Westminster College (Missouri)

#### SOUTHERN CALIFORNIA INTERCOLLEGIATE ATHLETIC CONFERENCE (WEST REGION)

California Institute of Technology California Lutheran University Claremont McKenna-Harvey Mudd-Scripps Colleges University of La Verne Occidental College Pomona-Pitzer Colleges University of Redlands Whittier College

#### SOUTHERN COLLEGIATE ATHLETIC CONFERENCE (MULTI-REGION)

Austin College \*Birmingham-Southern College Centre College Colorado College DePauw University Hendrix College Millsaps College Oglethorpe University Rhodes College University of the South Southwestern University (Texas) Trinity University (Texas)

#### STATE UNIVERSITY OF NEW YORK ATHLETIC CONFERENCE (EAST REGION)

College of Brockport, State University of New York Buffalo State College State University College at Cortland State University College at Fredonia State University College at Geneseo State University College at New Paltz State University College at Oneonta State University of New York at Oswego Plattsburgh State University of New York State University College at Potsdam

### UNIVERSITY ATHLETIC ASSOCIATION (MULTI-REGION)

Brandeis University Carnegie Mellon University Case Western Reserve University University of Chicago Emory University New York University University of Rochester Washington University (Missouri)

#### Upper Midwest Conference (WEST REGION)

	Northland College Northwestern College
	Presentation College
University of Minnesota, Morris	College of St. Scholastica

#### USA SOUTH ATHLETIC CONFERENCE (SOUTH REGION)

Averett University Christopher Newport University Ferrum College Greensboro College Mary Baldwin College Meredith College Methodist University North Carolina Wesleyan College Peace College Shenandoah University

#### WISCONSIN INTERCOLLEGIATE ATHLETIC CONFERENCE (CENTRAL REGION)

University of Wisconsin, Eau Claire University of Wisconsin, La Crosse University of Wisconsin, Oshkosh University of Wisconsin, Platteville University of Wisconsin, River Falls University of Wisconsin, Stevens Point University of Wisconsin, Stout University of Wisconsin, Superior University of Wisconsin, Whitewater

\*At the time of publication, the institutions noted were not eligble for the 2011 championship.

## Appendix E

## Future Tournament Dates

Pairings in future rounds are based on the initial placement of teams in the bracket.

Year	First/Second Rounds	Sectionals	Championship
2011	March 4-5	March 11-12	March 18-19
2012	March 2-3	March 9-10	March 16-17
2013	March 1-2	March 8-9	March 15-16

# Appendix F

## 2011 DIVISION III WOMEN'S BASKETBALL

## SAMPLE PRE-GAME TIMING SCHEDULE

**Doubleheader Schedule:** 

Game 1:	6 p.m. Tip off	
Game Clock	Time of Day	
30:00	5:25 p.m.	Floor available for team warmup-30 minute countdown begins
15:00	5:40 p.m.	Officials meet with team captains
0:00	5:55 p.m.	Timer sounds buzzer-teams clear floor
		Presentation of Colors and National Anthem
		Player introductions/crowd control statement
0:00	6:00 p.m.	Tip Off
Game 2:	8 p.m. Tip off*	
Game Clock	Time of Day	
30:00	7:25 p.m.	Floor available for team warmup-30 minute countdown begins
15:00	7:40 p.m.	Officials meet with team captains
0:00	7:55 p.m.	Timer sounds buzzer-teams clear floor
		Player introductions/crowd control statement
0:00	8:00 p.m.	Tip Off
Single Game	Schedule:	
7:00 p.m	Tip off	
Game Clock	Time of Day	
60:00	5:55 p.m.	Floor available for team warmup-60 minute countdown begins
15:00	6:40 p.m.	Officials meet with team captains
0:00	6:55 p.m.	Timer sounds buzzer-teams clear floor
		Presentation of Colors and National Anthem
		Player introductions/crowd control statement
0:00	7:00 p.m.	Tip Off

\*The second game of a double-header program shall be promoted as "not before 8 p.m." and shall begin at 8 p.m. or no later than 30 minutes after completion of first game.

## **Appendix G**

Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

*Opponents' Average Winning Percentage (OWP).* Take each opponent's regular won-lost percentage against other Division III teams (excluding the results against the team in question) and average the percentages.

To calculate: Team A Schedule is as follows:

Opponent	Record	vs Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-56 (.5692)	.5585 (OWP)

Team A's Opponents' Average Winning Percentage = .5585

*Opponents' Opponents' Average Winning Percentage (OOWP).* The strength of each opponents' schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To calculate: Take Team B, C, D, E and F schedules and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5692; Team A has a OOWP of .6125 and Team B has a OOWP of .4567; it would indicate team A has the stronger strength of schedule).