



2011 DIVISION III WOMEN'S GOLF CHAMPIONSHIPS HANDBOOK

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THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

P.O. Box 6222

Indianapolis, Indiana 46206-6222

317/917-6222

www.ncaa.org

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Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

How to Use This Publication. The handbook is divided into three sections: (1) General Administration; (2) Determination of Competing Institutions; and (3) Instructions to Participants. Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in an appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.

Women's Golf Championships Information

Important Dates

Thursday, October 1—Deadline for tournaments and team rosters to be registered with Golfstat.

Friday, April 29—Deadline to contact the NCAA championship manager if individual or team is not available for participation in the championships.

Sunday, May 1—Results from spring competition due to Golfstat.

Monday, May 2—Selections at 3 p.m. Eastern time; selected teams and individuals posted online by 8 p.m. Eastern time.

Tuesday, May 3—Conference call with selected teams and individuals at Noon Eastern time.

Sunday, May 8—Walk-through.

Monday, May 9—Practice round.

Tuesday-Friday, May 10-13—Championships finals.

General Administration

Dates and Sites

[Reference: Bylaw 31.1.3 in the NCAA Division III Manual.]

Finals—May 10-13, 2011; Mission Inn Resort, Howey-in-the-Hills, Florida; hosted by Oglethorpe University and the Central Florida Sports Commission.

Future Dates and Sites

2012 Finals—May 8-11 or 9-12, Zollner Golf Course, Angola, Indiana; hosted by Trine University.

2013 Finals—May 14-17 or 15-18, PGA Village, Port St. Lucie, Florida; hosted by Methodist University.

Date formula for determining championships date—Second Tuesday or Wednesday in May (Tuesday-Friday or Wednesday-Saturday).

No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

Sports Committees

[Reference: Administration and Management in the Division III General Championship Information Handbook, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division III Manual.]

Sean Dove, Washington and Jefferson College

Eva Dean Folkert, Hope College

Darla Kirby, University of Mary Hardin-Baylor

Martha Nause, Macalester College

Mike Wagner, chair, Illinois Wesleyan University

For additional information about the Division III Women's Golf Championships, contact:

Nancy O'Hara
Championship Manager
NCAA
P.O. Box 6222
Indianapolis, Indiana 46206
Phone: 317/917-6222
Fax: 317/917-6237
E-mail: nohara@ncaa.org

Mike Wagner
Associate Athletics Director
Illinois Wesleyan University
302 East Emerson Street
Bloomington, Illinois 61702
Phone: 309/556-3341
Fax: 309/556-3484
E-mail: mwagner@iwu.edu

For information about reporting results and tournament registration, contact:

Mark Laesch
Golfstat

P.O. Box 399
Bloomington, Illinois 61702
Office Phone: 309/828-6430
Home Phone: 317/770-7049
Fax: 309/829-4792

Annual Forms

Expense Reimbursement Form. Expense reimbursement for participation in the 2011 championships must be filed online through the Travel Expense System (TES) at <https://web1.ncaa.org/TES/exec/login?js=true>.

[Reference: Transportation and Per Diem in the Division III General Championship Information Handbook, and Bylaw 31.4.6 in the NCAA Division III Manual.]

Proposed Budget Form. Institutions interested in hosting future women's golf championships should contact the NCAA national office for a bid package. Bids must include a proposed budget form, facility questionnaire, key contact form and certificate of insurance. The NCAA has implemented an online proposed budget and financial report process. The automated forms and written instructions for completing the forms are available online at http://web1.ncaa.org/champs_bid/. Please note that the online form is password protected. Your institution's athletics director should have the necessary membership services database username and password on file. If you have any questions about the process, please contact the NCAA championships manager.

[Reference: Budgets in the Division III General Championship Information Handbook.]

Financial Report Form. A financial report from the championships site must be submitted to the NCAA national office not later than 60 days after the conclusion of the competition.

[Reference: Bylaw 31.4 in the NCAA Division III Manual.]

Determination of Competing Institutions

Advisory Committees

[Reference: Regional Advisory Committees in the Division III General Championship Information Handbook, and Bylaw 21.4.1.4 in the NCAA Division III Manual.]

Sports committees shall appoint an advisory committee in each of their respective districts or regions to assist in the evaluation of teams throughout the season. Conference commissioners shall approve conference representatives. Members of the 2010-11 Division III women's golf regional advisory committees are:

Central

Mike Wagner, Illinois Wesleyan University, chair (2011)
Tim Gaubatz, University of Wisconsin, Oshkosh (2013)
Jay Martin, Wheaton College (Illinois) (2013)
Gary Oftedahl, Edgewood College (2011)
Cody Pinkston, Ripon College (2013)

East

Sean Dove, Washington and Jefferson College, chair, (2013)
Marty Coddington, Nazareth College (2012)
Debi Roud, Westminster College (Pennsylvania) (2011)
Michelle Morgan, Amherst College (2012)

Great Lakes

Eva Dean Folkert, Hope College, chair (2011)
Mike Clary, Rhodes College (2013)
Roger Lundy, Franklin College (2013)
Dan McDuffie, Mount Union College (2011)
Troy Martin, Adrian College (2013)

Midwest

Martha Nause, Macalester College, chair (2012)
Chelsea Anderson, Buena Vista University (2012)
Eric Seiger, Carleton College (2013)

West

Darla Kirby, University of Mary Hardin-Baylor (2014)
Lauren Gentry, LeTourneau University (2011)
Paulette Pera, University of California, Santa Cruz (2011)

Championships Structure

The NCAA Division III Women's Golf Committee, subject to the approval of the Division III Championships Committee, determines the format for the NCAA Division III Women's Golf Championships.

The championships will consist of both team and individual competition conducted concurrently. All participants will compete throughout the entire 72 holes of competition. In the team competition, the low four scores for each team will count in each day's total score.

The number of participants allowed at the finals is 101. A team may consist of four or five players. If a team is selected, additional individuals from that team are not permitted to compete as individuals in the championships.

Selection Procedures

The Division III Women's Golf Committee is responsible for the selection of all participants in the Division III Women's Golf Championships. Regional advisory committees assist in the evaluation of the teams and individuals and provide recommendations to the national committee. Coaches' polls and/or any other polls or outside rankings are not used as a selection criterion by the women's golf committee for selection purposes.

The women's golf committee will meet via conference call at 3 p.m. Eastern time Monday, May 2, to select the participants for the 2011 championships. All regional advisory committee chairs (or their replacements) will participate on the call. Prior to the national call (completed no later than 2 p.m. Eastern time, Monday, May 2), the chairs will conduct a call with their respective regional advisory committee to determine recommendations.

Selection of Berths

The national committee will select 101 participants for the championships. Nineteen teams and six individuals will be selected. Institutions must meet minimum sport sponsorship requirements (i.e., eight rounds or six contests with at least four participants) as indicated in Bylaw 20.11.3.8 in order to be selected for the championships.

The following criteria will be used to select 19 teams and six individuals to the championships.

1. Teams and individuals must play a minimum of twelve 18-hole rounds, including a minimum of three rounds in the spring, and register with Golfstat by October 1, 2010, in order to be considered for selection to the championships.
2. A team or individual desiring to participate in the championships must complete all tournaments by May 1, 2011.
3. A team may compete with four or five players.
4. To be eligible for at-large berths to the championships, all teams and individuals must play twelve 18-hole rounds, including three rounds in the spring. Teams receiving automatic qualification berths (Pool A) must meet minimum sport sponsorship requirements but otherwise will be determined as dictated by the conference (e.g., do NOT need to meet the minimum twelve 18-hole rounds, three rounds in the spring requirement). Teams or individuals that are not able to meet eligibility requirements due to weather or other extenuating circumstances may submit a written waiver to

the NCAA championships manager prior to the selection call for consideration by the women's golf committee.

5. At-large teams and individuals will be selected to the championships based upon a complete review of all of the following criteria:

Primary

- (1) In-region head-to-head competition;
- (2) In-region results versus common opponents;
- (3) Scoring indices
 - a. Scoring average
 - b. Adjusted scoring average
 - c. Score versus par;
- (4) In-region won-lost results;
- (5) In-region strength of schedule
 - a. Record versus top 25 teams
 - b. Place finish in contests.

Secondary

- (1) Overall head-to-head competition;
- (2) Overall won-lost results;
- (3) Average drop score;
- (4) Late-season performance.

Individual National At-Large Selections. The six national at-large individual selections will be based on the criteria listed above.

Selection Conference Calls. Following are the dates and times for the telephone selection calls:

Regional Advisory Committee Calls—Completed no later than 2 p.m. Eastern time
Monday, May 2, 2011.

National Call—Monday, May 2, 2011, 3 p.m. Eastern time.

Allocation of Berths - Pools A, B and C

1. Pool A is reserved for the automatic qualifiers of conferences that meet the requirements for automatic qualification per NCAA Bylaw 31.3.4. Each conference eligible for automatic qualification is allocated one Pool A berth. After the determination of the Pool A berths, the committee will determine the Pool B selections followed by the Pool C selections.
2. Pool B is reserved for independent institutions and institutions that are members of conference that do not meet the requirements for automatic qualification.
3. Pool C is reserved for institutions from automatic-qualifying conferences that are not their conference champion and the remaining teams in Pool B.
4. Berths from Pools B and C will be selected on a national basis, using regional selection criteria. There will be no predetermined regional allocations for Pools B and C.
5. There will be no maximum or minimum number of berths from one region.

2011 Division III Women's Golf Sponsorship Data

Division III institutions sponsoring women's golf: 174

Provisional institutions (not eligible for the championships): 3

Institutions declaring NAIA (not eligible for the championships): 1

Institutions reclassifying to Division II (not eligible for the championships): 2

Institutions reclassifying from Division I (not eligible for the championships): 1

Institutions eligible for the NCAA Division III championships: 167

Conferences meeting automatic qualifying requirements: 12

Eligible teams in automatic-qualifying conferences: 102

Access ratio (eligible teams in AQ conferences/# of AQ conferences): 1:8.5.

Pool B teams: 65/8.5=7

Based on the sponsorship data, the following allocations will be implemented for the 2011 championships:

Bracket	19 teams	# of Eligible institutions/7.5
Pool A	12 teams	Automatic qualifiers
Pool B	5 teams*	# Pool B teams/Access ratio
Pool C	2 teams*	Field size - Pool A - Pool B. Minimum of two teams.
Individuals	6 individuals	Individuals not on teams selected for the championships

* The number of berths for Pools B and C will be confirmed based on sport sponsorship numbers at the time of selections.

Automatic Qualifiers

The 12 conferences granted automatic qualification for the 2011 championships from Pool A are:

American Southwest Conference
College Conference of Illinois and Wisconsin
Heartland Collegiate Athletic Conference
Iowa Intercollegiate Athletic Conference
Michigan Intercollegiate Athletic Association
Midwest Conference
Minnesota Intercollegiate Athletic Conference
Northern Athletics Conference
Northwest Conference
Ohio Athletic Conference
Southern Collegiate Athletic Conference
Wisconsin Intercollegiate Athletic Conference

Season Results

The NCAA Division III Women's Golf Committee will use Golfstat to assist with a computerized score reporting system. As a result, it will not be necessary for institutions to submit season results forms to the committee or the NCAA national

office. However, it will be necessary for institutions to submit a team roster to Golfstat and register regular-season tournaments, according to the following procedures:

1. Instructions and forms were sent in August 2010 from the NCAA national office to all institutions that sponsor Division III women's golf. All tournaments must be registered with Golfstat no later than October 1, 2010. **Institutions that fail to meet the deadline will be assessed a \$100 fine.**
2. For any tournament results to be considered for selection purposes, the tournament host must submit the results to Golfstat within **seven days** of the completion of the tournament. Results for tournaments conducted April 29-30 should be faxed to Golfstat (309/829-4792) by 6 p.m. Eastern time Sunday, May 1.

Registered Tournament Standards. All tournaments and competition must meet specified minimum standards and be registered with Golfstat. The host coach is responsible for ensuring these standards are upheld. These standards include:

1. A golf course used for a tournament must have a minimum length of 5,800 yards to be considered for selection purposes.
2. The USGA's Rules of Golf will be followed. All reported scores must be actual. No stroke limits are allowed.
3. The low four scores per round from the designated five- or six-player teams shall be used for team scoring. Players may participate as individuals.
4. Disqualification for breach of the rules of golf applies only to that round.
5. If, due to injury or illness, a player is unable to start or finish a round, that player is eligible to play in subsequent rounds with the approval of the games committee.
6. Players must carry their own bags or use nonmotorized pull carts. The only exceptions to this rule are shuttle carts or if a player is permanently disabled, has submitted a written request with supporting medical documentation to the Division III Women's Golf Committee for a waiver of this rule, and the committee has approved the use of a golf cart.
7. For junior varsity contests, the respective school must inform the host institution that its junior varsity program will participate and that its team score should not appear on the tournament results form; however, individual scores must be reported.
8. For any tournament results to be considered for selection purposes, the tournament host must register the event with Golfstat before the start of competition.

Results must be reported in one of the following three methods:

1. Complete the forms provided by Golfstat;
2. Use Golfstat's RESULTS software (free of charge); or
3. Use Golfstat's LEADERBOARD RESULTS software (several options are available).

Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in the Division III General Championship Information Handbook, and Bylaws 3.2.4, 12, 13, 14, 15 and 16 in the NCAA Division III Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have

participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition. For the 2011 NCAA Division III Women's Golf Championships, the championships manager must be notified by noon Eastern time Friday, April 29. Teams and individuals under consideration for selection to the championships must confirm by noon Eastern time Friday, April 29, that they will participate in the championships if they are selected.

Instructions to Participants

Adjusted Place Standings

[Reference: Bylaw 31.2.2.4-(a) in the NCAA Division III Manual.]

If a student-athlete is found to be ineligible, that individual's performance shall be stricken from the championship record, the team standings shall be adjusted accordingly and any awards involved shall be returned to the Association.

Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast/broadcast.html.

Awards

Official NCAA awards will be presented to the top four teams at the championships. A team trophy and six individual awards will be presented to teams finishing first, second, third and fourth in the championships. Individual awards will be presented to the top 10 place-finishers and ties.

Participant medallions will be provided to all student-athletes competing in the championships who do not receive a team or individual award. Participant medallions will be mailed to the institution's director of athletics following the championships.

Carts and Caddies

Golf carts will be provided for members of the games committee and selected tournament officials. One cart may be used by each competing institution. Only credentialed institutional representatives (non student-athletes) may drive or ride in the assigned golf cart for that institution during practice or competition rounds. Only two persons may ride in the cart at one time. Exceptions must be approved by the Division III Women's Golf Committee.

Participants may not use caddies, golf carts or motorized pull carts during practice or competition rounds. Players must carry their own bags or use nonmotorized pull carts. The only exceptions to this rule are shuttle carts or if a player is permanently disabled, has submitted a written request with supporting medical documentation to the Division III Women's Golf Committee for a waiver of this rule, and the committee has approved the use of a golf cart.

Credentials

Working credentials will be provided to bona fide working personnel, including media representatives and rules officials. Participant credentials will be provided to student-athletes competing in the championships, their coaches and other members of the participating institutions' official parties. An issued credential may not be given to another team member.

The maximum number of credentials allotted per participating institution are:

- 5 participating student-athletes
- 1 designated coach
- 2 institutional representatives* (e.g., additional coaches, athletic trainer/physician, administrator, photographer)

*Institutional SID's are not considered part of the institution's 8 credentials.

Drug Testing

[Reference: Drug Testing in the Division III General Championship Information Handbook, and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division III Manual.]

Student-athletes who compete in the golf championships may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for these championships; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

Equipment

The type of equipment (i.e., balls, clubs) to be used shall be determined by the individual team and must be acceptable under USGA rules. The one-ball rule will not be in effect. Golf bags must have the name or logo of the school on them.

Players and coaches will be required to use spikeless shoes during championships competition. This includes all practice rounds. The penalty for breach of this condition is two strokes per hole, with a maximum of four strokes. As soon as a breach has been discovered, the player must immediately make the appropriate changes to conform to the policy. Electronic communication devices (e.g., cell phones, two-way radios, etc.) may only be used during practice rounds; they cannot be used by coaches or players on the days of competition. **Range finders that measure distance only may be used during practice and competition rounds.**

Games Committee

The games committee at the championships shall consist of the members of the Division III Women's Golf Committee present (but not participating) at the championships, the head rules official, the host institution's tournament director (or designee) and other individual(s) appointed by the chair of the women's golf committee. The games committee will make all decisions pertaining to the conduct of the championships, including, but not limited to, pairings, golf course set-up and protests.

Lineups and Substitutions

For teams, a lineup must be faxed or presented to the tournament director by 1 p.m. local time of the championships site the day of the walk-through.

During registration, the head coach must submit his or her lineup according to playing position. The four or five contestants from each institution must be determined by the conclusion of registration. Substitutions due to injury or illness may be approved by the Division III Women's Golf Committee. A substitute will assume the position of the

replaced player and the replaced player may not re-enter the lineup. Institutions are responsible for the travel expenses of alternates.

The designated institutional representative must register his or her team or individual(s) before playing a practice round.

Lodging

The host institution will provide information regarding prices and location of the official team hotel for the championships. The host institution will reserve sufficient rooms to accommodate the official travel party for all participating institutions.

Each institution is obligated to confirm or cancel the accommodations. An institution is not obligated to stay at a designated property; however, the institution is responsible for canceling its reservations and then securing its own accommodations. If an institution wants to stay at another hotel, it must (a) obtain a written release for the rooms from the hotel manager, or (b) use the rooms for persons accompanying the official travel party. If an institution fails to obtain a release or make satisfactory arrangements for use of the rooms with the hotel, the institution will be financially responsible for the full charges for the rooms.

Media Arrangements

[Reference: Publicity and Program Material in the Division III General Championship Information Handbook.]

All requests from the media for working press credentials for the NCAA women's golf championships should be directed to the host media coordinator. Working credentials shall not be mailed.

Media Credentials. The NCAA shall control the issuance of media credentials for each of its championships. Media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or the sports information director of each participating and host institution, (2) certified media from the immediate locale of the championships or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of "tout sheets," "tip sheets" or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented based on the circumstances at the championships site. These conditions must be approved before the competition by the NCAA championships manager.

Microphones. The placement of microphones on a team coach or student-athlete is prohibited.

Postcompetition Interviews. All coaches and student-athletes must be made available for postcompetition interviews following the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so

may result in possible misconduct, as determined by the Division III Women's Golf Committee. Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a player completes her round), an interview area will be open to all certified members of the news media, and any coaches or student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championships and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a postcompetition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championships. The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site.

Medical Arrangements

As the event sponsor, the NCAA has valid authority to ensure that all student-athletes are physically fit to participate in its championships. A student-athlete's team physician can determine whether an individual with an injury, illness or other medical condition should continue to participate or is required to withdraw. In the absence of a team physician, the NCAA tournament physician, as designated by the host institution, has the unchallengeable authority to examine the student-athlete and make a decision of continued participation or medical disqualification. If, in the opinion of the tournament physician, continued participation by the injured student-athlete may expose others to a significantly enhanced risk of harm or life-threatening risk to himself or herself, the tournament physician may determine that the student-athlete is required to withdraw.

News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at www.ncaa.com/broadcast/broadcast.html.

Officials

A maximum of 10 rules officials will be provided per diem, lodging and ground transportation expenses. Officials will be reimbursed for ground transportation at the rate of 50 cents per mile, but not including local transportation (i.e., less than 25 miles one way). Hotel expenses (excluding incidentals) for up to 10 officials required to stay overnight at the championships site shall be paid by the host institution, which later shall be reimbursed by the NCAA. Officials shall receive \$45 per diem for meals and incidentals for each day of the championships, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive \$45 per diem.

Prechampionship Meeting

[Reference: Misconduct in the Division III General Championship Information Handbook, and Bylaw 31.1.8 in the NCAA Division III Manual.]

The Division III Women's Golf Committee will conduct a mandatory prechampionships meeting to review tournament procedures and local rules with all participating coaches. It is mandatory that each coach or institutional representative attend the prechampionships meeting. A minimum fine of \$100 will be assessed for violation of this policy. Exceptions to this policy must be approved by the Division III Women's Golf Committee prior to the meeting. The meetings will include information on the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championships for reasons of misconduct.

The prechampionships coaches and roundtable meeting will be held at 2:30 p.m. on the practice day (Monday). Student-athletes do not need to attend. The round table discussion will follow the prechampionships meeting.

Pairings and Tee Times

The committee will pair teams in groups of three according to seed for the first and second rounds. Third- and fourth-round team pairings will be by position according to score. After the second round, individual order within a team will be based on cumulative tournament scores. For purposes of ranking teams for third- and fourth-round pairings, ties will be broken based on the cumulative total of each team's dropped scores. When a tie exists between individuals on the same team, the individual with the lowest numerical team position will be assigned to the later tee time. The committee will rank individual participants for the first and second rounds. Pairings for the third and fourth rounds will be based on rankings of cumulative scores. Individual participants from the same team may play together in practice rounds but shall not play together during competition rounds.

Tee times for practice rounds will be provided to teams and individuals during the conference call following selections. Tee times will not be altered to accommodate travel schedules.

Practice

A walk-through will be scheduled Sunday, May 8. No clubs will be allowed on the golf course, but the putting greens and driving range will be open. A practice day will be held Monday, May 9. Participants are not required to participate in practice rounds. Practice facilities will be available during the championships and participants will be advised of the dates and times when the facilities will be available. Coaches, teams and individuals participating in the NCAA Division III Women's Golf Championships will not be allowed to practice on the course that will be used for the national championships, beginning 10 days before the first practice round. Violations of this policy may result in sanctions listed under the NCAA misconduct provisions or disqualification of the team or individual(s) from participation in the championships by the games committee. The host institution's team shall be exempt from this policy, provided the championships are conducted on the institution's home course.

Coaches and student-athletes will not be allowed to walk the course before the official walk-through. However, the driving range and practice greens may be used if they can be made available by the host institution on the day before the first practice round. Student-athletes and coaches are not allowed on the course prior to their practice or stipulated rounds; stroke penalties could be incurred for misconduct. Student-athletes and coaches are allowed on the course after their practice or competition rounds provided they follow spectator rules. Coaches are not permitted to play the course at any time on practice or competition days.

All walk-through and practice-round times will be assigned by the Division III Women's Golf Committee. Teams and individuals may not start a practice round other than during their designated time or position.

Head coaches or designated official institutional representatives will be required to be with their teams and individuals during their entire practice rounds. Coaches will be provided time schedules and be responsible for monitoring pace of play and misconduct. Teams are limited to five players during practice rounds. Groups of six are not allowed.

In an effort to maintain the conditions of the course and speed of play, it is required that each individual play only one ball from the tee and when approaching the green during any practice round. A player may hit a second tee shot from a par-three tee to the green only if the first tee shot did not land on the green. No more than two tee shots will be allowed per player per par-three hole. Each hole must be completed within 15 minutes. Players may hit multiple chips and putts using two balls within 10 yards of the green as long as they stay within the 15-minute time limit. Violation of the policy may result in the player and/or team being removed from the golf course.

Programs

[Reference: Advertising in the Division III General Championship Information Handbook.]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship site. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

Editorial

If you are interested in the specific content of the program you will receive, please

contact Chad Laytham (859/226-4511; chad.laytham@imgworld.com).

Generally, programs include the following:

1. Participant information - IMG will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. Laytham at IMG.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, all-tournament teams, records, and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. Laytham at IMG.

Program Supplements and Update Sheets

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG, the content must be approved by IMG prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Chad Laytham (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship

event please mail two samples of each update sheet to Mr. Laytham (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG (859/226-4556; matthew.briggs@imgworld.com).

Program Sales

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, IMG determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections
 - a. Contracts
 - i. Upon site selections, all contracts are e-mailed to each site representative.
 - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG (859/226-4575).
 - iii. An IMG representative will track the return of all signed vending contracts to IMG.
 - b. Settlement Report
 - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG (859/226-4575).
 - ii. The vendor will have two weeks to submit payment to IMG.
 - iii. An IMG representative will be assigned to track the receipt of all vending settlement reports and payments.
 - iv. If payment and/or settlement have not been received within the two-week period, IMG will include the site/championship on its "No Pay" list sent to the NCAA.
 - v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise.
 - vi. Please include the event number on the check that is sent.

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG with any vending-related questions.

Radio

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at <http://www.ncaa.org/wps/ncaa?ContentID=893>.

Registration

All teams must register before participating in a practice or tournament round. Registration procedures will be detailed in the participant manual provided by the host institution.

Results on NCAA.com

The host sports information director, media coordinator or designee is responsible for reporting official championship results to the Association's Web site, www.ncaa.com.

Host institutions and sponsoring agencies should submit results in the following manner:

1. E-mail the information to: updates@ncaa.com;
2. Specify the sport, division and championship in the SUBJECT area;
3. Paste the text (official results, including date of competition) directly into an e-mail; or
4. Send an e-mail as an attachment in a MS Word document or Windows Notepad text document; and
5. Convert photos to JPEG format and attach to an e-mail.

Rules

Per NCAA Bylaw 17.33, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The NCAA Division III Women's Golf Championships shall be conducted according to the USGA Rules of Golf, with the conditions listed below. Decisions regarding the Rules of Golf shall be final and cannot be appealed.

The following rules apply to championships competition.

1. Advice—In addition to the provisions of Rule 8-1, the Note under Rule 8 of the USGA Rules of Golf will be in effect. (Notes, tees and/or any other items left behind by teammates and/or coaches, are prohibited.)
 - a. Only one designated coach is appointed to give advice to or ask advice from members of that team at any time during the stipulated rounds. A designated coach is defined as a member of the institution's coaching staff and/or an employee of the institution, and must be present at the championships site during all rounds of competition.
 - b. Immediately prior to each stipulated round, the designated coach must be identified to the Division III Women's Golf Committee by signing in and wearing the appropriate credential at all times.
 - c. Advice must be given in a private manner that does not disrupt play.
 - d. Coaches shall not give advice to, or ask for advice from, another team's players or coaches.
 - e. A coach is not considered part of the player's side and therefore is not directly

subject to the Rules of Golf; nevertheless, there are certain actions that a coach could take which might result in a penalty to the player (e.g., if a coach's action, such as being on the green or in a bunker at any time during championships play, were sanctioned tacitly or otherwise by the player, he/she might be penalized).

- f. A violation by a coach of a team is a two-stroke penalty against the team score for each violation; a violation by the coach of an individual competitor is a two-stroke penalty against that individual for each violation.
 - g. A violation by a player is a two-stroke penalty.
2. Misconduct—In addition to the following policies, coaches, administrators and student-athletes shall be subject to the misconduct policies described in the Division III General Championship Information Handbook and NCAA Bylaws 31.02.3, 31.1.8 and 31.1.9. The NCAA Division III Women's Golf Committee is responsible for assessing all penalties.
 - a. Unsportsmanlike conduct—a player will be assessed a two-stroke penalty for unsportsmanlike conduct (e.g., willful acts of defacing the golf course, club throwing or breaking, abusive language, violation of the tobacco policy, use of electronic devices including cell phones, iPods, etc. during competition, coach or student-athlete on the course prior to practice or stipulated round).
 - b. Second occurrence in the same day—the player will be disqualified for the day.
 - c. Third occurrence any time during tournament—the player will be disqualified from the championships.
 - d. Use of a nonconforming range finder shall result in disqualification for that round.
 3. Pace of Play—USGA Rule 6-7 states, in part: "The player shall play without undue delay" and thereafter prescribes penalties for slow play. In order to prevent any such penalty, it is suggested that the following guidelines be carefully reviewed.
 - a. "Out of Position"—The first group to start will be considered out of position if, at any time during the round, the group is behind the prescribed schedule as detailed in the Pace of Play Time Chart provided to the head coaches.
 - b. Following groups—Any following group will be considered out of position if it:
 - 1) is taking more than the allotted time to play, and
 - 2) reaches the tee of a par-3 hole and the hole is clear, fails to clear the tee of a par-4 hole before the preceding group clears the putting green, or arrives at the teeing ground of a par-5 hole when the preceding group is on the putting green. Note: Both 1) and 2) must apply for a group to be out of position.
 - c. Group Out of Position—USGA rules officials have been instructed to inform the players in a group if they are lagging behind, but are not yet out of position.
 - Actual timing of an out-of-position group will be handled by the designated USGA rules officials.
 - Immediately after all players have left the teeing ground, but before any subsequent strokes have been played, the designated USGA rules officials will inform any group that is out of position that it will be monitored and timed.
 - d. Monitoring—Any player in a group out of position who takes 40 seconds or more to play a stroke will receive a warning for the first violation, will incur a penalty of one stroke for the second violation, and will be disqualified for the third violation under USGA Rule 6-7.
 - Note: If the group in question regains its proper position, any previous timings of more than 40 seconds will be carried over for the remainder of that round, in the event that group requires additional monitoring.
 - e. Timing—The timing of a player's stroke will begin when the player has had a

reasonable opportunity to reach her ball, it is the player's turn to play and the player can play without interference or distraction.

- Except on the putting green, if a player has reached her ball, it is her turn to play and there are no distractions, timing will begin after she has had reasonable time to select a club. Time spent walking backward or forward for determining yardages will count as part of the time taken for the next stroke.
 - On the putting green, timing will begin after a player has been allowed a reasonable amount of time to lift, clean and replace the ball, repair her ball mark and other ball marks on the line of the putt, and remove loose impediments on the line of the putt.
- f. Rulings or Other Incidents—If a ruling or some other legitimate delay occurs that causes the group in question to lose its position, that group is expected to regain its position within a reasonable time.
- Practice between holes is prohibited.
4. Spectators
- a. Spectators must remain on cart paths or in the rough (i.e. not in fairways), and at least 15 yards from the players at all times (including practice areas).
 - b. There may be no communication between players and spectators that could be deemed advice of any nature for the duration of the 18 holes.
 - c. Ringers on electronic devices must be turned off.
 - d. Spectators must refrain from the use of tobacco or alcohol on the course and practice areas during the championships.
 - e. Carts will not be provided for spectators.
 - f. Cameras are permissible; flash photography is prohibited.
 - g. Institutional personnel other than the designated coach are considered spectators.

The USGA Rules of Golf shall be followed, along with any Local Rules the games committee deems necessary. Members of the Division III Women's Golf Committee and rules officials will be available for interpretations of the rules and other decisions governing the competition.

Scoring

Scorecards for the women's golf championships shall be kept in strict accordance with Rule 6-6 of the USGA's "Scoring in Stroke Play." The scorecard has been returned when the player has placed the card in the scorer's box or submitted it to the scoring official and left the scoring tent. Only players and rules officials are allowed in the scoring area.

A daily team score is computed by totaling the four lowest scores of the five team members. The final team score is determined by totaling each daily score. Golfstat will provide the computerized scoring system for the championships.

Squad Size

[Reference: Transportation and Per Diem in the Division III General Championship Information Handbook.]

An institution must begin competition with four or five student-athletes. A team that starts the championships with four players, must finish with four players. Please

refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at <http://www.ncaa.org/wps/ncaa?ContentID=36359>.

Stoppage of Play

[Reference: Appendix D.]

The NCAA Division III Women's Golf Championship is to be a 72-hole tournament, if at all possible, and only the Division III Women's Golf Committee may make a decision to shorten the tournament. The committee will make every effort to complete 72 holes. If inclement weather or unforeseen circumstances do not allow this, then a 54-hole total will be used. If that is not possible, then a 36-hole or 18-hole total will be used. The committee may cut the field as a last resort. Play will not be extended beyond the last scheduled day of competition.

Regarding unplayable weather or course conditions, the committee or its designated representatives shall determine whether a round will be canceled or subsequently continued. Refer to USGA Rule 33-2-(d).

1. If no team has completed nine holes, the day may be cancelled.
2. If some teams have finished 18 holes, every effort will be made to finish the round, including continuing on the next day.

Television Rights and Footage Licensing

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at <http://www.ncaa.org/wps/ncaa?ContentID=893>.

Ties

[Reference: Tiebreaking procedures in Appendix B.]

Sudden-victory playoffs will be used for breaking ties for the individual and team championships. If a playoff cannot be completed that day, co-champions will be named.

Training Facilities

Training facilities will be made available to the competing teams by the host institution.

Uniforms (Regular Season and Championships Competition)

[Reference: Bylaw 12.5.4 in the NCAA Division III Manual.]

Contestants must wear uniforms of the same color during practice and competition. Walking or Bermuda shorts are permitted, provided they are team shorts and are of similar color. The inseam of the shorts must be at least four inches in length. Players may wear slacks or shorts at the individual's discretion, provided they are of similar color and are considered the team uniform. Institutions should make every effort to order uniforms with sizes adequate for all team members.

In the best interest of intercollegiate golf and the championships, participants must wear appropriate golf attire at all times at the tournament site. Denim is not considered appropriate attire.

Use of Logos on Equipment, Uniforms and Apparel. A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor, in athletics competition and pre- and postcompetition activities, provided the following criteria are met:

- a. Athletics equipment (e.g., shoes, golf gloves, rainsuits, inclement weather wear and umbrellas) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and
- b. An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, and visors or hats) that are worn by student-athletes in competition shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2¼ square inches in area (i.e., rectangle, square, parallelogram), including any additional material (e.g., patch) surrounding the normal trademark or logo.

An institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction. Student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

Videotapes, Films and Still Photographs

[Reference: Bylaw 31.6.4.3 in the NCAA Division III Manual.]

Institutions are permitted to videotape championships competition by their teams or their individual student-athletes for archival, coaching or instructional purposes after stipulated round. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site. Camera are permissible, flash photography is not.

Web Site

Please refer to the NCAA Broadcast Manual policies and guidelines that can be found at <http://www.ncaa.org/wps/ncaa?ContentID=893>.

Appendix A

Tee Times

Practice Round – 9 a.m., Shotgun Start

9 am	TEE 1A	Individual Seeds 3, 2, 1	TEE 10A	Individual Seeds 6, 5, 4
9 am	TEE 1B	Team Seed #1	TEE 10B	Team Seed #11
9 am	TEE 2	Team Seed #2	TEE 11	Team Seed #12
9 am	TEE 3	Team Seed #3	TEE 12	Team Seed #13
9 am	TEE 4	Team Seed #4	TEE 13	Team Seed #14
9 am	TEE 5	Team Seed #5	TEE 14	Team Seed #15
9 am	TEE 6	Team Seed #6	TEE 15	Team Seed #16
9 am	TEE 7A	Team Seed #7	TEE 16	Team Seed #17
9 am	TEE 7B	Team Seed #8	TEE 17	Team Seed #18
9 am	TEE 8	Team Seed #9	TEE 18	Team Seed #19
9 am	TEE 9	Team Seed #10		

Championship Day 1 Tee Times

TEE 1		TEE 10	
8:00 am	#5 of Team Seeds 19, 18	8:00 am	#5 of Team Seeds 17, 16
8:10 am	#4 of Team Seeds 19, 18	8:10 am	#4 of Team Seeds 17, 16
8:20 am	#3 of Team Seeds 19, 18	8:20 am	#3 of Team Seeds 17, 16
8:30 am	#2 of Team Seeds 19, 18	8:30 am	#2 of Team Seeds 17, 16
8:40 am	#1 of Team Seeds 19, 18	8:40 am	#1 of Team Seeds 17, 16
8:50 am	#5 of Team Seeds 15, 14, 13	8:50 am	#5 of Team Seeds 12, 11, 10
9:00 am	#4 of Team Seeds 15, 14, 13	9:00 am	#4 of Team Seeds 12, 11, 10
9:10 am	#3 of Team Seeds 15, 14, 13	9:10 am	#3 of Team Seeds 12, 11, 10
9:20 am	#2 of Team Seeds 15, 14, 13	9:20 am	#2 of Team Seeds 12, 11, 10
9:30 am	#1 of Team Seeds 15, 14, 13	9:30 am	#1 of Team Seeds 12, 11, 10
TEE 1		TEE 10	
12:30 pm	#5 of Team Seeds 9, 8, 7	12:30 pm	#5 of Team Seeds 3, 2, 1
12:40 pm	#4 of Team Seeds 9, 8, 7	12:40 pm	#4 of Team Seeds 3, 2, 1
12:50 pm	#3 of Team Seeds 9, 8, 7	12:50 pm	#3 of Team Seeds 3, 2, 1
1:00 pm	#2 of Team Seeds 9, 8, 7	1:00 pm	#2 of Team Seeds 3, 2, 1
1:10 pm	#1 of Team Seeds 9, 8, 7	1:10 pm	#1 of Team Seeds 3, 2, 1
1:20 pm	#5 of Team Seeds 6, 5, 4	1:20 pm	Individual Seeds 6, 5, 4
1:30 pm	#4 of Team Seeds 6, 5, 4	1:30 pm	Individual Seeds 3, 2, 1
1:40 pm	#3 of Team Seeds 6, 5, 4		
1:50 pm	#2 of Team Seeds 6, 5, 4		
2:00 pm	#1 of Team Seeds 6, 5, 4		

*NCAA Committee has right to adjust any pairings and tee times due to weather issues or participation numbers

Championship Day 2 Tee Times

TEE 1		TEE 10	
8:00 am	#5 of Team Seeds 3, 2, 1	8:00 am	#5 of Team Seeds 9, 8, 7
8:10 am	#4 of Team Seeds 3, 2, 1	8:10 am	#4 of Team Seeds 9, 8, 7
8:20 am	#3 of Team Seeds 3, 2, 1	8:20 am	#3 of Team Seeds 9, 8, 7
8:30 am	#2 of Team Seeds 3, 2, 1	8:30 am	#2 of Team Seeds 9, 8, 7
8:40 am	#1 of Team Seeds 3, 2, 1	8:40 am	#1 of Team Seeds 9, 8, 7
8:50 am	Individual Seeds 6, 5, 4	8:50 am	#5 of Team Seeds 6, 5, 4
9:00 am	Individual Seeds 3, 2, 1	9:00 am	#4 of Team Seeds 6, 5, 4
9:10 am		9:10 am	#3 of Team Seeds 6, 5, 4
9:20 am		9:20 am	#2 of Team Seeds 6, 5, 4
9:30 am		9:30 am	#1 of Team Seeds 6, 5, 4
TEE 1		TEE 10	
12:30 pm	#5 of Team Seeds 17, 16	12:30 pm	#5 of Team Seeds 19, 18
12:40 pm	#4 of Team Seeds 17, 16	12:40 pm	#4 of Team Seeds 19, 18
12:50 pm	#3 of Team Seeds 17, 16	12:50 pm	#3 of Team Seeds 19, 18
1:00 pm	#2 of Team Seeds 17, 16	1:00 pm	#2 of Team Seeds 19, 18
1:10 pm	#1 of Team Seeds 17, 16	1:10 pm	#1 of Team Seeds 19, 18
1:20 pm	#5 of Team Seeds 12, 11, 10	1:20 pm	#5 of Team Seeds 15, 14, 13
1:30 pm	#4 of Team Seeds 12, 11, 10	1:30 pm	#4 of Team Seeds 15, 14, 13
1:40 pm	#3 of Team Seeds 12, 11, 10	1:40 pm	#3 of Team Seeds 15, 14, 13
1:50 pm	#2 of Team Seeds 12, 11, 10	1:50 pm	#2 of Team Seeds 15, 14, 13
2:00 pm	#1 of Team Seeds 12, 11, 10	2:00 pm	#1 of Team Seeds 15, 14, 13

Championship Day 3 & 4 Tee Times

TEE 1		TEE 10	
8:00 am	#5 of Team Place 17, 16	8:00 am	#5 of Team Place 19, 18
8:10 am	#4 of Team Place 17, 16	8:10 am	#4 of Team Place 19, 18
8:20 am	#3 of Team Place 17, 16	8:20 am	#3 of Team Place 19, 18
8:30 am	#2 of Team Place 17, 16	8:30 am	#2 of Team Place 19, 18
8:40 am	#1 of Team Place 17, 16	8:40 am	#1 of Team Place 19, 18
8:50 am	#5 of Team Place 12, 11, 10	8:50 am	#5 of Team Place 15, 14, 13
9:00 am	#4 of Team Place 12, 11, 10	9:00 am	#4 of Team Place 15, 14, 13
9:10 am	#3 of Team Place 12, 11, 10	9:10 am	#3 of Team Place 15, 14, 13
9:20 am	#2 of Team Place 12, 11, 10	9:20 am	#2 of Team Place 15, 14, 13
9:30 am	#1 of Team Place 12, 11, 10	9:30 am	#1 of Team Place 15, 14, 13
TEE 1		TEE 10	
12:30 pm	#5 of Team Place 6, 5, 4	12:30 pm	#5 of Team Place 9, 8, 7
12:40 pm	#4 of Team Place 6, 5, 4	12:40 pm	#4 of Team Place 9, 8, 7
12:50 pm	#3 of Team Place 6, 5, 4	12:50 pm	#3 of Team Place 9, 8, 7
1:00 pm	#2 of Team Place 6, 5, 4	1:00 pm	#2 of Team Place 9, 8, 7
1:10 pm	#1 of Team Place 6, 5, 4	1:10 pm	#1 of Team Place 9, 8, 7
1:20 pm	#5 of Team Place 3, 2, 1	1:20 pm	Individual Places 6, 5, 4
1:30 pm	#4 of Team Place 3, 2, 1	1:30 pm	Individual Places 3, 2, 1
1:40 pm	#3 of Team Place 3, 2, 1		
1:50 pm	#2 of Team Place 3, 2, 1		
2:00 pm	#1 of Team Place 3, 2, 1		

Appendix B

Team Tiebreaking Procedures

Ties for first place shall be broken during a sudden victory playoff. The committee will determine the sequence of holes. Time limitations may dictate a shotgun start as determined by the committee. If there is also an individual playoff to be held, the team playoff will be conducted first, counting the low four scores relative to par. If a shotgun start is necessary, the following procedure will be used:

Best four scores against par on each hole until a winner is determined.

Team tiebreakers (teams will draw for positions):

Two teams (A & B; tee off alternately)

#5A, #5B, #4A, #4B, #3A
#3B, #2A, #2B, #1A, #1B

Three teams

#5A, #5B, #5C, #4A, #4B,
#4C, #3A, #3B, #3C, #2A,
#2B, #2C, #1A, #1B, #1C

SHOTGUN FORMAT

Three teams

A #5 B #5 C #5 playoff hole 5
A #4 B #4 C #4 playoff hole 4
A #3 B #3 C #3 playoff hole 3
A #2 B #2 C #2 playoff hole 2
A #1 B #1 C #1 playoff hole 1

Four teams

A #5 B #5 C #5 D #5 playoff hole 5
A #4 B #4 C #4 D #4 playoff hole 4
A #3 B #3 C #3 D #3 playoff hole 3
A #2 B #2 C #2 D #2 playoff hole 2
A #1 B #1 C #1 D #1 playoff hole 1

Five teams

A #5 B #5 C #5 D #5 E #5 playoff hole 5
A #4 B #4 C #4 D #4 E #4 playoff hole 4
A #3 B #3 C #3 D #3 E #3 playoff hole 3
A #2 B #2 C #2 D #2 E #2 playoff hole 2
A #1 B #1 C #1 D #1 E #1 playoff hole 1

Individual Champion Tiebreaking Procedures

Ties for first-place shall be broken during a sudden victory playoff. The committee will determine the sequence of holes.

Players will play the numbered position they held at the start of the tournament. Play is to be continuous, with best score against par on each hole until a winner is determined.

Appendix C

2011 NCAA DIVISION III WOMEN'S GOLF POOLS

REGION I – EAST

Pool A Conferences (0)	Institutions in AQ Conferences (0)	Pool B Independents (43 % # @)
		Allegheny Mountain Collegiate (3) Mount Aloysius College Pennsylvania State Univ. Erie, the Behrend College Centennial Conference (7) Dickinson College Franklin & Marshall College Gettysburg College McDaniel College Muhlenberg College Susquehanna University Ursinus University Eastern College Athletic Association (1) St. Lawrence University Empire 8 (4) Elmira College Ithaca College Nazareth College St. John Fisher College Great South Athletic Conference (3%) Maryville College (Tennessee) Piedmont College Spelman College Liberty League (2) Vassar College William Smith College Middle Atlantic Conferences (3) Albright College Alvernia University Fairleigh Dickinson University, Florham New England Small College Athletic Conference (5) Amherst College Bates College Bowdoin College Middlebury College Williams College New England Women's & Men's Athletic Conference (2) Mount Holyoke College Wellesley College North Coast Athletic Conference (1#) Allegheny College Old Dominion Athletic Conference (1) Hollins University Presidents' Athletic Conference (7) Bethany College (West Virginia) Grove City College St. Vincent College Thiel College Washington and Jefferson College Waynesburg College Westminster College (Pennsylvania) State University of New York Athletic Conference (1) State University College at Cortland University Athletic Association (1@) New York University USA South Athletic Conference (1) Methodist University MacMurray College Stevenson University Westfield State College ^ Berry College (13-14) ^ Covenant College (13-14) (Great South)%
% Great South Athletic Conference is noted in Pool B in two regions. # North Coast Athletic is noted in Pool B in two regions. @University Athletic Association is noted in Pool B in two regions. ^ Provisional		

Region 2 - Great Lakes Region

Pool A Conferences (4)	Institutions in AQ Conferences (33*)	Pool B Independents (6# %)
Heartland Collegiate Athletic Conference (8)	Anderson University (Indiana) Defiance College Franklin College Hanover College Manchester College College of Mount St. Joseph Rose-Hulman Institute of Technology Transylvania University	North Coast Athletic Conference (5#) Denison University Hiram College Ohio Wesleyan University Wittenberg University College of Wooster Huntingdon College (Great South)%
Michigan Intercollegiate Athletic Association (9)	Adrian College Albion College Alma College Calvin College Hope College Kalamazoo College Olivet College Saint Mary's College (Indiana) Trine University	^ Birmingham-Southern College – DI → DIII
Ohio Athletic Conference (9)	Baldwin-Wallace College Capital University Heidelberg College John Carroll University Mount Union College Muskingum College Ohio Northern University Otterbein College Wilmington College (Ohio)	
Southern Collegiate Athletic Conference (7*)	Centre College DePauw University Hendrix College Millsaps College Oglethorpe University Rhodes College University of the South	

* Southern Collegiate Athletic Conference is noted in Pool A in two regions.

% Great South Athletic Conference is noted in Pool B in two regions.

North Coast Athletic Conference is noted in Pool B in two regions.

REGION 3 – CENTRAL REGION

Pool A Conferences (4)	Institutions in AQ Conferences (29)	Pool B Independents (3@)
College Conference of Illinois & Wisconsin (8)	Augustana College (Illinois) Carthage College Elmhurst College Illinois Wesleyan University Millikin University North Central College North Park University Wheaton College (Illinois)	St. Louis Intercollegiate Athletic Conference (1) Fontbonne University University Athletic Association (1@) Washington University (Missouri) Westminster College (Missouri)
Midwest Conference (7)	Carroll College (Wisconsin) Grinnell College Illinois College Knox College Monmouth College (Illinois) Ripon College St. Norbert College	^ Spalding University (12-13) (SLIAC)
Northern Athletics Conference (7)	Aurora University Benedictine University (Illinois) Concordia University (Wisconsin) Edgewood College Lakeland College Marian University (Wisconsin) Wisconsin Lutheran College	
Wisconsin Intercollegiate Athletic Conference (7)	University of Wisconsin, Eau Claire University of Wisconsin, Oshkosh University of Wisconsin, Platteville University of Wisconsin, River Falls University of Wisconsin, Stevens Point University of Wisconsin, Stout University of Wisconsin, Whitewater	

@University Athletic Association is noted in Pool B in two regions.

REGION 4 – MIDWEST REGION

Pool A Conferences (2)	Institutions in Conferences (19)	Pool B Independents (5)
Iowa Intercollegiate Athletic Conference (9)	Buena Vista University Central College (Iowa) Coe College Cornell College University of Dubuque Loras College Luther College Simpson College Wartburg College	Upper Midwest Athletic Conference (5) Bethany Lutheran College Martin Luther College University of Minnesota, Morris Northwestern College Presentation College
Minnesota Intercollegiate Athletic Conference (10)	Augsburg College Bethel University (Minnesota) Carleton College Concordia College, Moorhead Gustavus Adolphus College Macalester College College of St. Benedict Saint Mary's University of Minnesota St. Olaf College University of St. Thomas (Minnesota)	

^ Provisional

REGION 5 – WEST REGION

Pool A Conferences (2*)	Institutions in Conferences (21)	Pool B Independents (5)
American Southwest Conference (10)	Concordia University Texas Hardin-Simmons University LeTourneau University University of Mary Hardin-Baylor McMurry University Schreiner University Sul Ross State University Texas Lutheran University University of Texas at Dallas University of Texas at Tyler	Southern California Intercollegiate Athletic Conference (2) Occidental College University of Redlands University of California, Santa Cruz Claremont McKenna-Harvey Mudd-Scripps Pomona-Pitzer Colleges
Northwest Conference (9)	George Fox University Lewis & Clark College Linfield College Pacific Lutheran University Pacific University (Oregon) University of Puget Sound Whitman College Whitworth College Willamette University	Nebraska Wesleyan University (NAIA)
Southern Collegiate Athletic Conference (2*)	Southwestern University (Texas) Trinity University (Texas)	

* Southern Collegiate Athletic Conference is noted in Pool A in two regions with the number of institutions in each region listed in Pool A.