



 **SOCCER**

**2010 DIVISION II
WOMEN'S SOCCER
CHAMPIONSHIP HANDBOOK**

Updated: 9/14/2010



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Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, five are National Collegiate Championships, 12 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 12 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

How to Use This Publication. The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in the Appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION

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Division II Women's Soccer Championships Information

Important Dates

(All calls Eastern Time)

Tuesday, August 17 — Memorandum regarding online score reporting and general championship information sent to member institutions.

Friday, September 3 — Deadline for entering entire schedule via online score reporting system.

Wednesday, October 13 — First published regional ranking.

Wednesday, October 13 — Eligibility Verification Form Due.

Friday, October 15 — Memorandum outlining the process for submitting a bid to host preliminary rounds sent to member institutions.

Wednesday, October 20 — Second published regional ranking.

Wednesday, October 27 — Third published regional ranking.

Friday, October 29 — Deadline for facility evaluation and key contact forms, and proposed budget, to be returned to the NCAA national office.

Wednesday, November 3 — Fourth published regional ranking.

Monday, November 8 — Selection announcement, 5 p.m. ET.

Tuesday, November 9 — Conference call with regional-site representatives, 10 a.m. ET; conference call with first and second round participants, 2 p.m. ET.

Friday and Sunday, November 13 and 15 — First- and second-round games.

Tuesday, November 16 — Conference call with regional-site representatives, 10 a.m. ET; conference call with third and quarterfinal participants, 2 p.m. ET.

Friday and Sunday, November 19 and 21 — Third- and quarterfinal round games.

Monday, November 22 — Conference call with championship participants, 2 p.m. ET.

Thursday, December 2 — Semifinals, Time TBD, Bellarmine University, host.

Saturday, December 4 — Championship final, 1 p.m. ET

February 2-3, 2011 — Women's Soccer Committee Annual Meeting, Indianapolis, Indiana.

Future Dates

Year	Selection Date	First & Second Rounds	Third & Quarterfinal Rounds	Semifinals	Final
2010	Nov. 8	Nov. 12 & 14	Nov. 19 & 21	Dec. 2	Dec. 4
2011	Nov. 7	Nov. 11 & 13	Nov. 18 & 20	Dec. 1	Dec. 3

The 2010 NCAA Division II Men's and Women's Soccer Championships will be part of the 2010 NCAA Division II Sports Festival in Louisville, Kentucky, and hosted by the Bellarmine University.

General Administration

Annual Forms

Expense Reimbursement. Requests for per diem and travel expense reimbursement may be filed electronically via the Travel Expense System (TES), which is located on the NCAA Web site at www.ncaa.org. Click Sports > General Information > Travel and Reimbursement Information (located under Sports and Championships Information). Registration with an institutional e-mail address is required to access the membership portion of the NCAA Web site where the NCAA travel information is located. Documents outlining the travel policies for each championship are also available on this site. All transportation to be paid or reimbursed by the Association must be arranged in accordance with the procedures outlined in these documents. It is our belief that this will eliminate many of the problems members have had in the past in understanding how the policies differ for each championship. Forms and policies can be mailed to the director of athletics of each competing institution, if they are unable to be accessed via the Web site.

Please contact the NCAA travel department at 317/917-6757, or by e-mail at travel@ncaa.org, to receive hard copies of any of these documents.

Teams and/or individuals should provide themselves sufficient money to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

[Reference: Official Traveling Party, Transportation, Expense Forms and Per Diem in the Division II General Section, and Bylaw 31.4.6 in the NCAA Division II Manual.]

Proposed Budget/Facility Evaluation Forms

[Reference: Budgets in the Division II General Section.]

Institutions being considered for selection to the soccer championship will receive a memorandum via e-mail outlining the process for submitting a bid. Institutions interested in bidding for first- and second-round, and/or third- and quarterfinal round competition should complete the online forms and submit them online by the specified deadline. The NCAA uses an online proposed budget and financial report process. The online version of the form may be accessed on the NCAA Web site at http://web1.ncaa.org/champs_bid/. Please note that the online proposed budget and financial report form is password protected. Your institution's director of athletics should have the necessary membership database username and password on file. Written instructions on how to complete the automated forms are located at the site referenced above. **A separate budget must be completed and submitted for each round of competition that the institution wishes to host.** If you have any questions regarding this process, please contact Russ Yurk at the NCAA.

Online facility evaluation and key contact forms must be completed by each institution interested in hosting a preliminary round of the championship and will be one of the tools used in awarding sites.

Pertinent dates for the forms are as follows:

Mailed from NCAA

October 15

Due at NCAA

October 29

Failure to follow the prescribed procedures and meet the specified deadline will eliminate your institution from consideration as host.

Budgets for the conduct of NCAA events must be approved by the national office before competition. Institutions selected to host will receive an e-mail notification that their budget has been approved.

Entertainment Expenses. The maximum amount for entertainment expenses for preliminary-round competition shall be \$200 for first-, second-, third- and quarterfinal-round sites.

Guarantee. The Division II Women's Soccer Committee has established a minimum 75 percent guarantee for serving as host institution for preliminary competition.

75 Percent Guarantee (at least 75 percent of net receipts must equal the amounts listed below)

First and Second Round (combined) \$1,000

Third and Quarterfinal Round (combined) \$1,000

Financial Report Form. All financial reports must be submitted via the online system to the NCAA national office not later than 60 days after the date of competition. As a reminder, statement of expense forms and lodging receipts for NCAA site representatives and officials no longer need to be submitted to the national office; however, it is strongly recommended that these documents be kept on file by the host institutions in the event an audit is conducted. These expenses are to be included in the electronic financial report under "unbudgeted disbursements". Institutions that fail to meet the 60-day reporting period may be assessed the following penalties: 60-90 days past due (25 percent reduction in honorarium), 91-120 days (50 percent reduction in honorarium) and 121 days or more (100 percent reduction in honorarium).

Financial settlements shall also be made with IMG College for program sales and Event 1 for championship merchandise not later than 10 days after the date of competition. *[Reference: Bylaw 31.4 in the NCAA Division II Manual.]*

Selection of Sites

[Reference: Bylaw 31.1.3 in the NCAA Division II Manual.]

General Requirements. All games will be played at sites and times determined by the NCAA Division II Women's Soccer Committee. The actual playing times of preliminary-round games of the championship shall be determined by agreement among the directors of athletics of the participating institutions and the committee chair or designee. If the participating institutions are unable to agree on the time of the game, the committee chair is authorized to establish the time. All rounds of the championship may be conducted on the campus of one of the participating institutions.

Site Selection. Institutions submitting proposed budgets for first-round, second-round, third-round and quarterfinal games must have played the majority of their home

games at the site listed on the facility evaluation form.

Neutral sites (i.e., off-campus sites or facilities not used during the regular season) are not permitted unless approved in advance by the women's soccer committee.

The top-seeded teams (for preliminary rounds), as determined by the women's soccer committee, shall be provided the opportunity to host the competition, provided the following criteria are met and a bid has been submitted:

1. Complex must be enclosed so admission can be charged.
2. It is recommended that a fence-like barrier or some form of demarcation be used to keep spectators a minimum of 20 feet (wherever possible) away from the touch lines and goal lines.
3. Quality and availability of the facility and other necessary accommodations.
4. Field size and surface. Preference will be given to fields 70 yards x 115 yards and larger. Institutions with inadequate playing surfaces (e.g., inadequate artificial surface, minimum dimensions, etc.) may request a policy waiver.
5. Facility amenities (e.g., rest rooms, controlled press area/box/tent, locker rooms, concessions, media).
6. Event management (e.g., hotels, restaurants, transportation, location).
7. Revenue potential (e.g., financial guarantee or guideline that ensures fiscal responsibility and is appropriate for the particular event, as recommended by the women's soccer committee and approved by the championships committee).
8. Attendance history and potential. An evaluation will be made of institutional facilities to determine if they are acceptable for championship play. Selection of host sites will be based partly on the quality of the playing facility.
9. Crowd control is the responsibility of the host institution.
10. It is required that alternate-site information be submitted in case of inclement weather.

NCAA Championships Policy Related to Sports Wagering. No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

Sports Committee

[Reference: Administration and Management in the Division II General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division II Manual.]

The NCAA Division II Women's Soccer Championship is under the control, direction and supervision of the NCAA Division II Women's Soccer Committee. Current members of the committee are:

Bridget Berube, Northern Michigan University, chair
Patrick Britz, South Atlantic Conference
Travis Connell, Western Washington University
Shane Drahota, Minnesota State Mankato
Jeff Hansen, Missouri Western State University
Greg Kagiavas, Edinboro University of Pennsylvania
Ged O'Connor, Saint Leo University
Susan Zawacki, University of New Haven

For additional information about the NCAA women's soccer championship, contact:

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Determination of Competing Institutions

Certification of Eligibility/Availability

[Reference: Certification of Eligibility/Availability in the Division II General Section and Bylaws 31.2.1.7 and 3.2.4 in the NCAA Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition.

Eligibility Verification Form. For institutions that are under consideration for selections, we require that their athletics directors and chancellors or presidents complete the form located on the NCAA Web site at <http://web1.ncaa.org/d2eligibility/login.jsp> and submit it by October 13. If the status of a student-athlete changes after the deadline, please contact Mr. Yurk at the NCAA national office.

The penalties for using an ineligible student-athlete during the 2009-10 season were as follows:

Fall Sports	DII In Reg W/L	DII In Reg Avg Opp W/L	DII In Reg Avg Opp/Opp W/L
Women's Soccer	0.032	0.007	0.003

The form will be used to verify the eligibility of student-athletes for NCAA championships selections. The form is not intended to require schools to recertify the eligibility of every student-athlete. Rather, the form is to ensure that eligibility questions are resolved during the season instead of schools delaying eligibility questions until after the championship has been completed.

Championship Structure

The championship provides for a 48-team, single-elimination tournament. Each of the eight regions receive six championship berths. There will also be 20 conferences eligible for automatic qualification into the tournament (For the complete list please reference Appendix I). A championship bracket can be found in Appendix A. A list of institutions sponsoring women's soccer by region is found in Appendix B.

The 2010 championship bracket has been established as follows:

First and Second Rounds

Teams paired within respective region.

In-region No. 4 seed vs. No. 5 seed; In-region No. 3 seed vs. No. 6 seed.

In-region No. 1 seed vs. winner of No. 4/5 seed; In-region No. 2 seed vs. winner of No. 3/6 seed. **The top two seeds in each region will be offered the opportunity to host a first and second round site provided minimum site selection criteria are met.**

Third and Quarterfinal Rounds. Provided minimum site selection criteria are met and the field is accessible, the host will alternate by region.

2010 Women's Soccer Championship. The championship will provide for a 48-team, single-elimination tournament with automatic qualification.

For first- and second-round competition, teams will be paired in their respective regions with the No. 1 seed receiving a first-round bye and playing the winner of the No. 4 seed versus No. 5 seed. The No. 2 seed will also receive a first-round bye and will play the winner of the No. 3 seed versus No. 6 seed. These games will be played at the site of the No. 1 and No. 2 seeded teams. Teams advancing from second-round competition will face one another the following weekend to determine the regional winner. Quarterfinals will be held at the same site as third-round competition (i.e., East versus East game one Friday and Atlantic versus Atlantic game two on Friday at the site of the East. Winners advance to play each other (East versus Atlantic) on Sunday).

Monday, November 8	Selection of teams
Thursday, November 12 & Saturday, November 14	First- and second-rounds
Saturday, November 19 & Monday, November 21	Third- and quarterfinal rounds
Thursday, December 2	Semifinals
Friday, December 4	Final

2010 Quarterfinal Pairings (*host listed first*)

Midwest vs. Central
 South vs. Southeast
 South Central vs. West
 Atlantic vs. East

2010 Semifinal Pairings

Central/Midwest vs. South/Southeast
 South Central/West vs. Atlantic/East

Championship Selection

[Reference: Bylaws 31.01.2, 31.01.3 31.02.4 and 31.3 in the NCAA Division II Manual.]

Selection of teams will be made by the Division II Women's Soccer Committee. Regional advisory committees serve in an advisory capacity only; they do not select teams or participate in the selection telephone conference unless a member of the national committee team is under consideration (see Appendix F). The committee chair will announce the teams selected, first- and second-round pairings, and game sites during a selection announcement on Monday, November 8 at 5 p.m. ET.

Countable Games. Only games listed on the institution's schedule submitted via the online reporting system will be considered for tournament selection purposes. A minimum number of 10 in-region games must be scheduled to be eligible for consideration for the women's soccer championship.

Schedule Reporting Form. All members of the regional advisory committee will need complete information on each team in their region. It is imperative that each institution interested in postseason competition inform the appropriate regional advisory committee of the results of each regular-season game. For this purpose, the NCAA Division II Women's Soccer Schedule Reporting Form is located on the NCAA Web site at: http://web1.ncaa.org/champsel_new/exec/login. Information regarding online score reporting was mailed to member institutions in August.

Reporting Dates. Updated game results are due the following Mondays by 5 p.m. ET: System shuts off September 27, October 4, 11, 18, 25 and November 1. Results for games played the week of Monday, November 1 will be entered by the regional chair. **Institutions not reporting scores by the specified deadlines using the online score reporting system may be fined up to a maximum of \$300.**

Selection Requirements. To be considered during the at-large selection process, a team must have an in-region won-lost-record of .500 or better.

Bylaw 31.3.3.1 - Countable Competition. For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of four-year, degree-granting institutions located in Canada and the United States, its territories or possessions. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

Selection Criteria. The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- Won-lost record;
- Strength of schedule;
- Availability of student-athletes for NCAA championships; and
- Nullification;

In addition to Bylaw 31.3.3, the Division II Women's Soccer Committee has received approval from the Division II Championships Committee to consider the following criteria in the selection of at-large teams for the Division II Women's Soccer Championship (not necessarily in priority order):

Primary Criteria

- In-region Division II won-lost results;
- In-region Division II strength of schedule (opponents average winning percentage and opponents' opponents' average winning percentage);
- Head -to-head competition;
- Results versus ranked teams (previous week's ranking);
- Results versus Division II opponents outside the conference;

- Strength of schedule versus Division II opponents outside the conference (opponents average winning percentage and opponents' opponents' average winning percentage); and
- Results versus common opponents.

Once the Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Winning Percentage (OOWP) are calculated, they are to be combined on a weighted scale (e.g., 2/3 weight for OWP and 1/3 weight for OOWP) and this combined number becomes the strength of schedule.

Tie-Breaking Procedures

If the evaluation of the primary criteria does not result in a decision, the tie-breaking procedures will be reviewed. All the criteria listed will be evaluated listed in priority order:

1. Head to head competition;
2. Results versus common opponents;
3. Results versus ranked (from the previous week) in-region teams; and
4. Division II in-region strength of schedule (opponents average winning percentage and opponents' opponents' average winning percentage).

Additionally, input is provided by regional advisory committees for consideration by the Division II Women's Soccer Committee. A Division II governing sports committee must contact a regional advisory committee prior to making its final selection of teams or individuals if the committee selection differs from the regional advisory committee's. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the Division II Women's Soccer Committee for selection purposes.

Pairings

[Reference: Bylaw 31.1.3 in the NCAA Division II Manual.]

Each participating team shall be assigned to a tournament site within the team's respective region. Regional seeding will be used in making pairings for first- and second-round competition.

1. Six teams will be selected from each of the eight geographical regions.
2. Teams will be paired in their respective regions with the No. 4 seed versus No. 5 seed; No. 3 seed versus No. 6 seed on Friday. The winner of No. 4/5 seed will play the No. 1 seed and the winner of No. 3/6 seed will play the No. 2 seed in the games played on Sunday.
3. For each round of competition, the top-seeded teams (for preliminary rounds) as determined by the committee, shall be offered the opportunity to host provided that minimum site selection criteria are met and a bid has been submitted.
4. The third and quarterfinal pairings along with the semifinal pairings are outlined on page 12 of this handbook.

Instructions to Participants

Advertising and Promotions Standards

Specific information regarding NCAA advertising and promotions can be found at www.ncaa.org, under the Media and Events tab and go to the Broadcasting link.

All-Tournament Team

The soccer committee will select the all-tournament team for the championship. The all-tournament team will consist of 11 players (irrespective of position). Of the 11, two players will be named the most outstanding offensive and defensive players.

Attendance

Please note that in determining the attendance figures to announce for each session of the championship, this number should be derived based on paid attendance. The paid attendance figures are also what should be listed on the online proposed budget and the online financial report. If no paid attendance is collected, the host institution/conference should provide an estimated attendance figure. The host institution/conference has the option to provide a "turnstile" count [e.g., 34,575 paid attendance (12,456 turnstile attendance)].

Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual for specific information. The manual can be found at www.ncaa.org, under the Media and Events tab and go to the Broadcasting link.

Awards

[Reference: Awards in the Division II General Section and Bylaw 31.1.10 in the NCAA Manual.]

Participation medallions will be presented to all nonadvancing teams, a maximum of 22 (squad size) student-athletes, participating or in uniform at the preliminary rounds, to be presented on the field following competition.

Official NCAA awards will be presented to the official traveling party for the championship. Trophies will be presented to the teams that participate at the final site, and members of those teams will receive individual awards.

The following will be presented at the championship final site: four team trophies; 28 watches to the championship team; and 28 individual plaques to the runner-up and semifinalists.

Ball

The Wilson Avanti will be used in all NCAA tournament games. Wilson balls may only be used for practice and warm-ups; other manufactured balls are not allowed. These balls (Wilson Avanti) will be sent by the manufacturer to the tournament manager

at the host institution for each round of competition. The host institution is responsible for “breaking in” the game balls before each tournament game.

Following competition, (3) three balls shall be given to each of the participating teams and (1) ball shall be given to the center official. The host institution may keep the remaining balls or use them as promotional giveaways during the game or donate them to a local youth group.

Banners and Signage

Host institutions will receive NCAA signage that must be displayed in the playing venues. The host institution shall make every effort to remove or cover, at its expense, any advertising, commercial identification, banners, signs, decals or displays of any kind, including those of NCAA corporate champions/partners, that are hung or posted anywhere within the facility proper (i.e., any place that can be seen from spectator seating areas), including the scoreboard, during the term of this contract, other than NCAA banners, television and radio banners or other identification as approved in advance by the NCAA.

No other signage other than the provided NCAA signage may be displayed in the competition venue. Fans may not affix any signage in the competition venue.

Banquet (Final Site Only)

A championship banquet will be arranged by the host institution for the day before the championship semifinals. Teams and other guests are **encouraged to dress business casual**; however, tennis shoes, flip flops, open midribs, bare shoulders, T-shirts and/or torn jeans should not be worn. Absolutely no sweats or warm-up suits allowed.

Cheerleaders, Mascots, Bands

[Reference: Bylaw 12.5.4 in the NCAA Manual and Uniforms in the Division II General Section.]

Cheerleaders and/or dance team members, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing institution’s director of athletics; all other institutional representatives will be admitted only on presentation of a ticket. A maximum of 12 cheerleaders and/or dance team members shall be allowed on the field during the progress of the game. The cheerleaders shall be seated on the apron of the playing area designated by the tournament manager.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities (see Appendix H). Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts is solely the participating institution’s responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the

director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance. The cheerleading squad is allowed to carry an institutional flag, but it may only be displayed during the respective team’s timeout or between games. It cannot be used to taunt competitors or block spectators’ view.

Band members, not to exceed 25 in number, who are in uniform and performing at the championship, will not be charged admission to the competition. Bands, or any component thereof, are allowed to play during timeouts, half time, after goals, during their team’s allotted music time and immediately after competition.

The logo restriction on student-athletes’ apparel set forth in Bylaw 12.5.4 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution’s mascot during NCAA Division II championship events. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance.

Conference Calls

The following conference calls with championship participants, site representatives, regional chairs and tournament directors have been scheduled (see Appendix C):
Tuesday, November 9 — First- and second-round participants call, 2 p.m. ET.
Monday, November 15 — Third and quarterfinal participants call, 2 p.m. ET.
Monday, November 22 — Semifinals and final participants call, 2 p.m. ET.

Drug Testing

[Reference: Bylaw 31.2.3.4 NCAA Banned-Drug Classes 2010-11; NCAA Drug-Testing Program 2010-11 booklet and www.ncaa.org/drugtesting]

All student-athletes are subject to NCAA drug testing at all NCAA championships or in conjunction with all postseason certified events. The goal of the drug-testing program is to provide safe, fair and equitable competition as well as to protect the health and safety of all NCAA student-athletes participating in NCAA championships and postseason certified events.

The drug-testing program involves collecting urine specimens from student-athletes at various times throughout an NCAA championship. Student-athletes may be selected for drug testing based on their place of finish, playing time, position and/or an approved random selection method. A student-athlete may be selected for drug testing on more than one occasion during the championship event. All urine specimens provided by student-athletes are analyzed by a World Anti-Doping Agency (WADA) accredited laboratory and the results are then reported to the institution’s director of athletics.

The WADA laboratory analyzes each urine specimen for substances and related compounds from a list of banned-drug classes developed by the NCAA Executive Committee. The NCAA Banned-Drug Classes List is comprised of substances that are performance-enhancing and/or potentially harmful to the health and safety of the student-athlete. The 2010-11 list includes drugs in the following classes: stimulants, anabolic agents, diuretics and other urine manipulators, peptide hormones, street drugs, beta blockers and alcohol (rifle only) beta-2 agonists and anti-estrogens. Refer to the 2010-11 Drug-Testing Programs booklet or the NCAA Web site (www.ncaa.org/)

drugtesting) for the published list of banned drug classes and the procedural guidelines for testing. Athletic administrators are urged to review the NCAA Drug Education and Testing video, the NCAA Banned Drug Classes List as well as the NCAA Drug-Testing Program booklet with all coaches and student-athletes in advance of any NCAA championship or postseason certified event. Student-athletes who test positive as a result of a drug test administered by the NCAA or who breach the NCAA drug-testing program protocol shall lose one year of eligibility and shall be charged with the loss of a minimum of one season of competition in all sports.

Additional information regarding the NCAA's championship drug-testing program can be found at www.ncaa.org/drugtesting.

Lodging

The host institution or local organizing agency shall secure a hotel property for the competing teams in all rounds of competition and advise them of the recommended property. Each competing institution is obligated to confirm or cancel the reservations.

An institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel, it must:

1. Obtain a release for the rooms from the hotel manager; or
2. Use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first night's room charges even if it fails to use those rooms. If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution.

The director of athletics and/or tournament director of the host institution is to be advised of the plans of each institution sufficiently before the competition. The selection of a host institution may be dependent on availability and quality of rooms for participating institutions.

Media Arrangements

[Reference: Publicity and Program Material in the Division II General Section.]

Requests for working press credentials at preliminary rounds, semifinal and final games should be directed to the host media coordinator. Working credentials shall not be mailed.

Media Credentials. The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championships or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of "tout sheets" or "tip sheets" or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Microphones. The placement of microphones on a team coach or in team huddles and bench areas is prohibited.

Post Competition Interviews. Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a competing team breaks its postgame huddle or at the conclusion of the awards ceremony), an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. The non-advancing coach and student-athletes will be interviewed first. Interviews will not be delayed so members of the media can conduct individual interviews. However, representatives from CBS will be provided with immediate access to the field, coaches and student-athletes post game.

Regardless of regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview area immediately after the 10-minute cooling-off period. The coach cannot delay a postcompetition interview with the covering media to conduct an interview for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA Productions.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the dressing room before the 10-minute cooling-off period has ended, the dressing room shall be opened to all other media representatives desiring access to the area. The NCAA championships have an "open locker room policy," which is administered by the media coordinator on site.

Meetings

[Reference: Misconduct in the Division II General Section and Bylaw 31.1.8 in the NCAA Division II Manual.]

A mandatory meeting of the head coaches of the competing teams and the games committee shall be held at least three (3) hours before the first game of preliminary-round competition to review the items presented on the pregame meeting agenda, playing rules, and any other administrative matters that may be necessary. During this meeting, the NCAA site representative shall review with the head coaches of the participating teams the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championship for reasons of misconduct.

Head coaches' attendance at the coaches meeting is mandatory, subject to the assessment of a financial penalty and/or other sanctions as defined under NCAA misconduct provisions; attendance by each institution's designated administrative representative is mandatory. A representative of the host institution (other than a competing coach) must be present at all meetings (including those at preliminary round games); in the absence of a member of the women's soccer committee or NCAA site representative, the tournament manager or host institution's director of athletics shall conduct the meetings. The host institution shall advise competing teams of the time and

site for each meeting in its advance mailings. (see Appendix D)

A meeting with the game officials shall be conducted with the NCAA site representative and tournament director at least two (2) hours before the start of the game.

Merchandising

Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

Misconduct

[Reference: *Misconduct in the General Section, and Bylaw 31.1.8 in the NCAA Division II Manual.*]

Misconduct means any act of dishonesty, unsportsmanlike conduct in practice or competition, or breach of law that discredits the championships.

Public criticism of officials may subject the individual, institution or conference to the misconduct provisions.

Committee or games committee is authorized to (1) reprimand publicly or privately, (2) disqualify from future participation and/or (3) ban from subsequent competition a student-athlete or representative of the institution who is guilty of misconduct at any time during the championship

National Anthem

The national anthem shall be played before each tournament session.

News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual for specific information. The manual can be found at www.ncaa.org, under the Media and Events tab and go to the Broadcasting link.

Officials

Selection of Officials. Officials for preliminary rounds must be within driving distance of the host site. Officials for the semifinals and championship final shall be appointed by the women's soccer committee.

Alternate Official. For preliminary-round games, the regional chair in conjunction with the regional assignor shall secure an alternate official to assist at the scorer's table, facilitate player substitution and, at the discretion of the referee (in accordance with the NCAA Men's and Women's Soccer Rules), replace a field official in the event of illness or injury. This official shall receive \$80 per game, ground transportation expenses of 50 cents per mile round trip and a \$45 per diem. For the semifinals and championship final, alternate officials will be selected by the women's soccer committee.

System. The diagonal system of control (three officials) will be used to officiate all division tournament games. Officials are to dress alike and should wear shirts of which the color is in contrast to the colors worn by the competing teams.

Uniform Patch. Game officials shall wear an NCAA patch placed over the left breast of their uniforms or jackets while officiating in NCAA tournament play. No other patches will be permitted.

Dressing Room. Only the game officials assigned to a tournament contest, designated representatives of the women's soccer committee and the tournament director will be permitted in the officials' dressing room before, during or after a game.

Fees. Fees shall be as follows per game: referee-\$180, assistant referees-\$135; alternate officials-\$80. The flat fee for officials assigned to the semifinals and final is \$400.

Expense Reimbursement. All three officials in first-round, second-round, third round and quarterfinal-round games shall receive ground transportation expenses based on 50 cents per mile. Up to six officials assigned to preliminary round competition (as approved by the NCAA championship manager) may be approved for air travel. Officials for semifinals and championship final games will be reimbursed for air travel, not to exceed jet coach air fare (if travel is approved by the NCAA championship manager). If an official must fly, travel arrangements must be made through the NCAA travel service at Short's Travel Management, 866/821-8547. Hotel expenses (excluding incidentals) for officials required to stay overnight at the championship site shall be paid by the host institution and later reimbursed by the NCAA. Officials will receive \$45 per diem for meals and incidentals on each day of the championship, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive \$45 per diem. Alternate officials receive \$45 per diem, \$80 game fee unless that official substitutes for one of the game officials. Then, the alternate receives the fee of the replaced official.

Policies. A sports committee or games committee may not require membership in any specific officials association as a prerequisite for selection to officiate in an NCAA meet or tournament. Officials shall be selected and assigned by the sports committee or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

Photographs, Films and Videotapes

[Reference: *Bylaw 31.6.4.3 in the NCAA Division II Manual.*]

The videotaping or filming of an opponent's game is not permitted without prior approval of the participating teams.

Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site. The host institution shall provide a

comparable location for both competing teams.

Please refer to field specifications (Appendix G) as it relates to the photographers' line.

Player Introductions

It is required that the following format be used in NCAA tournament games:

The officials will line up at the touchline at the halfway mark. Each team will line up beside the official closest to their bench area on the touch-line. The players will be lined up with the speaking captain closest to the official, followed by the Goalkeeper. The players will be lined up numerically from lowest to highest. The officials will start to walk to the center of the field and the players, led by the captain, will follow in single file behind the official closest to their bench. The officials will walk straight to the center of the center circle. The captain will come from behind the official he is following and stand beside the official facing the crowd. The next player in line will stand beside the captain. This will continue until everyone is in a straight line facing the spectators.

The announcer will announce the officials first. The announcer will then introduce in numerical order the designated visiting team's non-starters, followed by the starters, assistant coach(es), and head coach. The announcer then introduces the designated home team using the same format.

Players, coaches, and officials are reminded to stand at attention and to be respectful during the playing of the national anthem.

As a sign of sportsmanship, at the completion of the pre-game announcements and national anthem, the players should shake hands. The Captain of the visiting team will lead his players in front of the officials in a straight line and shake hands with the members of the home team. Once the teams have shaken everyone's hands they will return to their respective benches.

Practice

All teams shall be allowed a maximum one-hour practice on the day before the game on the field on which their game will be played (subject to conditions that would be best for the championship). Any team participating in the championship may not hold additional practice at other local fields.

The NCAA regional chair or site representative, in consultation with the host institution, has final approval over the practice schedule.

Pregame Schedule

Host institutions should follow the pregame schedule listed in Appendix E.

Teams shall warm up with a maximum of 22 players. Nonparticipating student-athletes (those above the maximum) shall not participate in the pregame warm-up.

Programs

[Reference: Advertising in the Division II General Section and Bylaws 31.1.12.1 and 31.6.3 in the NCAA Manual.]

Programs. IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

Advertising. Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

Editorial. If you are interested in the specific content of the program you will receive, please contact Chad Laytham (859/226-4511; chad.laytham@imgworld.com).

Generally, programs include the following:

1. Participant information - IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is Eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG College will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. Laytham at IMG College.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. Laytham at IMG College.

Program Supplements and Update Sheets. Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement.

Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the

host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Chad Laytham (IMG College, 904 North Broadway, Suite 200, Lexington, KY 40505, ATTN: Chad Laytham).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program.

The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Mr. Laytham (IMG College, 904 North Broadway, Suite 200, Lexington, KY 40505, ATTN: Chad Laytham).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

Program Sales.

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections
 - a. Contracts
 - i. Upon site selections, all contracts are e-mailed to each site representative.
 - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575).
 - iii. An IMG College representative will track the return of all signed vending contracts to IMG College.

b. Settlement Reports

- i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575).
- ii. The vendor will have two weeks to submit payment to IMG College.
- iii. An IMG College representative will be assigned to track the receipt of all vending settlement reports and payments.
- iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/ championship on its "No Pay" list sent to the NCAA.
- v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise.
- vi. Please include the event number on the check that is sent.

Please contact Matt Briggs (matthew.briggs@imgworld.com or 859/226-4556) at IMG College with any vending-related questions.

Rules

[Reference: Bylaw 31.1.6 in the NCAA Manual.]

Per NCAA Bylaw 17.30, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules books, or those rules adopted by an outside organization.

Starting Lineups

Starting lineups shall be presented to the scorer's table 15 minutes before game time.

Starting Times

The recommended game times are:

First and second-round competition	First round should start not later than 2 p.m. (if lights are available, not later than 7:30 p.m.). Second round should start not later than 2 p.m.
Third and quarterfinal-round competition	Third round may be noon and 2:30 p.m. or 5 and 7:30 p.m. (if lights are available). Quarterfinal round should start not later than 2 p.m.
Semifinals	11 a.m. and 2 p.m. or 5 and 8 p.m.
Final	1 p.m. or as determined by television.

The host has the prerogative to recommend a different game time to enhance the experience of the student-athlete. In the event starting times cannot be agreed on by the participating institutions, the NCAA regional chair shall determine the starting time with the participating teams and the NCAA championships manager.

Suspended Games

In case of inclement weather or other factors leading the referee to suspend a game, the officials, games committee and coaches shall refer to the NCAA Men's and Women's Soccer Rules.

If a game is suspended, it will be the decision of the games committee and the referee to determine if the game can be continued that day.

If conditions dictate that the game cannot be completed, the NCAA representative and tournament manager shall contact Russ Yurk (office: 317/917-6222; cell: 317/966-2848) or chair Bridget Berube (office: 906/227-2371). Please leave a message if those persons are not available.

Only after contacting Mr. Yurk may a game be suspended until the following day.

Team Bench and Squad Size

[Reference: Bylaw 31.1.5 in the NCAA Division II Manual.]

Each team is limited to a maximum of 28 persons on its bench and a maximum of 22 in uniform. The 28 individuals in the official traveling party are admitted on a complimentary basis. One additional credential may be issued to a team doctor. The event manager may provide additional chairs for the tournament doctor and a security representative, who shall not be included in the bench limitation.

The home team retains the right to sit at its usual team bench, if it is hosting. The higher-seeded team (if at a neutral site) shall occupy the bench to the left of the scorer's table (when facing the field).

Television Rights and Footage Licensing

Please refer to the NCAA Broadcast Manual for specific information. The manual can be found at www.ncaa.org, under the "Media and Events" tab and go to the "Broadcasting" link.

Tickets

[Reference: Tickets in the Division II General Section and Bylaw 31.1.11 in the NCAA Division II Manual.]

Prices should be equal to or greater than regular-season ticket prices. However, the minimum ticket prices are:

Preliminary-round games. Minimum ticket prices for first/second rounds are \$5 for adults, \$3 for senior citizens and students with ID from participating institutions and \$1 for children under 12 (children two and younger shall be admitted free unless there is a facility policy against it). Minimum ticket prices for third/quarterfinal rounds are \$7 for adults, \$3 for senior citizens and students with ID from participating institutions and \$1 for children under 12 (children two and younger shall be admitted free unless there

is a facility policy against it). First- and second-round sites shall offer an all-session ticket package priced at \$8 for adults and \$5 for senior citizens and students with ID from participating institutions. Third- and quarterfinal- round sites shall offer an all-session ticket package priced at \$10 for adults and \$5 for senior citizens and students with ID from participating institutions.

Semifinals and final ticket prices will be determined. There shall be no pass lists for the NCAA Division II Women's Soccer Championship.

Traveling Party

[Reference: Per Diem and Transportation in the Division II General Section.]

Transportation expenses and per diem will be provided for an official traveling party of 28. Championships travel policies and reimbursement forms can be found on the NCAA Web site at <http://www.ncaa.org/wps/ncaa?ContentID=36359>.

Uniforms and Logos

[Reference: Bylaw 12.5.4 in the NCAA Division II Manual.]

Student-athletes competing in each championship shall wear exclusively the official uniform of their institutions in competition and during related ceremonies. This applies to warm-up uniforms as well as uniforms for competition.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

A student-athlete may use athletics equipment or wear athletics apparel that bears the trademark or logo of an athletics equipment or apparel manufacturer or distributor in athletics competition and pre- and postgame activities (e.g., celebrations on the field, pre- or postgame press conferences), provided the following criteria are met. (Violations of this bylaw shall be considered institutional violations per Constitution 2.8.1; however, they shall not affect the student-athlete's eligibility): (Revised: 1/11/94, 1/10/95, 1/9/96 effective 8/1/96)

Athletics equipment (e.g., shoes, helmets, baseball bats and gloves, batting or golf gloves, hockey and lacrosse sticks, goggles and skis) shall bear only the manufacturer's normal label or trademark, as it is used on all such items for sale to the general public; and (Revised: 1/10/95)

The student-athlete's institution's official uniform (including numbered racing bibs and warm-ups) and all other items of apparel (e.g., socks, head bands, T-shirts, wrist bands, visors or hats, swim caps and towels) shall bear only a single manufacturer's or distributor's normal label or trademark (regardless of the visibility of the label or trademark), not to exceed 2 1/4 square inches in area (i.e., rectangle, square, parallelogram) including any additional material (e.g., patch) surrounding the normal trademark or logo. (Revised: 1/11/94, 1/10/95)

If an institution's uniform or any item of apparel worn by a student-athlete in competition contains washing instructions on the outside of the apparel on a patch that also includes the manufacturer's or distributor's logo or trademark, the entire

patch must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram) that does not exceed 2 1/4 square inches. (Adopted: 1/10/95)

The restriction on the size of a manufacturer's or distributor's logo is applicable to all apparel worn by student-athletes during the conduct of the institution's competition, which includes any pre- or postgame activities (e.g., postgame celebrations on the court, pre- or postgame press conferences) involving student-athletes. (Adopted: 1/10/95)

A commemorative patch may be permitted on a jersey or shirt. The entire patch must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram) that does not exceed 2 1/4 square inches.

Players' Equipment.

- a. A field player's uniform shall consist of a jersey or shirt, shorts, stockings and shoes (see Rule 4-4).
- b. Players shall wear shinguards under the stockings in the manner intended, without exception. The shinguards shall be professionally manufactured, age and size appropriate and not altered to decrease protection. Beginning with the 2007 season, the NCAA will require the players to wear shinguards that meet the standards established by the National Operating Committee on Standards for Athletic Equipment (NOCSAE). (Visit www.nocsae.org for more information.)
- c. It is recommended that a special armband (which shall be displayed on the upper arm) be worn that distinguishes the team captain(s) from other players on his or her team.

Note: Rule 4-1-c is an administrative rule and may be altered by prior written mutual consent.

Contrasting Colors.

- a. All players of a team shall wear matching uniforms. The home team (highest seed) shall wear light uniforms and the visitor shall wear dark uniforms. It is the responsibility of the home team to wear jerseys and stockings in clear contrast to those worn by the visiting team.
- b. Goalkeepers shall wear jerseys that distinguish them from all field players and socks that distinguish them from their opponents.
- c. Shorts may differ in color from that of the stockings and jerseys but shall be matching in color and uniform in style.
- d. It is recommended that any visible garment worn under the jersey or shorts shall be a solid color that matches the dominant color of the respective garment.
- e. It is recommended that players warming up outside the coaching and team areas wear colored jerseys/vests that distinguish them from all other field players.

Note: Rule 4-2-d and 4-2-e are administrative rules and may be altered by prior written mutual consent.

Numbers Mandatory. Numerals at least eight inches [20.32cm] in height that are easily distinguishable from the predominant background color(s) and pattern shall be worn on the back of each player's (including goalkeeper's) jersey.

Numerals at least four inches [10.16cm] in height that are easily distinguishable from the predominant background color(s) and pattern shall be worn on the front of each player's (including goalkeeper's) jersey. The same number shall be displayed on both the front and back of the jersey, and no two teammates may wear the same number.

Shoes. Shoes must be worn by all participants in a game. Shoes with soles containing aluminum, leather, rubber, nylon or plastic cleats, studs or bars, whether molded as part of the sole or detachable, are allowed as long as the referee does not consider them dangerous.

Articles. A player shall not wear anything that is dangerous to any player. Knee braces with any metal parts are permissible provided no metal is exposed. Casts are permissible if they are covered and the referee does not consider them dangerous. Headgear, headbands and hats (goalkeepers only) are legal providing they are not considered dangerous to any player.

It is mandatory that the referee examine the equipment of each player before each game to see that it complies with the foregoing standards.

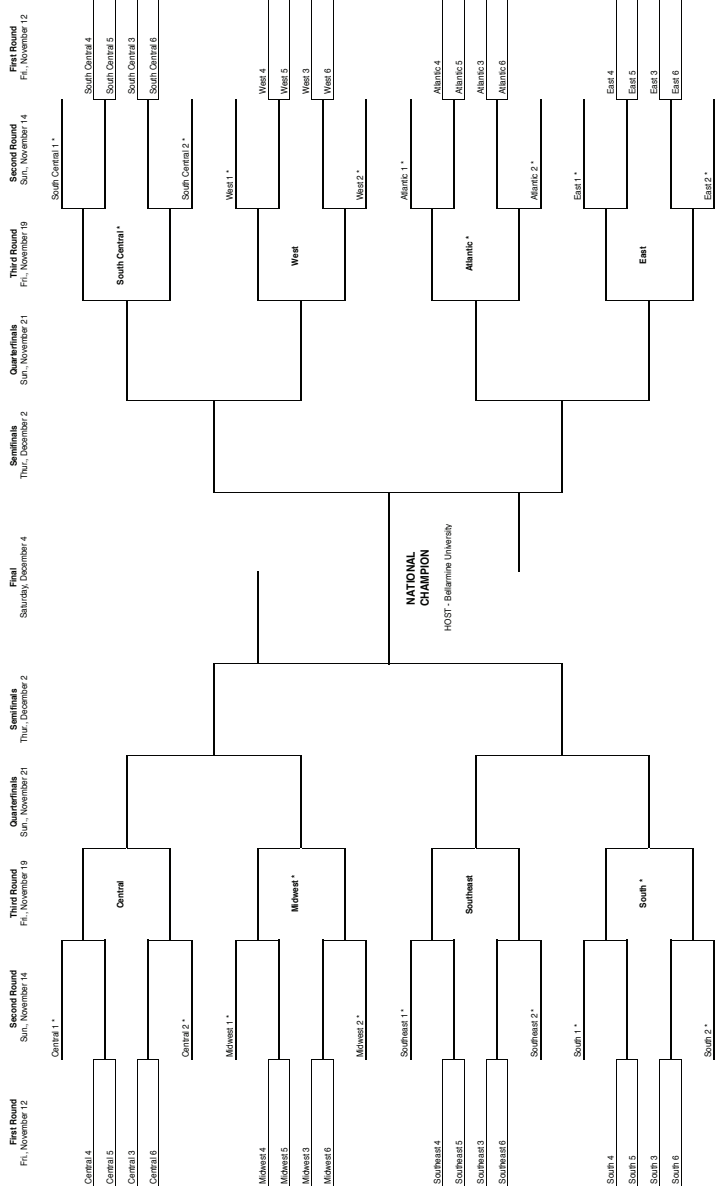
Prostheses may be worn as long as the equipment is well-padded to protect not only the affected player but also his/her opponents. Any such device with exposed rivets, pins, sharp edges or any form of exterior fastener that would present a hazard must be properly padded.

Jewelry. A player shall not wear jewelry of any type whatsoever. Exception: Medical alert bracelets or necklaces may be worn but must be taped to the body.

Web site (Videostreaming)

Please refer to the NCAA Broadcast Manual for specific information. The manual can be found at www.ncaa.org, under the "Media and Events" tab and go to the "Broadcasting" link.

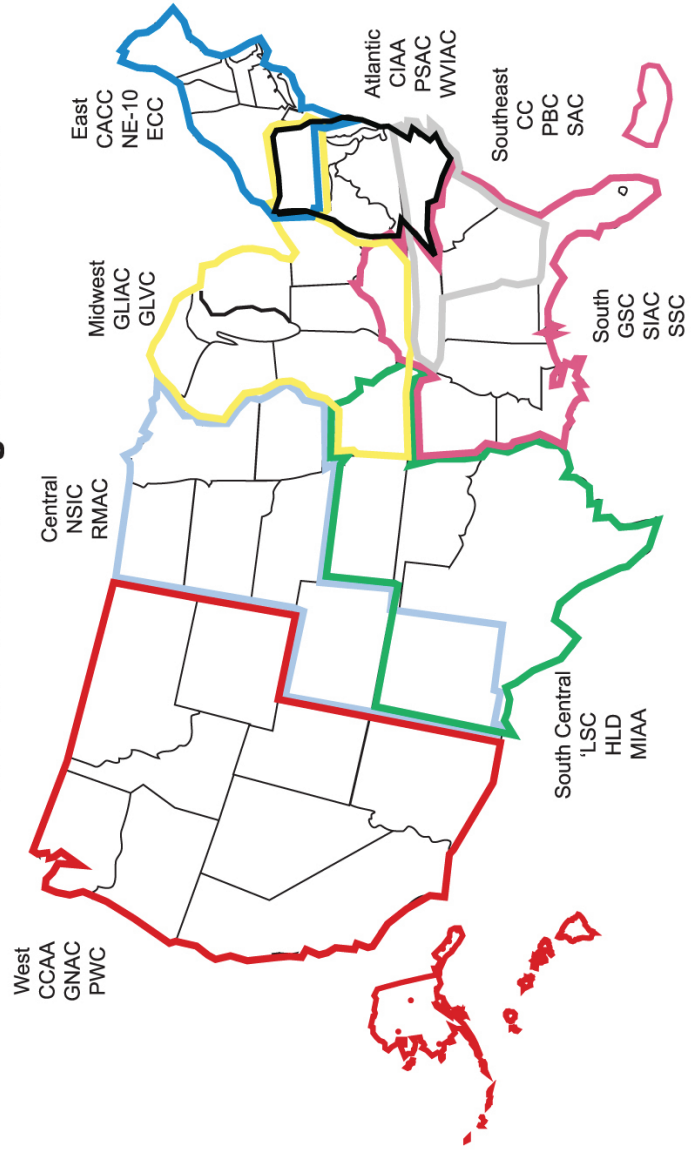
NCAA 2010 NCAA Division II Women's
SOCCER CHAMPIONSHIP



*Host Site

Appendix A

NCAA Division II Regionalization Model



Appendix C

Women's Conference Call Checklist

This is a checklist for the precompetition conference call between the participating teams' directors of athletics, coaches and sports information directors, and the site representative, NCAA women's soccer committee regional chair or NCAA national office representatives, to review the following:

1. Welcome and congratulate participants, thank host.
2. Purpose of call.
3. Institutional introductions.
4. Establish games committee (NCAA Site Rep will chair committee).
5. Dates and times.
6. Official travel party (28).
7. Lodging (Confirm rooms are secured).
8. Transportation plans.
9. Local transportation.
10. Expense forms (per diem and transportation).
11. Practice schedules (Highest seed has priority/be flexible with arrival times of others).
12. Special activities for teams (banquet - finals only, hospitality).
13. Site, day and time of prechampionship meeting. (An administrator is required.)
14. Locker rooms (Equal size, location and amenities).
15. Uniforms (squad size—22).
16. Dimensions of field (Tournament director should have this).
17. Filming/videotaping.
18. Scouting (You may only tape your team's game).
19. Press box and local media.
21. Medical services/drug testing (Athletic trainer to give overview at pregame meeting).
22. Ticket policies (travel party).
23. VIPs.
24. Bands/cheerleaders/mascots (Mascot needs to stay with their fans).
25. Radio/webcasting.
26. Merchandise—pre-sell to teams (Teams should receive memo after selections).
27. Division II Code of Conduct forms must be completed and sent to the national office and brought to the coaches' meeting.
28. Travel party roster form with 22 student-athletes listed should be sent via e-mail to host not later than 24 hours prior to the match.
29. Participant Awards/Comp Programs. (all teams should receive 28 comp programs and all non-advancing teams will receive 22 participant medallions.)

Appendix D

Pregame Meeting Agenda

The chair of the games committee will conduct a meeting at least three hours before the coin toss involving the respective directors of athletics, sports information directors, and participating head coaches..

After introductions have been made, the chair of the games committee or host director of athletics may have remarks. Be sure all items listed below are reviewed.

1. Identify the games committee, which generally includes members of the NCAA women's soccer committee member or site representative in attendance and representatives of the participating institutions. Inform the individuals attending the meeting that the games committee is responsible for the supervision and conduct of the event, and that the event will be conducted in accordance with NCAA policies and procedures.
Remind coaches that a signed team roster form, including correct jersey numbers must be provided to the opposing coach, referee and official scorekeeper no later than 15 minutes before game time. Bench personnel must be indicated in accordance with the following provisions. (See NCAA Men's and Women's Soccer Rule 3-2)
 - a. List the head coach, assistant coach(es), team trainer(s), manager(s) and others.
 - b. Extra players not in uniform should not be permitted on the bench unless they are counted in the team bench limit.
 - c. The game doctor is not included in the bench personnel limit.
2. Confirm team uniform colors and confirm home team (determine in advance whenever possible).
 - a. Check jersey numbers of all players, including goalkeepers.
 - b. Be sure team uniform colors contrast with each other and with referees' uniforms. Also be sure multicolored uniforms do not conflict with referees' uniforms.
 - c. Adherence to the NCAA team uniform policy as listed in the NCAA Division II Women's Soccer Championships Handbook will be in effect.
3. Define when and where the warm-up will occur. Warm-up is not to be taken behind goals if another game is in progress.
4. The scorers' table shall have seats for one scorer from each team, the public-address announcer, the sports information directors and the NCAA committee member(s) or site representative.
 - a. Game officials not assigned to a specific game shall not be seated at or near the scorers' table.
 - b. A back-up timepiece will be available.
 - c. A horn shall be used to signal substitutions.
5. Rosters.
 - a. Rosters are to be given to press box personnel and the announcer as early as possible but not later than 15 minutes before the game.
 - b. Scorers are to keep a record of the number of players who participate in the game (22 maximum from each team).
 - c. Official NCAA box score forms and roster forms will be used.
6. Injuries.
 - a. Only the trainer(s) and/or coach of an injured player may enter the field when

summoned by the referee. There shall be no coaching by the coach while he or she is on the field.

- b. An injured player shall be removed from the field safely but as quickly as possible (see NCAA Men's and Women's Soccer Rule 3-5-b).
 - c. Review medical procedures.
7. Misconduct and Drug Testing. The games committee chair shall review provisions of NCAA Bylaws 31.1.1.2 and 31.1.10, which prescribe conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the competition due to misconduct. Refer to the Division II General Section. Division II Code of Conduct Forms must be completed and sent to the national office and brought to the coaches' meeting.
8. Ball Persons. It is recommended that at least six ball persons (minimum of four) be provided by the host institution and that these ball persons be at least 10 years of age. Refer to Rule 6-5 of the NCAA Men's and Women's Soccer Rules.
9. Security personnel.
- a. Protection for equipment and warm-ups before and after the game, and at halftime shall be provided.
 - b. The prevention of alcohol use on the field and in the stands shall be assured.
10. Determine how teams will enter the field, line up and be presented during pregame ceremonies. Refer to the procedures outlined in the handbook and review with the public-address announcer. Coaches should remind players and bench personnel to be respectful during the playing of the national anthem. All participants should face the flag, stand respectfully and refrain from conversation until the anthem is concluded.
11. Determine halftime arrangements with regard to the length of the interval. Also determine if teams will go to locker rooms or another location.
12. Media. A designated area for the media, separate from the scorers' table, shall be established at the field.
13. Review appropriate television procedures.
14. Postgame.
- a. Remind coaches that, according to NCAA interview policies, they must make themselves available to the media 10 minutes after the cooling off period.
 - b. Secure bench area during awards ceremony, if applicable.
 - c. Explain awards ceremony format and responsibilities (including appropriate attire).
 - d. If applicable, each school must submit names of those receiving awards.
 - e. Review awards script.
15. Refer to 2010 NCAA Men's and Women's Soccer Rule 7 (page 46) for overtime procedures.
16. Balls.
- a. The Wilson Avanti ball will be used during the championships.
 - b. During all rounds of competition, the middle referee for each game will receive a game ball and each competing team shall receive three balls.
 - c. Only Wilson balls shall be used during warm-ups. NO EXCEPTIONS.
- In conclusion, you may wish to emphasize that as representatives of the NCAA, teams selected for championship play are expected to conduct themselves appropriately. The referees will follow NCAA Men's and Women's Soccer Rules to the letter. It is the duty of the referees to control the game, and coaches and players are expected to accept the referees' judgment decisions. The attitude of the players should be to

try to win the game within the framework of protection and spirit of fair play that are provided within the rules.

17. Participation medallions will be presented to all nonadvancing teams, a maximum of 22 (squad size) student-athletes, participating or in uniform at the preliminary rounds, to be presented on the field following competition.

Appendix E

Pregame Schedule

The following schedule should be used for all sessions during the women's soccer championship.

Game Clock	Time of Day	
120:00	_____	Field must be cleared and checked for match.
60:00	_____	Teams may begin warm-up.
20:00	_____	Captains and officials to meet/Coin toss.
15:00	_____	Game rosters submitted and exchanged.
10:00	_____	Teams clear field.
9:00	_____	Introduction of officials and players. 1. Officials (in center circle). 2. "Visiting team" nonstarters followed by starters, assistant coach(es), and head coach. (all to midfield, in front of bench) 3. "Home team" nonstarters followed by starters, assistant coach(es), and head coach. (all to midfield, in front of bench).
3:00	_____	National anthem. Teams shake hands.
00:00/45:00	_____	Kick-off (first half).
15:00	_____	Halftime.
00:00/45:00	_____	Kick-off (second half).
5:00	_____	Intermission following regulation time.
10:00	_____	First overtime period (sudden victory).
2:00	_____	Intermission.
10:00	_____	Second overtime period (sudden victory).
5:00	_____	Intermission, then penalty kicks.

Second Game of Session (if applicable)

Put a minimum of 40-minutes on game clock.

Teams for second game may begin warm-up. If first game goes into overtime, teams will be guaranteed a 30-minute warm-up on the game field.

20:00	_____	Captains and officials meet/Coin toss.
15:00	_____	Game rosters submitted and exchanged.
10:00	_____	Teams clear field.
7:00	_____	Introduction of officials and players. 1. Officials (in center of circle). 2. "Visiting team" nonstarters followed by starters, assistant coach(es), and head coach. (all to midfield, in front of bench). 3. "Home team" nonstarters followed by starters, assistant coach(es), and head coach. (all to midfield, in front of bench).
2:00	_____	Teams shake hands.
0:00/45:00	_____	Kick-off (first half).
15:00	_____	Halftime.
00:00/45:00	_____	Kick-off (second half).
5:00	_____	Intermission following regulation time.
10:00	_____	First overtime period (sudden victory).
2:00	_____	Intermission.
10:00	_____	Second overtime period (sudden victory).
5:00	_____	Intermission, then penalty kicks.

Appendix F

Regional Advisory Committees

[References: Regional Advisory Committees in the Division II General Section and Bylaws 21.4.1.4, 21.5.1.6 and 21.8.6.1.5 in the NCAA Division II Manual.]

Sports committees shall appoint an advisory committee in each of their respective regions to assist in the evaluation of teams throughout the season. Members of the 2010-11 regional advisory committees are:

Atlantic

Gary Kagiavas, Edinboro University of Pennsylvania, chair
Jim Herlinger, University of Pittsburgh, Johnstown
Pat McGinnis, Alderson-Broaddus College
Rob Knox, Kutztown University of Pennsylvania

Central

Shane Drahota, Minnesota State University, Mankato, chair
Greg Cane, University of Minnesota Duluth
Damian Clarke, Fort Lewis College
Chris Day, Adams State College

East

Sue Zawacki, University of New Haven, chair
Matt Johnson, American International College
Brad Koch, Philadelphia University
Kerri McCabe, Dowling College
Jim Moore, Georgian Court University
Merlin Thompson, Queens College (New York)

Midwest

Bridget Berube, Northern Michigan University, chair
Dave Dilanni, Grand Valley State University
Wispeny Ellis, Great Lakes Valley Conference
Mitch Wigness, University of Indianapolis

South

Ged O'Connor, Saint Leo University, chair
Greg Harris, Harding University
Kieron Heblich, Christian Brothers University
Jen Seidel, Florida Institute of Technology

South Central

Jeff Hansen, Missouri Western State University, chair
Fleur Benatar, Texas Woman's University
Nick Cowell, St. Edward's University
Tracy Hoza, Northwest Missouri State University
Derek Nichols, Newman University
Jeff Trimble, Midwestern State University

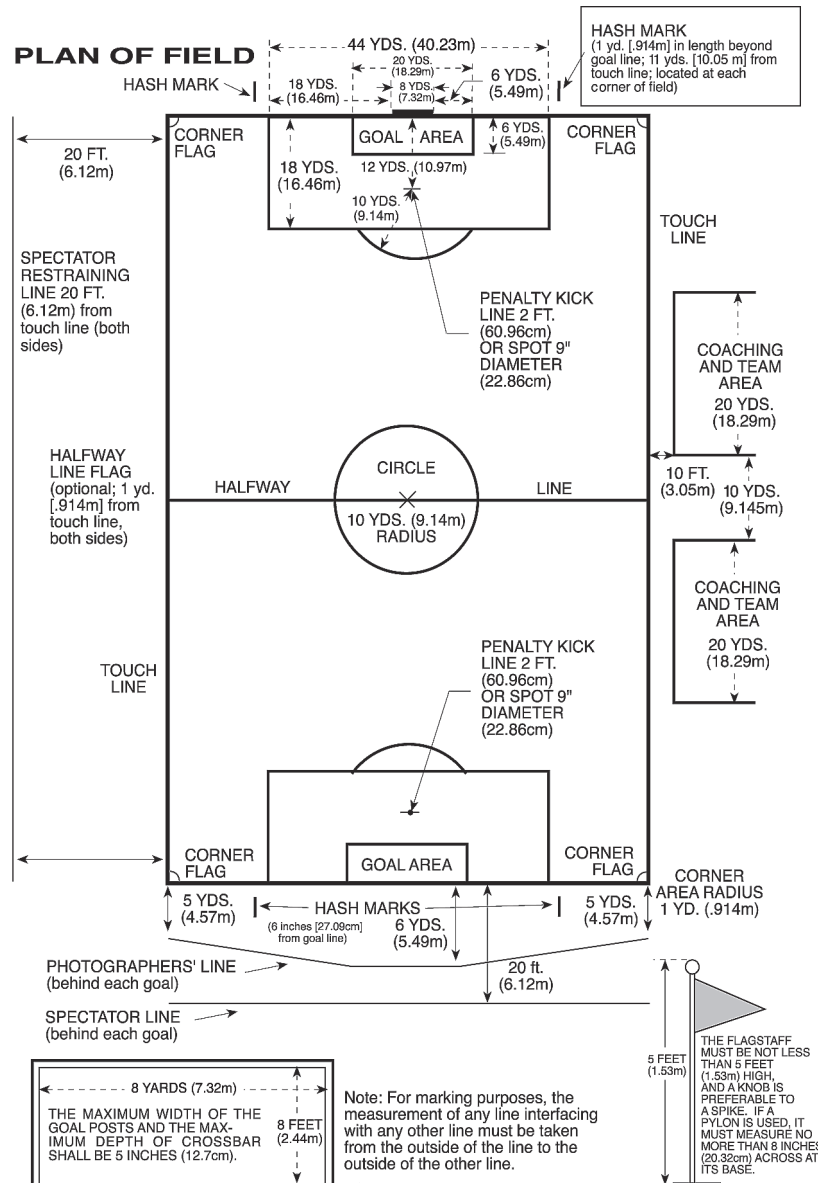
Southeast

Patrick Britz, South Atlantic Conference, chair
Rob DePaol, Converse College
Karrie Miller, Newberry College
Mike Peacock, Columbus State University
Susan Vodicka, University of South Carolina Aiken
Bart Walker, Erskine College

West

Travis Connell, Western Washington University, chair
Linda Huddleston, Dixie State College of Utah
Michele Nagamine, Hawaii Pacific University
Tracee Passeggi, California State Polytechnic University, Pomona
Barb Robertson, Northwest Nazarene University
Jeff Tuttle, California State University, Dominguez Hills

Appendix G



Appendix H

2010-11 AACCA College Cheerleading Safety Rules

Section A - Definitions

1. Base - A person who is in direct contact with the performing surface and is supporting another person's weight.
2. Controlled environment - A performance environment that meets the following conditions: the surface is matted; the area is clear of non-cheer personnel; and the event is not a pre-game, game-time or a time-out. Basketball post-game, football half-time, an alumni function, practices and competition settings are all examples of a controlled environment if they are matted and sufficiently clear of non-cheer personnel.
3. Cradle - Dismount from a stunt/pyramid/toss in which the top person lands in a face-up, semi-piked position.
4. Cupie/Awesome - A stunt in which both of the top person's feet are in one hand of the base.
5. Dive Roll - An aerial forward roll where the feet of the performer are at or above the performer's waist prior to the hands making contact with the performing surface.
6. Flatback - A stunt in which the top person is in a face-up, straight-body position parallel to the performing surface.
7. Flip - When a person is airborne while the feet pass over the head.
8. Height-increasing Apparatus - Any type of equipment that increases the height of a skill.
9. Helicopter Toss - A stunt in which the top person is tossed into the air with the body parallel to the ground and completes a 360 degree horizontal rotation (like the blades of a helicopter.)
10. Loading Position - Any intermediate position below shoulder level that uses continuous motion to put a top person in a stunt or pyramid. Examples: Elevator/sponge load, basket load, smooch, scoop from the back, etc.
11. Middle - A person who is being supported by a base while also supporting a top person.
12. Pyramid - A skill in which a top person is being supported by a middle layer person.
13. Rewind - Skill in which the top person starts with BOTH FEET on the ground, is tossed into the air and performs a backward or side rotation into a stunt, pyramid or loading position (this would include a cradle).
14. Spotter - A person who is responsible for assisting or catching the top person in a partner stunt or pyramid. This person cannot be in a position of providing primary support for a top person but must be in a position to protect the top person coming off of a stunt or pyramid.
15. Stunt - A skill in which a top person is supported by a base or bases.
16. Top - A person who is either being supported by another while off of the performing surface or who has been tossed into the air by another person.
17. Toss - A movement by a participant or group of participants that propels a person into the air so that the person is airborne (i.e., free of contact with the performing surface).

Section B - General Program Guidelines

1. Cheerleading squads should be placed under the direction of a qualified and knowledgeable advisor or coach.
2. All practice sessions should be supervised by the advisor/coach and held in a location suitable for the activities of cheerleaders (e.g., use of appropriate matting, away from excessive noise and distractions, etc.)
3. Prior to the performance of any skill, the immediate environment for the activity should be taken into consideration including, but not limited to proximity of non-squad personnel, performance surface, lighting and/or precipitation. Technical skills should not be performed on concrete, asphalt, wet or uneven surfaces or surfaces with obstructions.
4. Advisors/coaches should recognize the particular ability level of all participants and should limit the squad's activities accordingly. Participants should not be pressed to perform activities until they are safely prepared.
5. Skills that have not been mastered should be performed only in a supervised practice environment.
6. Thorough training in proper spotting techniques should be mandatory for all squads.
7. All cheerleaders should receive proper training before attempting any form of cheerleading gymnastics (tumbling, partner stunts, pyramids and jumps).
8. All cheerleading squads should adopt a comprehensive conditioning and strength building program.
9. An appropriate warmup exercise should precede all cheerleading activities.
10. All programs should qualify cheerleaders according to accepted teaching progressions. Appropriate spotting should be used until all performers demonstrate mastery of the skill, and when spotting is required by specific rule.
11. In environments where there is close proximity to the athletic event and out of bounds plays pose a significant risk of injury to the participant, no technical skills should be performed while the ball is in play.
12. All partner stunts, pyramids, and tosses should be reviewed and approved by the coach prior to execution.

Section C - General Restrictions

1. The use of any height-increasing apparatus (e.g. mini-trampoline, etc.) other than a spring floor is prohibited for performance.
2. The top person in a partner stunt, pyramid or transition cannot be released from bases with the intent to land or be caught in an inverted body position.
3. An individual may not jump, flip or dive over, under, or through partner stunts, pyramids or individuals from basket tosses, similar tosses, partner stunts or other tosses from hands.
4. Drops (knee, seat, thigh, front, back and split) from a jump, stand or inverted position are prohibited unless the majority of the weight is first borne on the hands/feet which breaks the impact of the drop.
5. Jewelry of any kind is prohibited (e.g., navel jewelry, tongue jewelry, earrings, necklaces, etc.) Medical bracelets are allowed provided they are taped to the body.
6. Soft-soled athletic shoes must be worn while cheering or competing. Gymnastics shoes, jazz shoes and/or boots are prohibited.
7. Basket and Elevator/Sponge Tosses are prohibited on surfaces other than grass (real or artificial) or a mat.

8. Flipping skills into or from stunts, tosses or pyramids are prohibited on surfaces other than grass (real or artificial) or a mat.
9. Two and one half high pyramids are prohibited on surfaces other than grass (real or artificial) or a mat.

Section D - Partner Stunts

1. Twisting dismounts with more than a 360 degree rotation require an additional spotter that assists on the cradle.
2. Released load-ins from a handstand position (stationary or through a handspring load in) to a partner stunt require an additional spotter.
3. Stunts in which the base uses only one arm for support require a spotter when:
 - a. the stunt is anything other than a cupie/awesome or basic liberty. All other one-arm stunts require a spotter (e.g., heel stretch, arabesque, high torch, scorpion, bow and arrow, etc.).
 - b. the load-in or dismount involves a twist. The spotter must be in place during the twist and assist on the cradle during twisting dismounts.
 - c. the top person is popped from one arm to the other.
4. Single based split catches are prohibited.
5. Flips into or from partner stunts are prohibited, with the following exceptions. (Note this entire rule has been rewritten. Please read it carefully.)
 - a. Rewinds into a pyramid, stunt, loading position or cradle are allowed under the following conditions:
 1. The top person is limited to one and one quarter rotations and may not twist.
 2. Bases are limited to one quarter turn under the top person.
 3. An active spotter is required throughout the skill.
 4. If the rewind is continuous to a cradle, the spotter must assist in the cradle.
 5. In a rewind to a pyramid or to another base, the original base may serve as the spotter.
 - b. Flips from stunts in which the top person is in an upright position standing in the hand(s) of the base(s) are allowed under the following conditions:
 1. Front flips are allowed from shoulder level and below single base stunts to a cradle or the performing surface on the feet with assistance from the base.
 2. Front and back flips are allowed from shoulder level and below double base stunts to a cradle.
 3. The top person is limited to one and one quarter flipping rotation.
 4. Only dismounts to a cradle may have up to one half twist.
 5. Must have additional spotter active throughout the skill. In a single base stunt, the spotter may not assist in the initiation of the flip.
 - c. Flips from stunts in which the top person is in a horizontal position not being supported at their feet are allowed under the following conditions:
 1. Front flips and back flips from shoulder level double base stunts to a stunt, loading position, cradle or the performing surface with assistance from a base. Note that flips are not permitted from a horizontal position below shoulder level or from a single base.
 2. The top person is limited to one rotation and may not twist.
 3. A spotter is not required.
6. All leg pitch, toe pitch, walk-in, sponge, and straddle catch flips are prohibited.

7. Twisting dismounts greater than two rotations are prohibited. Exception: side facing stunts - i.e. Arabesque, Scorpion, double full twisting cradles to the front are legal.
8. Front, back and side tension drops are prohibited.

Section E - Pyramids

1. Pyramids higher than 2 1/2 body lengths are prohibited. Pyramid height is measured by body lengths as follows: chairs, thigh stands and shoulder straddles are 1 1/2 body lengths; shoulder stands are 2 body lengths; extended stunts (i.e. extension, liberty, etc.) are 2 1/2 body lengths. Exception: an extended stunt on top of a thigh stand is allowed.
2. In all pyramids, there must be at least two spotters designated for each person who is above two persons high and whose primary support does not have at least one foot on the ground. Both spotters must be in position as the top person is loading onto the pyramid. One spotter must be in the back and the other must be at front of the pyramid or at the side of the pyramid in position to get to the front. Once the pyramid shows adequate stability and just prior to the dismount, this spotter can move to the back to catch the cradle.
3. Cradles from pyramids over two high must use at least two catchers, one on each side of the top person.
4. All flips into or from pyramids are prohibited, with the exception of a forward flip dismount to a cradle and legal rewinds.
5. Front, back and side tension drops are prohibited.

Section F - Tosses

1. Basket tosses or similar tosses may only be performed from ground level, can use no more than four bases, and must be cradled by three of the original bases, one of which must catch in a scoop under the head and shoulders.
2. Basket and elevator/sponge tosses may not be directed so that the bases must move to catch the top person.
3. Basket and elevator/sponge tosses cannot exceed one flipping and two twisting rotations.
4. Twisting skills in basket tosses or similar tosses are only allowed in controlled environments (see definition for "controlled environments".)
5. In flipping basket or elevator/sponge tosses (tuck, layout, or pike position) only two additional skills are allowed. One twisting rotation is considered to be one skill.

Examples:

Legal (two skills)

Tuck flip, X-out, Full Twist

Double Full-twisting Layout

Kick, Full-twisting Layout

Pike, Open, Double Full Twist

Arabian Front, Full Twist

Illegal (three skills)

Tuck flip, X-out, Double Full Twist

Kick, Double Full-twisting Layout

Kick, Full-twisting Layout, Kick

Pike, Split, Double Full Twist

Full-twisting Layout, Split, Full Twist

Note: An Arabian Front followed by a 1 1/2 twist is considered to be a legal skill. A Kick Double Full Twist with no flip is legal.

6. Basket and elevator/sponge load-ins can land in a stunt or pyramid provided that the toss does not significantly exceed the height of the intended skill. Flips into stunts or pyramids from a basket or elevator/sponge load-in are prohibited.

Section G – Tumbling/Jumps

1. Tumbling skills performed over, under or through partner stunts, pyramids or individuals are prohibited.
2. Tumbling skills that exceed one flipping rotation are prohibited.
3. Tumbling skills with two or more twisting rotations are prohibited.
4. Dive rolls are prohibited.
5. Added 10/20/2009 - Airborne drops to a prone position on the performing surface are illegal. (Examples: A back flip or a jump landing in a push-up position is illegal. A handspring to a push-up position is legal as it is not airborne prior to the prone landing.)

Section H - Specific Basketball/Indoor Court Rules

Base - A person who is in direct contact with the performing surface and is supporting 1. On a basketball court surface, the following skills are prohibited except during halftime or postgame performances where the area is free of obstructions and non-cheer personnel, and all skills are performed on a matted surface. Pregame and timeouts are not exceptions to this rule and are subject to the listed restrictions.

- a. Basket tosses, elevator/sponge tosses and other similar multi-based tosses.
- b. Partner stunts in which the base uses only one arm to support the top person. Exception: Cupies/awesomes are allowed with an additional spotter.
- c. Flips or released twists into or from partner stunts. Exception: Front and back flips to a stunt or cradle are allowed if the top person is braced on both sides by hand/arm to hand/arm contact.
- d. Two and one half person high pyramids.
- e. Inversions in partner stunts and pyramids. Exception: Inversions that begin on the ground and go to an upright position where the top person is in constant contact with a base or spotter are allowed.
- f. Twisting tumbling skills.person.

The above safety rules are general in nature and are not intended to cover all circumstances. All cheerleading gymnastics, including tumbling, partner stunts, pyramids, jumps and tosses should be carefully reviewed and supervised by a qualified and knowledgeable advisor or coach. The American Association of Cheerleading Coaches and Advisors makes no warranties or representations, either expressed or implied, that the above guidelines will prevent injuries to individual participants.

For the most recent safety rules and information, visit <http://www.aacca.org>.

Appendix I

2010 NCAA Division II Women's Soccer Conferences eligible for automatic qualification:

California Collegiate Athletic Association
 Central Atlantic Collegiate Conference
 Conference Carolinas
 East Coast Conference
 Great Lakes Intercollegiate Athletic Conference
 Great Lakes Valley Conference
 Great Northwest Athletic Conference
 Gulf South Conference
 Heartland Conference
 Lone Star Conference
 Mid-America Intercollegiate Athletics Association
 Northeast-10 Conference
 Northern Sun Intercollegiate Conference
 Pacific West Conference
 Peach Belt Conference
 Pennsylvania State Athletic Conference
 Rocky Mountain Athletic Conference
 South Atlantic Conference
 Sunshine State Conference
 West Virginia Intercollegiate Athletic Conference

Appendix J

Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

Opponents' Average Winning Percentage (OWP). Take each opponent's regular won-lost percentage against other Division II teams (excluding the results against the team in question) and average the percentages.

To calculate: Team A Schedule is as follows:

Opponent	Record	vs Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-56 (.5692)	.5585 (OWP)

Team A's Opponents' Average Winning Percentage = .5585

Opponents' Opponents' Average Winning Percentage (OOWP). The strength of each opponents' schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To calculate: Take Team B, C, D, E and F schedules and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5692; Team A has a OOWP of .6125 and Team B has a OOWP of .4567; it would indicate team A has the stronger strength of schedule).