



# 2010 DIVISION I WOMEN'S LACROSSE CHAMPIONSHIP HANDBOOK

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## Introduction

During the 2009-10 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, four are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, five are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site ([www.ncaa.org](http://www.ncaa.org)).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in an appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



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# Women's Lacrosse Championship Information

## Important Dates

*Wednesday, April 7*—National committee organizational call.  
*Friday, April 9*—The NCAA national office will send proposed budget information to the director of athletics of institutions being considered for selection to the championship.  
*Monday, April 12*—Regional advisory committee orientation call.  
*Tuesday, April 20*—First ranking call with regional advisory committees.  
*Wednesday, April 21*—First national ranking call.  
*Friday, April 23*—Deadline for institutions to submit proposed budgets to host first-round and quarterfinal games of the championship.  
*Tuesday, April 27*—Second ranking call with regional advisory committees.  
*Wednesday, April 28*—Second national ranking call.  
*Tuesday, May 4*—Third ranking call with regional advisory committees.  
*Wednesday, May 5*—Third national ranking call.  
*Saturday, May 8 or Sunday, May 9*—Regional advisory committees' recommendation calls to national committee.  
*Sunday, May 9*—Play-in games. Must be completed not later than 3 p.m. local time of host institution.  
*Sunday, May 9*—National committee selection call.  
*Monday, May 10*—Teleconference with first-round participants. (Four calls at 1 p.m. Eastern time and four calls at 2 p.m. Eastern time).  
*Saturday, May 15 or Sunday, May 16*—First-round competition on campuses of teams participating in the championship.  
*Monday, May 17*—Teleconference with quarterfinal-round participants (1 p.m. Eastern time).  
*Saturday, May 22 or Sunday, May 23*—Quarterfinal competition on campuses of teams participating in the championship.  
*Monday, May 24*—Teleconference with semifinalists, NCAA championship manager, committee chair and host tournament director (1 p.m. Eastern time).  
*Friday, May 28*—Semifinals at Towson University; Towson, Maryland.  
*Sunday, May 30*—Championship game at Towson University; Towson, Maryland.

## General Administration

### Dates and Sites

[Reference: Bylaw 31.1.3 in the NCAA Manual.]

#### 2010 Championship Dates

Selections—Sunday, May 9  
First Round—Saturday, May 15 or Sunday, May 16, on campus  
Quarterfinals—Saturday, May 22 or Sunday, May 23, on campus  
Semifinals and Final—Friday and Sunday, May 28 and 30; Towson University; Towson, Maryland.

#### 2011 Championship Dates

Selections—Sunday, May 8  
First round—Saturday, May 14 or Sunday, May 15, on campus  
Quarterfinals—Saturday, May 21 or Sunday, May 22, on campus  
Semifinals and Final—Friday and Sunday, May 27 and 29; Stony Brook University; Stony Brook, New York.

**Date Formula.** The championship finals are scheduled for the Friday and Sunday of Memorial Day weekend. Quarterfinals will be held the Saturday or Sunday before the final; and first-round games will be held the Saturday or Sunday before the quarterfinals. Play-in games, if necessary, must be completed no later than 3 p.m. on selection Sunday.

**Game Times.** All preliminary-round games must start between noon and 3 p.m. (local time), unless otherwise approved by the committee. The national committee shall determine starting times for the semifinals and final. For this year's championship, tentative game times are:

#### Friday, May 28

Semifinal No. 1 - 5:30 p.m.  
Semifinal No. 2 - 38 minutes after conclusion of Semifinal No. 1

#### Sunday, May 30

Championship Game - 5:30 p.m.

### Sports Committees

[Reference: Administration and Management (in the Division I General Information section), and Bylaws 31.1.1 and 31.1.2 in the NCAA Manual.]

This championship is under the control, direction and supervision of the Division I Women's Lacrosse Committee. Members of the committee are:

Ryan Bamford, Yale University, chair  
Teddi Burns, Loyola College (Maryland)  
Liza Kelly, University of Denver  
Shelley Klaes-Bawcombe, James Madison University  
Cathy Reese, University of Maryland, College Park  
Candice Storey Lee, Vanderbilt University

For additional information about this championship, contact:

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## Regional Advisory Committees

*[Reference: Regional Advisory Committees (in the Division I General Information section), and Bylaws 21.4.1.4 and 21.5.1.6 in the NCAA Manual.]*

Sports committees shall appoint an advisory committee in each of their respective regions to assist in the evaluation of teams throughout the season. Members of this year's regional advisory committees are as follows:

### Mid-Atlantic

Teddi Burns, Loyola College (Maryland), chair  
Todd Phelps, Stony Brook University  
Chris Sailer, Princeton University  
TBD

### Northeast

Ryan Bamford, Yale University, chair  
Heather Bliss, Colgate University  
Danie Caro, Quinnipiac University  
Mike Waldvogel, Fairfield University

### South

Cathy Reese, University of Maryland, College Park, chair  
Shelley Klaes-Bawcombe, James Madison University  
Julie Myers, University of Virginia  
Katie Woods, American University

### West/Midwest

Liza Kelly, University of Denver, chair  
Mike Scerbo, Duquesne University  
Lellie Swords, University of Cincinnati  
Candice Storey Lee, Vanderbilt University

## Annual Forms

**Proposed Budget/Facility Evaluation Forms.** The NCAA has implemented an online proposed budget and financial report process. Institutions interested in bidding to host a round of this championship will be required to complete an online proposed budget form for each separate round. We request that prospective hosts no longer complete hard copies of the proposed budget for this championship.

**Facility Evaluation Forms/Key Contact Form.** Each of these forms will also be available online and must be completed by institutions interested in hosting preliminary-round competition. Information on these forms is used to select sites for the following competition:

First Round and Quarterfinals

**Available Online**

April 9

**Due date at NCAA**

April 23

*[Reference: Dates and Sites (in this handbook); and Budgets (in the Division I General Information section).]*

**Financial Report Form.** A financial report, which is part of the proposed budget, from each championship site must be submitted to the NCAA not later than 60 days after the conclusion of the competition. The lacrosse committee may assess a financial penalty against an institution that fails to submit the online financial report within 60 days after the conclusion of the competition.

**Expense Reimbursement Form.** Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies are located on the NCAA Web site at <http://www.ncaa.org/wps/ncaa?ContentID=1952>.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including those for ground transportation, lodging, meals and other miscellaneous needs.

## Championships Policy Related to Sports Wagering

No predetermined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

# Determination of Competing Institutions

## Championship Structure

The NCAA Division I Women's Lacrosse Championship provides for a 16-team, single-elimination tournament. For this year's championship, eight conference automatic bids have been awarded, and eight teams will be selected at large. (See Appendix A for the bracket.)

## Championship Selection and Seeding

*[Reference: Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Manual.]*

The committee will seed and pair teams for the championship according to the geographic travel policy established by the NCAA Division I Championships/Sports Management Cabinet. The committee has the ability to seed 50 percent (eight teams) of the championship field.

To be considered for selection for the championship, regular-season games that are tied after regulation play must be decided with an overtime period. Teams must play a minimum of 10 contests.

The committee will select teams for the championship Sunday, May 9. The bracket will be available on [www.ncaa.com](http://www.ncaa.com).

## Selection Criteria

*[Reference: Bylaws 31.3.3, 31.3.4 and 31.3.5 in the NCAA Manual.]*

### Selection Requirements

To be considered during the at-large selection process, a team must have an overall won-lost-record of .500 or better and have played a minimum of 10 contests.

### Bylaw 31.3.3.1 – Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.5) of United States four-year, degree-granting institution. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

### Selection Criteria

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- Won-lost record;
- Strength of schedule; and

- Eligibility and availability of student-athletes for NCAA championships;

In addition to Bylaw 31.3.3, the women's lacrosse committee has received approval from the Division I Championships/Sports Management Cabinet to consider the following criteria in the selection of at-large teams for the women's lacrosse championship (not necessarily in priority order):

### Primary Criteria

- Rating Percentage Index (RPI).
- Head-to-head competition.
- Winning percentage vs. common opponents.
- Evaluation of the 10 highest-rated teams on an institution's schedule; defined by two components: strength of schedule and winning percentage.

### Secondary Criteria

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated (not listed in priority order).

- Significant wins and losses.
- Late-season performance (last six games, including conference tournaments--winning percentage and strength of schedule).

Additionally, input is provided by regional advisory committees for consideration by the women's lacrosse committee. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the women's lacrosse committee for selection purposes.

## Automatic Qualification

Conferences granted automatic qualification for this year's championship are the America East Conference, Atlantic Coast Conference, Big East Conference, Colonial Athletic Association, the Ivy Group and the Metro Atlantic Athletic Conference.

## Play-In Games

A play-in process for non-automatic-qualifying conferences has been implemented to provide increased access to the championship. At least 50 percent of a championship bracket shall be allocated for automatic-qualifying or play-in conferences, based on the number of eligible conferences and the size of the bracket.

Play-in conferences are determined by the NCAA Division I Women's Lacrosse Committee using the Rating Percentage Index (RPI) from the most recent season. Conferences are notified of the status (i.e., automatic qualifier or play-in team) approximately nine months before the championship. Play-in pairings are based on the conference's respective rank.

The following play-in conferences and pairings have been determined for the 2010 championship:

- Patriot League will host the Northeast Conference
- Mountain Pacific Sports Federation will host the Atlantic 10 Conference

In addition to the aforementioned policies, the following provisions apply to the play-in games:

1. The respective host institution/conference will be responsible for the conduct of the play-in game and it must be completed before the selection date for the championship (Sunday, May 9, for the 2010 championship). The NCAA will fund the play-in games (i.e., game and officials' expenses; transportation costs; and per diem). The host institution or conference will need to submit a proposed budget (no later than the Tuesday after the conference tournament) for game expenses to the NCAA national office. Institutions must use Short's Travel Management (866/655-9215) to book reservations. Expense forms with instructions are available at [www.ncaa.org/wps/ncaa?ContentID=36359](http://www.ncaa.org/wps/ncaa?ContentID=36359) on the NCAA Web site.
2. The play-in game(s) will be conducted at the site of the higher-seeded conference's representative, unless the conferences agree to conduct the competition at another site. An all-weather site should be available. The play-in game must be completed not later than 3 p.m. local time of the host institution.
3. If a conference declines to participate in a play-in game, the opposing conference's team will be granted a berth, and all other teams in both conferences may be considered for at-large selection.
4. If a play-in game cannot be completed before the selection of teams for some reason beyond the conferences' control (e.g., inclement weather), the committee will select one of the two teams that would have participated in the play-in game, based on the selection criteria.
5. If the conference's representative is defeated in a play-in game, the committee still may select either that team or any other team from that conference on an at-large basis.
6. There will be a pregame teleconference the week prior to the play-in game administered by the host institution/conference and a representative of the women's lacrosse committee.
7. The host institution/conference should conduct two on-site meetings: one with the officials and one with the coaches and team personnel. There will not be an NCAA site representative in attendance.
8. The game should be administered according to the guidelines for NCAA preliminary-round competition as possible [e.g., neutral music; neutral public address announcer; minimum ticket prices (admission must be charged); etc.].
9. Officials for all play-in games will be assigned by the NCAA officials assignor. The host institution/conference should pay all officials according to the fees established for NCAA championship competition and include the expense as an unbudgeted item in the games budget.

### **Certification of Eligibility/Availability**

*[Reference: Certification of Eligibility/Availability (in the Division I General Information section) and Bylaws 3.2.4 and 31.2.1.7 in the NCAA Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions should notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition.

For this championship, the championship manager must be notified by May 7.

### **Site Selection**

*[Reference: Dates and Sites (in this handbook), Pairings (in this handbook) and Site Selection (in the Division I General Information section) and Bylaw 31.1.3.2.1 in the NCAA Manual.]*

**Criteria for Site Determination.** The following criteria are to be used in the evaluation of sites for all competition in NCAA championships:

1. Quality and availability of the facility and other necessary accommodations;
2. Revenue potential (e.g., a financial guarantee or guideline that ensures fiscal responsibility and is appropriate for the particular event, as recommended by the governing sports committee and approved by the Division I Championships/Sports Management Cabinet);
3. Attendance history and potential and;
4. Geographical location.

Consideration will be given to the higher-seeded team when possible.

Additionally, all sites selected to host a round of competition must meet the field dimensions defined in the 2010-11 NCAA Women's Lacrosse Rules book (Rule 1).



# Instructions to Participants

## All-Tournament Selection

Twelve outstanding players, as nominated by participating coaches, will be selected and announced after the presentation of awards. The all-tournament team will occur before the announcement of the second-place team and the national champions.

## Attendance

Please note that in determining the attendance figures to announce for each session of the championship, this number should be derived based on paid attendance. The paid attendance figures are also what should be listed on the online proposed budget and the online final financial report. If no paid attendance is collected, the host institution/conference should provide an estimated attendance figure. The host institution/conference has the option to provide a “turnstile” count [e.g., 34,575 paid attendance (12,456 turnstile attendance)].

## Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

## Awards

*[Reference: Awards (in the Division I General Information section) and Bylaw 31.1.12 in the NCAA Manual.]*

Official NCAA trophies and individual awards will be presented to the official travel party of the four teams competing at the finals site. Participation awards will be presented to a maximum of 32 (squad size) Division I student-athletes participating in preliminary-round competition. These awards will be sent to the preliminary-round tournament directors to be distributed to the nonadvancing teams at the conclusion of each contest.

The following will be presented at the finals site: four team trophies, 32 watches to the championship team (six to be ordered by the winning institution after the competition) and 38 individual mini-trophies to the second-place team and semifinalists.

## Ball Retrievers

It is the responsibility of the host institutions for all rounds of competition to provide an adequate number of ball retrievers where appropriate. Ball persons will be dressed in a uniform style and color, devoid of any commercial identification, team name or logo. Ball persons will have sufficient prior experience and an appreciation for the importance of their role at this NCAA competition. The tournament manager will emphasize to the ball persons the importance of the event and review their duties and responsibilities. Specifically, they will be instructed to remain neutral, serve both teams equally and refrain from throwing balls on the field during timeouts, halftime and before or after games. Ball persons should be at least 12 years of age.

## Balls

The Brine yellow lacrosse ball is the official ball of the NCAA women’s lacrosse championships and will be used in all tournament games. Game balls will be sent by the manufacturer to the tournament manager at the host institution for each round of competition. Four dozen practice balls will be provided at the site of the semifinals and final.

For first rounds and quarterfinals, each team must provide its own practice balls.

## Banners

Any banners other than the approved NCAA and television and radio banners may not be posted on arena walls without the permission of the NCAA Division I Women’s Lacrosse Committee or its designated representative. Hand-held team banners are permissible as long as they do not interfere with the competition or spectators’ views and they do not contain any commercial identification. Banners advertising equipment or manufacturers are prohibited.

## Banquet

A banquet for student-athletes and institutional personnel of participating teams will be held Thursday, May 27, in conjunction with the championship finals. Competing institutions will receive information from Towson University.

## Bench Passes/Bench Assignments

For preliminary-round games, the host institution (regardless of seed) shall have the option to select its team bench.

For the semifinal and final games, the NCAA committee will designate the bench areas for the teams. The designated home team (as determined by the women’s lacrosse committee) will be assigned the bench to the right as one faces the scorer’s table from the field.

A total of 42 team personnel may be in the bench area during the competition. This total must include an administrator from the participating institution and not more than 32 participants in uniform. Additional personnel in the bench area must be institutional personnel or team members. Please note: Anyone above the official travel party number (38) must purchase a ticket to the competition, even if they receive a bench pass.

## Cheerleaders, Mascots and Bands

Cheerleaders and/or spirit team members, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing institution’s director of athletics; all other institutional representatives will be admitted only on presentation of a ticket. A maximum of 12 cheerleaders and/or spirit team members shall be allowed on the sideline during the progress of the game. The cheerleaders shall be located in a designated area by the tournament manager.

Band members, not to exceed 25 in number, who are in uniform and performing at the championship, will not be charged admission to the competition. Bands, or any component thereof, are allowed to play, during timeouts, after goals, halftime, between



games, and before and after the competition, up to the beginning of the next game's warm-up time or up to the start of the awards ceremony. Bands may play after goals, but must cease when teams line up for the draw.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities. Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance. The cheerleading squad is allowed to carry an institutional flag, but it may be displayed only during the respective team's timeout or between games. It cannot be used to taunt competitors or block spectators' view.

The use of trampolines, stunts more than two persons high, "basketball tosses" and cheerleader flips is not permitted. Tournament managers must inform participants if the host facility has more stringent restrictions, which shall be applied. If necessary, the director of athletics at each institution shall be asked to apprise the appropriate individuals of this policy and ensure their cooperation.

## Drug Testing

*[Reference: Drug Testing (in the Division I General Information section), and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Manual.]*

Student-athletes who compete in this championship may be subject to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for this championship; and, thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## Equipment

In accordance with Bylaw 12.5.4, athletics equipment (e.g., shoes, gloves, helmets, sticks) may bear only the manufacturer's normal label or trademark as it is used on all such items for sale to the general public. Failure to comply with this regulation may jeopardize a student-athlete's eligibility.

All equipment must conform to the specifications outlined in the 2010-11 NCAA Women's Lacrosse Rules book.

As stated in the official rules for NCAA women's lacrosse (Rule 2), the wearing of eye guards for protection is mandatory. Close-fitting gloves, nose guards and soft headgear may be worn by all players. All protective devices used should be close-fitting, padded where necessary, and not be of excessive weight.

## Game Films/Videotape/Still Photography

The host institution is responsible for videotaping all games and providing copies to the participating teams immediately after the game. Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. Videotaping for scouting purposes by any representative of athletics interests (e.g., parents, boosters, etc.) also is not allowed. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at the site. The host institution shall provide a comparable location for both competing teams. Team videographers are permitted in the team bench area up to the start of the game. After the start of the game, they shall move to the opposite side of the field, across from the team benches.

Still photographers shall stay back from the sidelines across from the team benches so they do not interfere with either the officials or players running past them along the sideline. Photographers are prohibited from being behind the goal. In the event a photographer requests to place a camera inside the goal, the following procedures must be followed:

- The camera must be placed inside the goal only.
- The camera must sit back well inside the goal.
- The camera must be in place early enough that it does not interfere with a team's warm-up time, and must be available for the officials to check prior to the beginning of the game.
- Once the game begins there will be no stoppage of the game to allow for camera adjustment. Adjustments that can be made during the normal timeout period or at halftime are allowed, but the re-start of the game may not be delayed.
- For the safety of the student-athletes, the camera or the container holding the camera must be padded. Officials and/or game management shall determine if the padding is sufficient.
- If a ball that is rolled or tossed back into the goal circle by the defensive team hits the camera or its container and rebounds back out of the circle, the officials will stop play, call timeout and have the ball returned to the goal circle to re-start play.

## Film/Videotape Exchange

All competing institutions are required to provide a tape of their most recent game to their opponents for all rounds of the championship.

## Lodging

For preliminary rounds of competition, the host institution must make local reservations (25 rooms) for the competing teams in full-service hotels and advise them of the arrangements. Each competing institution is obligated to confirm or cancel the accommodations. (Campus housing is not recommended.) Towson University will reserve 35 double rooms in full-service hotels for each institution competing in the semifinals and championship game.

An institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations; the new accommodations may not be at another designated tournament hotel.

Institutions are responsible for the rooms reserved. If an institution prefers to stay in another hotel, it must (a) obtain a release for the rooms from the hotel manager or (b) use the rooms for persons accompanying the official traveling party. If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution.

## Media Arrangements

*[Reference: Publicity and Promotion in this handbook.]*

**Media Credentials.** The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of “tout sheets” or “tip sheets” or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations. To obtain credentials for the finals site, call the Towson University sports information office (phone: 410/704-6258).

**Microphones.** The placement of microphones on a team coach or in team huddles and bench areas is prohibited at all NCAA championships.

**Open Practices.** In all rounds of competition, representatives of the credentialed media will be permitted access to team practices held the day before the game.

**Postgame Interviews.** Immediately after a 10-minute cooling-off period, an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation. Coaches may waive the cooling-off period if they desire. For the first and quarterfinal rounds, the policy is that the visiting team will be interviewed first. For the semifinals, the non-advancing team’s coach will be interviewed first. For the championship game the runner-up coach will go first.

Regardless of any regular-season radio or television contract(s), the coach is obligated to address all media covering the championship and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a postgame interview with the covering media to conduct an interview for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, open their

locker rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the locker room before the 10-minute cooling-off period has ended, the locker room shall be opened to all other media representatives desiring access to the area. The NCAA championships have an “open locker room policy,” which is administered by the media coordinator on site. However, as long as coaches and student-athletes make themselves available to the media when requested, the meeting could take place in the common area outside of the locker room.

## Meetings

*[Reference: Misconduct (in the Division I General Information section) and Bylaws 31.1.10 and 31.02.3 in the NCAA Manual.]*

The tournament director and site representative will meet before the coaches meeting to discuss policies and procedures relating to the championship and to conduct a walk-thru of the entire facility.

**Coaches Meeting.** For preliminary-round games, a coaches meeting must be conducted at least 2½ hours before the game. At the site of the finals, the coaches meeting shall be conducted before the first day of competition. The purpose of the meeting is to review policies and procedures governing the conduct of the championship, and to introduce the games committee. The head coach, sports information representative and designated athletics representative of each team must be present.

**Officials Meeting.** For preliminary-round games, an officials meeting must be conducted not later than three hours before the game. For finals competition, the head official will conduct a field inspection and attend a pretournament meeting the night before the semifinals. The officials meeting will take place the afternoon of the semifinals.

## Merchandise

Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

## News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

## Official Traveling Party

*[Reference: Per Diem and Transportation in the Division I General Section and Bylaw 31.4.6 in the NCAA Manual.]*

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. The official travel party for Division I Women’s

Lacrosse is 38. Travel policies can be found online at <http://www.ncaa.org/wps/ncaa?ContentID=36359>.

## Officials

A sports committee or games committee may not require membership in any specific officials association as a prerequisite for selection to officiate in an NCAA meet or tournament. All officials for all tournament games will be selected and assigned by the NCAA national coordinator of officials in coordination with the women's lacrosse committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

Officials for preliminary rounds shall be within driving distance of the host site (400 miles one way). (Note: With approval from the NCAA championship manager, a maximum of nine flights may be used throughout the entire championship when situations warrant.)

The head official will be responsible for designating officials' positions on the field for all tournament games.

Three field officials and one reserve official will be assigned to officiate each game. Each official must hold a nationally recognized rating.

Officials' fees shall be: \$275 (field officials and reserve official) for all preliminary-round games and \$300 (field officials and reserve official) for the semifinals and final. All officials will receive travel expenses of 50 cents per mile, not including local transportation. For the championship final, the head official shall receive a \$100 honorarium. In addition, air transportation has been approved for up to three officials for each championship round, if necessary.

Officials will receive a \$45 per diem for meals and incidentals on each day of their assignments, beginning with the day of arrival and ending with the day of departure.

The host institution shall provide an announcer, two clock operators, an official scorer, statisticians and ball persons (where appropriate).

## Practice

Practice access to all designated host-site game fields by visiting teams is limited to the day before and the day of competition, weather permitting. If this is not possible, a fully lined practice field will be available to both teams the day before and the day of the game. Host institutions may have access to designated host-site game fields two days prior to the start of competition provided the site is the teams normal practice facility. Host institutions must provide a two-hour window of practice time for all preliminary-round games. All practices held the day before games will be closed to all but credentialed media and credentialed participants. All practices the day of the game will be closed (including to credentialed media). Practices at preliminary rounds must be completed by 6:30 p.m. unless approved by the committee. At the finals site, practice times will be assigned by the NCAA in consultation with the host institution. All practices held the day of the game will be closed (including to credentialed media).

The host institution is required to provide one set of goal cages for each team on the practice field and is urged to provide two.

On game days (preliminary rounds), each team will be guaranteed a minimum of 60 minutes on the game field for its pregame warm-up before the introduction of the players, weather permitting. Warm-up time during semifinals/final will be determined based on the television schedule.

For the national semifinals and final, practice times will be assigned during the prechampionship teleconference. No team will be permitted to practice on the game field at any time other than its officially assigned time.

The following practice information has been determined for the championship finals (weather permitting):

**Game Field:** Johnny Unitas Stadium; Towson University (artificial surface)

**Practice/Warm-Up Area:** Johnny Unitas Stadium; Towson University (artificial surface).

### Practice Times

Thursday: 90-minute time slots.

Friday: 45-minute shoot-around time slots.

Saturday: 75-minute time slots.

Sunday: 45-minute shoot-around time slots.

## Pregame Music

**All Rounds.** The host institution will supply appropriate music (i.e., language and content) for all games. If an institution brings a band, the band may play during timeouts, halftime, between games, and before and after the competition, up to the beginning of the next game's warm-up time or up to the start of the awards ceremony. Bands may play after goals, but must cease when teams line up for the draw.

## Programs

*[Reference: Advertising in the Division I General Section and Bylaws 31.1.14.1 and 31.6.3 in the NCAA Manual.]*

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

## Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact

Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

### Editorial

If you are interested in the specific content of the program you will receive, please contact Dan King (859/226-4588; dan.king@imgworld.com).

Generally, programs include the following:

1. Participant information - IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG College will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. King at IMG College.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. King at IMG College.

### Program Supplements and Update Sheets

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, after the conclusion of the championship event, please mail two samples of each supplement to Dan King (IMG College, 904 North Broadway, Suite 200, Lexington, KY 40505, Attn: Dan King).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will

be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, after the conclusion of the championship event, please mail two samples of each update sheet to Mr. King (IMG College, 904 North Broadway, Suite 200, Lexington, KY 40505, Attn: Dan King).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

### Program Sales

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections
  - a. Contracts
    - i. Upon site selections, all contracts are e-mailed to each site representative.
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575).
    - iii. An IMG College representative will track the return of all signed vending contracts to IMG College.
  - b. Settlement Reports
    - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575).
    - ii. The vendor will have two weeks to submit payment to IMG College.
    - iii. An IMG College representative will be assigned to track the receipt of all vending settlement reports and payments.
    - iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/ championship on its "No Pay" list sent to the NCAA.
    - v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise.
    - vi. Please include the event number on the check that is sent.



Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG College with any vending-related questions.

## Protest Procedure

The protest committee shall consist of the four officials; in case of a split decision, the decision of the head field official will be final. The NCAA representative will be present during discussions regarding protests.

In the event of a protest, the coach must proceed to the scorer's table, within a reasonable amount of time, to explain to the reserve official what is being protested. Only the misapplication of a rule may be protested; an official's judgment may not. The reserve official will determine whether the situation may be protested and, if so, will call a timeout at an appropriate time so that play will not be interrupted. The four officials will discuss the protest and advise the coaches of their decision.

## Publicity and Promotion

As the season progresses, an institution desiring to participate in the championship and whose record indicates that it is under consideration for selection should send promotional material to the sports information director at Towson University.

Promotional material should include up-to-date won-lost records, data on outstanding players, cumulative statistics, news releases and brochures.

The sports information director of each host institution will provide the sports information director of the visiting institution with a list of the news outlets to which publicity materials are to be directed and outline how each visiting director may assist in the promotion of the tournament.

## Radio

Please refer to the NCAA Broadcast Manual policies and guidelines at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

## Rules of Play

*[Reference: Bylaw 31.1.6 in the NCAA Manual.]*

Per NCAA Bylaw 31.1.6, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports in which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes not played in accordance with NCAA rules, or those rules adopted by an outside organization.

This championship will be conducted according to the 2010-11 NCAA Women's Lacrosse Rules.

## Scouting of Opponents

Scouting of championship games may be done in person by NCAA certified coaching personnel (as defined per NCAA Bylaw 11). No restrictions will be made to preclude

competing teams from scouting another session of the championship playoffs; however, complimentary admission for scouts is not allowed.

## Severe Weather Policy

In case of severe weather, the host institution's regular severe weather policy will be followed during all practices and games. Institutions with questions in establishing such a policy should refer to the NCAA Sports Medicine Handbook, guideline 1-D, Lightning Safety. If conditions dictate that the game cannot be completed, the NCAA site representative and tournament manager shall contact D'Ann Keller (office: 317/917-6494; cellular: 317/966-6442). Only after contacting Ms. Keller may a game be suspended until the next day.

For all rounds of competition, if a game is delayed, the following warm-up times will be allowed before re-starting play:

- Up to 45-minute delay—10-minute warm-up
- 45- to 60-minute delay—15-minute warm-up
- More than one-hour delay—20-minute warm-up.
- The warm-up time may be waived if both coaches agree.

## Site Selection

*[Reference: Site Selection (in this handbook) and Bylaw 31.1.3.2.1 in the NCAA Manual.]*

The governing sports committee shall evaluate prospective sites for NCAA championships in terms of the specific criteria approved by the Division I Championships/Sports Management Cabinet. Specific priorities to these criteria may be assigned by the Division I Women's Lacrosse Committee. Additional criteria must be approved by Division I Championships/Sports Management Cabinet.

## Squad Size

Participating teams are limited to a maximum of 32 players in uniform for any one contest. Each team must designate its 32 players to be used during the pregame meeting. After the game starts, no replacements will be permitted for any reason. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

## Statistics

Host institutions of all rounds are required to provide halftime (at halftime) and final game (immediately after the game) statistics to both coaching staffs. It is required that computerized statistics programs be used.

## Teleconference Schedule

Mandatory teleconferences will be held Monday, May 10, for teams participating in first-round games (1 or 2 p.m. Eastern time); Monday, May 17, for teams participating in quarterfinal competition (1 p.m. Eastern time); and Monday, May 24, for the teams advancing to the semifinals (1 p.m. Eastern time). Competing teams' directors

of athletics (or their designated representatives) and coaches must participate on the calls.

A representative of the host institution, the games committee chair and the NCAA staff liaison also will participate on the calls. The information that will be reviewed is listed in Appendix D.

The calls have been scheduled for:

*Monday, April 27, 1 p.m. Eastern time - Play-in game participants.*

*Monday, May 10, 1 or 2 p.m. Eastern time - First-round participants.*

*Monday, May 17, 1 p.m. Eastern time - Quarterfinal-round participants.*

*Monday, May 24, 1 p.m. Eastern time - Semifinal participants.*

Teleconference call-in information will be provided to participating institutions prior to the scheduled teleconferences. **Each institution selected to host must develop a visiting team manual and shall provide copies to its opponents as soon as possible after selections.**

## Television Rights and Footage Licensing

Please refer to the NCAA Broadcast Manual policies and guidelines at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

## Tickets

*[Reference: Tickets (in the Division I General Information section) and Bylaw 31.1.13 in the NCAA Manual.]*

The minimum ticket prices for preliminary-round games are \$5 for adults and \$3 for students with ID cards and children 12 years of age and younger. Children two years of age and younger may be admitted free of charge at all rounds (if institutional policy allows).

Towson University will host the 2010 NCAA Division I Women's Lacrosse Championship. For the championship semifinals and final, single-game tickets must be a minimum of \$10 for adults and \$8 for students/senior citizens. Tickets may be purchased by calling 410/704-2244. Host institutions may offer a combination ticket package.

## Uniform Logos

*[Reference: Bylaw 12.5.4 in the NCAA Manual.]*

The provisions of Bylaw 12.5.4 indicate that an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2 1/4 square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restrictions.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2 1/4-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes, and any and all 42 credentialed personnel in the bench area during the conduct of competition, which includes any practices and pregame or postgame activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff. Non-compliance with this legislation could result in loss of eligibility, forfeiture of points earned by those ineligible student-athletes and adjustment of team standings.

## Uniforms

The designated home team (as determined by the women's lacrosse committee) will wear light-colored uniforms for all rounds of competition.

In competition and during related ceremonies (pregame/warm-up, introductions, award ceremonies and postgame interviews), student-athletes in the championship shall wear exclusively their official game uniform or institutional apparel. This applies to warm-up uniforms and competitive uniforms.

All visible undergarments worn must be of one solid color and must be white, gray, black or one of that team's uniform colors. All team members who choose to wear visible undergarments must wear the same color. [NCAA Women's Lacrosse Rule 2, Section 16].

## Web sites/Internet (Video Streaming)

*[Reference: Bylaw 31.1.14.1 in the NCAA Manual.]*

Please refer to the NCAA Broadcast Manual policies and guidelines at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.



# Appendix A



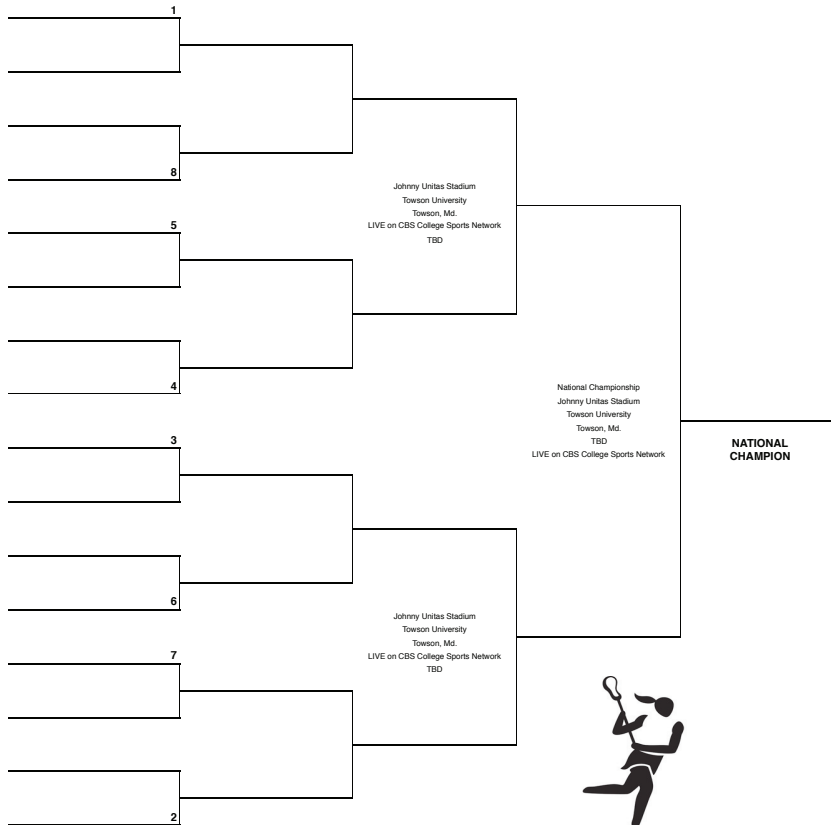
## 2010 NCAA Division I Women's LACROSSE CHAMPIONSHIP

First Round  
May 15 or 16

Quarterfinals  
May 22 or 23

Semifinals  
May 28

Final  
May 30



\* - Host Institution for Preliminary-Round Games  
All Times are Local Time  
Semifinal #1 - TBD  
Semifinal #2 - 37-39 minutes after the conclusion of Semifinal #1

# Appendix B

## 2009-10 NCAA Division I Regions

### MID-ATLANTIC REGION

- |  |  |
|--|--|
| Bucknell University                      | Monmouth University  |
| Columbia University-Barnard College      | Mount St. Mary's University                                |
| University of Delaware                   | University of Pennsylvania                                 |
| Drexel University                        | Princeton University                                       |
| Hofstra University                       | Rutgers, the State University of New Jersey, New Brunswick |
| Johns Hopkins University                 | Saint Joseph's University                                  |
| La Salle University                      | Stony Brook University                                     |
| Lafayette College                        | Temple University  |
| Lehigh University                        | Towson University  |
| Long Island University - Brooklyn Campus | Villanova University                                       |
| Loyola University (Maryland)             | Wagner College   |
| Manhattan College                        |  |
| University of Maryland, Baltimore County |  |

### NORTHEAST REGION

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| University at Albany                 | College of the Holy Cross            |
| Binghamton University                | Iona College                         |
| Boston College                       | Le Moyne College                     |
| Boston University                    | Marist College                       |
| Brown University                     | University of Massachusetts, Amherst |
| Central Connecticut State University | University of New Hampshire          |
| Colgate University                   | Quinnipiac College                   |
| University of Connecticut            | Sacred Heart University              |
| Cornell University                   | Siena College                        |
| Dartmouth College                    | Syracuse University                  |
| Fairfield University                 | University of Vermont                |
| Harvard University                   | Yale University                      |

### SOUTH REGION

- |                              |   |
|------------------------------|---|
| American University          | Longwood University                               |
| Davidson College             | University of Maryland, College Park              |
| Duke University              | University of North Carolina, Chapel Hill         |
| University of Florida        | Old Dominion University                           |
| George Mason University      | University of Richmond                            |
| George Washington University | U.S. Naval Academy                                |
| Georgetown University        | Virginia Polytechnic Institute & State University |
| Howard University            | University of Virginia                            |
| Jacksonville University      | College of William and Mary                       |
| James Madison University     |   |

**WEST/MIDWEST REGION**

University of California, Berkeley  
 University of California, Davis  
 California State University, Fresno  
 Canisius College  
 University of Cincinnati  
 University of Denver  
 University of Detroit Mercy  
 Duquesne University  
 University of Louisville  
 Niagara University  
 Northwestern University

University of Notre Dame  
 The Ohio State University  
 University of Oregon  
 Pennsylvania State University  
 Robert Morris University  
 St. Bonaventure University  
 Saint Francis University (Pennsylvania)  
 St. Mary's College of California  
 Stanford University  
 Vanderbilt University

# Appendix C

## Championship Schedule

### Pregame Schedules

- A coaches meeting must be conducted at least 2½ hours before the game;
- No game will begin before its scheduled starting time;
- Halftime will be 10 minutes for first-round and quarterfinal games, and 15 minutes for the semifinal and final games;
- At the conclusion of each game, there will be a 10-minute cooling-off period. Institutions' SIDs will be responsible for assisting with the postgame interviews.

**Clock  
Time**      **Actual  
Time\***

### First-Round and Quarterfinal Games

		Stick measurement on field
60:00	1:50 p.m.	Pregame warm-up
5:00	2:45 p.m.	Captains meeting
0:00	2:50 p.m.	Field cleared
	2:55 p.m.	Introduction of teams (visitors then home team); national anthem
	3 p.m.	Draw - game begins

(\*Based on a 3 p.m. start time.)

## Appendix D

### Preliminary-Round Agenda

This is a checklist of discussion items for the teleconference between representatives of the two competing teams and the NCAA game representative before preliminary-round games.

#### NCAA Representative:

- a. Welcome, congratulations and introductions. Thank host.
- b. Review the date, time and location of game.
- c. Establish games committee.
- d. Review uniform colors and bench assignments; review uniform policy including logo policy and numbers on lower part of the uniform.
- e. Explain squad-size limitations and sideline passes (32 players in uniform/42 bench personnel).
- f. Warm-up music provided by host institution.
- g. Videotape exchange policy.
- h. Misconduct.
- i. Drug testing statement.

#### Tournament Director:

- a. Establish site, date and time of pregame meeting (includes head coaches, NCAA representative and administrator from participating institutions).
- b. Review transportation and lodging plans for traveling team. Announce if there are other major events in the area that could impact travel.
- c. Establish practice schedule and locker room assignments.
- d. Review host institution information (e.g., parking, athletic training/medical services, etc.).
- e. Arrangements for VIPs of competing institutions (e.g., hospitality).
- f. Schedule of activities (pregame protocol; postgame schedule, etc.).
- g. Note that the handbook states that no complimentary tickets will be issued. Review arrangements and number of tickets available for competing teams. (e.g., ticket prices and player's-pass list procedures).
- h. Will institutions bring their bands, cheerleaders and/or mascot?

#### Sports Information:

- a. Filming/videotaping of competing institution - host must videotape.
- b. Press box arrangements.
- c. Open media access to practices the day before games only.
- d. No television, filming, webcasting or radio under any circumstances without approval from the NCAA national office. ([www.ncaa.com/broadcast](http://www.ncaa.com/broadcast))

#### Questions.

## Appendix E

**Each individual or entity signing for or using a credential for access to any NCAA championship games practice, press conference, or other in-venue activity associated with the championship (the "Events") and his/her/its employers (each signer, user and employer, a "Bearer") agrees to the following:**

### General

Each Bearer must be and hereby represents that he or she is acting on a specific assignment for an accredited media agency and has a legitimate working function in conjunction with the Event attended. The credential is not transferable and may be revoked at any time with or without cause.

The rights and privileges granted to Bearer shall automatically terminate if any term of this credential shall be breached. The unauthorized use of this credential subjects the Bearer to ejection from the facility and prosecution for criminal trespass, without limiting any other rights and remedies at law or in equity.

While within the venue, Bearer shall, at all times, adhere to the policies in place for the Event, as well as access limitations, and direction provided by the NCAA and its designated agents.

Bearer assumes all risks incidental to the performance by the Bearer of Bearer's services in connection with the Events and assumes all risks incidental to the Events, whether occurring before, during or after the actual playing of the Events, and agrees that the NCAA, its member institutions, and their respective employees, directors, officers, student-athletes, coaches, and contractors shall not be liable for injuries or loss of personal property or equipment connection therewith.

In the event that the name or likeness of any individual using this credential is included in any broadcast, telecast, photograph, film, video or other media taken in connection with the Events, such individual grants the NCAA the non-exclusive, transferable, perpetual right and license to use (and to sub-license the use of) such name and likeness in any media worldwide whether now known or thereafter devised.

Bearer agrees to indemnify the NCAA and save harmless the NCAA, its officers, agents, contractors, employees, and each of its member institutions, their officers, agents and employees, of and from any and all claims, demands, causes of actions, liabilities, damages and expenses (including reasonable attorneys' fees) arising out of anything done or purported to have been done by Bearer or his/her employer, including but not limited to Bearer's breach of any term of the credential. With respect to any claim that might give rise to liability of the Bearer as an indemnitor, the NCAA shall: (a) have the right to fully participate in the litigation of such claim with counsel selected by Bearer and approved by the NCAA at the sole expense of the Bearer; and (b) not be obligated, without their consent, to participate in any settlement of such claim.

## Media

The use of any account, description, picture, photograph, video, audio, reproduction, or other information concerning the Events (the "Event Information") other than for news coverage of, or magazines, books or stories about, the Events, or for First Amendment-protected purposes, is prohibited, except (a) with the prior written consent of the NCAA or (b) as specifically licensed herein. Nothing in these terms and conditions authorizes or allows Bearer to violate any of the NCAA trademarks, copyright and other proprietary rights.

If the event is televised by an NCAA broadcast rights holder, authorized media entities shall use the network feed via the video and audio distributing facilities provided by the NCAA to acquire video. If the event is not televised by an NCAA broadcast rights holder, media entities may shoot ENG highlights from the designated area(s). These media entities recognize that any videos may be used within a 72-hour period after the game and the film clip or video portion of each such showing shall not exceed three minutes in length for regularly scheduled, televised news programs and 60-seconds of editorial coverage on the media entities' official Web site. A media entity cannot charge a subscription or any other fee to the end user specifically for viewing highlights of NCAA championships. Media entities shall adhere to the specific policies that govern the length of video and times that it may be aired. If the event has live-television coverage, television entities may not air highlights of a game until the network's broadcast of that event has been completed.

All credentialed media, including television stations, networks, cable systems, participating institutions or their designees, are prohibited from making available game film or video to any other organization without advance written permission from the NCAA, even though the planned use may be editorial in nature. Such film or video may be aired only by the specific station or entity to whom this credential is issued. These rights may not be assigned, transferred or otherwise disposed to any person, firm or corporation. Any agency wishing to use NCAA film or video in any other manner must obtain written permission for such usage from the NCAA.

Real-time transmission of streaming video, digital images, real-time audio, including play-by-play and statistics, of any game of the championship is exclusive to the NCAA's Web site and/or any other Web site designated by the NCAA and its rightsholders. "Real-time" is defined by the NCAA as a continuous play-by-play account or live, extended live/real-time statistics, or detailed description of an event.

Each Credential Holder (including institutional, television, Internet, new media, and print publications) has the privilege to blog during competition through the Credential Entity. However, the blog may not produce in any form a "real-time" description of the event. Periodic updates of scores, statistics or other brief descriptions of the competition throughout the event are acceptable. Credential Holder agrees that the determination of whether a blog is posting a real-time description shall be in the NCAA's sole discretion. If the NCAA deems that a Credential Holder is producing a real-time description of the contest, the NCAA reserves all actions against Credential Holder, including but not limited to the revocation of the credential.

If media intend to blog at an NCAA championship event, the media entity must indicate so through the credentialing process. Any media entity posting a blog during an NCAA championship must submit a direct link to the blog to NCAA.com Blog Central. In return, all media entities entering a blog must post the NCAA.com logo/link on their site. All blogs must be free of charge to readers. All must adhere to the conditions and limitations of this NCAA Blogging Policy.

The NCAA is the owner of trademarks, copyrights, and other proprietary rights connected to the championship. Member institution name, logo, mascot, and other intellectual property of a school, is controlled by each member institution. The member institution name and team name may be used for news purposes and consistent with the First Amendment.

The credential confers on Bearer a limited, non-exclusive and non-transferable license to take photographs of the Events, and to allow the entity that engaged the Bearer to take the photographs to use such photographs, only for news coverage of, or magazines, or stories about, the Events, other editorial purposes, and reprints of news pages from such entity's publications, provided that such use is not likely to create, or does not actually create confusion in the minds of the trade or public that Bearer or its reprints or any elements therein, or the items on which they are reprinted, are sponsored or endorsed by, or are associated or affiliated with the NCAA or that the NCAA licensed Bearer to use their trademarks or copyrights. Neither the Bearer nor the entity that engaged the bearer may sell photos taken at the Events to third-party entities including but not limited to other commercial entities or the general public.

In exchange for the access granted by the credential, the NCAA shall have the right to purchase prints of any published photographs taken by the Bearer in connection with the credential, at the best financial terms offered to third parties, and such the NCAA shall be licensed at no additional charge to use the photographs for news coverage purposes only. The NCAA may not distribute reproductions of the photographs to others or license others to reproduce the photographs.

Any secondary use of any picture, audio description, videotape/film or drawing of the game taken or made by the accredited organization or individual to whom this credential has been issued (including, but not limited to, non-editorial, advertising, sales promotion or merchandising) is prohibited without prior specific written approval of the NCAA.

Radio stations that have not purchased rights shall not carry any broadcast report from courtside on a live basis or any live description of any game action while it is still in progress and are subject to all other requirements as listed in the "NCAA radio policies."

Bearer further agrees to release the NCAA and all persons and educational institutions involved in the management or production of the competition from any claim or liability arising from failure to provide space for telecasting/broadcasting, or other facilities for the television/radio station, Internet media, network, cable system, or other media entity.