

# 2011 DIVISION II MEN'S GOLF CHAMPIONSHIPS HANDBOOK

Updated 10/26/2010 Second update: 11/29/2010 Third update: 4/15/2011



# **Table of Contents**

Introduction	5
General Administration	
Dates and Sites	
Sports Committees	7
Annual Forms	8
Determination of Competing Institutions	
Advisory Committees	9
Championships Structure	
Selection Procedures	
Season Results	
Certification of Eligibility/Availability	
Instructions to Participants	
Adjusted Place Standings	
Audio Coverage (Radio and Internet)	
Awards	
Cars, Carts and Caddies	
Drug Testing	
Equipment	
Games Committee	
Lineups and Substitutions	15
Lodging	15
Media Arrangements	
Meetings	16
News, Media, Press Conferences and Satellite Feeds	17
Officials	17
Pairings and Tee Times	17
Practice	17
Programs	
Radio	21
Registration	21
Rules	21
Scoring	
Spectators	
Squad Size	
Stoppage of Play	
Television	24

Tickets	24
Ties	
Training Facilities	25
Uniforms (Regionals and Championships)	25
Use of Logos on Equipment, Uniforms and Apparel	25
Videotapes, Films and Still Photographs	
Web site	
Appendix A	
Appendix B	
Appendix C	
Appendix E	41
Appendix F	47
Appendix H	50
Appendix I	51



THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION P.O. Box 6222 Indianapolis, Indiana 46206-6222 317/917-6222 www.ncaa.org September 2010

NCAA, NCAA logo and NATIONAL COLLEGIATE ATHLETIC ASSOCIATION are registered marks of the Association and use in any manner is prohibited unless prior approval is obtained from the Association.

# Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in the Appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.

# Men's Golf Championship Information

# **Important Dates**

Friday, March 25—First National Committee Ranking call.

Friday, April 1-Second National Committee Ranking call.

Friday, April 15—Final National Committee Ranking call.

*Thursday, April 21*—Regional Advisory Committee call, review and make team and individual selection recommendations with chair.

*Friday, April 22*—Deadline for criteria to be met for consideration for selections.

*Friday, April* 22—National committee regional selection call, national committee reviews recommendations and makes final selections for regionals.

Monday-Wednesday, May 2-4-Regional Tournaments.

*Monday-Friday, May 16-20*—National championships, Robert Trent Jones Golf Trail at the Shoals, Muscle Shoals, Alabama, University of North Alabama, host.

# **General Administration**

# **Dates and Sites**

**NCAA Championships Policy Related to Sports Wagering**. No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

[Reference: Bylaw 31.1.3 in the NCAA Division II Manual.]

2011 Regionals—May 2-4

Atlantic/East Regional—Hershey Links Golf Club, Hershey, Pennsylvania, Millersville University of Pennsylvania, host.

South/Southeast Regional—Victoria Hills Golf Club, Deland, Florida, Sunshine State Conference and the Central Florida Sports Commission, co-hosts.

Midwest/South Central Regional—Cherry Blossom Golf Club, Georgetown, Kentucky, Northern Kentucky University, host.

West/Central Regional— Championships Course at the University of New Mexico, Albuquerque, New Mexico, Western New Mexico University, host.

2011 Finals - May 16-20 - Robert Trent Jones Golf Trail at the Shoals, The Fighting Joe course, Muscle Shoals, Alabama, University of North Alabama, host.

# **Future Dates and Sites**

2012 Regionals--May 7-9

- Atlantic/East Regional—TBD
- South/Southeast Regional—Rock Barn Golf & Spa, Conover, North Carolina, Lenoir-Rhyne University, host.

Midwest/South Central Regional—Jefferson City Country Club, Jefferso City, Missouri, Lincoln University (Missouri), host.

West/Central Regional—TBD 2012 Finals--May 15-19, TBD

2013 Regionals--May 6-8

Atlantic/East Regional—TBD

South/Southeast Regional—TBD

Midwest/South Central Regional—Strawberry Creek Golf Course, Kenosha, Wisconsin, University of Wisconsin-Parkside, host.

West/Central Regional—TBD

2013 Finals--May 20-24 - Hershey Country Club, Hershey, Pennsylvania, Millersville University of Pennsylvania, host.

# **Sports Committees**

[Reference: Administration and Management in the Division II General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division II Manual.]

The NCAA Division II Men's Golf Championships are under the control, direction and supervision of the NCAA Division II Men's Golf Committee. Current members of the committee are:

Reid Amos, West Liberty University Steve Card, Western Washington University Brett Esely, Missouri Western State University, chair Jimmy Wilson, Georgia College & State University

For additional information about the NCAA Division II Men's Golf Championships, contact:

Donnie Wagner	Brett Esely
Assistant Director of Championships	Assistant Director of Athletics-External
NCAA	Relations
P.O. Box 6222	Missouri Western State University
Indianapolis, Indiana	4525 Downs Drive
46206-6222	Saint Joseph, Missouri 64507
Phone: 317/917-6222	Phone: 816/271-5904
Fax: 317/917-6237	Fax: 816/271-5901
e-mail: dwagner@ncaa.org	e-mail: esely@missouriwestern.edu

For information about reporting results and tournament registration for the Men's Golf Championships, contact:

Mark Laesch	Office Phone: 309/828-6430
Golfstat	Cell Phone: 317/435-6942
P.O. Box 399	Fax: 309/829-4792
Bloomington, Illinois 61702-0399	mark@golfstat.com

## **Annual Forms**

**Expense Reimbursement Form.** Expense forms with instructions will be available on the NCAA Web site in the championships administration section (http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/general+information/ travel/index.html). Forms can be mailed to the director of athletics of each competing institution, if they are unable to be accessed via the Web site. Please contact the NCAA travel department (phone: 317/917-6757; e-mail: travel@ncaa.org) to receive hard copies of this form.

[Reference: Per Diem and Transportation in the Division II General Section, and Bylaw 31.4.6 in the NCAA Division II Manual.]

**Financial Report Form.** A financial report from the championships site must be submitted to the NCAA not later than 60 days after the conclusion of the competition. The host institution will be sent the forms before the championships. *[Reference: Bylaw 31.4 in the NCAA Division II Manual.]* 

**Proposed Budget Form.** Institutions interested in hosting future NCAA golf championships should contact the NCAA national office for a proposed bid package. *[Reference: Budgets in the Division II General Section.]* 

# Determination of Competing Institutions

# **Advisory Committees**

[Reference: Regional Advisory Committees in the Division II General Section, and Bylaws 21.4.1.4 and 21.5.1.5 in the NCAA Division II Manual.]

Sports committees shall appoint an advisory committee in each of their respective districts or regions to assist in the evaluation of teams throughout the season. Members of the 2010-11 Division II men's advisory committees can be found in Appendix F.

## **Championships Structure**

The format for the NCAA Division II Men's Golf Championships is determined by the NCAA Division II Men's Golf Committee, subject to the approval of the Division II Championships Committee.

The NCAA Division II Men's Golf Championships will consist of both team and individual competition conducted concurrently. Ten teams and the top four individuals not with a team will be selected from each region to compete in one of four 54-hole regional tournaments. The top five teams and the top two individuals not with a team from each regional (regardless of region) will advance to the finals. Tiebreakers and playoffs will be used to determine advancement to the finals.

At the finals, all 20 teams and eight individuals will complete 54 holes of stroke play. Following 54 holes of stroke play, an individual champion will be declared along with finishers 2-10. The top eight teams after 54 holes of play will be placed into a bracket and seeded based on 54 hole scores. The pairings for the quarterfinals will be Seed #1 versus Seed #8, Seed #2 versus Seed #7, Seed #3 versus Seed #6 and Seed #4 versus Seed #5 competing in medal/match play (stroke play over 18 holes and low score wins). Each team match will consist of five points with one point being awarded for each individual match. Winning teams will advance to the semifinals and subsequently the finals. Each individual match will be played to its completion and the first team to win three points within the team match will advance, or in the case of the final match be declared the national champion. In the event that a team match is tied after all five individual matches, the total strokes of the five players from each team will be calculated with the wining team having the fewest strokes. If still tied, a sudden death playoff will occur with all five scores counting from each team to determine the advancing team. Lineups, for pairing purposes, in the medal/match play portion of the championship will be determined using the 54 hole scores of the participants. Ties for eighth place will be broken by a sudden-death playoff outlined in Appendix A. Ties within the top eight will be broken using the non-sudden death tiebreaking procedures outlined in Appendix A. Pairings for both the stroke play and medal/match play portion of the finals will be as set forth in Appendix E.

The men's golf committee has the ability to do an administrative cut after 36 holes of play to the top 15 teams and top six individuals not on those teams. The administrative cut will only occur after all other options to complete 54 holes of play by all 108 participants have been exhausted.

## **Selection Procedures**

The Division II Men's Golf Committee is responsible for the selection of all participants in the 2011 NCAA Division II Men's Golf Championships. Regional advisory committees assist in the evaluation of the teams and individuals.

The men's golf committee shall select ten teams (including automatic qualifiers) and four individuals not on those teams for each of the eight regions. Regional advisory committees shall assist in the evaluation of the teams and individuals.

For men's golf, if a student-athlete competes in a tournament or match while ineligible, the score achieved by the student-athlete would be deleted from the team score and the fifth score would then be calculated into the team score.

## Selection Requirements

To be considered during the at-large selection process, a team must meet the following requirements:

- A minimum of seven contests of which four are in the spring;
- A minimum of twelve rounds of which six must be in the spring;
- 50% of the competition must be against Division II competition or a minimum of 60 Division II opponents of which 40 opponents must be Division II in-region opponents.

To be considered during the at-large selection process, an individual must meet the following requirements:

- A minimum of seven contests of which four are in the spring;
- A minimum of twelve rounds of which six must be in the spring.

These requirements for both teams and individuals need to be met by April 22, 2011. Bylaw 31.3.3.1 – Countable Competition.

For NCAA team championships selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institutions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

Selection Criteria

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- Won-lost record;
- Strength of schedule;
- Availability of student-athletes for NCAA championships; and
- Nullification.

In addition to Bylaw 31.3.3, the men's golf committee has received approval from the

NCAA Division II Championships Committee to consider the following criteria in the selection of at-large teams for the men's golf championships (not necessarily in priority order):

Primary Criteria

- Regional Head-to-head competition;
- Results versus common opponents;
- Strength-of-schedule;
- Scoring Average;
- Golfstat indecies; and
- Eligibility and availability of student-athletes.

Additionally, input is provided by regional advisory committees for consideration by the men's golf committee. A Division II governing sports committee must contact a regional advisory committee prior to making its final selection of teams or individuals if the committee selection differs from the regional advisory committee's. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the men's golf committee for selection purposes.

For junior varsity contests, the respective school must inform the host institution that its junior varsity ("B" team) will participate and that its team score should not appear on the tournament results form.

**Regional Tournaments.** A total of 80 teams and 32 individuals will be selected for regional competition. There will be four regional sites where two regions will meet and conduct regional tournaments. The regional tournaments will be paired as follows:

Atlantic and East Regions South and Southeast Regions Midwest and South Central Regions Central and West Regions

Regional and National Selection Conference Calls. Following are the dates and times for the telephone selection calls: 1st National Committee Ranking call—Friday, March 25. 2nd National Committee Ranking call—Friday, April 1. Final National Committee Ranking Call—Friday, April 15.

Regional Advisory Committee Call—Thursday, April 21. National Committee Regional Selection Call—Friday, April 22.

## **Season Results**

The Division II Men's Golf committee will use Golfstat to assist with a computerized score-reporting system. As a result, it will not be necessary for coaches to submit season results forms to the committee. However, it will be necessary for institutions to submit a team roster to Golfstat. In addition, tournament hosts must register regular-season tournaments according to the following procedure:

1. Instructions and forms have been sent to all institutions from the NCAA national office. All tournaments must be registered with Golfstat not later than October 1. Institutions that fail to meet the deadline and wish to have the tournament registered may be assessed a fine.

- For any tournament results to be considered for selection purposes, the tournament host must properly submit the results to Golfstat within seven to ten days after the completion of the competition or it may be assessed a \$100 fine.
- 3. Last day for results to be considered for selection purposes will be April 22.
- 4. If a regular-season tournament is to be played according to a format different from the standard four out of five, four out of six or five out of six, the tournament director must submit the format to the committee not later than November 30.
- 5. Institutions that fail to fully register with Golfstat may be assessed a fine.
- 6. For any regular-season competition to be considered for selection purposes, the competition must be conducted on a golf course that meets the following minimum yardage relative to par:

Par 70—6,000 yards Par 71—6,100 yards Par 72—6,200 yards

# **Certification of Eligibility/Availability**

[Reference: Certification of Eligibility/Availability in the Division II General Section, and Bylaws 3.2.4, and 31.2.1.7 in the NCAA Division II Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition.

The sport manager must be notified before Friday, April 22.

If selected, institutions will have until Monday, April 25 to notify the NCAA of their ability to participate in the regionals. Failure to do so will result in a \$300 fine.

# **Instructions to Participants**

## **Adjusted Place Standings**

[Reference: Bylaw 31.2.2.4.a in the NCAA Division II Manual.]

If a student-athlete is found to be ineligible, that individual's performance shall be stricken from the championships record, the points the student-athlete has contributed to the team's total shall be deleted, the team standings shall be adjusted accordingly and any awards involved shall be returned to the Association.

# Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast.

## Awards

Official NCAA awards will be presented to the first four teams in the golf championships. A team trophy and six individual awards will be presented to teams finishing first, second, and semifinalist in the championships. Individual awards will be presented to the top ten individual finishers at the championships. Awards for those individuals finishing in places 2-10 will be sent to the institutions following the completion of the championships. Participation awards will be provided to all student-athletes competing or in uniform in the championships. These awards will be sent to the institution's director of athletics after the competition.

## **Cars, Carts and Caddies**

Carts, pull carts or caddies may not be used by participants in the championships, including practice rounds.

Golf carts will be provided for members of the games committee and selected tournament officials. The use of carts by any other personnel (including coaches, players and spectators) must be approved by the appropriate NCAA golf committee. The only exception to this policy would be if the participant is permanently disabled. A written request must be submitted to the appropriate golf committee with accompanying medical statements requesting the use of a cart or pull cart.

A single cart will be provided to the designated coach during the regionals and finals for practice and competition rounds. The cart is to be utilized by the designated coach only and should not be used to transport spectators, team personnel, athletics administrators, student-athletes, golf clubs or golf bags. Items for competitiors such as rain or all-weather gear and refreshments are permissible for transport.

A designated coach may not use the cart to "drive around" the golf course prior to the start of the practice round or his/her teams first starting time of each day. Prior to a teams first starting time, the coach is considered a spectator.

# **Drug Testing**

### [Reference: Bylaw 31.2.3.4 NCAA Banned-Drug Classes 2010-11; NCAA Drug-Testing Program 2010-11 booklet and www.ncaa.org/drugtesting]

All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency (WADA) accredited laboratory and the results are then reported to the institution's director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. The NCAA Banned-Drug Classes List is comprised of substances that are performance-enhancing and/or potentially harmful to the health and safety of the student-athlete. The 2010-11 list includes drugs in the following classes: stimulants, anabolic agents, diuretics and other urine manipulators, peptide hormones, street drugs, beta blockers and alcohol (rifle only) beta-2 agonists and anti-estrogens. Refer to the 2010-11 Drug-Testing Programs booklet or the NCAA Web site (www.ncaa.org/ drugtesting) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

Additional information regarding the NCAA's championship drug-testing program can be found at www.ncaa.org/drugtesting.

## Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The USGA one-ball rule (brand) will be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use nonmetal spiked shoes during regional and championships competition.

Electronic measuring devices calculating distance only are permitted for use during both the practice rounds and the competition rounds. Devices that measure other

variables (e.g. slope) are not permissible and may not be used even if the particular feature may be turned off.

## **Games Committee**

The games committee at each regional and the championships shall consist of the members of the golf committee present at the respective regional or championships, the head rules official, the host institution's tournament director (or designee), and other individual(s) appointed by the chair of the golf committee. The games committee will make all decisions pertaining to the conduct of the tournament, including, but not limited to, pairings, golf course setup, and protests.

## **Lineups and Substitutions**

During registration, the head coach must submit his or her lineup according to playing position. The five contestants from each institution must be determined by the conclusion of registration. A player may be substituted before the first tee time of his team of the first round of the regional or championships, if the head coach notifies the games committee before the first tee time. The substitute must assume the position of the replaced player.

## Lodging

Teams are required to stay at the designated hotel property(s) for the regionals and championships. The participating institutions may be released from all of or a portion of its room obligation only if it obtains a written release from the hotel manager prior to the first practice round. The hotel is under no obligation to provide this release.

# **Media Arrangements**

[Reference: Programs (page 15) in this handbook.]

All requests from the media for working press credentials for the NCAA golf championships should be directed to the host media coordinator. Working credentials shall not be mailed.

**Media Credentials.** The NCAA shall control the issuance of media credentials for each of its championships. Media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of "tout sheets" or "tip sheets" or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented, based on the circumstances at the championships site. These conditions must be approved before

the competition by Donnie Wagner at the NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222 (317/917-6222).

**Microphones.** The placement of microphones on a team coach or student-athlete is prohibited at all NCAA championships.

**Postcompetition Interviews.** Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a player completes his or her round), an interview area will be open to all certified members of the news media, and any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

All coaches and student-athletes must be made available for post-competition interviews following the "cooling off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the respective sport committee.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championships and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a post-competition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, report to the interview area before the cooling-off period ends and make themselves available to all media representatives staffing the championships. The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site. All coaches and student-athletes must be made available for post-competition interviews following the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the respective sport committee.

# Meetings

[Reference: Misconduct in the Division II General Section, and Bylaws 31.0.2.3 and 31.1.8 in the NCAA Division II Manual.]

The games committee at each of the regionals and the championships will conduct a prechampionships meeting to review tournament procedures, local rules, misconduct and items of importance to the championship. It is mandatory that each coach or institutional representative attend these meetings. A fine (\$100) will be assessed for violation of this policy. The meetings will include information on the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championships for reasons of misconduct. The meetings are scheduled for Sunday after the practice round at the regionals, and on Sunday afternoon following the practice round at the championships. The meetings at the regionals and championships should take place with the student-athletes present.

## **News, Media, Press Conferences and Satellite Feeds**

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast.

## **Officials**

The golf committee shall appoint a head golf rules official ("Head Rules Official") for each regional and the championships. The Head Rules Official shall recruit a number of golf rules officials sufficient to properly administer the tournament under USGA and NCAA rules. The host institution is responsible for securing lodging for the rules officials. Officials will receive a \$45 per diem for each day worked during the championships.

# **Pairings and Tee Times**

Both the first and 10th tees will be used for the entire competition. However, the games committee reserves the right to use only the first tee or mini-wave, if necessary, to accommodate a weather delay. Tee times may be adjusted by the games committee based on sunrise or sunset.

Tee times will not be altered to accommodate travel schedules.

**Regionals.** After all teams and individuals have been selected, the Division II Men's Golf Committee will assign pairings and tee times for the first and second rounds. For the third round, teams and individuals will be paired according to score. Pairings are outlined in Appendix D. For purposes of ranking teams for third-round pairings, ties will be broken by using the non-sudden-death tiebreaking procedure outlined in Appendix A.

**Championships.** Teams will be paired in threesomes according to seed for the first and second rounds (see Appendix E) as determined by the men's golf committee. Pairings for the third round will be according to actual results. Ties will be broken using the non-sudden-death tiebreaking procedure outlined in Appendix A. Tee times will be provided in the participant handbook.

## **Practice**

One 18-hole practice round will be scheduled before the regional tournaments and the championships finals. Ten days before the first practice round, participants and coaches will not be permitted to set foot on the golf course or use the practice facilities. No exceptions will be made; however, the host institution's team shall be exempt from this policy. Violations of this policy may result in sanctions listed under NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted.

In an effort to maintain the conditions of the course and speed of play, it is required that each individual play only one ball during any practice round ("one practice-ball

rule"). However, each player may chip or putt more than one ball on or around the green only.

Each participant must wear soft spikes and play from the designated tees. Violation of these policies will result in the player and/or team being removed from the golf course, and may result in sanctions listed under the NCAA misconduct provisions or disqualification for a team or an individual(s), with no substitution permitted. *[Reference: Pairing formula in Appendixes A, D and E.]* 

Teams are limited to five players during the practice round. Groups of six are not allowed, and coaches are not allowed to play during any practice round.

Head coaches or designated official institutional representatives will be required to be with their teams during the entire practice round. Coaches will be provided time schedules and be responsible for monitoring pace of play, misconduct and the enforcement of the one practice-ball rule.

Practice-round times at the regionals and championships will be a shotgun start with starting hole assignments determined by the NCAA golf committee. It is not required that institutions participate in the practice round.

In addition to the practice policies above, the following will be enforced for the regionals and championships:

- 1. Only credentialed, designated individuals may be allowed in the practice areas.
- 2. Teams may not start a practice round other than during its designated time or position.
- 3. Players may not go back on the course to practice after concluding each round.
- 4. Players and coaches are permitted on the course starting with the beginning of the first practice day and throughout the championships, as a spectator.
- 5. The driving range and putting green will be open one hour before the first tee time each day and will remain open until 1 1/2 hours after the completion of play for the day or sunset, whichever occurs first.

# **Programs**

# [*Reference: Advertising in the Division I General Section and Bylaw 31.1.14.1 in the NCAA Manual.*]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championships host should not include expenses or revenues for programs in the championships budget and/or financial report. All program contents are subject to NCAA approval.

## Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

## Editorial

If you are interested in the specific content of the program you will receive, please contact Chad Laytham (859/226-4511; chad.laytham@imgworld.com).

## Generally, programs include the following:

- Participant information IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG will attempt to provide proofs for SID approval when time permits. If you are not sure what/ when materials are needed, please contact Mr. Laytham at IMG College.
- 2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
- 3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
- 4. Information on the NCAA, including the sport committee.
- 5. Feature stories Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. Laytham at IMG College.

## **Program Supplements and Update Sheets**

Host institutions for single-day/session championships rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Chad Laytham (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be

given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Mr. Laytham (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

### **Program Sales**

- 1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
- Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
- 3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
- 4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
- 5. Collections
- a. Contracts
  - i. Upon site selections, all contracts are e-mailed to each site representative
  - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575)
  - iii. An IMG College representative will track the return of all signed vending contracts to IMG College
- b. Settlement Reports
  - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575)
  - ii. The vendor will have two weeks to submit payment to IMG College
  - iii. An IMG College representative will be assigned to track the receipt of all vending settlement reports and payments
  - iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/ championship on its "No Pay" list sent to the NCAA
  - v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise
  - vi. Please include the event number on the check that is sent

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG College with any vending-related questions.

## Radio

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast.

# Registration

It is recommended that the registration desk be operated by the host institution and set up at the headquarters hotel or golf course. Golf-oriented people should be responsible for check-in procedures.

At the finals, teams will be provided with money clips to be used as a credential that must be visible at all times. Individual competitors will also receive a money clip.

Regio	Regionals		
Sunday, May 2	TBD		
Champie	onships		
Saturday, May 15	TBD		
Sunday, May 16	TBD		

## Rules

Per NCAA Bylaw 17.33, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The NCAA Division II Men's Golf Championships shall be conducted according to the USGA Rules of Golf, with the exceptions listed below. Rules of Golf decisions shall be final and cannot be appealed.

- Advice—In addition to the provisions of Rule 8-1, the Note under Rule 8 of the USGA Rules of Golf will be in effect. Thus, each team may appoint its head or assistant coach to give advice to, or ask for advice from, participants on that team provided that:
  - a. only one person is appointed to give advice to, or ask for advice from, participants on that team at any one time.
  - b. if the person is other than the head coach, the person is identified to the games committee before the start of the competition each day;
  - c. the person does not give advice to, or ask for advice from, another team's players or coaches;
  - d. the person is not given advice by any other representative of that team; and
  - e. the advice is given in a private manner that does not unduly delay play.

The player may ask for advice from, or give advice to, the appointed person in accordance with a, b and e above.

Advice includes pointing out the line for putting.

- Penalty for breach of condition:
  - By a player—two strokes.
  - By a coach-two strokes will be added to the coach's team's score.

 Unsportsmanlike Conduct (i.e. profanity, club tossing or throwing, willful acts of defacing the golf course, use of electronic devices including the use of ipods and cellular telephones, etc)—In addition to the following policies, coaches, administrators and student-athletes shall be subject to the misconduct policies described in the Division II General Section.

During the round, defined as from the time the player makes his first stroke until the score card has been signed, at the first offense of any act of unsportsmanlike conduct during the championships (regionals and finals), the student-athlete and coach will be notified immediately on the golf course and provided a warning. The offending institution's director of athletics will receive a letter from the NCAA informing the institution that one of its student-athletes had been warned for unsportsmanlike conduct during the championships. The second offense of unsportsmanlike conducts will result in disqualification for the championships. Any unsportsmanlike conducts incurred at the regionals would be carried over to the finals. However, the committee shall have the right, without warning, to disqualify an individual for that round (or championships) for any flagrant act of unsportsmanlike conduct including abusive language in any language.

 Pace of Play—USGA Rule 6-7 states, in part: "The player shall play without undue delay" and thereafter prescribes penalties for slow play. In order to prevent any such penalty, it is suggested that the following guidelines be carefully reviewed:

Allotted Time—When play is in groups of three, groups will be required to play at the pace of play established by the Committee.

### **Stroke Play**

Out of Position - When a group is out of position at any check-point the players in the group are liable to penalty under these guidelines. Players in a group that has missed one or more check-points will be liable to penalty according to the following schedule of penalties pending final determination of whether a breach or breaches of these guidelines have occurred:

Check-points will be on completion (flagstick in the hole) of the 4th, 9th, 13th and 18th holes.

- 1st missed check-point\*- warning
- · 2nd missed check-point liable to a one stroke penalty
- · 3rd missed check-point liable to a two stroke penalty
- 4th missed check-point liable to disqualification
- \* If a group clears the 3rd check-point and has not missed any other check-points, but is out of position at the 4th check-point, each player in the group is liable for a one stroke penalty if in the Committee's view a reasonable effort was not made by the players to complete their round within the allotted time for the final check-point.

FIRST GROUP (off the 1st and 10th holes, both morning and afternoon): The first group is out of position if they take more than the allotted time to finish a check-point hole (see below check-point time table).

FOLLOWING GROUPS: A following group is out of position if it

(a) takes more than the allotted time to finish a check-point hole and

(b) completes play of a check-point hole more than 14 minutes after the preceding group completed play of that hole.

When a group is out of position at a check-point, it will be notified by a Check-Point Official. When a group has been notified of a missed check-point, that group is expected to regain its position before reaching the next check-point. If that group reaches the

next check-point out of position each player in the group may incur the applicable penalty for a breach of these guidelines.

Any group that is out of position may be monitored by a Rules Rover.

A player concerned about a non-responsive (slow) fellow competitor in his group, who is delaying play, should request a Rules Rover to monitor the group in case the group is or becomes liable to penalty under these guidelines.

Before returning his score card, a player who is liable for penalty during his round may consult with the Pace of Play Committee to determine if he has incurred a penalty under these guidelines. The Pace of Play Committee will determine that a player who has been found to be out of position is not in breach of these guidelines only if:

(a) the player was delayed by the Committee; or

(b) the player was delayed by a circumstance beyond control of the player or the group; or

(c) the player was delayed by another player in the group.

A player who was out of position during his round and who elects not to consult with the Pace of Play Committee to determine whether he was in breach of these guidelines is deemed to be in breach of these guidelines and incurs a penalty or penalties according to the above schedule of penalties.

If a player or group incurs a penalty, penalties are to be applied to the check-point hole where the breach occurred.

#### Timing

When a match is being monitored and timed each player is expected to play any stroke within 40 seconds after timing of the player's stroke begins.

Other than on the putting green, the timing of a player's stroke will begin when he has had a reasonable opportunity to reach his ball, it is his turn to play and he can play without interference or distraction. Time spent determining yardage will count as part of the time taken for the next stroke.

On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace his ball, repair his ball mark and other ball marks on his line of putt and remove loose impediments from his line of putt. Time spent looking at the line from beyond the hole and/or behind the ball will count as part of the time taken for the next stroke.

Note 1: The Committee reserves the right, at any time, to monitor or time a group/ match when the Committee deems it necessary.

Note 2: Players should also be aware that the Committee may assess a "bad time" to a player in a match that is out of position if the player makes no effort to help his match get back in position. An example of this would be a player who delays play between shots.

Note 3: If the match in question regains its proper position, any previous breach of these guidelines will be carried over for the remainder of that stipulated round in the event that the match requires additional monitoring.

The USGA Rules of Golf shall be followed along with any local rules the games committee deems necessary. Members of the respective golf committees and the golf rules officials will be available for interpretations of the rules and other decisions governing the competition. Penalties based on the Rules of Golf are not subject to appeal.

# Scoring

Scorecards shall be kept in strict accordance with Rule 6-6 of the USGA's "Scoring in Stroke Play." The scorecard shall be deemed returned to the committee when it is placed by the player or coach in the box located in the scoring area.

A daily team score is computed by totaling the lowest scores of four of the five team members. The final team score is determined by totaling each daily score. Golfstat will provide the computerized scoring system for the championships.

## **Spectators**

Spectators should remain on cart paths or in the rough- and approximately 15 yards from the players. There may be no communication between players and spectators that could be deemed advice of any nature for the duration of the 18 holes. The designated coach is the only person permitted to dispense food or drinks to players. All institutional personnel, with the exception of the designated coach, are considered spectators. Permantely disabled spectators who may attend the championships should contact the host institution before arrival to assist with accomodations.

## **Squad Size**

[Reference: Per Diem and Transportation in the Division II General Section.]

Please refer to the NCAA Travel Policies for all information regarding transportation and per diem expenses. Travel policies can be found on-line at http://www.ncaa.org/ wps/ncaa?key=/ncaa/ncaa/sports+and+championship/general+information/travel/ index.html. An institution may not compete with more than five contestants.

# **Stoppage of Play**

The NCAA Division II Men's Golf Championships are to be 54-hole tournaments with the top eight teams, after 54-holes, advancing to medal/match play. If necessary, only the games committee or its designated representatives may make a decision to shorten the tournament.

**Regionals.** The games committee will do everything possible to complete 54 holes. If a minimum of 36 holes cannot be played because of inclement weather, the committee will select the regional's representatives to the championships, taking into consideration 18-hole scores.

If play during a particular round must be stopped, players will be notified and USGA Rules 6-8 and 33-2-(d) will be followed.

## **Television**

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaasports.com/broadcast.

# **Tickets**

[Reference: Tickets in the Division II General Section and Bylaw 31.1.11 in the NCAA Division II Manual.]

Ticket prices and policies for the championships are determined by the games committee (subject to the approval of the respective NCAA golf committee) in accordance with the host institution's own ticket policy. Ticket sales are not required at the championships.

## Ties

For the regionals, playoffs (time and weather permitting) will be used for breaking ties for advancement to the championships. If a playoff is not possible, the tiebreaking procedures outlined in Appendix A will be used.

For all championships, sudden-death playoffs will be used for breaking ties for the individual and team championships. If a playoff cannot be completed that day, co-champions will be named.

[Reference: Playoffs Procedure in Appendix A.]

## **Training Facilities**

Training facilities will be made available to the competing teams by the host institution.

# **Uniforms (Regionals and Championships)**

[Reference: Bylaw 12.5.4 in the NCAA Division II Manual.]

Contestants must wear uniforms of the same color during competition or practice. Walking or Bermuda shorts are permitted, provided they are team shorts and are of the same color. Slacks or shorts may be worn at the individual's discretion, provided they are of the same color and are considered the team uniform. If a student-athlete wears headgear during competition, it must display only an institutional, conference or NCAA logo, or no logo. If there is no logo a coach's or team member's headgear must be of an institutional color. A manufacturer's logo may appear on the side or back of the item, as long as it conforms to NCAA Bylaw 12.5.5. For television purposes, it is recommended that each institution attempt to wear a uniform that reflects its school colors during the final two rounds of the championships.

In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at the tournament site. Please refer to the host institution's pretournament mailing for the definition of appropriate attire at the golf course.

# **Use of Logos on Equipment, Uniforms and Apparel**

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition, provided that in the case of:

- a. Athletics equipment (e.g., shoes, golf gloves and umbrellas), the item bears only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
- b. An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, windgear, raingear, wristbands, visors or hats and towels) that are worn or used by student-athletes in competition, the items may bear a single manufacturer's or distributor's normal trademark, not to exceed 2-1/4 square inches, including any

additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2-1/4 square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any pre-competition or post-competition activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

## **Videotapes, Films and Still Photographs**

## [Reference: Bylaw 31.6.4.3 in the NCAA Division II Manual.]

Institutions are permitted to videotape championships competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site.

## Web site

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast.

# **Appendix A**

## Individual Medalist and Team Championship Tiebreaking Procedures

Team ties shall be broken by a sudden-death playoff counting the low four scores relative to par on each hole. Play shall continue with new scoring on each successive hole until a winner is determined. If possible, all playoffs will begin on the first tee; however, the games committee will determine the starting holes. If a playoff involves more than two teams, a shotgun format shall be used. The team playoff will be conducted first, with the playoff for individual spots to follow immediately after the conclusion of the team playoff.

### Sudden-Death Playoff Procedures

Teams will draw for positions. For a two-team playoff, the winner of the draw shall have the option of the A or B positions set forth below. For a playoff involving more than two teams, the teams shall assume the drawn letter position (A, B, C, etc.) set forth below.

### Two teams (A & B; tee off alternately)

#5A,	#5B,	#4A,	#4B,	#3A	playoff hole #1
#3B,	#2A,	#2B,	#1A,	#1B	playoff hole #1

SHOTGUN FORMAT

Three	teams				
A #5	B #5	C #5	playoff	hole 5	
A #4	B #4	C #4	playoff	hole 4	
A#3	B #3	C #3	playoff	hole 3	
A#2	B #2	C #2	playoff	hole 2	
A#1	B #1	C #1	playoff hole 1		
Four te	eams				
A #5	B #5	C #5	D #5	playoff	hole 5
A#4	B #4	C #4	D #4	playoff	hole 4
A#3	B #3	C #3	D #3	playoff	hole 3
A#2	B #2	C #2	D #2	playoff	hole 2
A#1	B #1	C #1	D #1	playoff	hole 1
Five te	ams				
A #5	B #5	C #5	D #5	E #5	playoff hole 5
A#4	B #4	C #4	D #4	E #4	playoff hole 4
A#3	B #3	C #3	D #3	E #3	playoff hole 3
A#2	B #2	C #2	D #2	E #2	playoff hole 2
A#1	B #1	C #1	D #1	E #1	playoff hole 1

Players will play the numbered position they held at the <u>start</u> of the tournament. The format in pairings for a playoff of six teams or more shall be consistent with the foregoing format as determined by the games committee.

### Non-Sudden-Death Tiebreaking Procedure

If a sudden-death playoff cannot be completed, the following system shall be used to break ties, except as provided elsewhere when ties need not be broken at the championship:

### Teams

- 1. Cumulative total of the noncounting scores.
- 2. Highest cumulative individual total.
- 3. Second highest cumulative individual total.
- 4. Third highest cumulative individual total.
- 5. Fourth highest cumulative individual total.
- 6. Lowest cumulative individual total.
- 7. Committee decision.

#### Individuals

- 1. That round's score.
- 2. Score from previous round(s).
- 3. Coin toss.
- 4. When a tie exists within a team, the individual with the lowest team position will be given the later tee time.

# Appendix B

#### **Regional Members**

Bluefield State College California University of Pennsylvania University of Charleston (West Virginia) Chowan University Clarion University of Pennsylvania Concord University Davis and Elkins College Elizabeth City State University Fairmont State University Fayetteville State University Gannon University Glenville State College Indiana University of Pennsylvania Johnson C. Smith University Mercyhurst College

Adams State University Augustana College (South Dakota) Bemidii State University University of Colorado, Colorado Springs Colorado Christian University Colorado School of Mines Colorado State University at Pueblo Concordia University, St. Paul Fort Lewis College Mesa State College University of Minnesota, Crookston Minnesota State University Mankato

### Atlantic

Millersville University of Pennsylvania Ohio Valley University University of Pittsburgh, Johnstown Saint Augustine's College St. Paul's College Shepherd University Virginia State University Virginia Union University West Chester University of Pennsylvania West Liberty University West Virginia State University West Virginia Wesleyan College Wheeling Jesuit University

#### Central

\*Minot State University University of Nebraska at Kearney Northern State University Regis University (Colorado) St. Cloud State University \*University of Sioux Falls \*South Dakota School of Mines & Technology Upper Iowa University Wayne State College (Nebraska) Western New Mexico University Winona State University

Adelphi University American International College Assumption College Chestnut Hill College Bentley University Dominican College (New York) Dowling College Felician College Franklin Pierce College Goldey-Beacom College Holy Family University Le Moyne College University of Massachusetts at Lowell

Ashland University **Bellarmine University** \*Cedarville University Drury University Ferris State University University of Findlay Grand Valley State University University of Illinois at Springfield University of Indianapolis Kentucky Wesleyan College Lake Erie College Lake Superior State University Lewis University \*Malone University \*Maryville University of Saint Louis University of Missouri, St. Louis Northern Kentucky University

#### East

Nyack College Pace University Philadelphia University Post University University of the Sciences in Philadelphia Saint Anselm College Saint Michael's College The College of Saint Rose St. Thomas Aguinas College Southern New Hampshire University Wilmington College (Delaware)

#### Midwest

Northern Michigan University Northwood University \*Notre Dame College (Ohio) Oakland City University \*Ohio Dominican University Quincy University Rockhurst University Saginaw Valley State University Saint Joseph's College (Indiana) University of Southern Indiana Tiffin University Urbana University \*Walsh University Wayne State University (Michigan) \*William Jewell College University of Wisconsin-Parkside

#### South

\*University of Arkansas, Fort Smith University of Arkansas. Monticello Arkansas Tech University Barry University Benedict College Christian Brothers University Delta State University Eckerd College Florida Institute of Technology Florida Southern College Harding University Henderson State University Kentucky State University \*Lambuth University LeMoyne-Owen College

Abilene Christian University Cameron University University of Central Missouri University of Central Oklahoma Dallas Baptist University East Central University Fort Hays State University University of the Incarnate Word Lincoln University (Missouri) \*Lindenwood University Midwestern State University Missouri Southern State University Missouri Western State University Montana State University Billings Newman University

Lynn University Morehouse College University of North Alabama North Georgia College & State University Nova Southeastern University Ouachita Baptist University Paine College Rollins College Saint Leo University Southern Arkansas University University of Tampa Valdosta State University University of West Florida University of West Georgia

#### South Central

Northeastern State University Oklahoma Panhandle State University Pittsburg State University St. Edward's University St. Marv's University (Texas) Southeastern Oklahoma State Universitv Southwest Baptist University Southwestern Oklahoma State Universitv Texas A&M University-Commerce Texas A&M International University Truman State University Washburn University of Topeka West Texas A&M University

Anderson University (South Carolina) Armstrong Atlantic State University Barton College Belmont Abbey College Brevard College Carson-Newman College Catawba College Clayton State University Coker College Columbus State University Erskine College Flagler College Georgia College & State University Georgia Southwestern State University King College Lander University Lees-McRae College Lenoir-Rhyne University

#### Southeast

Limestone College Lincoln Memorial University Livingstone College Mars Hill College University of Montevallo Mount Olive College Newberry College University of North Carolina at Pembroke North Greenville University Pfeiffer University Queens University of Charlotte St. Andrews Presbyterian College University of South Carolina Aiken **Tusculum College** Wingate University Winston-Salem State University

#### West

\*Academy of Art University Brigham Young University, Hawaii University of California, San Diego \*California Baptist University California State University, Chico California State University, Dominguez \*California State University, East Bay California State University, Monterey California State University, San Bernardino California State University. Stanislaus

\* Provisional School

Hills

Bav

Chaminade University Dixie State College of Utah \*Dominican University of California Grand Canvon University Hawaii Pacific University University of Hawaii at Hilo Northwest Nazarene University Notre Dame de Namur University St. Martin's University Simon Fraser University Sonoma State University Western Washington University

# **Appendix C**

### NCAA Division II Conferences that Sponsor Men's Golf

#### **California Collegiate Athletic Association**

University of California, San Diego California State University, Chico California State University, Dominguez Hills \*California State University, East Bay California State University, Monterey Bav

California State University. San Bernadino California State University, Stanislaus Sonoma State University

#### **Conference Carolina's**

Barton College Belmont Abbey College Coker College Erskine College Lees-McRae College

Limestone College Mount Olive College Pfeiffer University Queens University of Charlotte St. Andrew's Presbyterian College

#### **Central Atlantic Collegiate Conference**

Chestnut Hill College
Dominican College (New York)
Felician College
Goldey-Beacom College
Holy Family University
Nyack College

University of the Sciences in Philadelphia Philadelphia University Post Universitv Wilmington University (Delaware)

#### Central Intercollegiate Athletic Conference

Chowan University Elizabeth City State University Fayetteville State University Johnson C. Smith University Livingstone College

St. Augustine's College St. Paul's College Virginia State University Virginia Union University

#### East Coast Conference

#### **Dowling College**

St. Thomas Aquinas College

### Great Lakes Intercollegiate Athletic Conference

Ashland University Ferris State University University of Findlay Grand Valley State University Lake Erie College Lake Superior State University Northern Michigan University Northwood University \*Ohio Dominican University Saginaw Valley State University Tiffin Universitv Wayne State University (Michigan)

### **Great Lakes Valley Conference**

Bellarmine University Drury University University of Illinois at Springfield University of Indianapolis Kentucky Wesleyan College Lewis Universitv \*Marvville University of Saint Louis

University of Missouri, St. Louis Northern Kentucky University Quincy University Rockhurst University Saint Joseph's College (Indiana) University of Southern Indiana University of Wisconsin. Parkside

#### Great Northwest Athletic Conference

Montana State University Billings Northwest Nazarene University

St. Martin's University Western Washington University

#### **Gulf South Conference**

Arkansas Tech University University of Arkansas, Monticello Christian Brothers University Delta State University Harding University Henderson State University

University of North Alabama **Ouachita Baptist University** Southern Arkansas University Valdosta State University University of West Florida University of West Georgia

#### Heartland Conference

\*University of Arkansas. Fort Smith Dallas Baptist University \*Newman University Oklahoma Panhandle State University

St. Edward's University St. Marv's University (Texas) Texas A&M International University

#### Lone Star Conference

Abilene Christian University Cameron University University of Central Oklahoma East Central University University of the Incarnate Word Midwestern State University Northeastern State University

Southeastern Oklahoma State University Southwestern Oklahoma State University Texas A&M University-Commerce West Texas A&M University

### Mid-America Intercollegiate Athletic Association

University of Central Missouri Fort Hays State University Lincoln University (Missouri) Missouri Southern State University Missouri Western State University

Pittsburg State University Southwest Baptist University Truman State University Washburn University of Topeka

#### Northeast 10 Conference

Adelphi University American International College Assumption College Bentley University Franklin Pierce College Le Moyne College University of Massachusetts at Lowell Pace University Saint Anselm College St. Michael's College The College of Saint Rose Southern New Hampshire University

#### Northern Sun Intercollegiate Conference

Augustana College Bemidji State University Concordia University, St. Paul University of Mary University of Minnesota, Crookston Minnesota State University Mankato Northern State University St. Cloud State University Upper Iowa University Wayne State College (Nebraska) Winona State University

#### **Pacific West Conference**

\*Academy of Art University Brigham Young University, Hawaii Chaminade University Dixie State College of Utah \*Dominican University of California Grand Canyon University Hawaii Pacific University University of Hawaii, Hilo Notre Dame de Namur University

#### Peach Belt Conference

1.1.11

Armstrong Atlantic State University	
Clayton State University	
Columbus State University	
Flagler College	I
Georgia College & State University	
Georgia Southwestern State University	I
Lander University	

University of Montevallo North Georgia College & State University University of North Carolina at Pembroke University of South Carolina Aiken

#### Pennsylvania State Athletic Conference

California University of Pennsylvania Clarion University of Pennsylvania Gannon University Indiana University of Pennsylvania Mercyhurst College Millersville University of Pennsylvania West Chester University of Pennsylvania

#### **Rocky Mountain Athletic Conference**

Adams State University Colorado Christian University Colorado School of Mines Colorado State University at Pueblo University of Colorado, Colorado Springs Fort Lewis College Mesa State College University of Nebraska at Kearney Regis University (Colorado) Western New Mexico University

### South Atlantic Conference

Anderson University (South Carolina) Brevard College Carson-Newman College Catawba College Lenoir-Rhyne University Lincoln Memorial University Mars Hill College Newberry College Tusculum College Wingate University

### Southern Intercollegiate Athletic Conference

Benedict College Kentucky State University LeMoyne-Owen College Morehouse College Paine College

### Sunshine State Conference

Barry University Eckerd College Florida Institute of Technology Florida Southern College Lynn University Nova Southeastern University Rollins College Saint Leo University University of Tampa

#### West Virginia Intercollegiate Athletic Conference

Bluefield State College University of Charleston (West Virginia) Concord University Davis and Elkins College Fairmont State University Glenville State College Ohio Valley College University of Pittsburgh, Johnstown Shepherd University West Liberty University West Virginia State University West Virginia Wesleyan College Wheeling Jesuit University

\* Provisional School

# Appendix D

NCAA Division II Golf First-Round Pairings - Regionals

Time	1st Tee	10th Tee	
Time	East#1, Atlantic#1, East#2	Atlantic#2, East#3, Atlantic#3	
7:30	5	5	
7:40	4	4	
7:50	3	3	
8:00	2	2	
8:10	1	1	
	East#4, Atlantic#4, East#5	Atlantic#5, East#6, Atlantic#6	
8:20	5	5	
8:30	4	4	
8:40	3	3	
8:50	2	2	
9:00	1	1	

	East#7, Atlantic#7, East#8	Atlantic#8, East#9, Atlantic#9
12:00	5	5
12:10	4	4
12:20	3	3
12:30	2	2
12:40	1	1
	East#10, Atlantic#10, Individuals 4-8	
12:50	5	Individuals 1-3
1:00	4	
1:10	3	
1:20	2	
1:30	1	

# NCAA Division II Golf Second Round Pairings - Regionals

1st Tee	10th Tee
Atlantic#8, East#9, Atlantic#9	East#7, Atlantic #7, East #8
5	5
4	4
3	3
2	2
1	1
	East#10, Atlantic#10,
	Atlantic#8, East#9, Atlantic#9 5 4 3 2

		Individuals 4-8
8:20	Individuals 1-3	5
8:30		4
8:40		3
8:50		2
9:00		1

Atlantic#2, East#3, Atlantic#3	East#1, Atlantic#1, East#2
5	5
4	4
3	3
2	2
1	1
Atlantic#5, East #6, Atlantic#6	East#4, Atlantic#4, East #5
5	5
4	4
3	3
2	2
1	1
	5 4 3 2 1 Atlantic#5, East #6, Atlantic#6 5 4 3

Teams will be repaired according to score after the second round

These pairings are applicable for all regions while interchanging the following regions

East	Atlantic
South	Southeast
Midwest	South Central
Central	West

## NCAA Division II Golf

Third Round Pairings - Regionals

Third Round Pairings - Regionals			
Time	1st Tee Teams 18,19,20	10th Tee	
7:30	5		
7:40	4		
7:50	3		
8:00	2		
8:10	1	Individuals 6-8	
0.10	I	Individuals 0-0	
	Teams 12, 13, 14	Teams 15,16, 17	
8:20	5	5	
8:30	4	4	
8:40	3	3	
8:50	2	2	
9:00	1	1	
	Teams 4,5,6	Teams 10-11-Individuals 1-5	
12:00	5	5	
12:10	4	4	
12:20	3	3	
12:30	2	2	
12:40	1	1	
	Teams 1,2,3	Teams 7,8,9	
12:50	5	5	
1:00	4	4	
1:10	3	3	
1:20	2	2	
1:30	1	1	

Teams and individuals will be repaired according to score after the second round.

# Appendix E

NCAA Division II Men's Golf Championships
Practice-Round
Sunday Shotgun Start 9:00 a.m. (Holes to be determined by committee)

## NCAA Division II Golf Finals

## **First-Round Pairings**

Time	1st Tee	10th Tee
	S/SE#1, W/C#1, MW/SC#1	E/A#1, S/SE#2, W/C#2
7:30	5	5
7:40	4	4
7:50	3	3
8:00	2	2
8:10	1	1
	MW/SC#2, E/A#2, S/SE#3	W/C#3. MW/SC#3. E/A#3
8:20	5	5
8:30	4	4
8:40	3	3
8:50	2	2
9:00	1	1
10.00	S/SE#4, W/C#4, MW/SC#4	
12:00 12:10	5 4	5 4
12:20	3 2	3 2
12:30	2	2
12:40	1	1
	MW/SC#5, E/A#5,	
	Individuals 1-5	
12:50	5	Individuals 6-8
1:00	4	
1:10	3	
1:20	2	
1:30	1	

# NCAA Division II Golf Finals

# Second-Round Pairings

Time	1st Tee	10th Tee
	E/A#4, S/SE#5, W/C#5	S/SE#4, W/C#4, MW/SC#4
7:30		5
7:40		4
7:50		3
8:00		2
8:10		1
		MW/SC#5, E/A#5,
		Individuals 1-5
8:20	Individuals 6-8	5
8:30		4
8:40		3
8:50		2
9:00		1
	F/A#1_S/SF#2_W/C#2	S/SE#1, W/C#1, MW/SC#1
12:00	5	5
12:10	4	4
12:20	3	3
12:30	2	2
12:40	1	-
12.10	·	·
	W/C#3, MW/SC#3, E/A#3	MW/SC#2, E/A#2, S/SE#3
12:50	5	5
1:00	4	4
1:10	3	3
1.00		
1:20	2	2

## NCAA Division II Golf Finals

**Third Round Pairings** 

Time	<b>1st Tee</b> Teams 18, 19, 20	10th Tee	
7:30	5		
7:40	4		
7:50	3		
8:00	2		
8:10	1	Individuals 6-8	
	Teams 12, 13, 14	Teams 15, 16, 17	
8:20	5	5	
8:30	4	4	
8:40	3	3	
8:50	2	2	
9:00	1	1	
	Teams 4, 5, 6	Teams 10, 11, Individuals 1-5	
12:00	5	5	
12:10	4	4	
12:20	3	3	
12:30	2	2	
12:40	1	1	
	Teams 1, 2, 3	Teams 7, 8, 9	
12:50	5	5	
1:00	4	4	
1:10	3	3	
1:20	2	2	
1:30	1	1	
lavers will be r	epositioned within their team	by score after the second	

Players will be repositioned within their team by score after the second round.

Individuals will be repositioned according to score following the second round.

Teams will be re-paired according to score following the second round. Key:

A/E- Atlantic/East Region S/SE - South/Southeast Region

MW/SC - Midwest/South Central Region

W/C - West/Central Region

# **NCAA Division II Golf Finals** Medal/Match Play Pairings Quarterfinals

Time	1st Tee	10th Tee
	Seed #1 vs. Seed #8	Seed #4 vs. Seed #5
7:00	#5 vs. #5	#5 vs. #5
7:09	#4 vs. #4	#4 vs. #4
7:18	#3 vs. #3	#3 vs. #3
7:27	#2 vs. #2	#2 vs. #2
7:36	#1 vs. #1	#1 vs. #1
	Seed #2 vs. Seed #7	Seed #3 vs. Seed #6
7:45	#5 vs. #5	#5 vs. #5
7:54	#4 vs. #4	#4 vs. #4
8:03	#3 vs. #3	#3 vs. #3
8:12	#2 vs. #2	#2 vs. #2
8:21	#1 vs. #1	#1 vs. #1

Position is based on 54 hole scores

### Semifinals

Time	1st Tee
	Seed #1/#8 winner vs. Seed #4/#5 winner
1:00	#5 vs. #5
1:09	#4 vs. #4
1:18	#3 vs. #3
1:27	#2 vs. #2
1:36	#1 vs. #1
	Seed #2/#7 winner vs. Seed #3/#6 winner
1:45	#5 vs. #5
1:54	#4 vs. #4
2:03	#3 vs. #3
2:12	#2 vs. #2
2:21	#1 vs. #1

## **NCAA Division II Golf Finals**

Championship Match

Time	1st Tee
	Seed #1/#8/#4/#5 winner vs. Seed #2/#7/#3/#6 winner
10:00	#5 vs. #5
10:09	#4 vs. #4
10:18	#3 vs. #3
10:27	#2 vs. #2
10:36	#1 vs. #1

Note 1: Seeds for medal/match play are determined by 54 hole scores with ties within the top eight being broken by using the nonsudden death tiebreaking procedures outlined in Appendix A. Ties for the eighth spot will be broken by a sudden death playoff - time permitting.

Note 2: For pairing purposes, the committee will use 54 hole scores to determine playing position for the medal/match play portion only.

Note 3: Tee times may be altered by the games committee for weather.

# Appendix F

## **Regional Advisory Committees**

Region	Name	Institution
Atlantic	<b>Reid Amos</b> Darren Hamilton Fred Joseph Larry Lyons Ed Matejkovic Ellen Ordnung	West Liberty University Livingstone College Indiana University of Pennsylvania Ohio Valley University West Chester University Chowan University
Central	<b>Steve Card</b> Bud Anderson Tyler Kimble Judi Larkin David Miller	Western Washington University Fort Lewis Colorado School of Mines St. Cloud State University Upper Iowa University
East	Reid Amos Zaf Bludevich Ben DiNallo Josh Jennings Gerry Oswald Pete Stevens	West Liberty University St. Michael's Felician College The College of Saint Rose St. Thomas Aquinas College Post University
Midwest	<b>Brett Esely</b> Dean Ellis Richard Konzem Mark Olsen Dave Turner	<b>Missouri Western State University</b> Northern Michigan University Rockhurst University University of Wisconsin-Parkside Northwood University
South	<b>Jimmy Wilson</b> Michael Horn Kevin Marsh Sara Quatrocky	<b>Georgia College &amp; State University</b> University of West Georgia Nova Southeastern University Lynn University
South Central	<b>Brett Esely</b> Jerry Coffman Danny Key Roger McKinnon Todd Ohlmeyer Jeff Ray	Missouri Western State University Lincoln University (Missouri) East Central University Oklahoma Panhandle State St. Edward's University Midwestern State University

Southeast	<b>Jimmy Wilson</b> Jason Allen Tom Baker Jeff Childress Jeff May John Minor	Georgia College & State University Erskine Coker College Catawba College Lander University Carson-Newman College
West	<b>Steve Card</b> T.L. Brown Josh Doody Bob Harris Reed McArthur Craig Stensgaard	Western Washington University California State University, Chico Notre Dame de Namur California Collegiate Athletic Association Dixie State College of Utah Northwest Nazarene University

# **Appendix G**

## NCAA DIVISION II MEN'S GOLF

## **COACHES MEETING**

1. Welcome, Congratulations, Intro & Sign In Sheet

2. Introductions

- Host Tournament Director --
- Head Golf Professional –
- NCAA Committee Reps –
- Head Rules Official Games Committee –
- 3. Championship Structure
- 4. Unsportsmanlike Conduct
- 5. Pace of Play including practice rounds
- 6. Weather Warnings Evacuation Plan
- 7. Range Hours 1 hour before 1st Tee Time to 7:30 p.m. Head Professional
- 8. Spectators
- 9. Return Scores Immediately
- 10. Advice Rule Asst. Coaches
- 11. Afternoon Start Times
- 12. Review Playoff Procedures
- 13. Drug Testing Statement
- 14. Rules Review Head Rules Official
- 15. Good Luck and Good Night

# **Appendix H**

A coach is not considered part of the player's side and therefore is not directly subject to the Rules of Golf; nevertheless, there are certain actions that a coach could take that might result in a penalty, e.g. if a coach's action were sanctioned tacitly or otherwise by the player; he might be penalized.

Some examples of actions by his coach that could result in a penalty to the player would be: improving a line of play; moving loose impediments or obstructions in violation of the Rules; disregard for the provisions of Rule 14-2 assistance and violation of putting green and flagstick restrictions.

Responsibilities of a competitor in this regard are supported by Decisions 13-2/4, 13-2/33 and 13-2/36 of the Decisions on the Rules of Golf.

In the best interest of the competition, and in an effort to minimize any difficult situations, the golf committee trusts that all competitors, coaches and officials respect the principle of obeisance to the Rules, proper conduct and fair play in the spirit of the game.

# Appendix I

NCAA Division II Men's

### **Golf Championships**

Play-Off Hole Rotations

### Example

In the event of a play-off, the following procedures will be used:

2 Teams:	10-11 Repeat
3 or More Teams:	1-2-3-16-17
	2-3-16-17-1
	3-16-17-1-2
Individuals:	10-11 Repeat*

\* An individual play-off would commence upon completion of any team play-off. However, if individual play-off contenders do not impact a team play-off and completion of an individual play-off prior to darkness becomes a concern, the individual play-off would commence with the following rotation:

1-2-3-4-5 if a 2 Team play-off is in process

### or

10-11 if a 3 or More Team play-off is in process.

# NCAA Division II Men's Golf

# Playoff Pairings

# Example

Hole	Player	Team 1	Team 2	Team 3	Team 4
#1	1				
# 2	2				
# 3	3				
#16	4				
#17	5				

\*Players assume position from the start of the tournament.

# NCAA Division II Men's Golf Championships

**Playoff Scorecard** 

				·····			
Example							
School	Hole 1	2	3	16	17	Total	
Team 1							
Team 2							
Team 3							
School	Hole 1	2	3	16	17	Total	
Team 1							
Team 2							
Team 3							
School	Hole 1	2	3	16	17	Total	
Team 1							
Team 2							

## Team 3

Total is determined by the low 4 scores relative to par on each hole for each team.