



# 2010 DIVISION III SOFTBALL CHAMPIONSHIP HANDBOOK

Updated: 2/26/2010  
First Update: 03/31/2010  
Second update: 4/28/2010



# Table of Contents

<b>Introduction</b> .....	5
<b>General Administration</b> .....	7
Dates and Sites.....	7
Sports Committee.....	7
Regional Advisory Committees.....	8
Annual Forms.....	9
<b>Determination of Competing Institutions</b> .....	12
Championship Structure.....	12
Championship Selection.....	12
Championship Format.....	14
Automatic-Qualifying Conferences.....	15
Certification of Eligibility/Availability.....	16
Division III Religious/Commencement Conflicts Policies.....	17
Pairings.....	17
Published Rankings.....	18
<b>Instructions to Participants</b> .....	19
All-Tournament Team.....	19
Audio Coverage (Radio and Internet).....	19
Awards.....	19
Ball.....	19
Bands and Mascots.....	19
Banners.....	20
Courtesy Vehicles.....	20
Determination of Home Team.....	20
Double Flip Procedure.....	21
Drug Testing.....	21
Facility Requirements.....	21
Length and Schedule of Games.....	22
Lodging.....	23
Media Arrangements.....	23
Medical Arrangements.....	24
Meetings.....	25
News, Media, Press Conferences and Satellite Feeds.....	25
Official Scorer.....	26
Practice Schedule.....	26
Programs and Promotion.....	26

Radio.....	29
Promotion and Publicity.....	29
Protest Procedure.....	29
Rules.....	29
Squad Size.....	30
Starting Times.....	30
Sunday Competition.....	30
Television Rights and Footage Licensing.....	30
Tickets.....	31
Umpires.....	31
Uniforms.....	32
<b>Appendix A</b> .....	34
<b>Appendix B</b> .....	37
<b>Appendix C</b> .....	39
<b>Appendix D</b> .....	40

## Introduction

During the 2009-10 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site ([www.ncaa.org](http://www.ncaa.org)).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in an appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION  
 P.O. Box 6222  
 Indianapolis, Indiana 46206-6222  
 317/917-6222  
[www.ncaa.org](http://www.ncaa.org)

*NCAA, NCAA logo and NATIONAL COLLEGIATE ATHLETIC ASSOCIATION are registered marks of the Association and use in any manner is prohibited unless prior approval is obtained from the Association.*

# Softball Championship Information

## Important Dates

Friday, February 5—Complete team schedules must be entered in online score reporting system  
Monday, February 25—Proposed budget information for selection of predetermined regional sites sent to all Division III institutions that sponsor softball.

Monday, April 5, 12, 19, 26 and May 3, and Sunday, May 9—Deadlines to update online score-reporting system by 1 p.m. Eastern time.

Thursday, April 8—Deadline for submitting proposed budgets, key contact forms and facility evaluations for hosting regional competition at predetermined sites.

Sunday, May 9—Teams selected to participate in the championship.

Monday, May 10 at 11 a.m. Eastern time—Release of championship bracket during online selection show on [www.NCAA.com](http://www.NCAA.com).

Tuesday, May 11 at Noon Eastern time—Conference call with respective regional host and participating teams.

Thursday-Monday, May 13-17—Eight-team regionals.

Friday-Monday, May 14-17—Six-team regionals.

Tuesday, May 18 at 11 a.m. Eastern time—Conference call with eight teams advancing to the finals.

Friday-Tuesday, May 21-25—Championship at Carson Park in Eau Claire, Wisconsin; host—University of Wisconsin, Eau Claire.

## General Administration

### Dates and Sites

[Reference: Bylaw 31.1.3 in the NCAA Division III Manual.]

Dates and sites for regionals are determined by the Division III Softball Committee. Finals dates and sites are also recommended by the Division III Softball Committee, with final approval given by the Division III Championships Committee. (see *Appendix A for brackets*).

2010 Regionals—Thursday-Monday, May 13-17 (eight-team sites) or Friday-Monday, May 14-17 (six-team sites), on the campus of institutions selected to host.

2010 Finals—Friday-Tuesday, May 21-25, Carson Park in Eau Claire, Wisconsin; host, University of Wisconsin, Eau Claire.

**Future Dates and Sites.** The 2011 finals will be May 20-24 at James I. Moyer Sports Complex in Salem, Virginia, hosted by the City of Salem and the Old Dominion Athletic Conference.

**NCAA Championships Policy Related to Sports Wagering.** No predetermined or nonpredetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

### Sports Committee

[Reference: Administration and Management in the General Section, and Bylaws 31.1.1 and 31.1.2 in the NCAA Division III Manual.]

The NCAA Division III Softball Championship is under the control, direction and supervision of the Division III Softball Committee. Current members of the committee are:

Anita Kubicka, Montclair State University, chair  
Kasey Blomquist, University of Mary Hardin-Baylor  
Nikki Fennern, St. Mary's University of Minnesota  
David Hicks, Rhodes College  
Julie Lenhart, State University of New York College at Cortland  
Michelle Manning, Transylvania University  
John Sutyak, Wheaton College (Massachusetts)  
Steve Wammer, Northland College

For more information about the 2010 NCAA Division III Softball Championship, contact:

Jan Gentry  
Assistant Director of Championships  
NCAA  
P.O. Box 6222  
Indianapolis, Indiana 46206-6222  
Office: 317/917-6222  
Fax: 317/917-6237  
E-mail: jgentry@ncaa.org

Anita Kubicka  
Assistant Director of Athletics and Head  
Softball Coach  
Montclair State University  
1 Normal Avenue  
Montclair, New Jersey 07043  
Office: 973/655-6790  
Fax: 973/655-6786  
E-mail: kubickaa@mail.montclair.edu

Nancy O'Hara  
Administrative Assistant for Championships  
NCAA  
P.O. Box 6222  
Indianapolis, Indiana 46206-6222  
Office: 317/917-6222  
Fax: 317/917-6237  
E-mail: nohara@ncaa.org

## Regional Advisory Committees

[Reference: Regional Advisory Committees in the General Section and Bylaw 21.4.1.4 in the NCAA Division III Manual.]

Sports committees shall appoint an advisory committee in each of their respective regions to assist in the evaluation of teams throughout the season.

### Atlantic Region

David Hicks, Rhodes College, chair  
James Barrett, Polytechnic University  
Charlie Dobbins, Peace College  
Terry Martin, Piedmont College  
J.D. McCurdy, Eastern Mennonite University  
Stefanie Meyerson, Stevenson University

### Central Region

Michelle Manning, Transylvania University, chair  
Jodie Holava, Defiance College  
Nan Payne, Capital University  
Jan Reddinger, Westminster College (Pennsylvania)  
Lori Schimmel, The College of Wooster  
Karla Wolters, Hope College

### East Region

Anita Kubicka, Montclair State University, chair  
Billie Blackwell, Centenary College (New Jersey)  
John Byrne, Moravian College  
Frank Matthews, Wilkes University  
Bridgette Quimpo, New Jersey City University

Stacy Pondo, Penn State-Behrend  
Kim Santoemma, CUNYAC  
Kathy Staib, Elizabethtown College  
Jen Ward, Haverford College

### Great Lakes Region

Steve Wammer, Northland College, chair  
Lori Brown, Elmhurst College  
Christopher Helizon, Wisconsin-La Crosse  
Joe Kinsella, Lake Forest College  
J.P. Richards, Edgewood College

### Midwest Region

Nikki Fennern, St. Mary's (Minnesota), chair  
Amy Erickson, Carleton College  
Barb Leopold, Martin Luther College  
Shanda Ness, Cornell College  
Bill Rosner, Fontbonne University

### New England Region

John Sutyak, Wheaton (Massachusetts)  
Jen Heath, Green Mountain College  
Aimee Lee, Anna Maria College  
Caitlin Luz, Trinity (Connecticut)  
John Meany, Worcester State College  
Diana Pepin, Eastern Connecticut  
Cathie Schweitzer, Springfield College

### Northeast Region

Julie Lenhart, State University College at Cortland, chair  
Aaron Boyea, Wells College  
John Dunaw, College at Brockport, State University of New York  
Erika Lewis, Rennselaer Polytechnic Institute  
Ernie McClatchie, Ithaca College  
Phil McElroy, Emerson College

### West Region

Kasey Blomquist, University of Mary Hardin-Baylor, chair  
Edie Fletcher, Austin College  
Betsy Hipple, Claremont McKenna-Harvey Mudd-Scripps Colleges  
Rita Jordan, Hardin-Simmons University  
Erin Van Nostrand, Pacific Lutheran

## Annual Forms

[Reference: Championship Selection in the championship information section in this handbook.]

**Score Reporting.** All institutions that sponsor softball are required to report results via the NCAA online score-reporting system. The system and instructions are available at [http://web1.ncaa.org/champsel\\_new/exec/login](http://web1.ncaa.org/champsel_new/exec/login). Each institution must enter its complete schedule by Friday, February 5. Each institution is responsible for entering complete and accurate game results in the online system by 1 p.m. Eastern time on the following Mondays: April 5, 12, 19, 26 and May 3. Scores for contests played May 3-Saturday, May 8 must be submitted online by midnight Saturday, and scores for contests played on Sunday, May 9, should be reported directly to the respective regional advisory committee chair. If an institution fails to submit results by a designated deadline, the institution's coach and director of athletics will receive a written warning. Any subsequent failure to submit complete and accurate results will result in a \$50 fine per occurrence.

**Regional Round Proposed Budget Form.** The NCAA has implemented an online proposed budget and financial report process. Seven of the eight regional sites will be predetermined in 2010. Institutions interested in hosting regional competition must submit the proposed budget form online by 5 p.m. Eastern time Thursday, April 8. The form and instructions for completing the form are available on the NCAA Web site at [http://web1.ncaa.org/champs\\_bid/](http://web1.ncaa.org/champs_bid/). Please note that the online form is password protected. Your institution's athletics director should have the necessary membership database user name and password on file.

*[Reference: Dates and Sites in the championships information section in this handbook and Budgets in the Division III General Section in this handbook.]*

**Facility Evaluation Form.** The facility evaluation form is one of the tools used in selecting regional sites. Institutions interested in hosting regional competition must submit the form online by the indicated deadline.

	<b>Available on the NCAA Web site</b>	<b>Due at NCAA</b>
<i>Regional sites</i>	<i>February 22</i>	<i>April 8</i>

**Umpire Recommendation Form.** The NCAA Softball Umpire Improvement Program assists the Division III Softball Committee in selecting all umpires for regionals and the finals. Conferences, local assignors, head softball coaches and the softball committee are encouraged to submit umpire recommendations for postseason competition. The recommendation form is mailed to institutions in December 2009 and is due by January 15.

**Expense Reimbursement Form.** Expense reimbursement for participation in the 2010 championship must be filed online through the Travel Expense System (TES) at <http://www1.ncaa.org/finance/travel/index.html>.

*[Reference: Official Traveling Party in the championships information section, Per Diem and Transportation in the General Section, and Bylaw 31.4.6 in the NCAA Division III Manual.]*

**Financial Report Form.** The financial report portion of the proposed budget and financial reporting form from each championship site must be submitted online to the NCAA not later than 60 days after the conclusion of the competition. The Division III

Softball Committee may assess a financial penalty against an institution that fails to submit the financial report within 60 days of the conclusion of the competition.

*[Reference: Bylaw 31.4 in the NCAA Division III Manual.]*

**Automatic-Qualification Application Form.** Applications for automatic qualification for 2011 are available on the NCAA Web site for conference commissioners of each NCAA member conference and must be submitted electronically to the NCAA national office with each member institution's schedule and results.

**Due at NCAA**

*May 1, 2010*

# Determination of Competing Institutions

## Championship Structure

The championship provides for a field of 60 teams. Eight teams will compete at six regional sites and six teams will compete at two regional sites. All sites will use a double-elimination format.

Before the teams selected for the championship are assigned to regional sites, each site will be assigned a seed (one through eight) based on random draw. This will determine placement in the finals bracket (see Appendix A for the bracket).

The finals will be an eight-team, double-elimination tournament.

## Championship Selection

[Reference: Annual Forms in the championships information section in this handbook and Bylaws 31.01.2, 31.01.3 and 31.3 in the NCAA Division III Manual.]

Selection of teams is based on Bylaw 31.3.3. All Division III institutions that sponsor the sport of softball, whether they wish to be selected or not, must electronically submit their game-by-game results online for members of the appropriate regional advisory committees by 5 p.m. Eastern time on the following Mondays: April 5, 12, 19, 26 and May 3. Scores for contests played May 3-Saturday, May 8 must be submitted online by midnight Saturday, and scores for contests played on Sunday, May 9, should be reported directly to the respective regional advisory committee chair. Failure to comply with this requirement may subject the institution to a fine.

As required by the selection principles, the following berths have been allocated for the 2010 championship: Pool A — 39, Pool B — 3, Pool C — 18. (Note: The number of pools may be adjusted based on sponsorship numbers at the time of selections.)

Pool A consists of the number of conferences that have been awarded automatic qualification. Pool B includes independent institutions and institutions from conferences that do not meet the automatic qualifying criteria. Pool C includes those Pool A institutions that do not receive their conference's automatic bid and the remaining teams in Pool B. There will be no predetermined regional allocations for Pool B or Pool C and no maximum or minimum number of berths from one region. A regional summary of the institutions in each pool is included in Appendix D.

The Division III Softball committee will select teams from Pools B and C on a national basis using regional selection criteria. The committee will select teams in Pools B and C based on the criteria listed in this section.

### Bylaw 31.3.3.1 - Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year,

degree-granting institution. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

## Selection Criteria

### Primary Criteria

The primary criteria emphasize regional competition (all contests leading up to NCAA championships). All criteria listed will be evaluated (not listed in priority order).

- *Win-loss percentage against regional opponents.*
- *Strength-of-schedule (only contests versus regional competition).*
  - *Opponents' Average Winning Percentage (OWP).*
  - *Opponents' Opponents' Average Winning Percentage (OOWP).*
    - *See Appendix E for explanation of OWP and OOWP calculations. Strength of schedule will be calculated at 2/3 OWP and 1/3 OOWP.*
- *In-region head-to-head competition.*
- *In-region results versus common regional opponents.*
- *In-region results versus regionally ranked teams.*

- *Ranked opponents are considered ranked once they appear one time in the sport's official rankings.*
- *Conference postseason contests are included.*
- *Contests versus provisional and reclassifying members in their third and fourth years shall count in the primary criteria. Provisional and reclassifying members shall remain ineligible for rankings and selections.*

### Secondary Criteria

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated (not listed in priority order). The secondary criteria introduce results against out-of-region Division III and all other opponents including those contests versus opponents from other classifications (i.e., provisionals, NAIA, NCAA Divisions I and II).

- *Out-of-region head-to-head competition.*
- *Overall Division III win-loss percentage.*
- *Results versus common non Division III opponents.*
- *Results versus all Division III ranked teams.*
- *Overall win-loss percentage.*
- *Results versus all common opponents.*
- *Overall Division III strength of schedule.*

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division III Softball Committee. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the softball committee for selection purposes.

## Regional Alignments

All members of a conference will be placed in the same region for evaluation purposes, unless the championships committee has granted an exception. The Allegheny Mountain Collegiate Conference, American Southwest Conference, North Eastern Athletic Conference, Southern Collegiate Athletic Conference and the University Athletic Association have been granted exceptions. Members of these conferences shall be placed in their natural geographic regions for evaluation purposes.

### In-Region Competition

- All competition within an institution's defined sport region.
- All competition within an institution's membership geographical region. (Constitution 4.13.1.1)
- All competition within a 200-mile radius from one institution to another. The NCAA Travel Expense System (TES) (<https://web1.ncaa.org/TES/exec/TES/exec/miles>) will be utilized to confirm distance from campus to campus.
- All competition between members of the same conference.

### Scheduling Requirements.

Institutions must play at least 50 percent of their scheduled competition against in-region, Division III institutions to be considered for selection to NCAA championships. Institutions unable to meet this requirement will be allowed an opportunity to request a waiver for selection consideration.

All waiver requests will be reviewed by the Division III Championships Committee. Information required as part of the waiver process includes proposed schedules, schedules from the past two seasons, a summary of scheduling challenges the institution is facing and proposed solutions. In addition, an institution may include any other historical information illustrating difficulty in scheduling at least 50 percent of its contests against in-region, Division III institutions.

## Championship Format

**Six-Team Regional Competition—Four Days (Friday-Monday).** The tournament shall include 11 games total, with four games played on Day 1, four games played on Day 2, two games played on Day 3 and one game played on Day 4, as follows:

*Game 1—No. 6 seed vs. No. 1 seed*  
*Game 2—No. 5 seed vs. No. 2 seed*  
*Game 3—No. 4 seed vs. No. 3 seed*  
*Game 4—Loser Game 1 vs. Loser Game 2*  
*Game 5—Winner Game 1 vs. Loser Game 3*  
*Game 6—Winner Game 2 vs. Winner Game 3*

*If four teams remain after Game 6:*  
*Game 7—Winner Game 5 vs. Winner Game 6*  
*Game 8—Winner Game 4 vs. Loser Game 6*  
*Game 9—Loser Game 7 vs. Winner Game 8*  
*Game 10—Winner Game 7 vs. Winner Game 9*  
*Game 11—Same teams as Game 10*

*If five teams remain after Game 6:*  
*Game 7—Loser Game 5 vs. Loser Game 6*  
*Game 8—Winner Game 4 vs. Winner Game 5*  
*Game 9—Winner Game 6 vs. Winner Game 7*

*If two teams remain after Game 9:*  
*Game 10—Winner Game 8 vs. Winner Game 9*  
*Game 11—Same teams as Game 10*

*If three teams remain after Game 9:*  
*Game 10—Winner Game 8 vs. Loser Game 9*  
*Game 11—Winner Game 9 vs. Winner Game 10*

**Eight-Team Regional Competition—Five Days (Thursday-Monday).** The tournament format shall be as follows:

*Day 1: Game 1—No. 1 seed vs. No. 8 seed*  
*Game 2—No. 4 seed vs. No. 5 seed*  
*Game 3—No. 3 seed vs. No. 6 seed*  
*Game 4—No. 2 seed vs. No. 7 seed*

*Day 2: Game 5—Loser Game 1 vs. Loser Game 2*  
*Game 6—Loser Game 3 vs. Loser Game 4*  
*Game 7—Winner Game 1 vs. Winner Game 2*  
*Game 8—Winner Game 3 vs. Winner Game 4*

*Day 3: Game 9—Winner Game 6 vs. Loser Game 7*  
*Game 10—Winner Game 5 vs. Loser Game 8*  
*Game 11—Winner Game 7 vs. Winner Game 8*  
*Game 12—Winner Game 9 vs. Winner Game 10*

*Day 4: Game 13—Winner Game 12 vs. Loser Game 11*  
*Game 14—Winner Game 11 vs. Winner Game 13*

*Day 5: Game 15—necessary only if Winner of Game 13 defeats Winner of Game 11 in Game 14*

Prospective host institutions must include proposed starting times for all games on their facility evaluation form. Starting times for regional contests must be a minimum of two hours apart. All game times must be approved by the Division III softball committee. Sites without lights shall begin play at 10 a.m. on days with four games scheduled.

## Automatic-Qualifying Conferences

[Reference: Bylaws 31.3.4 and 31.3.5 in the NCAA Division III Manual.]

Conferences that have been granted automatic-qualification privileges for the 2010 championship are:

*Allegheny Mountain Collegiate Conference*  
*American Southwest Conference*  
*Capital Athletic Conference*  
*Centennial Conference*  
*City University of New York Athletic Conference*



College Conference of Illinois and Wisconsin  
 Colonial States Athletic Conference  
 Commonwealth Coast Conference  
 Commonwealth Conference  
 Empire 8  
 Freedom Conference  
 Great Northeast Athletic Conference  
 Great South Athletic Conference  
 Heartland Collegiate Athletic Conference  
 Iowa Intercollegiate Athletic Conference  
 Landmark Conference  
 Little East Conference  
 Massachusetts State College Athletic Conference  
 Michigan Intercollegiate Athletic Association  
 Midwest Conference  
 Minnesota Intercollegiate Athletic Conference  
 New England Small College Athletic Conference  
 New England Women's and Men's Athletic Conference  
 New Jersey Athletic Conference  
 North Atlantic Conference  
 North Coast Athletic Conference  
 North Eastern Athletic Conference  
 Northern Athletics Conference  
 Northwest Conference  
 Ohio Athletic Conference  
 Old Dominion Athletic Conference  
 Presidents' Athletic Conference  
 St. Louis Intercollegiate Athletic Conference  
 Skyline Conference  
 Southern California Intercollegiate Athletic Conference  
 Southern Collegiate Athletic Conference  
 State University of New York Athletic Conference  
 USA South Athletic Conference  
 Wisconsin Intercollegiate Athletic Conference

### **Certification of Eligibility/Availability**

*[Reference: Certification of Eligibility/Availability in the Division III General Section and Constitution 3.2.4 and Bylaws 12, 13, 14, 15 and 16 in the NCAA Division III Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Constitution 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office

before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

The championship manager must be notified by the Friday before Selection Sunday (May 9).

### **Division III Religious/Commencement Conflicts Policies**

*[Reference: Bylaws 31.1.4.1 and 31.1.4.5 in the NCAA Division III Manual.]*

Please note that the Division III Presidents Council has approved the following policies regarding championships competition:

**Religious Reasons.** If a participating institution has a written policy against competition on a particular day for religious reasons, it shall inform the NCAA championship manager in writing one week before the selection date in order for it or one of its student-athletes to be excused from competing on that day. The championship schedule shall be adjusted to accommodate that institution.

**Commencement Reason.** If an institution's commencement conflicts with participation in the championship, it shall inform the NCAA championship manager in writing one week before the selection date in order for the governing sports committee to accommodate a request to alter the championship schedule.

The following guidelines apply to commencement requests:

- *Policy applies to team sports only.*
- *The governing sports committee in consultation with participating institutions would reschedule the game on the nearest possible date if a participating school has a conflict.*
- *Institutions should give prior notice of commencement dates.*
- *Does not apply to predetermined finals sites.*

The governing sports committee shall make a good faith effort to accommodate participating institutions in non-predetermined preliminary round contests with multiple teams participating at the same site.

### **Pairings**

*[Reference: Bylaw 31.3.2.1 in the NCAA Division III Manual.]*

Once automatic qualifiers are identified and the teams from Pool B and Pool C are selected, teams will be grouped in clusters according to natural geographic proximity. Teams will then be paired according to geographic proximity. A team may be moved to numerically balance the bracket if geographic proximity is maintained (within 500 miles). Flights will be kept to a minimum.

Teams may be seeded on a regional basis, using the regional selection criteria. However, geographic proximity takes precedence over seeding.

Teams from the same conference will not be required to play one another in the first game of regionals as long as geographic proximity is maintained.

If all site-selection criteria is equal (e.g., transportation), the highest-seeded team that meets all selection criteria will be selected as the host institution, provided geographic proximity is maintained. The criteria for determining sites remains the same.

## Published Rankings

Published rankings will be released on [www.NCAA.com](http://www.NCAA.com) the last three weeks of the regular season: April 21, 28 and May 5. The primary criteria for each institution, listed by region, will be included as part of the regional rankings.

# Instructions to Participants

## All-Tournament Team

Regional and championship all-tournament teams will be selected at the respective championship sites by an all-tournament selection committee. The all-tournament team shall consist of the following 15 players: catcher, first base, second base, shortstop, third base, three outfielders, two pitchers, designated player/utility and four at-large selections.

## Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast Manual policies and guidelines at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Awards

*[Reference: Division III Awards in the Division III General Section and Bylaw 31.1.10 in the NCAA Division III Manual.]*

At the finals site, NCAA individual awards shall be presented to the members of the official traveling parties (25) of the eight competing teams. The champion will receive first-place watches, and the runner-up will receive second-place awards. Third- and fourth-place awards will also be presented. All other finals site participants will receive regional round champion awards.

At regional sites, each non-advancing team will receive 20 (squad size) participant medallions.

## Ball

The Worth NC12L (.47 COR) is the official softball for the championship. Worth L.L.C. will supply balls for all championship rounds; no other softball shall be used.

## Bands and Mascots

Bands shall be limited to 25 members, including one director, who are in uniform and performing at the competition sites. The band shall be admitted via the gate list furnished to the host by the participating institution's administrative representative. The host institution must designate seating in the venue to accommodate the bands with prior approval of the games committee. Bands shall be assigned seating that will not interfere with spectators, photographers or dugouts.

At all tournament sessions, seating will be provided for the bands during games in which their team is not participating.

Bands, or any component thereof, shall not play while the ball is live. Bands may play immediately prior to the team's offensive half-inning (concluding with the fifth warm-up pitch), during their team's eight-minute warm-up period and for 10 seconds after a run is scored. Before the respective eight-minute warm-up periods, bands and the public-address announcer will alternate playing music.

Institutions not represented by a band may provide a recording of music (e.g., CD, iPod playlist) to be played during their official eight-minute pregame warm-up period and/or immediately prior to the team's offensive half-inning. Music must be appropriate for all audiences. Each team must provide a copy of the lyrics of all songs included in their warm-up music to the NCAA game representative, who will review the warm-up music and lyrics prior to the team's first game.

Mascots are allowed in the outfield area, but not on the infield, before the eight-minute warm-ups begin for each team. Once the game begins, the mascot and/or flagbearer must not obstruct the view of spectators.

## Banners

Competing institutions' banners are not allowed on the playing field fence. They are allowed outside the playing field, subject to the approval of the games committee and host institution. Flags and banners should not obstruct the view of the fans or contain any corporate identification.

## Courtesy Vehicles

**Officials and NCAA Representatives.** The NCAA shall pay for the rental of cars for a predetermined number of game officials and NCAA game representatives at the finals. The championships staff will make all arrangements directly through Short's Travel Management and communicate arrangements to the individuals who have been approved to rent cars.

Short's will make arrangements with Enterprise Rent-A-Car or National Car Rental. If no cars are available at Enterprise or National, Short's will make arrangements with another rental agency.

When the car is picked up at the airport, the designated individual should decline insurance coverage if it is rented from Enterprise or National, but accept the insurance coverage if it is from another rental agency. The Association has more comprehensive insurance coverage if the car is rented from Enterprise or National.

If possible, the cost of the rental car should be billed directly to the NCAA. If that is not possible, the NCAA game representative and/or the designated officials shall be responsible for payment for the rental car, the cost of which shall be reimbursed by the host institution.

The NCAA game representative and/or designated officials shall return their receipts for gasoline (and their rental car agreements, if the cost was not direct billed to the NCAA) to the host institution for reimbursement. The host institution should include the expense on its financial report.

The NCAA national office shall explain the above procedures in advance to NCAA game representatives and the designated officials. In addition, host institutions should review the reimbursement process with each official during the umpires meeting.

## Determination of Home Team

For all regionals and finals competition, the home team will bat last, occupy the third-base dugout and take the infield warm-up first (eight-minute warm-up).

The home team shall have choice of uniform. The visiting team is expected to wear a contrasting color jersey. As a reminder, when teams play back-to-back games, they must be prepared to change uniforms, if necessary. Determination of uniform colors must be approved by the NCAA game representative. Noncompliance with this policy may result in misconduct as outlined in this handbook.

**Regionals and Finals.** The home team for the first day of competition at regionals and finals (four games) will be the higher-seeded team. In subsequent games, the home team shall be determined according to the following formula:

1. *The games committee shall designate as home team the institution that has been home team the fewest times (regionals and finals are considered separately).*
2. *If two teams have been the home team an equal number of times but visiting team an unequal number of times, the team that has been the visitor most often shall be designated as home team.*
3. *If two teams have been both home team and visiting team an equal number of times, and if the two teams previously met, the visitor in the initial game shall be the home team in the second game.*
4. *If two teams have been both home team and visiting team an equal number of times, the team that was the visitor in its preceding game shall be the home team, unless both teams were the visitor in their preceding games.*
5. *If the preceding formula does not prevail, the home team shall be determined by a coin toss using the double flip procedure.*

## Double Flip Procedure

1. *Two members of the games committee meet with coaches to break a tie.*
2. *It is explained to coaches that ties are broken by a double flip, which means you flip first to see who gets to call the second flip.*

### Flip No. 1

1. *Games Committee member No. 1 indicates one team as heads and the other as tails.*
2. *Games Committee member No. 2 flips the coin, and whichever way the coin comes up (heads or tails) is the team that gets to call flip No. 2.*

### Flip No. 2

*The team that won flip No. 1 calls heads or tails while coin is in the air.*

## Drug Testing

*[Reference: Drug Testing in the Division III General Section and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Division III Manual.]*

Student-athletes who compete in this championship may be subject to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for this championship; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## Facility Requirements

Facility requirements are included in Appendix B.

## Length and Schedule of Games

Games will not be started after midnight in any round of the championship. All games shall be seven innings, except that a five inning, eight-run rule will be used in all rounds of the championship. If play is stopped before a seven-inning game is completed and the eight-run rule is not in effect, it shall resume at the point of interruption.

For all rounds of the championship except the national championship game, if a game is both halted and regulation, regulation will take precedence assuming reasonable efforts to complete the game have been made and have failed. The national committee or its representative shall determine reasonable effort.

Should inclement weather or unforeseen circumstances delay play, the games committee is authorized to have teams play three games on any day of the championship. This authority is part of the games committee's right to revise the game schedule because of weather conditions or unforeseen circumstances.

A winner must be determined from each regional site by midnight of the Monday preceding the championship finals. If competition is unable to be completed at a regional site of the NCAA Softball Championship due to inclement weather or other conditions, the following policies will govern the determination of the team that will advance from the regional site to the championship finals.

### Six-Team Regionals.

- If less than three games are completed, the highest seed advances.
- If three games are completed, the highest undefeated seed advances.
- If at least four games are completed but less than six games are completed, the highest remaining seed advances.
- If six games are completed, the highest remaining undefeated seed advances.
- If the tournament is rained out after Game 6, the highest remaining undefeated seed advances. If no remaining teams are undefeated, the highest remaining seed advances.

### Eight-Team Regionals.

- If less than four games are completed, the highest seed advances.
- If at least four games are completed but less than seven games are completed, the highest remaining undefeated seed advances.
- If the tournament is rained out after Game 7 is completed but before Game 8 is completed, disregard the result of Game 7 and the highest undefeated seed advances.
- If at least eight games are completed but less than 14 games are completed, the highest remaining undefeated seed advances.
- If the tournament is rained out after Game 14 is completed but before Game 15 is completed, the winner of Game 14 advances.

## Lodging

For regionals, the host institution is responsible for reserving 17 non-smoking rooms (15 double rooms and two single rooms are recommended) for the official traveling party of each of the competing teams other than the host team, one non-smoking room for the NCAA game representative and five (six-team sites) or six (eight-team sites) non-smoking rooms for the umpires. Once the teams have been selected and assigned to regional sites, the regional host institution should assign the teams to the designated team hotel(s). The reservations should then be reconfirmed in the names of the institutions and the institutions shall be responsible for the reservation.

For the finals, the host institution will reserve 17 non-smoking double rooms for the official traveling party of each of the competing teams. The host will also reserve non-smoking rooms for the six game officials, the umpire-in-chief, the Division III Softball Committee members/representatives, the NCAA championship manager and the NCAA secretary-rules editor (if applicable). Once the teams have been determined and assigned to a hotel by the host institution for the finals, the reservations should be reconfirmed in the names of the institutions, and then the institutions shall be responsible for the reservations.

If an institution prefers to stay in a hotel other than the designated team hotel, an institutional representative must (1) obtain a written release of the rooms from the hotel's general manager or (2) use the rooms for persons accompanying the official traveling party. In either case, the institution is responsible for securing arrangements at another property. If an institution fails to make satisfactory arrangements for the use of the rooms at the assigned hotel, the institution will be financially responsible for those room charges.

For regionals and the finals, it is strongly recommended that lodging for the officials be at a hotel separate from the hotel(s) of the participating institutions.

## Media Arrangements

*[Reference: Promotion and Publicity in the championship information section in this handbook.]*

**Media Credentials.** The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution; (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams; and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of "tout sheets" or "tip sheets" or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented, based on the circumstances at the championship site. These conditions must be approved before the competition by the championship manager.

**Microphones.** The placement of microphones on a team coach or in team huddles and dugout areas is prohibited.

**Postcompetition Interviews.** All coaches and student-athletes must be made available for postcompetition interviews after the “cooling-off” period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the softball committee. Immediately after a 10-minute cooling-off period (i.e., 10 minutes after the game or once teams leave the dugout), the winning coach and requested student-athletes will be available to the media in an interview area open to all certified members of the news media. The losing coach and requested student-athletes will follow. If a team or individual is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championship and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a postcompetition interview with the covering media to conduct a program for a single newspaper, radio or television reporter, unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period (i.e., one-on-one interviews before the postgame interview session are not permitted). Coaches may, however, open their dressing rooms and/or report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championship. Should a coach permit one media agency to enter the cooling-off area before the 10-minute cooling-off period has ended, the area shall be opened to all other media representatives desiring access. The NCAA championships have an “open locker room policy,” which is administered by the media coordinator on site.

**Photo Areas.** Photographers are not permitted in front of the dugouts any time after the competition begins. (During the game, photographers may only be in foul territory beyond first and third bases and must carry all their equipment. They must be mobile and can only kneel on one knee.) Photographers may work unrestricted on the playing field and in the dugout area after a game, but must quickly clear the playing field to allow the next teams to begin warm-up preparations. No hand-held strobe lights are permissible. Any special request for the placement of a camera or working position at a finals site shall be made to the media coordinator.

## Medical Arrangements

Each scheduled practice or contest of any round of an NCAA championship should include the following:

1. *The presence on site of a person qualified and delegated to render emergency care to a stricken participant.*
2. *The presence or planned access to a physician for prompt medical evaluation of the situation, when warranted.*

3. *Planned access to a medical facility, including a plan for communication and transportation between the athletics site and the medical facility for prompt medical services, when warranted. Access to a working telephone or other telecommunications device, whether fixed or mobile, should be assured.*
4. *All necessary emergency equipment should be at the site or quickly accessible. Equipment should be in good operating condition, and personnel must be trained in advance to use it properly. Additionally, emergency information about the student-athlete should be available at home and on the road for use by medical personnel.*
5. *A thorough understanding by all parties, including the leadership of the visiting teams, of the personnel and procedures associated with the medical plan.*

## Meetings

[Reference: *Misconduct in the General Section and Bylaw 31.1.8 in the NCAA Division III Manual.*]

**Coaches/Administrators Meeting.** A mandatory meeting of the head coach and administrator (i.e., director of athletics, senior woman administrator or designated administrator other than a softball coaching staff member or the sports information director) of each participating institution, the NCAA game representative(s), the tournament director, the umpire-in-chief and any other members of the games committee will be held before the start of the tournament. Per the Division III Championships Committee, institutions that do not adhere to the team administrator shall be fined \$300 in a letter addressed to the institution’s director of athletics with a copy to the institution’s president.

At the pretournament meeting, the NCAA game representative shall review the championship policies, including the provisions of Bylaw 31.1.8, which governs misconduct by student-athletes and/or representatives of competing institutions.

**Umpires Meeting.** The umpire-in-chief will conduct an umpires’ meeting immediately after the coaches/administrators meeting.

**Games Committee Meeting.** The games committee should meet prior to competition to review tournament policies and procedures. At regionals, the games committee should include the NCAA game representative(s), the tournament director, the umpire crew chief (or off umpire) and the softball facility manager. At the finals, the games committee should include the NCAA softball committee, the NCAA championship manager, the tournament director, the umpire-in-chief and the softball facility manager.

## National Anthem

The “Star-Spangled Banner” shall be played once each day prior to the first game.

## News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Official Scorer

The official scorer for each game shall be appointed by the tournament director, and the duties are outlined in the NCAA Softball Rules Book. The official scorer will receive \$25 per game.

## Official Traveling Party

[Reference: Per Diem and Transportation in the Division III General Section.]

Transportation expenses and per diem will be provided for an official traveling party of 25 persons.

## Practice Schedule

The host must provide a practice field or area other than the tournament field. All teams should be accorded practice facilities of equal quality the day immediately before the tournament and during the tournament. Each team will be permitted a maximum of eight minutes for infield practice before each game.

Ground balls will be permitted before the eight-minute warm-up. These are only permitted in foul territory. If the facility does not have adequate space to allow teams to take ground balls in foul territory, the teams may share the infield for a maximum of three minutes to take ground balls prior to the eight-minute warm-up periods. Teams may warm up in the outfield while the grounds crew is preparing the infield.

There will be no equipment provided for any indoor or outdoor practices; however, if a pitching machine is used by the host institution, it must be made available to all participating teams.

All teams must be allowed to practice on the game field for at least one hour the day before the tournament, weather permitting. Practice times will be assigned based on game times the first day of the tournament. Reasonable adjustments to the schedule may be approved based on travel distances of the participating teams.

**Finals.** All practices on the tournament field will be closed, facility permitting. Additional practice time will be scheduled on an adjoining field. Practice times will be assigned based on game times the first day of the tournament. Teams paired to compete against each other shall be treated equally for practices. As such, if inclement weather occurs, then practice for both teams shall be indoors for that practice slot. If the weather improves, then the two teams paired for the next game slot may both practice outside.

## Programs and Promotion

[Reference: Advertising in the Division III General Section and Bylaw 31.1.12.1 in the NCAA Division III Manual.]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG. The championship host should not include expenses or revenues for programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

### Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising in the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

### Editorial

If you are interested in the specific content of the program you will receive, please contact Dan King (859/226-4588; dan.king@imgworld.com).

Generally, programs include the following:

1. *Participant information - IMG will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. King at IMG.*
2. *Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG will contact via e-mail the tournament director and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.*
3. *Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.*
4. *Information on the NCAA, including the sport committee.*
5. *Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. King at IMG.*

### Program Supplements and Update Sheets

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG. The content must be approved by IMG prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Mr. King (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Dan King).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG will contact hosts of those championships in

advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Ms. Stoess (IMG, 904 North Broadway, Lexington, KY 40505, ATTN: Marianne Stoess).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG (859/226-4556; matthew.briggs@imgworld.com).

#### **Program Sales**

1. *Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.*
2. *Non-predetermined sites: Once sites are announced, IMG determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.*
3. *Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG immediately.*
4. *Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.*
5. *Collections*
  - a. *Contracts*
    - i. Upon site selections, all contracts are e-mailed to each tournament director.
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG (859/226-4575).
    - iii. An IMG representative will track the return of all signed vending contracts to IMG.
  - b. *Settlement Report*
    - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG (859/226-4575).
    - ii. The vendor will have two weeks to submit payment to IMG.
    - iii. An IMG representative will be assigned to track the receipt of all vending settlement reports and payments.
    - iv. If payment and/or settlement have not been received within the two-week period, IMG will include the site/championship on its “No Pay” list sent to the NCAA.
  - v. Do not combine settlement statements for separate rounds/events or combine

- program settlements with Event 1 merchandise.
- vi. Please include the event number on the check that is sent.

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG with any vending-related questions.

#### **Radio**

Please refer to the NCAA Broadcast Manual policies and guidelines that are available online at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

#### **Promotion and Publicity**

The NCAA Division III Softball Committee requests that participating institutions cooperate in providing publicity and program materials to tournament directors at the earliest possible opportunity.

Upon selection to a regional site, the sports information director of the competing institutions shall forward as much of the following information as possible to (1) the sports information director of the regional host institution and (2) the sports information director of the finals site: brochures and rosters (including name, position, numbers on both sets of uniforms, height, age, number of varsity letters won, which way each student-athlete bats and throws, class in school, and hometown); season's record including scores of all games in the order in which they were played; complete up-to-date statistics on each student-athlete and team totals, including all games played before NCAA regional competition; assortment of head and posed-action shots of individual student-athletes and head coach; a team picture; and a brief summary of the team's season.

The sports information director of the host institution will provide to the sports information directors of the competing teams a list of the news outlets to which publicity materials are to be directed and shall indicate how each visiting director may assist in the promotion of the tournament.

#### **Protest Procedure**

Please refer to 2010 and 2011 NCAA Softball Rules and Interpretations, Rule 7-2 on pages 88-92, that outlines protest procedures for NCAA championship play.

#### **Rules**

Per NCAA Bylaw 17.33, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The NCAA Softball Rules shall be followed, with the following changes or modifications:

1. *The complex must be enclosed so that admission can be charged.*
2. *The field must have a skinned infield. There must be at least 25 feet (maximum 30 feet) from*

home plate to the backstop. The backstop, sideline fence and outfield fence must completely enclose the playing field.

- The distance to the outfield fence may not exceed 225 feet. The outfield fences must be a minimum of 190 feet in left and right fields, and 200 feet in center field. If the center field fence is not 220 feet, then a minimum of 200 feet in left, right and center is preferred. If a portable fence is used in any round of the championship, it must be placed at a distance of 190 feet in left and right fields and 220 feet in center. All portable fencing must be secured so as to prevent balls from rolling under.

- The international tiebreaker will not be used in championship play.

Note: Please refer to Appendix B for more information.

## Squad Size

[Reference: Official Traveling Party and Uniforms in the championship information section and Per Diem and Transportation in the Division III General Section.]

Each team is limited to 20 eligible players in uniform and an official traveling party of 25. In addition, each team may request a maximum of five bench passes (two of which may only be utilized by medical personnel). Bench passes provide free admission to the competition venue and access to the dugout. Each team will receive a maximum of 25 participant credentials and a maximum of five bench passes. Any individuals not included in the official traveling party or receiving a bench pass must purchase a ticket for admission to the venue.

After the regional competition has begun, no changes may be made to a team roster for any reason. This procedure also will be followed at the finals, although the same players need not be designated for both regional round play and finals competition.

The number of people allowed in the dugout shall not exceed 30, and 31 if the host provides a bat handler. A bat handler must be at least 13 years of age. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the contest to allow a competing institution to conform to the rule.

There will be no exceptions regarding this section.

## Starting Times

Starting times for regional contests will be determined by the host institutions, subject to the approval of the NCAA game representative. Starting times for regional contests must be a minimum of two hours apart and must follow the championship format in this handbook. The Division III Softball Committee shall determine game times for the finals.

## Sunday Competition

Only Sunday games that affect teams with waivers will be rescheduled.

## Television Rights and Footage Licensing

Please refer to the NCAA Broadcast Manual policies and guidelines at [www.ncaasports.com/broadcast](http://www.ncaasports.com/broadcast).

## Tickets

[Reference: Tickets in the general championships information section in this handbook and Bylaw 31.1.11 in the NCAA Division III Manual.]

Ticket prices may be scaled according to seat location, but the following minimum prices shall prevail:

	General Admission	Student/ Sr. Citizen/ Special Groups	Children Under 12
<b>Regional Tournaments</b>			
Single session pass	\$5	\$2	\$2
All-session pass	\$15	\$6	\$6
<b>Finals</b>			
Single session	\$5	\$3	\$2
All-session pass	\$15	\$9	\$6

## Umpires

Umpires for regionals and the finals shall be selected by the NCAA Softball Umpire Improvement Program and approved by the NCAA Division III Softball Committee. Three-person umpire crews will be assigned to all games. Regional umpires will be assigned by the crew chief and the NCAA game representative. Finals umpires will be assigned by the umpire-in-chief and the softball committee.

The umpiring crew shall be dressed alike in powder blue, short-sleeve, pullover shirts (major league baseball style button placket with navy and white trim), navy slacks and socks, and a plain navy cap. The ball bag must be navy, a jacket and/or sweater must be completely navy, and shoes and belt must be black. A T-shirt is optional to wear under the powder blue shirt; however, if one is worn, it must be white.

For regional sites, the best available umpires within driving distance (500 miles one way) of the site will be chosen. Five regional umpires will be selected to work a six-team site and will receive a flat fee of \$650; six umpires will be selected to work an eight-team site and also will receive a flat fee of \$650.

For the finals, four of the six umpires selected are approved for air travel if deemed necessary. The finals umpires will receive a flat fee of \$1,000.

**Travel/Per Diem.** Travel expenses for the officials will be paid according to the actual mode of transportation, not to exceed jet coach air fare or 50 cents per mile, but not including terminal or other local transportation (i.e., less than 25 miles one way). Officials who receive approval for air transportation must make flight arrangements through the NCAA travel service, Short's Travel Management, at 866/655-9215.

Hotel expenses (excluding incidentals) for officials required to stay overnight at the championship site shall be paid by the host institution and later reimbursed by the NCAA. Officials will receive a \$45 per diem allowance for meals and incidentals for each day of the championship, beginning with the day of arrival and ending with the



day of departure. Officials not required to remain overnight at the site also shall receive a per diem of \$45.

**Policies.** A sports committee or games committee may not require membership in any specific officials association as a prerequisite for selection to officiate in an NCAA meet or tournament. Officials must adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

## Uniforms

*[Reference: Bylaw 12.5.3 in the NCAA Division III Manual.]*

Each competing team selected for the NCAA championship must bring two sets of uniforms of different colors. The visiting team must wear a contrasting color jersey from the home team. Determination of uniform jersey colors must be approved by the NCAA game representative. As a reminder, when teams play back-to-back games, they must be prepared to change uniforms, if necessary. Noncompliance with this policy may result in misconduct as outlined in this handbook. On the field, including the practice areas and the bench and dugout, each team is limited only to eligible players in uniform and coaches, trainers and managers, all of whom shall be in appropriate team colors.

**Logos.** Per Bylaw 12.5.3, an institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, swim caps and towels) that are worn by student-athletes in competition may bear only a single manufacturer's or distributor's normal trademark, not to exceed 2¼-square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼-square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any practice, pregame or postgame activities.

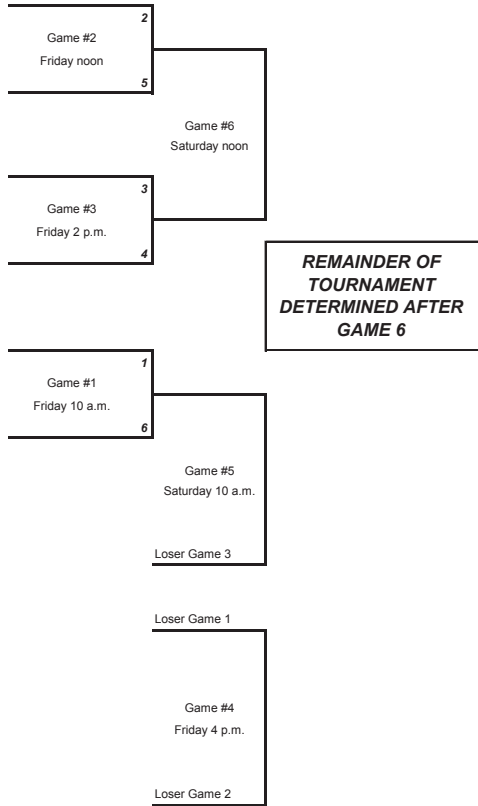
Please note that contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. The logo restrictions on student-athletes' apparel set forth in Bylaw 12.5.3 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during NCAA championship events. This bylaw will be strictly enforced at all NCAA championships, and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

# Appendix A



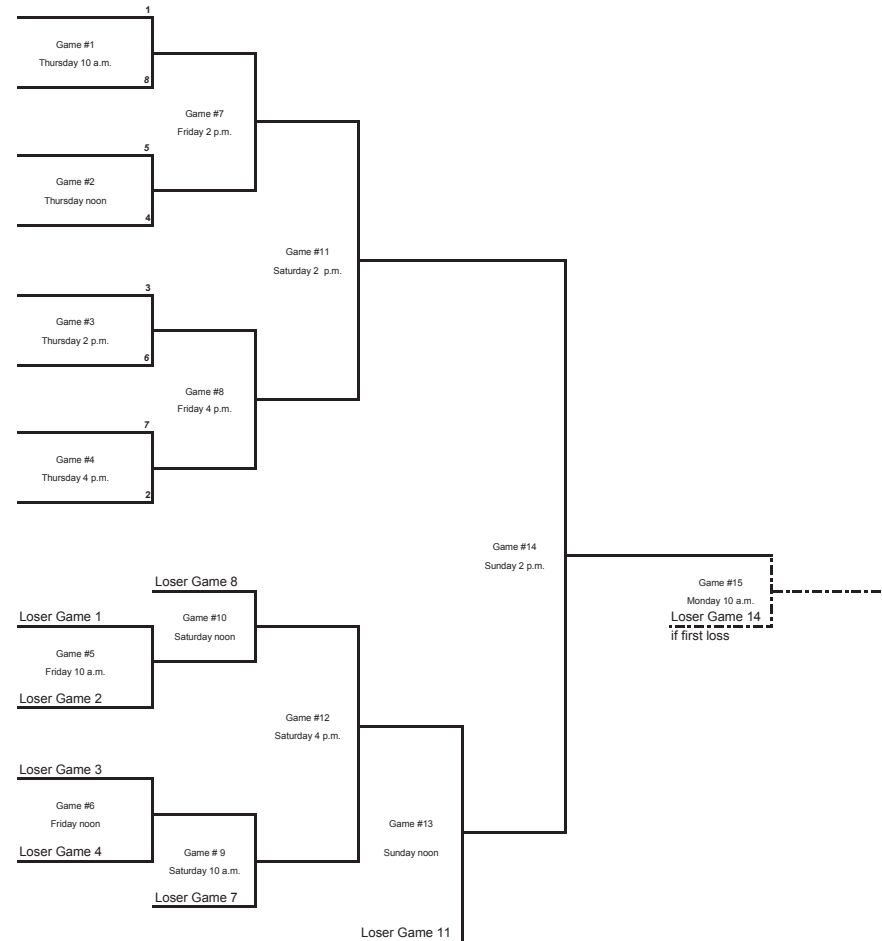
## 2010 NCAA Division III Softball Championship Regionals - Six Teams

SITE



## 2010 NCAA Division III Softball Championship Regionals - Eight Teams

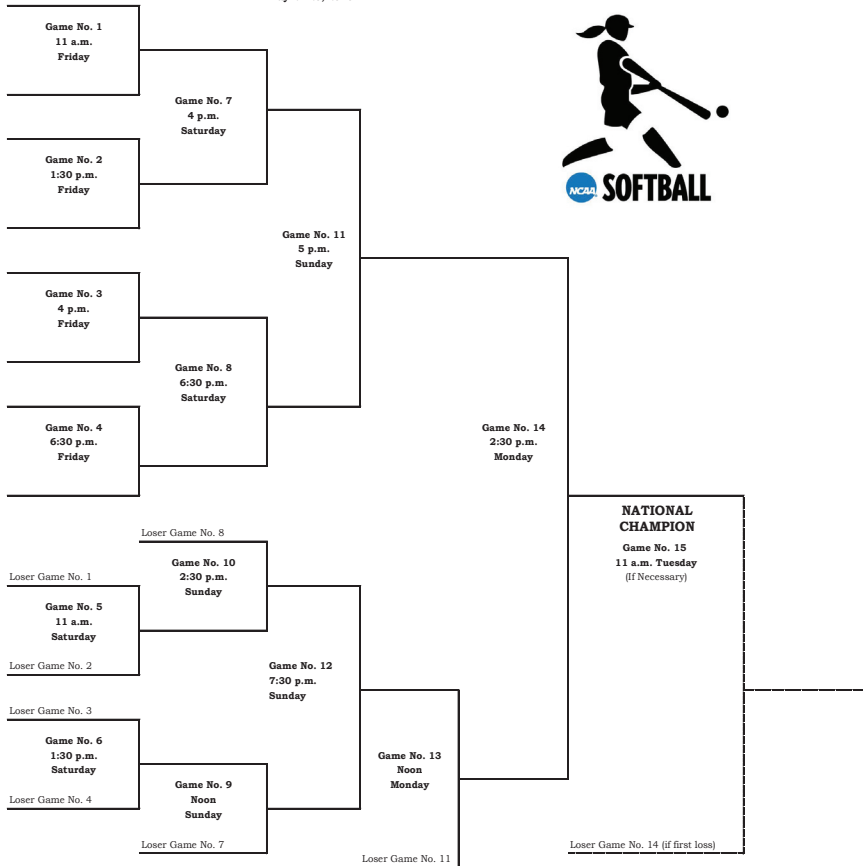
SITE





## 2010 DIVISION III SOFTBALL

Eau Claire, Wisconsin  
May 21-25, 2010



Note: The NCAA Division III Softball Committee reserves the right to revise the schedule (i.e., game times) in the event weather conditions and/or media commitments or other accommodations may require such changes.

## Appendix B

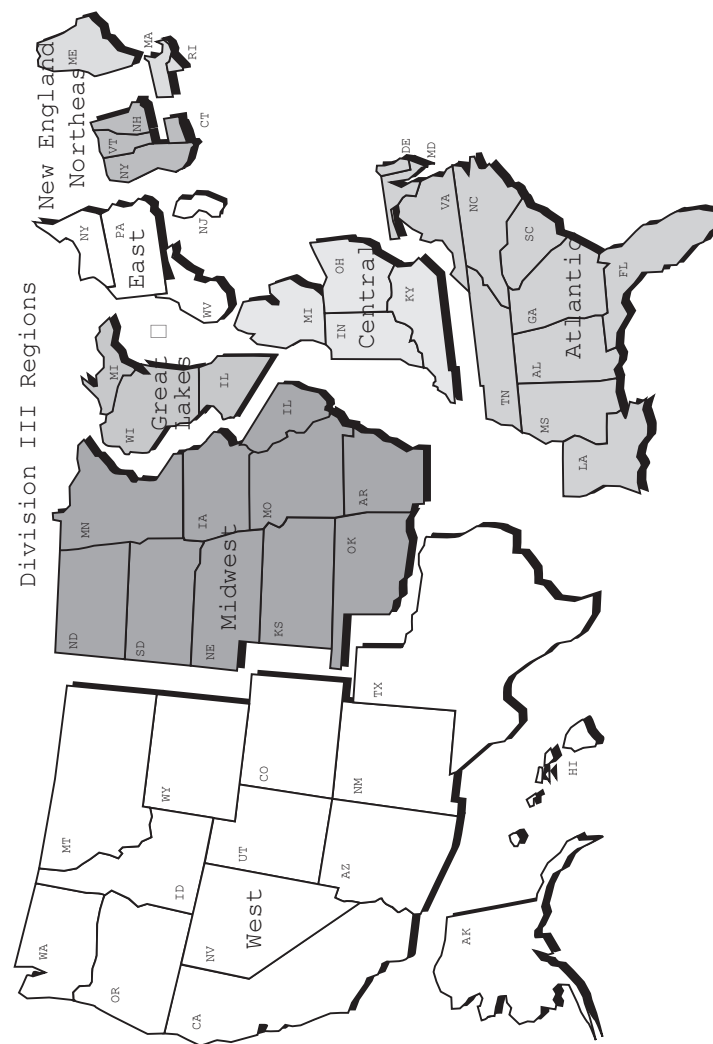
### Facility Requirements for Division III Softball Championship Hosts

- Complex must be enclosed so that admission can be charged.
- Game field:
  - Field must have skinned infield and natural grass outfield. Artificial surfaces may be considered.
  - There must be 25 feet (maximum 30 feet) from home plate to the backstop.
  - The backstop, sideline fence and outfield fence must completely enclose the playing field.
  - The distance to the outfield fence may not exceed 225 feet. The outfield fences must be a minimum of 190 feet in left and right fields, and 200 feet in center field. If the center field fence is not 220 feet, then a minimum of 200 feet in left, right and center is preferred. If a portable fence is used in any round of the championship, it must be placed at a distance of 190 feet in left and right fields and 220 feet in center. All portable fencing must be secured so as to prevent balls from rolling under. It is recommended that all outfield fences be a minimum of six feet high.
  - Fence guards are recommended to ensure student-athlete safety.
  - Pitching distance must be 43 feet from front of pitcher's plate to back of home plate.
  - Foul lines should be 2 inches wide on dirt infield and 2 to 4 inches wide in the outfield.
  - Facility should have white or yellow foul poles.
  - Facility must have bullpens within close proximity to game field and dugout areas for both teams.
  - The distance from the front center of the pitcher's plate to the outfield grass shall be a 60-foot arc.
  - Priority will be given to hosts with lighted fields (or access to lighted fields), all other criteria being equal.
  - Dugouts must accommodate 31 persons. It is recommended that dugouts be covered.
  - Scoreboard must be visible and operate properly.
  - Priority will be given to hosts with a full infield tarp and adequate tarp personnel for tarping the field on short notice. This should be accomplished without involvement of participating teams.
- Practice fields:
  - Area(s) to accommodate two full-team warm-ups.
  - Two separate pitching warm-up areas that each include two pitching plates and two home plates.
- All on-site corporate signage must be covered.
- Adequate restrooms must be available on site (portable or permanent and accessible for the disabled).
- Athletic training area must be available on site (tent may be used).
- It is required that hosts secure an indoor practice field in case of inclement weather.
- Umpire dressing area.

Preference will be given to sites able to accommodate the following:

1. Covered and enclosed dugouts.
2. Two equitable on-site warm-up areas.
3. Enclosed press box with media work area.
4. Electronic scoreboards.
5. Two separate practice fields adjacent to the game field.
6. Internet access for live stats.

## Appendix C



# Appendix D

## 2010 NCAA DIVISION III SOFTBALL POOLS

### ATLANTIC REGION

Pool A Conferences (9 @, #, %, *, ** and **)	Institutions in Conferences (49)	Pool B Independents (2)
Allegheny Mountain Collegiate Conference (1@)	Frostburg State University	** Emory University (UAA) Rust College (Ind)
American Southwest Conference (2#)	Louisiana College Mississippi College	<b>Provisional (2)</b> Covenant College (13-14) Berry College (13-14) <b>Reclassifying (not elig)</b> Birmingham-Southern College (11-12) (SCAC)
Capital Athletic Conference (7)	Gallaudet University Hood College University of Mary Washington Salisbury University Stevenson University Wesley College York College (Pennsylvania)	
Great South Athletic Conference (7)	Agnes Scott College Huntingdon College LaGrange College Maryville College (Tennessee) Piedmont College Spelman College Wesleyan College (Georgia)	
Landmark Conference (2%)	Catholic University U.S. Merchant Marine Academy	
Old Dominion Athletic Conference (10)	Bridgewater College (Virginia) Eastern Mennonite University Emory and Henry College Guilford College Lynchburg College Randolph-Macon College Randolph College Roanoke College Sweet Briar College Virginia Wesleyan College	

Skyline Conference (8)	Mount Saint Mary College (New York) College of Mount St. Vincent Polytechnic University (New York) Purchase College, State University of New York The Sage Colleges State University of New York at Farmingdale State University of New York at Old Westbury St. Joseph's College (Long Island)	
Southern Collegiate Athletic Conference (2*)	Millsaps College Rhodes College	
USA South Athletic Conference (10)	Averett University Christopher Newport University Ferrum College Greensboro College Mary Baldwin College Meredith College Methodist College North Carolina Wesleyan College Peace College Shenandoah University	

@ Allegheny Mountain Collegiate Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

# American Southwest Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

% Landmark Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

\* Southern Collegiate Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

\*\* University Athletic Association is noted in Pool B in several regions with the number of institutions in each region listed in Pool B.

### CENTRAL REGION

Pool A Conferences (6 * and **)	Institutions in Conferences (47)	Pool B Independents (2)
Heartland Collegiate Athletic Conference (9)	Anderson University (Indiana) Bluffton University Defiance College Franklin College Hanover College Manchester College College of Mount St. Joseph Rose-Hulman Institute of Technology Transylvania University	** Case Western Reserve University (UAA) Finlandia University (Ind)  <b>Provisional (4)</b> ^ Franciscan University of Steubenville (11-12) (Allegheny) ^ Geneva College (11-12) (Presidents') ^ Saint Vincent College (10-11) (Presidents') ^ Spalding University (12-13) (SLIAC)
Michigan Intercollegiate Athletic Association (9)	Adrian College Albion College Alma College Calvin College Hope College Kalamazoo College Olivet College Saint Mary's College (Indiana) Trine University	
North Coast Athletic Conference (8)	Allegheny College Denison University Hiram College Kenyon College Oberlin College Ohio Wesleyan University Wittenberg University College of Wooster	
Ohio Athletic Conference (10)	Baldwin-Wallace College Capital University Heidelberg College John Carroll University Marietta College Mount Union College Muskingum University Ohio Northern University Otterbein College Wilmington College (Ohio)	
Presidents' Athletic Conference (8)	Bethany College (West Virginia) Chatham University Grove City College Thiel College Thomas More College Washington and Jefferson College Waynesburg College Westminster College (Pennsylvania)	

Southern Collegiate Athletic Conference (3*)	Centre College DePauw University University of the South	
--	--	--

- \* Southern Collegiate Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.
- \*\* University Athletic Association is noted in Pool B in several regions with the number of institutions in each region listed in Pool B.
- ^ Provisional.

### EAST REGION

Pool A Conferences (9 @, &&)	Institutions in Conferences (69)	Pool B Independents (0)
Allegheny Mountain Collegiate Conference (6@)	LaRoche College Mount Aloysius College Penn State University, Altoona Penn State University Erie, the Behrend College University of Pittsburgh, Bradford University of Pittsburgh, Greensburg	<b>Provisional (3)</b> ^ Penn State University, Abington (13-14) (NEAC) ^ Penn State Harrisburg (11-12) (NEAC) ^ St. Joseph's College, New York (11-12) (Ind)
Centennial Conference (9)	Dickinson College Franklin & Marshall College Gettysburg College Haverford College McDaniel College Muhlenberg College Swarthmore College Ursinus College Washington College (Maryland)	
City University of New York Athletic Conference (8)	Baruch College Brooklyn College Hunter College John Jay College of Criminal Justice Lehman College, City College of New York New York City College of Technology College of Staten Island York College (New York)	
Colonial States Athletic Conference (12)	Baptist Bible College Cabrin College Cedar Crest College Centenary College (New Jersey) Gwynedd-Mercy College Immaculata University Keystone College Marywood University Neumann College College of Notre Dame (Maryland) Philadelphia Biblical University Rosemont College	
Commonwealth Conference (7)	Albright College Arcadia University Elizabethtown College Lebanon Valley College Lycoming College Messiah College Widener University	

Freedom Conference (9)	Alvernia College Delaware Valley College DeSales University Eastern University Fairleigh Dickinson-Florham King's College (Pennsylvania) Manhattanville College Misericordia University Wilkes University	
Landmark Conference (5)	Drew University Juniata College Moravian College University of Scranton Susquehanna University	
North Eastern Athletic Conference (2 &&)	Penn State-Berks College College of St. Elizabeth Wilson College	
New Jersey Athletic Conference (10)	Kean University Montclair State University New Jersey City University The College of New Jersey Ramapo College Richard Stockton College of New Jersey Rowan University Rutgers, State University of New Jersey, Camden Rutgers, State University of New Jersey, Newark William Paterson University of New Jersey	

@ Allegheny Mountain Collegiate Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

% Landmark Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

&& North Eastern Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

^ Provisional.

## GREAT LAKES REGION

Pool A Conferences (4)	Institutions in Conferences (40)	Pool B Independents (4)
College Conference of Illinois and Wisconsin (8)	Augustana College (Illinois) Carthage College Elmhurst College Illinois Wesleyan University Millikin University North Central College North Park University Wheaton College (Illinois)	University of Chicago (UAA) University of Minnesota, Morris (Upper Midwest) Mount Mary College Northland College (Upper Midwest)
Midwest Conference (10)	Beloit College Carroll College (Wisconsin) Grinnell College Illinois College Knox College Lake Forest College Lawrence University Monmouth College (Illinois) Ripon College St. Norbert College	
Northern Athletics Conference (13++)	Alverno College Aurora University Benedictine University (Illinois) Concordia University Chicago Concordia University (Wisconsin) Dominican University (Illinois) Edgewood College Lakeland College Maranatha Baptist Bible College Marian University (Wisconsin) Milwaukee School of Engineering Rockford College Wisconsin Lutheran College	
Wisconsin Intercollegiate Athletic Conference (9)	University of Wisconsin, Eau Claire University of Wisconsin, La Crosse University of Wisconsin, Oshkosh University of Wisconsin, Platteville University of Wisconsin, River Falls University of Wisconsin, Stevens Point University of Wisconsin, Stout University of Wisconsin, Superior University of Wisconsin, Whitewater	
++ Northern Athletics Conference (NAC), new conference as of 06-07. First eligible for an AQ '08-09. Institutions were previously members of Lake Michigan Conference and Northern Illinois-Iowa Conference. ^ Provisional.		

## MIDWEST REGION

Pool A Conferences (4 # and *)	Institutions in Conferences (31)	Pool B Independents (8)
American Southwest Conference (1#)	University of the Ozarks (Arkansas)	<b>Upper Midwest Athletic Conference (6)</b> Bethany Lutheran College Crown College (Minnesota) Martin Luther College Northwestern College Presentation College The College of St. Scholastica Nebraska Wesleyan University (Ind) ** Washington University (Missouri) (UAA) <b>Provisional (1)</b> ^ North Central University (10-11) (Ind)
Iowa Intercollegiate Athletic Conference (9)	Buena Vista University Central College (Iowa) Coe College Cornell College University of Dubuque Loras College Luther College Simpson College Wartburg College	
Minnesota Intercollegiate Athletic Conference (12)	Augsburg College Bethel University (Minnesota) Carleton College Concordia College, Moorhead Gustavus Adolphus College Hamline University Macalester College College of St. Benedict College of St. Catherine Saint Mary's University of Minnesota St. Olaf College University of St. Thomas (Minnesota)	
St. Louis Intercollegiate Athletic Conference (8)	Blackburn College Eureka College Fontbonne University Greenville College MacMurray College Principia College Webster University Westminster College (Missouri)	
Southern Collegiate Athletic Conference (1*)	Hendrix College (Arkansas)	

# American Southwest Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.  
 \* Southern Collegiate Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.  
 \*\* University Athletic Association is noted in Pool B in several regions with the number of institutions in each region listed in Pool B.  
 ^ Provisional.



### NEW ENGLAND REGION

Pool A Conferences (6)	Institutions in Conferences (55)	Pool B Independents (11)
Commonwealth Coast Conference (13)	Anna Maria College Curry College Eastern Nazarene College Endicott College Gordon College University of New England New England College Nichols College Regis College (Massachusetts) Roger Williams University Salve Regina University Wentworth Institute of Technology Western New England College	<b>New England Collegiate Conference (9)</b> Bay Path College Becker College Daniel Webster College Elms College Lesley University Mitchell College Newbury College Southern Vermont College Wheelock College ** Brandeis University (UAA) University of Maine at Presque Isle (Ind) <b>Provisional (1)</b> ^ Lyndon State College (North Atlantic) (10-11)
Little East Conference (8)	Eastern Connecticut State University Keene State College University of Massachusetts, Boston University of Massachusetts, Dartmouth Plymouth State College Rhode Island College University of Southern Maine Western Connecticut State University	
Massachusetts State College Athletic Conference (8)	Bridgewater State College Fitchburg State College Framingham State College Massachusetts College of Liberal Arts Massachusetts Maritime Academy Salem State College Westfield State College Worcester State College	
New England Small College Athletic Conference (10)	Amherst College Bates College Bowdoin College Colby College Hamilton College Middlebury College Trinity College (Connecticut) Tufts University Wesleyan University (Connecticut) Williams College	

New England Women's and Men's Athletics Conference (9)	Babson College Clark University (Massachusetts) Massachusetts Institute of Technology Smith College Springfield College U.S. Coast Guard Academy Wellesley College (Massachusetts) Wheaton College (Massachusetts) Worcester Polytechnic Institute	
North Atlantic Conference (7)	Castleton State College Green Mountain College Husson College Johnson State College Maine Maritime Academy University of Maine, Farmington Thomas College	

\*\* University Athletic Association is noted in Pool B in several regions with the number of institutions in each region listed in Pool B.

^ Provisional.

### NORTHEAST REGION

Pool A Conferences (5 @ and &&)	Institutions in Conferences (39)	Pool B Independents (6)
Allegheny Mountain Collegiate Conference (3@)	D'Youville College Hilbert College Medaille College	College of New Rochelle (Ind) <b>Liberty League (4)</b> Rensselaer Polytechnic Institute (RPI) St. Lawrence University Skidmore College Union College (New York) <b>** University of Rochester (UAA)</b> <b>Provisional (1)</b> ^ State University of New York at Cobleskill (12-13) (NEAC)
Empire 8 (8)	Alfred University Elmira College Ithaca College Nazareth College Rochester Institute of Technology St. John Fisher College Stevens Institute of Technology Utica College	
Great Northeast Athletic Conference (13)	Albertus Magnus College Emerson College Emmanuel College (Massachusetts) Johnson and Wales University Lassell College Mount Ida College Norwich University Pine Manor College Rivier College Simmons College St. Joseph College (Connecticut) Saint Joseph's College (Maine) Suffolk University	
North Eastern Athletic Conference (4 &&)	Cazenovia College Keuka College State University of New York Institute of Technology Wells College	

State University of New York Athletic Conference (11)	College of Brockport, State University of New York	Buffalo State College Morrisville State College State University College at Cortland State University College at Fredonia State University College at Geneseo State University College at New Paltz State University College at Oneonta State University College at Oswego Plattsburgh State University of New York State University of New York at Potsdam
---	--	--

@ Allegheny Mountain Collegiate Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.  
 && North Eastern Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.  
 \*\* University Athletic Association is noted in Pool B in several regions with the number of institutions in each region listed in Pool B.  
 ^ Provisional.

## WEST REGION

Pool A Conferences (4 # and *)	Institutions in Conferences (29)	Pool B Independents (2)
American Southwest Conference (11#)	Concordia University Texas East Texas Baptist University Hardin-Simmons University Howard Payne University LeTourneau University University of Mary Hardin-Baylor Schreiner University Sul Ross State University Texas Lutheran University University of Texas at Dallas University of Texas at Tyler	Chapman University University of Dallas <b>Provisional</b> ^ La Sierra University (10-11) <b>NAIA</b> Menlo College
Northwest Conference (8)	George Fox University Lewis & Clark College Linfield College Pacific Lutheran University Pacific University (Oregon) University of Puget Sound Whitworth College Willamette University	
Southern California Intercollegiate Athletic Conference (7)	California Lutheran University Claremont McKenna-Harvey Mudd-Scripps Colleges University of La Verne Occidental College Pomona-Pitzer Colleges University of Redlands Whittier College	
Southern Collegiate Athletic Conference (3*)	Austin College Southwestern University (Texas) Trinity University (Texas)	

# American Southwest Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

\* Southern Collegiate Athletic Conference is noted in Pool A in several regions with the number of institutions in each region listed in Pool A.

^ Provisional.

## NCAA DIVISION III SOFTBALL

### 2010 AUTOMATIC QUALIFYING CONFERENCES

Allegheny Mountain Collegiate Conference  
American Southwest Conference  
Capital Athletic Conference  
Centennial Conference  
City University of New York Athletic Conference  
College Conference of Illinois and Wisconsin  
Colonial States Athletic Conference  
Commonwealth Coast Conference  
Commonwealth Conference  
Empire 8  
Freedom Conference  
Great Northeast Athletic Conference  
Great South Athletic Conference  
Heartland Collegiate Athletic Conference  
Iowa Intercollegiate Athletic Conference  
Landmark Conference  
Little East Conference  
Michigan Intercollegiate Athletic Association  
Middle Atlantic Conferences  
Midwest Conference  
Minnesota Intercollegiate Athletic Conference  
New England Small College Athletic Conference  
New England Women's and Men's Athletic Conference  
New Jersey Athletic Conference  
North Atlantic Conference  
North Coast Athletic Conference  
North Eastern Athletic Conference  
Northern Athletics Conference  
Northwest Conference  
Ohio Athletic Conference  
Old Dominion Athletic Conference  
Presidents' Athletic Conference  
Skyline Conference  
Southern California Intercollegiate Athletic Conference  
Southern Collegiate Athletic Conference  
St. Louis Intercollegiate Athletic Conference  
State University of New York Athletic Conference  
USA South Athletic Conference  
Wisconsin Intercollegiate Athletic Conference

Pool A 39 Berths (Automatic qualifiers)

Pool B 3 Berths (Independents)

Pool C 18 Berths (Non-selects from Pools A and B)

# Appendix E

## Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

Opponents' Average Winning Percentage (OWP). Take each opponent's regular win-loss percentage against other Division III teams (excluding the results against the team in question) and average the percentages.

To calculate, Team A's schedule is as follows:

Opponent	Record	vs. Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
Total			74-56 (.5692)	.5585 (OWP)

Team A's Opponents' Average Winning Percentage = .5585

Opponents' Opponents' Average Winning Percentage (OOWP). The strength of each opponent's schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar win-loss records may have played far different schedules (in terms of strength of opponents).

To calculate: Take the schedules of Teams B, C, D, E and F and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5692, and Team A has an OOWP of .6125 and Team B has an OOWP of .4567, then team A has the stronger strength of schedule).