

**2010 DIVISION II  
MEN'S AND WOMEN'S TENNIS  
CHAMPIONSHIPS HANDBOOK**

Updated 12/16/2009



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## Introduction

During the 2009-10 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site ([www.ncaa.org](http://www.ncaa.org)).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in an appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.



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# Men's and Women's Tennis Championships Information

## Important Dates

- Friday, February 26*—Initial score reporting form due online.
- Monday, March 29*—Updated score reporting form due online (midnight Eastern time)
- Wednesday, March 31* —Committee telephone conference to rank teams and to identify institutions under consideration for championship selection for a mailing to provide institutions the opportunity to host preliminary-round competition.
- Monday, April 19*—Updated score reporting form due (3 p.m. Eastern time)
- Wednesday, April 21*—Committee telephone conference to rank teams.
- Sunday, April 25*—Updated score reporting form due (5 p.m. Eastern time).
- Monday, April 26*—Deadline to fax or e-mail late significant results to appropriate regional advisory committee and Division II subcommittee (men or women).
- Monday, April 26*—Notification of conference champion for automatic qualification due at national office by 5 p.m. Eastern time.
- Monday, April 26*—Deadline for submission of entry/lineup forms (5 p.m. Eastern time).
- Tuesday, April 27*—Regional advisory committee final ranking (teams and sites) teleconferences.
- Wednesday, April 28*—Committee conference call for championship selections.
- Wednesday, April 28*—Deadline for submission of late entry/lineup forms with \$300 penalty (10 a.m. Eastern time).
- Wednesday, April 28*—Entry/lineup forms will be posted on the NCAA and ITA Web sites.
- Friday, April 30*—Deadline for challenging lineups to regional chairs and NCAA national office. (midnight Eastern time).
- Monday, May 3*—Rebuttals to challenges must be received by 3 p.m. Eastern time.
- Tuesday, May 4*—Committee will review challenges and render final decisions.
- Thursday-Saturday, May 6-8*—Preliminary rounds.
- Wednesday-Saturday, May 12-15*—Team championships.

## General Administration

### Dates and Sites

*[Reference: Site Selection in the Division II General Section and Bylaw 31.1.3 in the NCAA Manual.]*

#### Men and Women

##### 2010 Preliminary Rounds

May 6-8. Sites to be determined.

##### 2010 Finals

May 12-15. Team Championships.

Finals will be held at Sanlando Park, Altamonte Springs, Florida, hosted by the Central Florida Sports Commission and Rollins College.

### Future Sites - To be determined

#### Preliminary Rounds

2011—May 5-7. Campus sites to be determined.

#### Finals

2011—May 11-14. Finals site to be determined.

**Date Formula.** The men's and women's championships finals begin the second Wednesday in May and conclude Saturday. Preliminary-round play begins the week before the championships (Thursday through Saturday).

### Sports Committees

*[Reference: Administration and Management in the Division II General Section and Bylaws 31.1.1 and 31.1.2 in the NCAA Manual.]*

The NCAA Division II Men's and Women's Tennis Championships are under the control, direction and supervision of the NCAA Division II Men's and Women's Tennis Committee. Current members are:

- Jared Mosley, Abilene Christian University, chair
- Pamela Arpe, Stonehill College
- John Black, Grand Valley State University
- Peggy Davis, Virginia State University
- Robin Langley, University of North Carolina at Pembroke
- Dan MacDonald, Mesa State College
- Greg Prudhomme, Grand Canyon University
- Derrick Racine, University of West Florida

For additional information on the NCAA Division II Men's and Women's Tennis Championships, contact:

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## Results Reporting

All institutions eligible for the 2009 NCAA Division II Men's and Women's Tennis Championships are required to submit their schedules and scores via the NCAA online score reporting system. The system may be accessed via the NCAA Web site at

[www.ncaa.org](http://www.ncaa.org)

Click on Spring Sports and choose either Tennis (M) or Tennis (W).

Under Championship Information, click Division II.

Online Score Reporting System is located under Division II, Forms.

The initial schedule is due February 26, and scores must be updated March 29 (midnight Eastern time), April 19 (3 p.m. Eastern time) and April 25 (5 p.m. Eastern time). Failure to submit schedules and results by the deadlines may result in a \$100 fine per occurrence.

This score reporting requirement is independent of the requirement to report scores to the ITA at [www.ITAtennis.com](http://www.ITAtennis.com). Questions regarding ITA score reporting should be directed to Michael Sing of the ITA ([msing@itatennis.com](mailto:msing@itatennis.com), 609/497-6922).

**Entry/Lineup Form.** All institutions interested in entering a team must submit an entry/lineup form via the Internet at <http://web1.ncaa.org/tennis/exec/login>. The form must be submitted by 5 p.m. Eastern time April 26.

Entry/lineup forms received between April 26 (later than 5 p.m. Eastern time) and April 28 (by **10 a.m.** Eastern time) will be accepted with a \$300 late-entry fee. No entries will be accepted after April 28.

## Annual Forms

**Expense Reimbursement.** Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies are located on the NCAA Web site at <http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/general+information/travel/index.html>.

Teams and/or individuals should provide themselves sufficient funds to meet all expenses throughout the tournament, including ground transportation, lodging and meal expenses, and other miscellaneous expenses.

*[Reference: Per Diem and Transportation in the Division II General Section and Bylaw 31.4.6 in the NCAA Manual.]*

**Proposed Budget and Financial Report.** A financial report, which is part of the proposed budget form, from the championships site must be submitted to the NCAA via the online system not later than 60 days after the conclusion of the competition. As part of the online process, lodging receipts for NCAA representatives and officials no longer need to be submitted to the national office. However, these documents shall be kept on file by the host institution in the event an audit is conducted. NCAA representatives and officials' expenses must be included on the online financial report under "unbudgeted disbursements." Failure to submit the report within 60 days will result in financial penalties. The online proposed budget and financial report form is located on the NCAA Web site at [www.ncaa.org/champadmin/champ\\_budget/](http://www.ncaa.org/champadmin/champ_budget/).

*[Reference: Bylaw 31.4 in the NCAA Division II Manual.]*

**Host Interest.** Institutions interested in hosting the championships (finals only) should contact Roberta Page at the NCAA national office (317/917-6493). *[Reference: Budgets in the Division II General Section.]*

**NCAA Championships Policy Related to Sports Wagering.** No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

# Determination of Participants

## Championships Structure

The championships shall consist of team-only championships. Tournaments shall be conducted according to the formats approved by the committee. All matches shall be played outdoors, weather permitting, as determined by the head referee and games committee.

The team championships shall comprise a maximum of 64 teams per gender. The teams will play a single-elimination tournament at 16 regional sites (two to six teams at each site) and the finals site (16-team bracket) to determine the national champion. The matches shall be regulation dual matches (three eight-game, pro-set doubles played for one team point each, followed by six singles matches, each valued at one team point, played best of three sets). Regular scoring and a 12-point tiebreaker at eight games all in doubles and at six games all in singles will be used.

Preliminary-round matches may be completed after a team winner is determined if both head coaches agree and games committee approval is obtained. The games committee reserves the right to stop a match in the best interest of the administration of the tournament. If the aforementioned information is not met, the match is deemed over once one team reaches five points. Finals matches shall not be completed after a winner is determined.

The championships will use the following schedule of competition:

Wednesday, May 12—Eight matches

Thursday, May 13—Quarterfinals

Friday, May 14—Semifinals

Saturday, May 15—Finals

## Selection Criteria

*[Reference: Bylaws 31.01.2, 31.01.3, 31.02.4 and 31.3 in the NCAA Manual.]*

### Selection Requirements

To be considered during the at-large selection process, a team must have an overall Division II won-lost-record of .500 or better and at least four available competing student-athletes.

#### Bylaw 31.3.3.1 – Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.4) of United States four-year, degree-granting institution. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

## Selection Criteria

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- Won-lost record;
- Strength of schedule;
- Availability of student-athletes for NCAA championships; and
- Nullification;

In addition to Bylaw 31.3.3, the NCAA Division II Men's and Women's Tennis committee has received approval from the Division II Championships Committee to consider the following criteria in the selection of at-large teams for the NCAA Division II Men's and Women's Tennis championship (not necessarily in priority order):

### Primary Criteria

- Head-to-head competition.
- Results versus common opponents.
- Overall Division II strength-of-schedule (opponents' average winning percentage and opponents' opponents' average winning percentage). See Appendix F for explanation.
- In-region Division II won-lost results.
- Overall Division II won-lost results.
- Late season performance (last three games including conference tournament, if applicable).
- Results versus teams under consideration (including automatic qualification teams and teams that are ranked at the time of selection).

### Secondary Criteria

If the evaluation of the primary criteria does not result in a decision, the secondary criterion will be reviewed.

- In-region out-of-conference results.

Additionally, input is provided by regional advisory committees for consideration by the NCAA Division II Men's and Women's Tennis committee. A Division II governing sports committee must contact a regional advisory committee prior to making its final selection of teams or individuals if the committee selection differs from the regional advisory committee's. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the NCAA Division II Men's and Women's Tennis committee for selection purposes.

## Selection Procedures

Teams from institutions that have failed to adhere to the entry/lineup and result-reporting procedures outlined in this handbook may not be considered for selection to the championships.

### Men

A maximum of 64 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team quarterfinals field. Fourteen conferences will receive automatic qualification. The remaining 50 teams will be selected on an at-large basis. Each of the following eight regions will conduct two preliminary-round tournaments: East; Atlantic; Southeast; South; Midwest; South Central; Central, and the West.

The national committee will select and seed between four and 12 teams from each of the eight regions on April 28, 2010. Bid allocations per region are based on sponsorship in the respective regions. For the 2010 championship, bid allocations are:

Atlantic	8
Central	6
East	8
Midwest	8
South	12
South Central	6
Southeast	12
West	4

Two teams will advance to the final site from each region.

The committee will consider only team results in collegiate play from September 6, 2009 (or the first day of classes at the institution, whichever is earlier), through April 25, 2010. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone, e-mail or fax on or before April 26, 2010.

#### Automatic Qualifying Conferences

Central Intercollegiate Athletic Association  
 Conference Carolinas  
 East Coast Conference  
 Great Lakes Intercollegiate Athletic Conference  
 Great Lakes Valley Conference  
 Gulf South Conference  
 Mid-America Intercollegiate Athletics Association  
 Northeast-10 Conference  
 Peach Belt Conference  
 Rocky Mountain Athletic Conference  
 South Atlantic Conference  
 Southern Intercollegiate Athletic Conference  
 Sunshine State Conference  
 West Virginia Intercollegiate Athletic Conference

### Women

A maximum of 64 teams will play a single-elimination tournament at 16 preliminary-round tournaments to determine the 16-team quarterfinals field. Twenty-one conferences will receive automatic qualification. The remaining 43 teams will be selected on an at-large basis. Each of the following eight regions will conduct two preliminary-round tournaments: East; Atlantic; Southeast; South; Midwest; South Central; Central, and the West.

The national committee will select and seed between four and 10 teams from each of the eight regions on April 28, 2010. Bid allocations per region are based on sponsorship in the respective regions. For the 2010 championship, bid allocations are:

Atlantic	10
Central	6
East	8
Midwest	8
South	10
South Central	8
Southeast	10
West	4

Two teams will advance to the final site from each region.

The committee will consider only team results in collegiate play from September 6, 2009 (or the first day of classes at the institution, whichever is earlier), through April 25, 2010. Any results from matches conducted after score-reporting information has been submitted must be reported to the regional chair via telephone, e-mail or fax on or before April 26, 2010.

#### Automatic Qualifying Conferences

California Collegiate Athletic Association  
 Central Atlantic Collegiate Conference  
 Central Intercollegiate Athletic Association  
 Conference Carolinas  
 East Coast Conference  
 Great Lakes Intercollegiate Athletic Conference  
 Great Lakes Valley Conference  
 Gulf South Conference  
 Heartland Conference  
 Lone Star Conference  
 Mid-America Intercollegiate Athletics Association  
 Northeast-10 Conference  
 Northern Sun Intercollegiate Conference  
 Pacific West Conference

Peach Belt Conference  
 Pennsylvania State Athletic Conference  
 Rocky Mountain Athletic Conference  
 South Atlantic Conference  
 Southern Intercollegiate Athletic Conference  
 Sunshine State Conference  
 West Virginia Intercollegiate Athletic Conference

## Entry/Lineup Procedures

**Team Results.** All institutions sponsoring Division II tennis must submit their schedules and scores, including all dual matches and collegiate tournaments in which they have competed, to the NCAA online scoring reporting system (see Results Reporting, page 8).

Results must be submitted via the NCAA Web site at <http://web1.ncaa.org/champsel/exec/regionlogin>. Failure to follow these reporting procedures may result in a \$100 fine per occurrence and will jeopardize an institution's eligibility for championship selection.

**Entry/Lineup Form.** All institutions interested in entering a team must submit an entry/lineup form via the NCAA Web site for the respective national championship. This form must be received by 5 p.m. Eastern time, April 26. Entries/lineups received between April 26 (later than 5 p.m. Eastern time) and April 28 (by 5 p.m. Eastern time) will be accepted with a \$300 late-entry fine. No entries/lineups will be accepted after April 28.

The entry/lineup form will serve as notification of an institution's willingness to participate in preliminary-round competition. Failure to compete, if selected, may subject an institution to penalties described under the misconduct provision.

## Lineups/Replacements/Alternates

The lineup must consist of at least four players present and physically capable of competing. The lineup shall always be based on order of ability. The committee will review all lineups for consistency and order of strength during the course of the season. Institutions that have modified their lineups to gain a competitive advantage as determined by the committee will be subject to Bylaw 31.1.9 (failure to adhere to policies and procedures).

Lineups for the 64 teams selected to the men's and women's championships will be posted on the NCAA and ITA Web sites April 29. Challenges to the lineups must be made by midnight May 1. Anyone submitting a challenge to a lineup must submit an official Challenge Declaration Form, which is available on the NCAA Web site at <http://www.ncaa.org/wps/ncaa?ContentID=703>. All challenges must provide written rationale. An institution whose lineup has been challenged has the opportunity to rebut before the committee makes a final decision regarding the challenge.

In the event an institution's lineup is overturned, the committee may impose a maximum fine of \$300. The lineup shall be the same for the remainder of the

championships, except in case of injury, illness or extenuating circumstances (as determined by the coach, to be approved by the games committee).

If the change in lineup is approved, each player or team shall move up one place in the lineup based on order of ability. Head coaches are required to inform the referee of any changes in the lineups. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change based on the ability of the players and the matches during the last half of the season.

**Substitution.** In team competition, if a player is injured during the pro-set doubles and that player is in the singles lineup, substitutions may be made for singles play, but the lineup must follow the order of ranking submitted on the lineup form.

A coach may revise the doubles combinations but must keep them in order of strength. Again, the games committee has the right to review this change and, if necessary, overrule the coach's decision.

## Seeding

The committee will seed the teams for the 2009 championships. For preliminary-round play, all teams will be seeded. There will be no re-seeding once the championships begin.

In the two- to four-team preliminary-round tournaments, matches will take place either Thursday-Friday, May 6-7, or Friday-Saturday, May 7-8: five- to six-team tournaments will take place over three days, May 6-8.

In the two-team tournaments, a single match will be contested to determine the team that will advance to the national championships. The tournament director, in conjunction with the regional chair, shall determine the day and time of the match to take place on May 6, 7 or 8.

In the three-team tournaments, matches will take place as follows:

First Day	No. 2 vs. No. 3
Second Day	No. 1 vs. winner of first day

In the four-team tournaments, matches will take place as follows:

First Day	Match 1: No. 1 vs. No. 4 Match 2: No. 2 vs. No. 3
Second Day	Winner of Match 1 vs. winner of Match 2

In the five-team tournaments, matches will take place as follows:

First Day	Match 1: No. 4 vs. No. 5
Second Day	Match 2: No. 2 vs. No. 3 Match 3: Winner Match 1 vs. No. 1
Third Day	Winner of Match 2 vs. winner of Match 3

In the six-team tournaments, matches will take place as follows:

First Day	Match 1: No. 3 vs. No. 6 Match 2: No. 4 vs. No. 5
Second Day	Match 3: Winner Match 1 vs. No. 2 Match 4: Winner Match 2 vs. No. 1
Third Day	Winner of Match 3 vs. winner of Match 4

The preliminary-round tournament director must have approval from the regional chair on all match times. The committee reserves the right to set match times, if necessary.

*(See Appendix A for tournament brackets.)*

The games committee shall attempt to prevent teams from the same region from competing against each other in the first round at the finals site.

### **Certification of Eligibility/Availability**

*[Reference: Certification of Eligibility/Availability in the General Section and Bylaws 3.2.4 and 31.2.1.7 in the NCAA Manual.]*

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championship competition.

The championships liaison must be notified before April 25.

## **Instructions to Participants**

### **Audio Coverage (Radio and Internet)**

Please refer to the NCAA Broadcast Manual policies and guidelines that are located online at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

### **Attendance**

Please note that in determining the attendance figures to announce for each session of the championship, this number should be derived based on paid attendance. The paid attendance figures are also what should be listed on the online proposed budget and the online final financial report. If no paid attendance is collected, the host institution/conference should provide an estimated attendance figure. The host institution/conference has the option to provide a “turnstile” count [e.g., 1.078 paid attendance (903 turnstile attendance)].

### **Awards**

*[Reference: Awards in the Division II General Section and Bylaw 31.1.10 in the NCAA Manual]*

A team trophy and nine individual awards will be presented to the top four teams. Participation awards will be presented to a maximum of eight student-athletes (i.e., squad size) competing or in uniform in the championships who are not members of the top four teams. The awards for all teams not advancing to the round of 16 will be shipped to the preliminary-round tournament directors for distribution, while those teams advancing to the finals site, but not participating in the semifinals, will receive their participant awards in Altamonte Springs, Florida.

### **Balls**

Wilson (US Open Heavy Duty) is the official ball of the NCAA tennis championships and will be used during all rounds of competition. Balls will be shipped directly to the tournament directors at each site immediately after the selection announcement.

During competition, balls shall be changed after the second set in a match. Practice balls must be provided by the competing teams or individuals.

### **Cheerleaders, Mascots and Bands**

Cheerleaders and/or pompom team members, not to exceed 12 in number, plus the mascot shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing institution’s director of athletics; all other institutional representatives will be admitted only upon presentation of a ticket. The cheerleaders shall be seated in an area designated by the tournament manager.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Advisors (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities (see Appendix L). Neither the NCAA nor the host institution shall be responsible for supervising

or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance. The cheerleading squad is allowed to carry an institutional flag, but it may only be displayed during the respective team's timeout or between games. It cannot be used to taunt competitors or block spectators' view.

Band members, not to exceed 25 in number, who are in uniform and performing at the championships will not be charged admission to the competition. Bands, or any component thereof, are allowed to play before and after the competition. Teams are prohibited from bringing their own music boxes to the competition site.

### **Coaches Meetings (Men and Women)**

*[Reference: Misconduct in the Division II General Section and Bylaws 31.02.3 and 31.1.8 in the NCAA Manual.]*

Coaches meetings will be conducted at the championships site to discuss the administration of the championships and other pertinent items. These meetings will include information on the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championships for reasons of misconduct. The coach or the official designated representative from each institution must attend the meeting. Failure to do so may result in a \$100 fine. Competing student-athletes will not be permitted to attend the coaches meetings. Following are the times of the meetings:

*Men's and Women's Preliminary Rounds*—Tournaments that begin Thursday should conduct their meetings 7 p.m., Wednesday; tournaments that begin Friday should conduct their meetings 7 p.m., Thursday.

*Men's and Women's Finals*—Team championship: 4:45 p.m., Tuesday, May 12.

### **Coaching and Playing-Court Restrictions**

#### **Men's Championships**

Coaching by the head coach or one designated assistant coach, who shall be approved by the institution, will be permitted at the championships, provided it does not interfere with play. If there is no assistant, a player not participating in that match may serve as an assistant. These are the only individuals who will be permitted to coach. For the team championship, these individuals shall be designated when the team lineup is submitted. Coaches may be redesignated before the singles or doubles matches. Only one coach may coach on the court at one time.

No one other than the participants will be allowed on the playing court or on an adjacent court, except in case of injury or illness. A coach or designated assistant coach may sit (or stand, if the facilities dictate) near the net post. A coach may change courts only when his or her movement will not interrupt play. Coaching is permitted by coaches standing anywhere outside the fence surrounding the court, as long as this

does not distract the other player during a point. Coaches may coach on the playing area only during a changeover.

#### **Women's Championships**

In the championships, each head coach will be permitted to designate two assistant coaches, including student-athletes. These individuals must be designated on the lineup sheet before each match. Head coaches must be able to verify that the designated assistant coach is recognized by the institution. Coaching is permitted by coaches and players; however, only one individual may coach on a court at one time. Coaches will not be permitted to use electronic devices to communicate with one another or student-athletes.

### **Court Scheduling**

In any team championship, the home team's matches are considered feature matches and may be assigned accordingly. Top-seeded teams may be given preference.

### **Defaults**

All matches will be scheduled at definite times. Any player not ready to play after the match is called is subject to the United States Tennis Association (USTA) penalty for delay of match. (Refer to the 2008 USTA rules book "Friend at Court.")

Any player who acts in any way that is not in the best interest of the game also may be defaulted. Additionally, misconduct by a coach will result in a first warning, and further misconduct will warrant removal from the match. This decision will be made by the head referee and/or games committee.

### **Draw**

The draw at the finals site will be determined during the selection process. Inter-regional matchups will begin with the round of 16 (in maximum pods of four) based on seeding within each region (e.g., lower seed in Region A versus top seed in Region E; lower seed in Region D versus top seed in Region F; and so on). Teams from the same region will not be placed in the same quadrant. With the draw established during the selection process, the former rotational format is eliminated.

### **Drug Testing**

*[Reference: Drug Testing in the Division II General Section and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Manual.]*

Student-athletes who compete in these championships may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing initially are eligible for these championships; and, thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## Lodging and Tournament Information

Information regarding the championships finals shall be provided by the host institution at least two months before the championships. The host institution will make reservations for the competing teams and advise them of the arrangements. Each competing institution is obligated to confirm or cancel the accommodations 72 hours before the start of the championships. An institution is not obligated to stay at the designated property; however, it is responsible for canceling its reservations and then securing its own accommodations. If an institution prefers to stay in another hotel, it must do the following:

1. Obtain a release for the rooms from the hotel manager; or
2. Use the rooms for persons accompanying the official traveling party. The competing institution is responsible for the first night's room charges even if it fails to use those rooms. If an institution fails to make satisfactory arrangements for use of rooms with the hotel, full charges for the rooms will be billed to the institution.

The tournament director of the host institution is to be advised of the plans of each institution sufficiently before the competition.

## Media Arrangements

*[Reference: Publicity and Program Material in the Division II General Section.]*

All requests for working media credentials shall be made in writing to the host media coordinator. Working credentials shall not be mailed.

**Media Credentials.** The NCAA shall control the issuance of media credentials for each of its championships. Subject to limitations of space, media credentials shall be assigned in accordance with the following priorities: (1) campus media certified by the director of athletics and/or sports information director of each participating and host institution, (2) certified media from the immediate locale of the championship or the immediate locale of the competing teams, and (3) other certified media.

Credentials will not be issued to representatives of any organization that regularly publishes, broadcasts or otherwise promotes the advertising of “tout sheets” or “tip sheets” or other advertising designed to encourage gambling on college sports events. In addition, credentials will not be issued to representatives of telephone reporting services and professional sports organizations.

Other conditions for obtaining media credentials may be implemented, based on the circumstances at the championships site. These conditions must be approved before the competition by Mark Bedics, associate director of media coordination and championships, NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222 (317/917-6222).

**Microphones.** The placement of microphones on a team coach or in team huddles and bench areas is prohibited.

**Postcompetition Interviews.** Immediately after a 10-minute cooling-off period (i.e., 10 minutes after a competing team or individual completes a match), an interview area will open to all certified members of the news media; any coach and student-athletes requested by the media will be available for interviews. If a team or individual

is participating in an awards ceremony, the cooling-off period will begin immediately after the presentation.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire covering media during the championships and must report to the interview room immediately after the 10-minute cooling-off period. The coach cannot delay a postcompetition interview with the covering media to conduct a program for a single newspaper, radio or television reporter unless requested to remain for a short interview (not to exceed four minutes) by the television entity that has been granted television rights by the NCAA, if applicable.

Coaches cannot make themselves available to selected media representatives before the conclusion of the 10-minute cooling-off period. They may, however, report to the interview area before the cooling-off period ends, and make themselves available to all media representatives staffing the championships.

## Merchandise

Teams selected to participate in NCAA championships will have the opportunity to preorder preliminary-round event merchandise online through the official NCAA souvenir merchandiser, Event 1, Inc. After selection, teams will receive instructions for placing orders. All orders will be shipped directly to the institution the week after preliminary-round competition. In addition, teams advancing to the final site will receive a second notification regarding the opportunity to purchase championship merchandise online. All orders will be shipped directly to the institution the week after the finals. Questions regarding the online team ordering process may be directed to Gina Taylor at Event 1 at 888/745-3058.

Official NCAA merchandise will also be available for purchase at all competition sites.

## Misconduct

*[Reference: Misconduct in the General Section, and Bylaw 31.1.8 in the NCAA Division II Manual.]*

Misconduct means any act of dishonesty, unsportsmanlike conduct in practice or competition, or breach of law that discredits the championships.

Remind each institution that public criticism of officials may subject the individual, institution or conference to the misconduct provisions.

Committee or games committee is authorized to (1) reprimand publicly or privately, (2) disqualify from future participation and/or (3) ban from subsequent competition a student-athlete or representative of the institution who is guilty of misconduct at any time during the championship.

## News, Media, Press Conferences and Satellite Feeds

Please refer to the NCAA Broadcast Manual policies and guidelines that are located online at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

## Officials

A sports committee or games committee may not require membership in any specific officials' association as a prerequisite for selection to officiate in an NCAA meet or tournament. However, all officials must be certified. Officials shall be selected and assigned by the sports committee or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

One head referee shall be hired for each championship subject to the approval of the Division II tennis committee. The referee's responsibilities, in consultation with the tennis committee, shall include the following:

1. Ensuring that the championships are conducted according to the rules of the USTA and ITA, with modifications approved by the NCAA Division II Men's and Women's Tennis Committee;
2. Ruling on defaults, whether having to do with tardiness or improper conduct;
3. Helping to schedule matches and terminate play due to weather or darkness;
4. Assisting with the draw; and
5. Rendering decisions necessary to ensure the proper conduct and operation of the championships.

For the preliminary-round tournaments, the head referee and assistant referee shall be paid according to the local association's current fees, not to exceed \$150 for the head referee per day and \$100 for the assistant referee per day. All preliminary-round sites shall have a head referee and an assistant referee.

For the championship finals, the head referee will be paid a fee of \$1,100. In addition to the fee for the head referee, \$5,100 has been allocated to acquire a sufficient number of umpires and linespersons to assist in the conduct of the championships.

The appointment of the head referee shall be approved by the men's and women's tennis committee.

Travel allowance will be 51 cents per mile, not including terminal or other local transportation. The hotel expenses for officials required to stay overnight at the championships site shall be paid by the host institution, which later will be reimbursed by the NCAA. Officials will receive a \$45 per diem for meals and incidentals for each day of the championships, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive \$45 per diem.

While officiating, officials should be dressed in appropriate attire devoid of blatant commercialism. This includes hats, visors, warm-ups, etc., that have large logos, obvious advertisements or printing on them. Failure to conform to this policy will disqualify the officials from officiating at the NCAA championships.

## Player Appeals

A player may request linespersons, who will be provided if available. Play will continue within five minutes while attempts are being made to obtain a linesperson.

A player or coach may request a foot-fault judge. A player cannot call a foot fault on an opponent. Foot faults shall be enforced strictly during all championships competition.

## Playing Rules

*[Reference: Bylaws 17.33 and 31.1.6 in the NCAA Manual.]*

Per Bylaw 17.33, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports for which the NCAA develops playing rules. For those sports in which the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with NCAA rules, or those rules adopted by an outside organization.

The USTA and ITA rules will be followed, unless superseded by modifications adopted by the NCAA Division II Men's and Women's Tennis Committee. The committee has adopted the following modifications:

1. Changes in the lineup for reasons other than injury or illness must be requested two hours before the scheduled start of the match to the chair of the games committee. The games committee has the right to review and, if necessary, overrule a coach's decision regarding a lineup change, based on the ability of the players and the matches during the last half of the season.
2. The Intercollegiate Tennis Association carry-over rules will be in effect for the entire championships period (both team and individual). Penalties may be carried over to the institution's next match. The ITA carry-over rule will commence with the preliminary-round tournaments. Penalties may be carried over from first- and second-round sites to the institution's or individual's next match at the finals site.

## Practice Facilities

The host institution shall provide practice facilities and monitor a sign-up system throughout the tournament. Each coach shall be responsible for signing up his or her team or individuals for practice times.

Practice schedules should be rotated, whenever possible, to allow participants in the championships to practice on each battery of courts.

For the men's and women's championships, practice will not be allowed on the competition courts until one day before the championships. The host institution's team will be exempt from this policy, provided the championships are conducted on the institution's home courts.

## Programs

*[Reference: Advertising in the Division II General Section and Bylaws 31.1.12.1 and 31.6.3 in the NCAA Manual.]*

IMG College (formerly Host Communications, Inc.) will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championship host should not include expenses or revenues for

programs in the championship budget and/or financial report. All program contents are subject to NCAA approval.

**Advertising.** Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your institution would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

**Editorial.** If you are interested in the specific content of the program you will receive, please contact Marianne Stoess (marianne.stoess@imgworld.com; 859/226-4549).

Generally, programs include the following:

1. Participant information - IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG College will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Ms. Stoess at IMG College.
2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
4. Information on the NCAA, including the sport committee.
5. Feature stories - Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Ms. Stoess at IMG College.

**Program Supplements and Update Sheets.** Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event, please mail two samples of each supplement to Marianne Stoess (IMG College, 904 North Broadway, Lexington, KY 40505, Attn.: Marianne Stoess).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those

championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program and are to be redeemed only with a coupon from the program. The cost of the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event, please mail two samples of each update sheet to Ms. Stoess (IMG College, 904 North Broadway, Lexington, KY 40505, Attn.: Marianne Stoess).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

#### Program Sales.

1. Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
2. Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
5. Collections.
  - a. Contracts.
    - i. Upon site selections, all contracts are e-mailed to each site representative.
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575).
    - iii. An IMG College representative will track the return of all signed vending contracts to IMG College.
  - b. Settlement Reports.
    - i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575).
    - ii. The vendor will have two weeks to submit payment to IMG College.
    - iii. An IMG College representative will be assigned to track the receipt of all vending settlement reports and payments.
    - iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/ championship on its "No Pay" list sent to the NCAA.

- v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise.
- vi. Please include the event number on the check that is sent.

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG College with any vending-related questions.

### **Rest Periods and Injury Timeouts**

When changing sides, the players may take a maximum rest period of 90 seconds.

After a two-set match, players will be provided a rest period of at least 45 minutes. After a three-set match, players will be provided a one-hour rest period before resuming play.

Team championship singles play will begin 10 minutes after the doubles point has been concluded.

In the event of an injury, the USTA rules will be modified. Aggressive treatment of open wounds or skin lesions should be followed. In particular, whenever an athletics participant suffers a laceration or wound where oozing or bleeding occurs, the practice or match should be stopped at the earliest possible time, and the player should be given the appropriate medical treatment. The student-athlete should not return to the match or practice without approval of medical personnel.

A student-athlete who is bleeding should be addressed consistent with the aggressive-treatment statement above. While the wound is being attended, an assessment of the individual's skin, uniform and equipment should be made by medical personnel. All blood on the skin should be thoroughly cleaned. Any equipment, including tape, padding or uniform, that is saturated with blood should be changed.

Other participants at the time of the injury should be evaluated by medical personnel for the presence of blood from the injured student-athlete. All blood on the skin of nonbleeding individuals should be thoroughly cleaned. Any equipment, including tape, padding or uniform, that is saturated with blood should be changed.

The time needed for the procedure necessary to treat this type of injury will not be charged as an injury timeout.

### **Results**

The official results of all championships competition, including regional tournaments, are to be filed with Mark Bedics at the NCAA national office. The sports information director of the host institution is responsible for forwarding the above material immediately after the competition.

### **Scoring**

The regular scoring system and 12-point tiebreaker will be used in all championships.

### **Squad Size**

*[Reference: Per Diem and Transportation in the Division II General Section and Bylaw 31.1.5 in the NCAA Manual.]*

The squad sizes for the men's and women's championships shall be limited to eight players.

### **Television Rights and Footage Licensing**

Please refer to the NCAA Broadcast Manual policies and guidelines that are located online at <http://www.ncaa.org/wps/ncaa?ContentID=38007>.

### **Travel Party**

*[Reference: Per Diem and Transportation in the Division II General Section and Bylaw 31.1.5 in the NCAA Manual.]*

The travel parties for the men's and women's championships shall comprise a maximum of eight players plus one nonathlete for each institution represented.

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies are located on the NCAA Web site at <http://www.ncaa.org/wps/ncaa?key=/ncaa/ncaa/sports+and+championship/general+information/travel/index.html>

### **Uniforms**

*[Reference: Bylaw 12.5.4 in the NCAA Manual.]*

The NCAA Division II Men's and Women's Tennis Committee places special emphasis on the NCAA uniform and logo policies for the 2009-10 season. All competing members of a team shall wear the same style and color institutional uniform at the start of a match. If changing apparel during a match, uniform tops and bottoms of each team member shall be of the same color, preferably the same likeness in markings. Further, all competitors should wear exclusively the official uniform of their institution during warm-up for competition, interviews and the awards ceremonies. Apparel bearing professional sports team logos are prohibited.

**Logos.** An institution's official uniform and all other items of apparel (e.g., socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2¼ square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a four-sided geometrical figure (i.e., rectangle, square, parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2¼ square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies any other entity, other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any prematch or postmatch activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

It should also be noted that the acceptance of athletics equipment and clothing from a manufacturer or commercial enterprise may jeopardize a student-athlete's eligibility according to Bylaw 12.5.4. Matches will not be delayed to conform to this policy.

*[Note: The above policies will be in effect at all times during the championships, including all practice times.]*

### **Videotapes, Films and Still Photographs**

*[Reference: Bylaw 31.6.4.3 in the NCAA Manual.]*

Institutions are permitted to videotape championships competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. Each institution is permitted to use one camera per court and may videotape only that portion of the competition in which it participates. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site.

### **Warm-up**

Players will have a maximum of five minutes for warm-up before a match. However, if the teams have not been able to take their 30-minute warm-up before the start of the team match, a 10-minute warm-up is permitted. The umpire is the timekeeper.

On the day of a match, the practice/warm-up of a participating team takes priority over practice of all other teams and individuals.

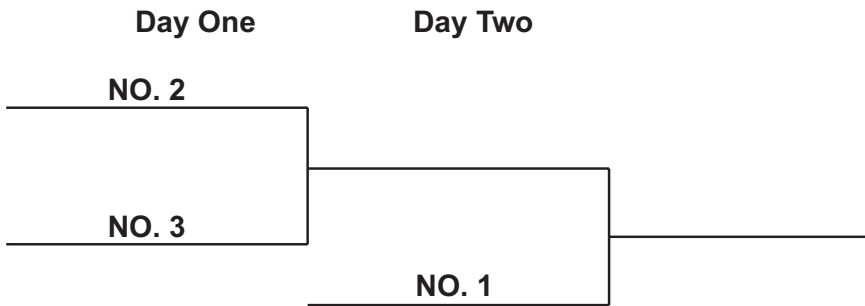
### **Web Sites/Internet/Video Streaming**

Please refer to the NCAA Broadcast Manual policies and guidelines that are located online at <http://www.ncaa.org/wps/ncaa?ContentID=38007>



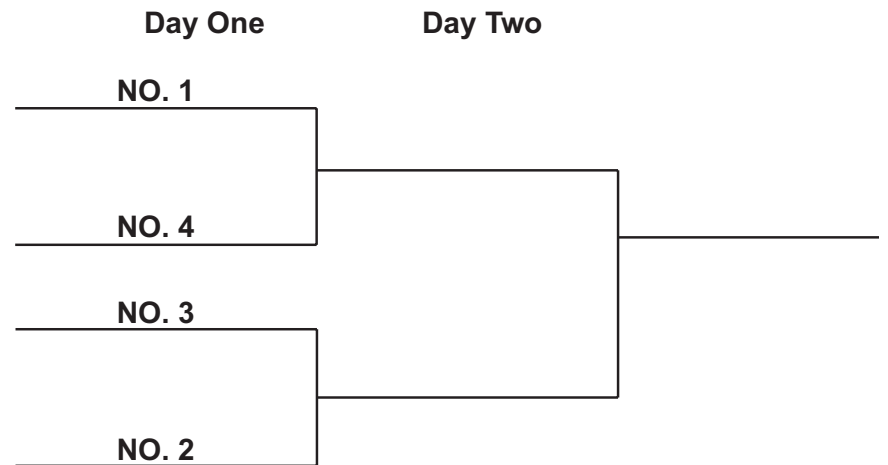
**Appendix A**  
**2010 NCAA Division II**  
**Men's and Women's Tennis**  
**Three-Team**  
**Preliminary Round**

May 6 - 7 or 7 - 8, 2010



**2010 NCAA Division II**  
**Men's and Women's Tennis**  
**Four-Team**  
**Preliminary Round**

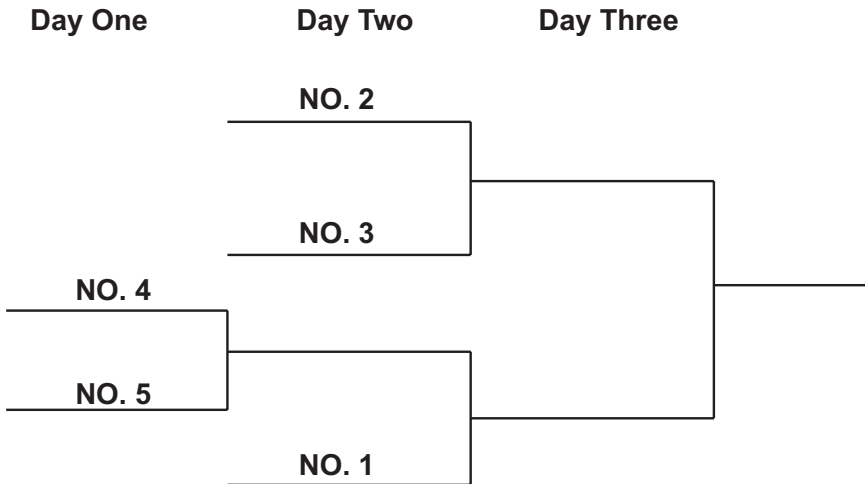
May 6 - 7 or 7 - 8, 2010





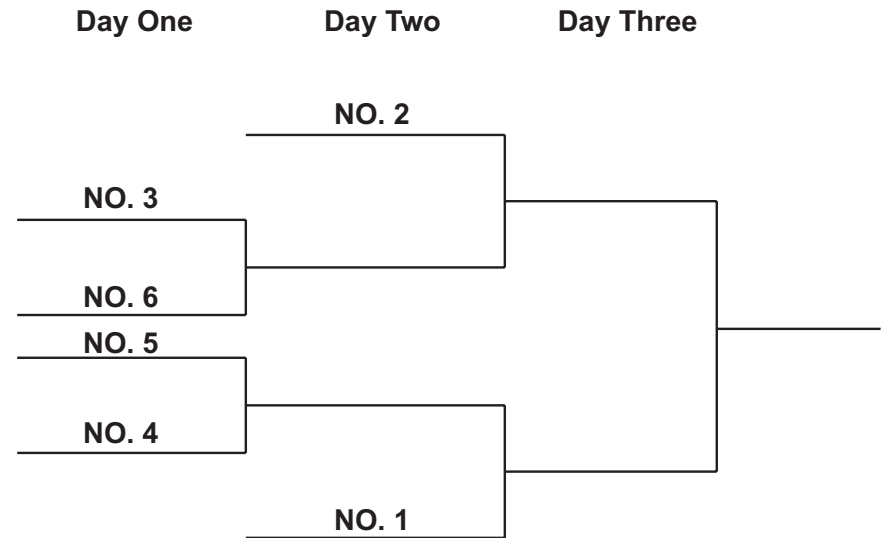
2010 NCAA Division II  
Men's and Women's Tennis  
**Five-Team  
Preliminary Round**

May 6 - 8, 2010

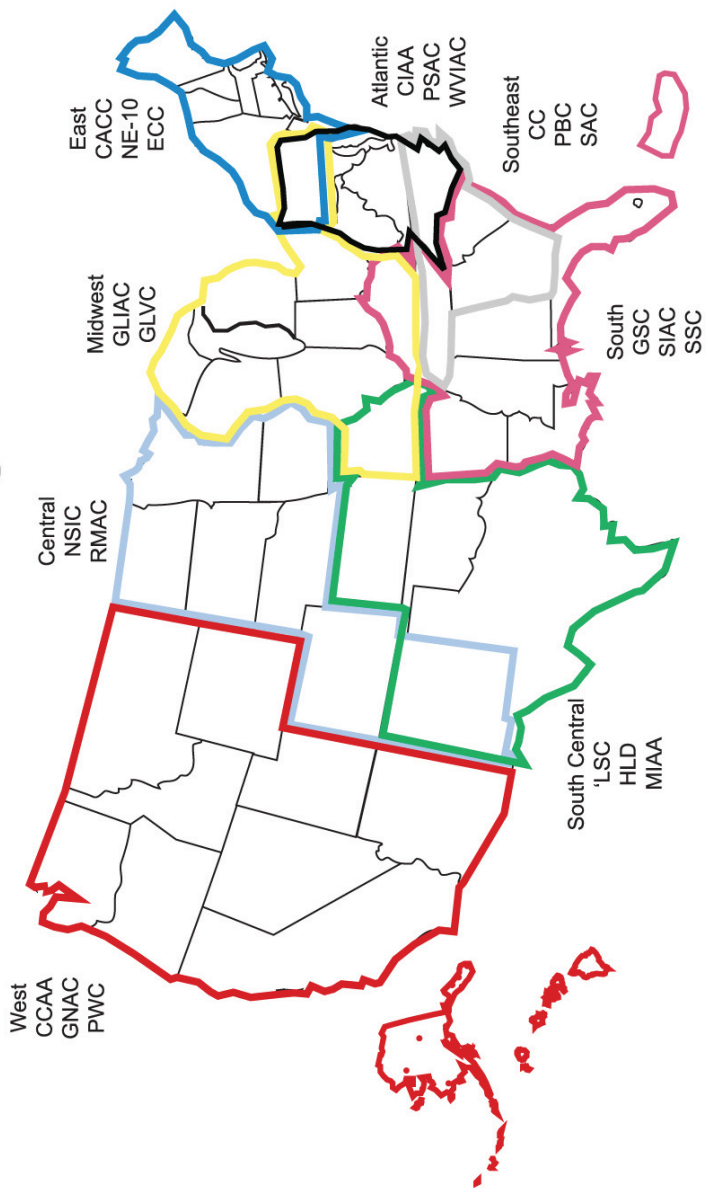


2010 NCAA Division II  
Men's and Women's Tennis  
**Six-Team  
Preliminary Round**

May 6 - 8, 2010



**NCAA Division II Regionalization Model**



# Appendix C

## Men's Regional Alignments

### ATLANTIC REGION

- |   |   |
|---|---|
| Bloomsburg University of Pennsylvania       | Millersville University of Pennsylvania |
| Bluefield State College                     | *North Carolina Central University      |
| University of Charleston (West Virginia)    | Shaw University                         |
| Chowan University                           | Shepherd University                     |
| Concord University                          | Saint Augustine's College               |
| Davis and Elkins College                    | St. Paul's College                      |
| University of District of Columbia          | Virginia State University               |
| East Stroudsburg University of Pennsylvania | Virginia Union University               |
| Fairmont State University                   | West Chester University of Pennsylvania |
| Johnson C. Smith University                 | West Liberty State College              |
| Kutztown University of Pennsylvania         | West Virginia State University          |
| Mercyhurst College                          | West Virginia Wesleyan College          |
|   | Winston-Salem State University          |

### CENTRAL REGION

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| Augustana College (South Dakota)     | Minnesota State University, Mankato |
| Colorado Christian University        | Montana State University-Billings   |
| Colorado State University at Pueblo  | University of Nebraska at Kearney   |
| University of Mary                   | University of Nebraska at Omaha     |
| Mesa State College                   | St. Cloud State University          |
| Metropolitan State College of Denver | Western New Mexico University       |

### EAST REGION

- |                                |  |
|--------------------------------|--|
| Adelphi University             | Merrimack College                          |
| American International College | Pace University                            |
| Assumption College             | Philadelphia University                    |
| Bentley College                | Post University                            |
| Bloomfield College             | Queens College (New York)                  |
| *Bryant College                | University of the Sciences in Philadelphia |
| Caldwell College               | Saint Anselm College                       |
| Chestnut Hill College          | Saint Michael's College                    |
| Concordia College (New York)   | St. Thomas Aquinas College                 |
| Dowling College                | Southern New Hampshire University          |
| Franklin Pierce University     | Stonehill College                          |
| Le Moyne College               |  |
| Mercy College                  |  |

\*Not eligible for the 2010 championships.

### MIDWEST REGION

Bellarmino University  
Central State University  
Drury University  
Ferris State University  
University of Findlay  
Grand Valley State University  
\*University of Illinois at Springfield  
University of Indianapolis  
Lake Erie College  
Lake Superior State University  
Lewis University  
Michigan Technological University

University of Missouri, St. Louis  
Northern Kentucky University  
Northwood University  
Oakland City University  
Quincy University  
Rockhurst University  
Saint Joseph's College (Indiana)  
\*Southern Illinois University Edwardsville  
University of Southern Indiana  
Tiffin University  
Wayne State University (Michigan)

### SOUTH REGION

University of Alabama, Huntsville  
University of Arkansas, Fort Smith  
Barry University  
Benedict College  
Christian Brothers University  
Delta State University  
Eckerd College  
\*Florida Gulf Coast University  
Florida Institute of Technology  
Florida Southern College  
Fort Valley State University  
Harding University  
Lane College  
LeMoyne-Owen College  
Lynn University  
\*King College

Morehouse College  
University of North Alabama  
Ouachita Baptist University  
Palm Beach Atlantic University  
University of Puerto Rico, Bayamon  
University of Puerto Rico, Cayey  
University of Puerto Rico, Mayaguez  
Campus  
University of Puerto Rico, Rio Piedras  
Rollins College  
Saint Leo University  
Stillman College  
Tuskegee University  
Valdosta State University  
University of West Alabama  
University of West Florida

### SOUTH CENTRAL REGION

Abilene Christian University  
Cameron University  
Dallas Baptist University  
East Central University  
Emporia State University  
University of the Incarnate Word  
Midwestern State University  
Newman University

Northwest Missouri State University  
Southeastern Oklahoma State University  
Southwest Baptist University  
St. Edward's University  
St. Mary's University (Texas)  
Truman State University  
Washburn University of Topeka

\*Not eligible for the 2010 championships.

### SOUTHEAST REGION

Anderson College (South Carolina)  
Armstrong Atlantic State University  
Augusta State University  
Barton College  
Belmont Abbey College  
Brevard College  
Carson-Newman College  
Catawba College  
Coker College  
Columbus State University  
Erskine College  
Flagler College  
Francis Marion University  
Georgia College & State University  
Georgia Southwestern State University  
Lander University

Lees-McRae College  
Lenoir-Rhyne College  
Limestone College  
Lincoln Memorial University  
Mars Hill College  
Mount Olive College  
Newberry College  
North Georgia College & State University  
North Greenville College  
Pfeiffer University  
\*Presbyterian College  
Queens University of Charlotte  
University of South Carolina at Aiken  
\*University of South Carolina Upstate  
Tusculum College  
Wingate University

### WEST REGION

Brigham Young University, Hawaii  
California State Polytechnic University,  
Pomona  
University of California, San Diego  
Grand Canyon University

University of Hawaii at Hilo  
Hawaii Pacific University  
\*Seattle University  
Sonoma State University

\*Not eligible for the 2010 championships

# Appendix D

## Women's Regional Alignments

### ATLANTIC REGION

Bloomsburg University of Pennsylvania	Livingstong College
Bluefield State College	Mercyhurst College
Bowie State University	Millersville University of Pennsylvania
California University of Pennsylvania	*North Carolina Central University
University of Charleston (West Virginia)	Seton Hill University
Cheyney University of Pennsylvania	Shaw University
Chowan University	Shepherd University
Clarion University of Pennsylvania	Shippensburg University of Pennsylvania
Concord University	Slippery Rock University of Pennsylvania
University of District of Columbia	Saint Augustine's College
East Stroudsburg University of Pennsylvania	St. Paul's College
Elizabeth City State University	Virginia State University
Fairmont State University	Virginia Union University
Fayetteville State University	West Chester University of Pennsylvania
Indiana University Of Pennsylvania	West Liberty State College
Johnson C. Smith University	West Virginia State University
Kutztown University of Pennsylvania	West Virginia Wesleyan College
	Winston-Salem State University

### CENTRAL REGION

Augustana College (South Dakota)	Montana State University-Billings
Bemidji State University	University of Nebraska at Kearney
Colorado Christian University	*University of North Dakota
Colorado State University at Pueblo	Northern State University
University of Mary	Southwest Minnesota State
Mesa State College	St. Cloud State University
Metropolitan State College of Denver	*University of South Dakota
University of Minnesota, Duluth	Upper Iowa University
University of Minnesota, Crookston	Western New Mexico University
Minnesota State University, Mankato	Winona State University
Minnesota State University, Moorhead	

\*Not eligible for the 2010 championships.

### EAST REGION

Adelphi University	Le Moyne College
American International College	Merrimack College
Assumption College	Molloy College
Bentley College	University of New Haven
*Bryant College	Pace University
C.W. Post Campus/Long Island University	Philadelphia University
Caldwell College	Post University
Chestnut Hill College	Queens College (New York)
Concordia College (New York)	Saint Anselm College
Dowling College	Saint Michael's College
Franklin Pierce University	College of Saint Rose
Georgian Court University	St. Thomas Aquinas College
Goldie-Beacom College	University of the Sciences in Philadelphia
Holy Family University	Southern New Hampshire University
	Stonehill College

### MIDWEST REGION

Ashland University	University of Missouri, St. Louis
Bellarmine University	Northern Kentucky University
Central State University	Northwood University
Drury University	Oakland City University
Ferris State University	Quincy University
University of Findlay	Rockhurst University
Grand Valley State University	Saginaw Valley State University
University of Indianapolis	Saint Joseph's College (Indiana)
Kentucky Wesleyan University	*Southern Illinois University Edwardsville
Lake Superior State University	University of Southern Indiana
Lewis University	Tiffin University
Michigan Technological University	Wayne State University (Michigan)

\*Not eligible for the 2010 championships.

### SOUTH REGION

University of Alabama, Huntsville  
Albany State University (Georgia)  
Arkansas Tech University  
Barry University  
Benedict College  
\*University of Central Arkansas  
Christian Brothers University  
Clark Atlanta University  
Delta State University  
Eckerd College  
\*Florida Gulf Coast University  
Florida Institute of Technology  
Florida Southern College  
Fort Valley State University  
Harding University  
Henderson State University  
\*King College  
Lane College  
LeMoyne-Owen College  
Lynn University

### SOUTH CENTRAL REGION

Abilene Christian University  
Cameron University  
University of Central Oklahoma  
Dallas Baptist University  
East Central University  
Emporia State University  
Fort Hays State University  
University of the Incarnate Word  
Lincoln University (Missouri)  
Midwestern State University

University of Montevallo  
University of North Alabama  
Nova Southeastern University  
Ouachita Baptist University  
Palm Beach Atlantic University  
University of Puerto Rico, Bayamon  
University of Puerto Rico, Cayey  
University of Puerto Rico, Mayaguez  
Campus  
University of Puerto Rico, Rio Piedras  
Rollins College  
Saint Leo University  
Southern Arkansas University  
Stillman College  
University of Tampa  
Tuskegee University  
Valdosta State University  
University of West Alabama  
University of West Florida

\*Not eligible for the 2010 championships.

### SOUTHEAST REGION

Anderson College (South Carolina)  
Armstrong Atlantic State University  
Augusta State University  
Barton College  
Brevard College  
Carson-Newman College  
Catawba College  
Clayton State University  
Coker College  
Columbus State University  
Converse College  
Erskine College  
Flagler College  
Francis Marion University  
Georgia College & State University  
Georgia Southwestern State University  
Lander University

Lees-McRae College  
Lenoir-Rhyne College  
Limestone College  
Lincoln Memorial University  
Mars Hill College  
Mount Olive College  
Newberry College  
University of North Carolina at Pembroke  
North Georgia College & State University  
North Greenville College  
Pfeiffer University  
\*Presbyterian College  
Queens University of Charlotte  
University of South Carolina at Aiken  
\*University of South Carolina Upstate  
Tusculum College  
Wingate University

### WEST REGION

Academy of Art University  
Brigham Young University, Hawaii  
University of California, San Diego  
California State Polytechnic University,  
Pomona  
California State University, Bakersfield  
California State University, Los Angeles  
California State University, San  
Bernardino  
California State University, Stanislaus

Chaminade University  
Dixie State College of Utah  
Dominican University of California  
Grand Canyon University  
University of Hawaii at Hilo  
Hawaii Pacific University  
Notre Dame de Namur University  
Sonoma State University

\*Not eligible for the 2010 championships

# Appendix E

## Regional Advisory Committees

[Reference: Regional Advisory Committees in the Division II General Section and Bylaws 21.4.1.4 and 21.5.1.5 in the NCAA Division II Manual.]

Conferences shall appoint regional advisory committee members to their respective regions to help evaluate teams throughout the season. The members of the 2009 regional advisory committees are as follows:

### Men – East Region

Patricia Cronin, Dowling College  
Marty Gilbert, Philadelphia University  
Chip Polak, Southern New Hampshire University  
Craig Schwartz, Queens College (New York)  
Albert Stroble, Chestnut Hill College  
Alex Wong, Bentley College

### Men – Southeast Region

Mason Barfield, Clayton State University  
Michael Cabana, Wingate University  
Evan Isaacs, Columbus State University  
Brett Karpman, Queens University of Charlotte  
Tom Schrecengost, Barton College  
Craig Turnbull, Catawba College

### Men – Atlantic Region

Terence Beattie, West Chester University  
Louie Belt, Bluefield State College  
Marcus Clark, Shaw University  
Kathy Heitzman, Bloomsburg University  
George Knox, Central Intercollegiate Athletic Association  
Sam McCullough, West Liberty State College

### Men – South Region

Kristy Bayer, Arkansas Tech University  
Willie Foster, Fort Valley State University  
Lenny Gray, Tuskegee University  
William “Trey” Heath, Florida Southern University  
Sara Quatrocky, Lynn University  
**\*Derrick Racine, University of West Florida**  
TBD, Independent

### Men – Midwest Region

**\*John Black, Grand Valley State University**  
Geoff Crawford, Northern Kentucky University  
Todd Murphy, Bellarmine University  
Alex Palladino, Ferris State University

### Men – South Central Region

Dave Aldean, Washburn University of Topeka  
Mark Clements, Northwest Missouri State  
Russell Sterns, St. Edward’s University

**\*Jared Mosley, Abilene Christian University**

### Men – Central Region

Phil Brauer, Minnesota State University, Mankato  
Todd Kelly, Colorado State University at Pueblo  
**\*Dan McDonald, Mesa State College**

### Men – West Region

Katie McGann, University of California, San Diego  
Stefan Pampulov, Hawaii Pacific University  
Dave Porter, Brigham Young University, Hawaii  
TBD

### Women – East Region

**\*Pamela Arpe, Stonehill College**  
Joe Kissel, Goldey-Beacom College  
Kim Lusk, St. Thomas Aquinas College  
Alan Nagel, Queens College (New York)  
Sarah Punderson, Philadelphia University  
Chris Stevens, Merrimack College

### Women – Southeast Region

Gary Hall, Barton College  
Gary Hamill, Wingate University  
**\*Robin Langley, University of North Carolina at Pembroke**  
Burt Lewis, Mount Olive College  
Bobby McKee, Lenoir-Rhyne College  
Lindsay Reeves, North Georgia College and State University

### Women – Atlantic Region

**\*Peggy Davis, Virginia State University**  
James “Rusty” Elliott, Fairmont State University  
Elorine Hill, Fayetteville State University  
Al McCormick, East Stroudsburg University of Pennsylvania  
Steve Murray, Pennsylvania State Athletic Conference  
Shari Reed, University of Charleston

### Women – South Region

Khadijah Ali, Albany State University (Georgia)  
David Elliott, Harding University  
Bill Macom, Florida Institute of Technology  
Shavonne Thompson, Clark Atlanta University  
Ann Walker, Nova Southeastern University  
Julie Woltjen, University of Alabama in Huntsville  
TBD, Independent  
TBD, Independent

### Women – Midwest Region

Joel Issacson, Michigan Tech University  
Jarrod Smith, Drury University  
Allison Tookes, Wayne State University  
John Venter, University of Indianapolis

### Women – South Central Region

Tim Abney, Lincoln University  
Linda Anderson, Truman State University  
John Bryant, Southwest Baptist University  
Lance Drake, Tarleton State University  
Natalya Smith, University of Central Oklahoma  
Ian Ward, St. Mary's University (Texas)

### Women – Central Region

Jerry Anderson, St. Cloud State University  
Erik Burton, Western New Mexico University  
Chad Fenwick, Upper Iowa University  
Niki Whitaker, Rocky Mountain Athletic Conference

### Women – West Region

Yvonne Burbank, Sonoma State University  
Liz LaPlante, University of California, San Diego  
Stefan Pampulov, Hawaii Pacific University  
Greg Prudhomme, Grand Canyon University

# Appendix F

## Opponents' Average Winning Percentage (OWP) and Opponents' Opponents' Average Winning Percentage (OOWP) Calculation Explanation

Opponents' Average Winning Percentage (OWP). Take each opponent's regular won-lost percentage against other Division III teams (excluding the results against the team in question) and average the percentages.

To calculate: Team A Schedule is as follows:

Opponent	Record	vs Team A	Revised Record	Revised W-L Percentage
Team B	21-7	0-1	21-6	.7778
Team C	11-15	0-1	11-14	.4400
Team D	7-20	0-1	7-19	.2692
Team E	13-13	0-1	13-12	.5200
Team F	23-6	1-0	22-6	.7857
<b>Total</b>			<b>74-56 (.5692)</b>	<b>.5585 (OWP)</b>

Team A's Opponents' Average Winning Percentage = .5585

Opponents' Opponents' Average Winning Percentage (OOWP). The strength of each opponents' schedule is measured by computing the opponents' winning percentage for each opponent, then averaging the percentages. This recognizes the fact that two opponents with similar won-lost records may have played far different schedules (in terms of strength of opponents).

To calculate: Take Team B, C, D, E and F schedules and perform the same calculation as above (OWP). It is important to note that the OOWP will support the OWP (i.e., if Teams A and B have the same OWP of .5692; Team A has a OOWP of .6125 and Team B has a OOWP of .4567; it would indicate team A has the stronger strength of schedule).