

# 2010 DIVISION I WOMEN'S VOLLEYBALL CHAMPIONSHIP HANDBOOK

Updated 9/10/2010



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THE NATIONAL COLLEGIATE ATHLETIC ASSOCIATION P.O. Box 6222 Indianapolis, Indiana 46206-6222 317/917-6222 www.ncaa.org September 2010

NCAA

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# Introduction

During the 2010-11 academic year, the Association will sponsor 88 national championships, of which 41 are for men, 44 are for women, and three are for both men and women. Among the men's championships, three are National Collegiate Championships, 13 are Division I championships, 12 are Division II championships and 13 are Division III championships. Among the women's championships, four are National Collegiate Championships, 13 are Division I championships, 13 are Division II championships and 14 are Division III championships. The combined men's and women's championships are National Collegiate Championships.

A championships handbook is produced for each NCAA championship and posted on the NCAA Online Web site (www.ncaa.org).

**How to Use This Publication.** The handbook is divided into four sections: (1) General Administration; (2) Determination of Competing Institutions; (3) Instructions to Participants; and (4) General Championship Information. The first three sections pertain only to the respective sport, while the fourth deals with NCAA policies applicable to all 88 championships. [Note: Some policies listed in the general section have been revised by individual sports committees. The revision(s) will appear in the sport-specific section of the handbook.]

Each topic included in the handbook is referenced to other applicable areas in the handbook or in the NCAA Manuals, where appropriate. For example, if you wish to know about regional advisory committees, the basic information for that particular sport would be included in the Appendix. However, as referenced under the heading "Regional Advisory Committees," more information concerning general NCAA policy governing regional advisory committees can be found later in the handbook and in the NCAA Manuals.

# Women's Volleyball Championship Information

# **Important Dates**

*Friday, October 8*—Proposed budget information will be available on the NCAA website for teams who are interested in hosting first and second rounds of competition.

*Friday, November 5*—Deadline for institutions to submit proposed budgets to NCAA national office for first- and second-rounds of competition.

Sunday, November 28—Selection and notification of teams participating in the championship.

*Wednesday, December 1*—Deadline for conferences to submit online automatic qualification applications for 2011 championship.

Thursday-Sunday, December 2-5—First- and second-round matches.

Friday-Saturday—December 10-11—Regionals.

- Thursday and Saturday, December 16 and 18-Semifinals and final.
- Wednesday-Friday, February 16-18—NCAA Division I Women's Volleyball Committee annual meeting.

# **General Administration**

# **Dates and Sites**

[Reference: Bylaw 31.1.3 in the NCAA Manual.]

*First and Second Rounds (16 sites)—Thursday-Sunday, December 2-3, 3-4 or 4-5—*on the campuses of competing institutions.

Regionals (four sites)—Friday-Saturday, December 10-11 University of Dayton Arena, University of Dayton, host; Gregory Gymnasium, University of Texas at Austin, host; Hec Edmundson Pavilion, University of Washington, host; Recreation Building, Pennsylvania State University, host.

Semifinals and Final—Thursday and Saturday, December 16 and 18—Sprint Center, University of Missouri, Kansas City, and Kansas City Sports Commission, co-hosts.

**Determination of Sites.** An institution, conference or sponsoring agency interested in serving as host to a tournament session must submit to the NCAA Division I Women's Volleyball Committee a bid information form, a proposed budget form, verification of regular-season ticket sales and verification of liability of insurance. A diagram of the arena facilities and seating capacity must accompany the proposed budget form.

All first and second rounds of competition will be played on the campus of one of the participating institutions and regionals will be held at predetermined sites. The following criteria will be used in determining sites:

- 1. Minimum seating capacity of 2,000. There is no waiver provision for this requirement.
- Exclusive availability of the facility for practice and competition. The facility must be exclusively available for four teams' practice and competition during the following times:
  - a. Day before the match: From noon to 10 p.m., minimum of 11/2 hours of practice for each team.
  - b. First-round match day: One hour of practice for all teams competing that day.
  - c. Second-round match day: One hour of practice for the two teams.
  - d. Practices must end at least 11/2 hours before the start of the first match.
- 3. In-floor net system is mandatory.
- 4. Separate locker rooms of comparable quality for each participating team.
- 5. Minimum guarantee of \$5,000 in net receipts.
- 6. Hotels of comparable quality and proximity to the facility. The host institution will be required to reserve a minimum of 16 double-double rooms for each team.
- 7. Institutions may use an off-campus arena providing that the facility is within 30 miles of the main campus and prior approval has been obtained from the committee. Institutions are not required to play regular-season matches in the facility.
- 8. Once all of the minimum criteria have been met, the committee will consider geographic proximity and seeding in assigning sites.

The following criteria will be used in determining regional sites:

- 1. Minimum seating capacity of 4,000. There is no wavier provision for this requirement.
- 2. Exclusive availability for practice and competition. The facility must be exclusively

available for four teams' practice and competition during the following times:

- a. Day before regional semifinal matches: From noon to 10 p.m., minimum of 11/2 hours of practice for all four teams.
- b. Regional semifinal match day: One hour of practice for all four teams.
- c. Regional final match day: One hour of practice for the two teams.
- d. Practices must end at least 11/2 hours before the start of the first match.
- 3. In floor net system is mandatory.
- 4. Separate locker rooms of comparable quality for each participating team.
- 5. Minimum guarantee of \$10,000 in net receipts.
- 6. Hotels of comparable quality and proximity to the facility. The host institution will be required to reserve a minimum of 16 double-double rooms at each team hotel.
- 7. Institutions may use an off-campus arena, providing that the facility is within 30 miles of the main campus and prior approval has been obtained from the committee. Institutions are not required to play regular-season matches in the facility.

#### **Sports Committees**

[Reference: Administration and Management in the Division I General Section and Bylaws 31.1.1 and 31.1.2 in the NCAA Manual.]

The NCAA Division I Women's Volleyball Championship is under the control, direction and supervision of the NCAA Division I Women's Volleyball Committee.

Terry Gawlik, University of Wisconsin, Madison, chair Beatrice Crane-Banford, Marshall University Cynthia Gannon, Southeast Missouri State University Jennifer Gilbert, Miami University (Ohio) Keith Gill, American University Colleen Lim, West Coast Conference Sarah Reesman, University of Missouri, Columbia Nona Richardson, University of California, Davis Diane Turnham, Middle Tennessee State University Barbara Walker, Wake Forest University

For additional information about the NCAA Women's Volleyball Championship, contact:

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Terry Gawlik Associate Director of Athletics/SWA University of Wisconsin, Madison Kellner Hall 1440 Monroe Street Madison, Wisconsin 53711 Phone: 608/265-4987 E-mail: tlg@athletics.wisc.edu Media Arrangements

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## **Annual Forms**

**Expense Reimbursement Form.** Expense reimbursement for participation in championships is to be filed through the Travel Expense System (TES) which can can be found on the NCAA website at www.NCAA.org. All competing institutions must request reimbursement through TES in order to receive the appropriate reimbursement. Please note, paper forms will no longer be accepted for reimbursement requests.

If you need assistance or experience any technical difficulties, please contact the travel department at 317/917-6757 or travel@ncaa.org.

[Reference: Per Diem and Expense Forms in the Division I General Section and Bylaw 31.4.6 in the NCAA Manual.]

**Proposed Budget/Financial Report Form.** Each institution interested in hosting first- and second-round competition must complete and submit an online proposed budget form by November 5. A financial report, which is combined with the proposed budget form, must be submitted online no later than 60 days after the conclusion of competition.

[Reference: Bylaw 31.4 in the NCAA Manual.]

# **Determination of Participants**

# **Championship Structure**

The championship provides for a field of 64 teams. Sixteen first- and second-round matches will be played December 2-5, at on-campus sites. Winners will advance to four regional tournaments, December 10-11, at predetermined sites.

The four regional winners will advance to the championship, December 16 and 18, at the Sprint Center in Kansas City, Missouri.

Third-place matches will not be played at any session of the tournament. Competition will be single-elimination, best three-of-five-set matches.

(See Appendix A for the championship bracket.)

#### **Championship Selection**

[Reference: Selection of Participants in the Division I General Section and Bylaws 31.01.2 31.01.3 and 31.3 in the NCAA Manual.]

#### **Selection Requirements**

To be considered during the at-large selection process, a team must have an overall won-lost record above .500.

#### Bylaw 31.3.3.1 – Countable Competition.

For NCAA team-championship selection purposes, competition is countable only when the teams played are varsity intercollegiate teams of four-year, degree-granting institutions that conduct a majority of their competition in that team sport against varsity intercollegiate teams (see Constitution 3.2.4.5) of United States four-year, degree-granting institution. Competition against service teams, professional teams, semiprofessional teams, amateur teams, two-year colleges and club teams shall be excluded.

#### **Selection Criteria**

The following criteria shall be employed by a governing sports committee in selecting participants for NCAA championships competition [Bylaw 31.3.3; Criteria for Selection of Participants]:

- · Won-lost record;
- · Strength of schedule; and
- · Eligibility and availability of student-athletes for NCAA championships;

In addition to Bylaw 31.3.3, the volleyball committee has received approval from the Division I Championships/Sports Management Cabinet to consider the following criteria in the selection of at-large teams for the volleyball championship (not necessarily in priority order):

#### **Primary Criteria**

- Rating Percentage Index (See Appendix H).
- · Head-to-head competition.

- · Results versus common opponents.
- · Significant wins and losses.

#### Secondary Criteria

If the evaluation of the primary criteria does not result in a decision, the secondary criteria will be reviewed. All the criteria listed will be evaluated.

- Late season performance (last 10 games).
- · Location of contest.

Additionally, input is provided by regional advisory committees for consideration by the volleyball committee. Coaches' polls and/or any other outside polls or rankings are not used as a selection criterion by the volleyball committee for selection purposes.

Unless the committee gives prior approval for an experimental format, only threeof-five-game matches played to conclusion, using rally scoring, will be considered. In addition, a minimum of 80 percent of an institution's matches must be played against other Division I teams in order to be eligible for consideration for selection.

When considering teams' won-loss records and strength of schedule, the committee will weigh (not in preferential order) the following primary and secondary factors:

- Primary factors—Head-to-head competition, results against common opponents, results of the rating percentage index and significant wins and losses.
- Secondary factors—Late-season performance, site of match, and eligibility and availability of student-athletes.

#### The timetable for the selection of at-large teams in 2010 shall be:

September-November—Regional advisory committees and the women's volleyball committee conduct telephone conferences to discuss teams in each region.

November 22-24—Each regional chair confers with regional advisory committee members to determine teams that should be considered from that region.

November 26-28—Women's volleyball committee meets to review all at-large teams and establish the bracket. The committee will assume all members will participate in the tournament, if selected, unless the NCAA is notified to the contrary before the selection of teams.

Sunday, November 28—Selection/notification date.

Bracketing: In the event that multiple regional hosts are seeded in the same quarter of the bracket, the lower-seeded (higher number) team may be moved one seed in order to separate hosts.

# **Automatic-Qualifying Conferences**

[Reference: Bylaws 31.3.4 and 31.3.5 in the NCAA Manual.]

Conferences that have been granted automatic-qualification privileges for the 2010 championship are:

America East Conference Atlantic Coast Conference Atlantic Sun Conference Atlantic 10 Conference **Big East Conference Big Sky Conference Big South Conference Bia Ten Conference** Bia 12 Conference **Big West Conference** Colonial Athletic Association Conference USA Horizon League Ivy Group Metro Atlantic Athletic Conference Mid-American Athletic Conference Mid-Eastern Athletic Conference Missouri Valley Conference Mountain West Conference Northeast Conference **Ohio Valley Conference** Pacific-10 Conference Patriot League Southeastern Conference Southern Conference Southland Conference Southwestern Athletic Conference Summit League Sun Belt Conference West Coast Conference Western Athletic Conference

# **Certification of Eligibility/Availability**

[Reference: Certification of Eligibility/Availability in the Division I General Section and Bylaws 3.2.4, 12, 13, 14, 15 and 16 in the NCAA Manual.]

Only student-athletes eligible under Bylaws 12, 13, 14, 15 and 16 may compete in NCAA championships. In accordance with Bylaw 3.2.4, member institutions are required to certify the eligibility of their student-athletes before the beginning of each academic year and to withhold ineligible student-athletes from all intercollegiate competition. Member institutions are reminded to notify the NCAA national office before the selection date for each championship of any student-athlete who may have participated in regular-season competition but subsequently is determined to be ineligible or unavailable for NCAA championships competition.

For the volleyball championship, the championships manager must be notified before November 28.

# Pairings

[Reference: Site Selection in the General Section and Bylaw 31.1.3 in the NCAA Manual.]

The tournament will consist of four brackets of 16 teams each. The committee will seed the top 16 teams on a national basis. The remaining 48 teams will be will be placed in the bracket following bracketing policies approved by the Division I Championships/ Sports Management Cabinet. The sixteen first- and second-round winners will feed into four regions. When pairing teams, the committee may avoid conference match-ups in the first and second rounds of the championship. When selecting sites for the first and second rounds, sites will be selected that create the least number of flights.

# **Instructions to Participants**

# **All-Tournament Team**

Regional and championship all-tournament teams consisting of seven players will be selected. One of the seven players will be designated most outstanding player.

**Selection Panel.** It is suggested that the selection panel include the NCAA committee representative, who shall serve as chair, two media representatives from each team, and representatives from national publications who may be in attendance.

# Audio Coverage (Radio and Internet)

Please refer to the NCAA Broadcast manual policies and guidelines at www.NCAA. com/broadcast.

## Awards

[Reference: Awards in the Division I General Section and Bylaw 31.1.12 in the NCAA Manual.]

Participant medallions will be presented to a maximum of 15 (squad size) studentathletes per team participating in preliminary-round competition. These awards will be sent to the preliminary-round host tournament managers to be distributed to the nonadvancing teams at the conclusion of each contest.

Official NCAA awards will be presented to the official travel party for the championship. Trophies will be presented to the teams that participate at the finals site, and members of those teams will receive individual awards. The following will be presented at the championship: four team trophies, 22 individual mini-trophies each to the second- through fourth-place teams; and 22 watches to the championship team.

Please refer to the Division I General Section for information regarding purchasing additional awads.

# **Balls**

The Molten IV58X-N Soft Touch (tri-colored) is the official volleyball for the 2010 championship.

## **Bands, Spirit Squads, Mascots and Banners**

Cheerleaders and/or spirit team members, not to exceed 12 in number, plus the cheerleader sponsor and a mascot shall be admitted, if in uniform, via the gate list furnished to the host institution by the competing institution's director of athletics; all other institutional representatives will be admitted upon presentation of a ticket or credential. Live animal mascots are prohibited. A maximum of 12 cheerleaders and/ or spirit team members shall be allowed on the floor during the progress of the match. The cheerleaders shall be seated on the apron of the playing area designated by the women's volleyball committee. Cheerleaders and mascot will switch ends of the floor with their team.

All cheerleading squads must conform to the guidelines set by the American Association of Cheerleading Coaches and Administrators (AACCA). This includes all guidelines and prohibitions pertaining to partner stunts in indoor facilities (see Appendix A of the general section). Neither the NCAA nor the host institution shall be responsible for supervising or monitoring routines performed by cheerleaders at championship events. Except as noted in this section, supervision of cheerleading squads, their activities, yells and stunts is solely the participating institution's responsibility. The participating institution shall ensure that the squad has sufficient training, supervision and equipment for any and all routines its squad may choose to perform. Tournament managers must inform participating institutions if the host facility has more stringent requirements. If so, the director of athletics at each institution must apprise his or her cheerleading squad of such requirements and ensure compliance. The cheerleading squad is allowed to carry an institutional flag, but it may only be displayed during the respective team's timeout or between games. It cannot be used to taunt competitors or block spectators' view. Band members, not to exceed 30 in number (plus the band director), who are in uniform and performing at the championship, will not be charged admission to the competition. The games committee must be informed no later than at the administrative meeting of an institution's intention to have a band, cheerleaders and/or mascot participate in the championship. If a team does not have a band present, it may provide a tape of the institution's fight song to be played at the first timeout of each game. Bands may not use electronic amplification, unless the band comprises 10 members or less, and the amplification is reasonable.

The display of banners is subject to the approval of the games committee. Host institution personnel are responsible for ensuring that the content and placement of banners is appropriate.

The host institution should play electronic music from the time the doors open until the bands begin warming up.

# **Drug Testing**

# [Reference: Drug Testing in the Division I General Section and Bylaws 18.4.1.5 and 31.2.3 in the NCAA Manual.]

Student-athletes who compete in this championship may be subjected to drug tests in accordance with Bylaws 18.4.1.5 and 31.2.3, and may be determined to be ineligible as a result thereof. Only student-athletes who have consented in writing to such testing are initially eligible for this championship; and thereafter, student-athletes who are tested shall remain eligible only if they test negative.

## **Electronic Timeouts**

Electronic timeouts will be used for tournament matches regardless of television coverage (live or tape-delayed). In all matches, in a nondeciding game (games 1 through 4), the media timeout is called when the leading team reaches 15 points (if no timeout has been called by a team before that point). In the deciding game (game 5), the media timeout is called at eight (8) points. Once one timeout has been called in a game, no other electronic timeouts may be requested. Each coach will be permitted to call two timeouts per game. All timeouts (electronic or coach-called) will be 75 seconds.

# **Games Committee**

Please refer to Administration and Management in the general section of this handbook for a complete description of the games committee. The games committee comprises the NCAA site representatives, tournament manager and a designated match official at preliminary rounds and the Division I Women's Volleyball Committee at the finals.

# Lodging

The host institution shall reserve 16 double-double, non-smoking rooms for the official travel party (22) of the competing teams and five king, non-smoking rooms for officials and committee representative. Additional hotel accommodations may be reserved upon the request of the participating teams. If an institution does not wish to stay at the designated hotel, it must obtain a written release of the reserved rooms from the hotel management or use the rooms for persons accompanying the official travel party. The institution is then responsible for securing other accommodations at a hotel property separate from the other team hotels and the headquarters hotel. Failure to make satisfactory arrangements will result in the room charges being deducted from the team's per diem.

The host institution for preliminary rounds should secure at least two separate team hotels of equal quality and amenities and separate housing for competing teams (one hotel) and the officials (4) and NCAA representative (second hotel).

# **Media Credentials**

All requests from the media for working media credentials for the national semifinal and final matches shall be made in writing to: Laurie Cannon, media coordinator, NCAA, P.O. Box 6222, Indianapolis, Indiana 46206-6222 (317/917-6547).

Working credentials shall not be mailed. The host shall issue credentials individually at the competition site.

The issuance of media credentials to representatives of any organization that regularly publishes or otherwise promotes the advertising of "tout sheets" or "tip sheets," or other advertising designed to encourage gambling on college sports events is prohibited.

**Media Criteria.** A media agency for purposes of these media criteria shall mean an authorized representative of a single daily, weekly or monthly publication. The media coordinator may authorize more than one representative per publication. Subject to limitations of space, credentials shall be assigned to the working press in accordance with the following priorities:

- 1. Two individuals, certified by the director of athletics and/or the sports information director of each participating institution, who will represent all campus-related publications and departments.
- 2. A media agency at the site of the competition that has staffed the matches of the host institution on a regular basis throughout the season.
- 3. A media agency in the geographical area and/or locale of a participating institution that has staffed its matches on a regular basis throughout the season and each of its matches in the NCAA Division I Women's Volleyball Championship.
- 4. The designated representative of a national television, cable system, radio network

or a radio station that originates a daily "sports talk" program and daily circulation newspapers that do not otherwise meet the aforementioned criteria.

Representatives of other weekly or college newspapers, telephone reporting services, professional sports organizations and personnel, and public television stations will not be issued media credentials.

**Photo Credentials.** Subject to limitations of space, photography credentials shall be assigned in accordance with the following priorities:

- One photographer, certified by the director of athletics and/or the sports information director of each participating and host institution, who will represent all campus-related publications and departments.
- 2. A media agency or a television station at the site of the championship.
- 3. A daily media agency or television station from the locale of a participating institution that has staffed its matches on a regular basis throughout the season and tournament.
- 4. Other media agencies or an individual or crew designated by a national television network or cable system.

Sports editors or directors shall request all photography credentials.

**Photo Areas.** Photographers may shoot from the ends of the court in the marked photo areas (see Appendix H). Depending on facility space, photographers may shoot from designated photographer platforms in the corners nearest the team benches. Other areas may be designated for photographers at the discretion of the media coordinator. Photographers will be informed of such areas the day of competition. It is suggested that the host institution tape the location of the photographers' areas on the court. Photographers are not permitted in front of the scorekeeper's table or the players' benches any time after the competition begins, including timeouts. Photographers may work unrestricted on the playing court and in the bench area after a match. Photographers quickly must clear the playing court to permit the next teams to begin warm-up preparations (see Appendixes).

# **Meetings**

# [Reference: Misconduct in the Division I General Section and Bylaw 31.02.3 and 31.1.10 in the NCAA Manual.]

A mandatory administrative meeting will be conducted before the opening of each round of competition and will include information on the provisions of Bylaw 31.1.8, which prescribes conditions under which a student-athlete or representative of an institution may be disqualified from further participation in the championship for reasons of misconduct.

It is mandatory that each institution's athletics director or senior woman administrator (or a designated administrator other than a member of the coaching staff), and the head coach, attend the meeting at all rounds of competition. In addition, it is recommended that sports information directors attend these meetings. Each administrator shall submit a typewritten list of players and other members of the official party, and a gate list of cheerleaders, cheerleader sponsor (if applicable), mascots and band members.

The volleyball committee representative will conduct a separate meeting with the referees at least  $1\frac{1}{2}$  hours before the start of competition.

# **Misconduct**

[Reference: Meetings (see pages in sports-specific handbooks) and Bylaw 31.02.3 in the NCAA Manual.]

Misconduct in an NCAA championship is any act of dishonesty, unsportsmanlike conduct, unprofessional behavior or breach of law, occurring from the time the championship field is announced through the end of the championship, that discredits the event or intercollegiate athletics.

**Criticism of Officials.** Members of the coaching staff or other representatives of participating institutions or conferences shall not make public statements critical of officiating in any NCAA championship event. Failure to comply with this policy may subject the individual, institution or conference to the misconduct provisions of Bylaw 31.1.10.

**Coaches Meeting.** Each games committee shall hold a pretournament meeting with the coaches of participating institutions to review and explain the policies related to misconduct.

**Hearing Opportunity.** An act of misconduct may be found upon an administrative hearing granted to the student-athlete or the institutional representative involved by the governing sports committee or the games committee authorized to act for it.

**Misconduct Incident to Competition.** If the act of misconduct occurs during the competition, under normal circumstances the individual shall be allowed to complete the competition in which he or she is participating at the time of the incident. An administrative hearing shall be held at the conclusion of the day's competition, during a break in the continuity of the championship (e.g., between rounds of a basketball tournament) when no competition is being conducted or at the conclusion of the championship. However, if the act of misconduct is so flagrant that it obviously violates the principles of fair play and sportsmanship, the games committee may immediately withdraw the student-athlete or institutional representative from the competition and conduct the hearing after this action. Other acts of misconduct may be dealt with at the governing sports committee's convenience.

**Penalty for Misconduct.** In accordance with Bylaw 31.1.10.3, the governing sports committee (or the games committee authorized to act for it) may impose any one or a combination of the following penalties on an institution or any student-athlete or representative of an institution guilty of misconduct that occurs incident to, en route to, from or at the locale of the competition or practice:

- 1. Public or private reprimand of the individual;
- Disqualification of the individual from further participation in the NCAA championship involved;
- 3. Banishment of the individual from participating in one or more subsequent championships of the sport involved;
- 4. Cancellation of all or a portion of payment to the institution of the Association's transportation and/or per diem allowance for the individuals involved;
- 5. Withholding of all or a portion of the institution's share of revenue distribution;
- 6. Banishment of the institution from participation in one or more subsequent championships in which its team in that sport otherwise would be eligible to participate;

- Disqualification of an institution for a period of time from serving as host institution for one or more NCAA championships;
- 8. Cancellation of all or a portion of the honorarium for hosting an NCAA championship;
- 9. Financial or other penalties different from Nos. 1 through 8, but only if they have prior approval of the Division I Championships/Sports Management Cabinet.

**Ban From Subsequent Championship.** When a student-athlete or institutional representative is banned from participation in a subsequent championship, such penalty shall be applied to the next tournament(s) in which the individual's team is involved and the individual otherwise is eligible to participate. In the case of an individual event, the penalty shall be applied to the next meet(s) or tournament(s) for which the individual qualifies and otherwise is eligible to participate.

**Review of Action.** Any action related to misconduct may be reviewed by the governing sports committee upon request of any institution participating in the championship.

# **National Anthem**

The national anthem will be played before the first match of each session of competition.

#### **Team Introductions**

Following team warm-up, the following protocol will be used for the national anthem and player introductions at all rounds of competition:

- · Teams return to their benches for team huddles, announcements.
- Teams stand at their benches for the national anthem.
- · The visiting team will be announced first.

Players proceed from team bench to end line as their names are called. The announcer will begin with the nonstarters, followed by the starters and then the coaches. All players (nonstarters and starters) should line up on the endline.

- The home team introductions will follow the visiting team introductions.
- The referee whistles for all players (starters and non-starters) to go to center court to shake hands.
- · Play begins immediately.

# **News, Media, Press Conferences and Satellite Feeds**

Please refer to the NCAA Broadcast manual policies and guidelines that can be found at www.NCAA.com/broadcast.

## **News conferences and interviews**

#### [Reference: Bylaw 31.6.4 in the NCAA Manual.]

News conferences are scheduled for the convenience of the media representatives and the coaches and players of the participating institutions. They are designed to provide the media with tournament information required for thorough coverage and to limit the time demands placed upon the coaches and student-athletes.

All coaches and student-athletes must be made available for postcompetition interviews after the "cooling-off" period. This not only applies to formal press conferences, but also to any interview requests made to coaches and/or student-athletes

not involved in the press conference. Failure to do so may result in possible misconduct, as determined by the respective sport committee.

**Prematch News Conferences.** Depending upon media coverage and requests, news conferences at first-round, second-round and regional sites are optional. The host media coordinator, in consultation with the women's volleyball committee representative, has the authority to make the decision. Each head coach on each team is required to participate in every scheduled news conference.

Each national semifinalist head coach and at least two starting student-athletes will participate in an interview during the Wednesday open practices (i.e., either immediately before or after the team's practice). The **tentative** schedule is as follows:

Semifinal #1-lower seed—11-11:30 a.m. Semifinal #1-higher seed—11:35 a.m.-12:05 p.m. Semifinal #2-lower seed—2:20-2:50 p.m. Semifinal #2-higher seed—2:55-3:25 p.m.

The women's volleyball committee will determine which teams will play in semifinal#1 and semifinal #2, on the Monday before the championship.

**Postmatch News Conferences.** Procedures regarding postmatch news conferences throughout the championship are described below.

Head coaches and a minimum of two student-athletes from each team are required to appear at a postmatch news conference following a timed cooling-off period.

For all matches, the cooling-off period will be 10 minutes. The winning team will be interviewed first, except for the national championship game. The timetable for the cooling-off period begins when the respective head coaches enter the dressing room immediately after the match. Unless the coach chooses to forego the cooling-off period, he or she must proceed directly to the dressing room after the match, with the exception if they are requested to remain for a short interview (not to exceed four minutes) by the television network that has purchased the rights.

Regardless of any regular-season radio or television contract(s), the coach is obligated to the entire media staffing the tournament and must report to the interview room immediately after the cooling-off period. The coach cannot delay the postmatch news conference to conduct a program for a single newspaper, radio or television reporter, with the exception of the before-mentioned situation with the entity having purchased the television rights. After fulfilling the commitment to the media staffing the tournament, the coach may participate in a special interview.

It is permissible for an assistant coach to participate in a radio interview on behalf of the head coach before the expiration of the cooling-off period.

The winning head coach and a minimum of two student-athletes will open the interview session, followed by the losing head coach and a minimum of two student-athletes, except for the national championship game.

All dressing rooms for players and assistant coaches shall be open to the media for 15 minutes after the conclusion of the respective cooling-off periods. However, if the media is not interested in entering the dressing room, it may be closed before the 15-minute time period expires.

Should a coach permit any single media agency to enter the dressing room before the cooling-off period has expired, the dressing room shall be opened to all other media representatives desiring access to the area.

The head coach also has the option to forego the cooling-off period and immediately report to the interview room with the understanding that the winning, then losing team, order applies, except for the national championship game.

The sports information director representing each team in the national championship match is responsible for obtaining "quick" quotes from the coach during the trophy presentation to distribute to the media facing early deadlines.

## **Official Travel Party**

[Reference: Per Diem and Transportation in the Division I General Section.]

Transportation expenses and per diem will be provided for the official travel party of 22. Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at www.NCAA.org.

## **Officials**

The committee will select the referees and approve all other officials for the championship.

A sports committee or games committee may not require membership in any specific officials organization as a prerequisite for selection to officiate in an NCAA meet or tournament. Officials shall be selected and assigned by the sports committee or games committee, which shall ensure that officials adhere to the Association's policies relating to gambling activities and drug and alcohol use. Furthermore, officials must conduct themselves in a manner befitting intercollegiate athletics. Failure to do so may result in termination of the officiating assignment.

The required officials for first- and second-round competition are four referees, two line judges per match (the committee recommends that four different individuals be used) and a scorekeeper. The host institution should work with their conference assigners when securing the line judges. The host institution is responsible for securing and hiring line judges, the observers (2), scorekeeper and assistant scorekeeper (libero tracker). Students (undergraduate or graduate) may not serve as line judges during any round of the championship.

The required officials for regional and championship competition are four referees, four line judges, a scorekeeper and assistant scorekeeper (libero tracker). At the regionals and finals, the women's volleyball committee will assign referees and line judges. All referees must be certified. At regionals, the host institution is responsible for hiring the observers (2), scorekeeper and assistant scorekeeper (libero tracker).

Officials are expected to be neat in appearance and appropriately dressed. Referees, line judges and scorekeepers will wear a white polo shirt with the NCAA logo on left chest and navy pants. All officials must be on the floor 60 minutes before the starting time of the first match. The referees and line judges must attend a meeting with the committee members and host institution representative before the competition.

Officials' fees shall be as follows:

- First and second rounds—referees (first, second and alternate) will receive a flat fee of \$500, regardless of the number of matches worked; scorekeeper, \$50; and line judges, \$50 per match. The referees will be reimbursed for per diem, hotel and transportation expenses. Line judges may be reimbursed for mileage. The observers will be paid a \$200 flat fee (no transportation costs or per diem).
- Regional and championship sessions—referees will receive a flat fee of \$600 and line judges will receive a flat fee of \$150, regardless of the number of matches worked; scorekeeper, \$50 per match. The observers will be paid a \$200 flat fee (no transportation costs or per diem).

Referees and line judges will be reimbursed according to the actual mode of transportation, not to exceed jet coach fare or 50 cents per mile, but not including terminal or other local transportation (unless approved in advance by the NCAA national office). Officials who receive approval for air travel must make flight arrangements through Short'sTravel Management at 866/655-9215. Hotel expenses (excluding incidentals) for officials required to stay overnight at the championship site shall be paid by the host institution and later reimbursed by the NCAA. Officials and line judges will receive a \$45 per diem for meals and incidentals for each day of the championship, beginning with the day of arrival and ending with the day of departure. Officials not required to remain overnight at the site also shall receive a per diem of \$45.

## **Practice**

Teams will be allowed to practice on the tournament floor only on the day or evening before the competition and on the day(s) of the match(es). The host institution will assign practice times with the approval of the sports committee. If the practice floor is installed prior to the day before competition and is in the home's team regular practice facility; the home team may practice on the floor not more than three days prior to competition.

**Open Practice.** Practices held on the day before preliminary rounds, and semifinal matches shall be open to the public and media for filming and observation purposes only; all subsequent practices shall be closed. Representatives of other participating institutions may not attend open practices.

**Closed Practice.** All closed practices are restricted to the official party and guests designated by the head coach. Others not meeting the aforementioned criteria (i.e., classes, the public and media) are prohibited from attending the closed practice. If televised, broadcast talent may observe closed practices, but coaches are not obligated to grant interviews. Television technicians may be in the arena if necessary for televised game preparation.

Teams must comply with the NCAA uniform policies (Bylaw 12.5.4) during all practice sessions.

## **Programs**

[Reference: Advertising in the Division I General Section and Bylaw 31.1.14.1 in the NCAA Manual.]

IMG College will be responsible for all program production including layout and design, advertising, printing, vending and distribution to the championship sites. No competing publications, whether sold or free of charge, are permitted at NCAA events without prior permission of the NCAA and IMG College. The championship host should not include expenses or revenues for programs in the championship budget and/ or financial report. All program contents are subject to NCAA approval.

#### Advertising

Each program will include NCAA corporate champion and partner advertising. Additionally, programs may include non-competing national ads as well as local ads. All ads must follow NCAA advertising guidelines and are subject to NCAA approval. If your school would like to sell advertising into the official program or you know of an individual who would like to serve as a local advertising representative, please contact Doug Iler (502/459-4346; doug.iler@imgworld.com) for information regarding rates, availability and deadlines.

#### Editorial

If you are interested in the specific content of the program you will receive, please contact Chad Laytham (859/226-4511; chad.laytham@imgworld.com).

Generally, programs include the following:

- Participant information IMG College will request information, including rosters, schedule/results, photos, school quick facts and logos. If your team is Eligible for postseason selection, please send all materials that are requested by the date requested. Programs print on the day selections for the championship are announced. If materials are not on file, your school's information will not be included. IMG College will attempt to provide proofs for SID approval when time permits. If you are not sure what/when materials are needed, please contact Mr. Laytham at IMG College.
- 2. Programs for predetermined sites will include information on the host institution, host city and/or host facility. In addition, some programs provide complimentary advertising space. IMG College will contact via e-mail the tournament manager and sports information contacts, as listed on the key contact sheets submitted to the NCAA, with the specifics of what items are needed and when those items are due. Host institution pages are subject to NCAA approval.
- 3. Event-specific historical information, including past champions, records, all-tournament teams and/or the previous year's recap.
- 4. Information on the NCAA, including the sport committee.
- 5. Feature stories Not all programs include event/sport-specific features. However, if you have an idea for a feature story, please submit it to Mr. Laytham at IMG College.

#### **Program Supplements and Update Sheets**

Host institutions for single-day/session championship rounds may choose to supplement the program with additional information (e.g., updated statistics or updated game notes) pertaining to the event at its site that day. The cost of producing these supplements will be covered by the host institution and will not be expensed to the NCAA or IMG College, the content must be approved by IMG College prior to the event and the supplements must be distributed inside and as a part of the program. The cost of the program cannot be raised as a result of the supplement. Once all programs have been sold, these supplements may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the supplements. If supplements are distributed, following the conclusion of the championship event please mail two samples of each supplement to Chad Laytham (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

For championships that have multiple sessions, matches, events or days, host institutions may choose or be required by the NCAA to produce update sheets (e.g., heat sheets, lane assignments, pairings). IMG College will contact hosts of those championships in advance of their events to discuss projected quantities and the paper on which update sheets should be printed. The cost of producing the update sheets will be covered by the host institution and not be expensed to the NCAA or IMG College. The first update sheet of the event should be distributed inside and as a part of the program. Subsequent update sheets complement the program cannot be raised as a result of the update sheet. Once all programs have been sold, update sheets may be given away or sold at the discretion of the host institution, with all potential revenue for such remaining with the host institution. No advertising of any kind may be sold or placed on the update sheets. If update sheets are distributed, following the conclusion of the championship event please mail two samples of each update sheet to Chad Laytham (IMG College, 904 North Broadway, Lexington, KY 40505, ATTN: Chad Laytham).

If a host institution would like to supplement the program with additional information, or has a question about the update sheets, please contact Matt Briggs at IMG College (859/226-4556; matthew.briggs@imgworld.com).

#### **Program Sales**

- Predetermined sites: Will be contacted at least two weeks prior to the event. If you have not been contacted within two weeks of your championship, please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com). You will receive your vending agreement (contract) and settlement statement prior to the championship.
- Non-predetermined sites: Once sites are announced, IMG College determines how many programs will be sent to each site and will contact the site. Your vending agreement (contract) and settlement statement will be e-mailed within one day of your site being selected.
- 3. Distribution of programs: Programs will be shipped to the host institution at least one day prior to the event when possible. If your shipping information is different than that on the contract please contact Mr. Briggs at IMG College immediately.
- 4. Display of programs: Any posters/banners included with the programs should be hung in a visible location to promote awareness for the programs without obstructing other championship signage.
- 5. Collections
  - a. Contracts
    - i. Upon site selections, all contracts are e-mailed to each site representative
    - ii. A dedicated fax number will be assigned for receiving all signed contracts back to IMG College (859/226-4575)
    - iii. A IMG College representative will track the return of all signed vending contracts to IMG College

#### b. Settlement Reports

- i. Three days after the conclusion of the event, all settlement reports must be faxed to IMG College (859/226-4575)
- ii. The vendor will have two weeks to submit payment to IMG College
- iii. A IMG College representative will be assigned to track the receipt of all vending settlement reports and payments
- iv. If payment and/or settlement have not been received within the two-week period, IMG College will include the site/championship on its "No Pay" list sent to the NCAA
- v. Do not combine settlement statements for separate rounds/events or combine program settlements with Event 1 merchandise
- vi. Please include the event number on the check that is sent

Please contact Matt Briggs (859/226-4556; matthew.briggs@imgworld.com) at IMG College with any vending-related questions.

#### Rules

#### [Reference: Bylaw 31.1.6 in the NCAA Manual.]

Per NCAA Bylaw 17.32, member institutions shall conduct all of their intercollegiate competition in accordance with the playing rules of the Association in all sports that the NCAA develops playing rules. For those sports that the Association follows rules that are developed by other governing bodies and modified by the governing sports committee, the adopted playing rules shall be used. The governing sports committee will not consider any results for selection purposes that are not played in accordance with the NCAA rules books, or those rules adopted by an outside organization.

The 2010 NCAA Division I Women's Volleyball Championship will be conducted according to 2010 NCAA Women's Volleyball Rules and Interpretations.

Questions regarding the interpretation of NCAA rules should be referred to Marcia Alterman (phone: 316/721-2866; e-mail: mavbref@sbcglobal.net).

## **Scouting Seats**

Scouting seats shall be reserved only for the official members of the coaching staff of the participating teams; the location of these seats shall be on the endlines of the court. If space is not available on the endline the volleyball committee representative must approve the scouting seat location. No person other than official members of the coaching staff may occupy these seats at any time during the tournament.

No scouting seats shall be reserved for any team participating at another site. Scouts from teams participating at the same site may access scouting seats by use of the bench credential. Three scouting seats will be provided at each round of competition, if a member of the video editing staff will be part of the scouting crew then a fourth seat may be added. The following number of scouting seats shall be reserved at each round:

First-round matches—Match No. 1: Total of six (or eight) seats [three (or four) for each team participating at the same site that will play the winner of that match]. Match No. 2: Total of three (or four) seats (for the winner of the first match).

Second-round matches-None.

Regional-round matches-Match No. 1: Total of six (or eight) seats [three (or four) each

for the two teams participating at the same site that will play the winner of the match]. Match No. 2: Total of three (or four) seats (for the winner of the first semifinal match). Regional Final—None.

National semifinal matches: Total of six (or eight) [three (or four) each for participating teams not competing].

## **Site Selections**

An institution, conference or sponsoring agency interested in serving as host for a tournament session must submit the appropriate bid materials to the NCAA Division I Women's Volleyball Committee. Bid information/materials will be available on www. NCAA.org.

All first and second rounds of competition will be played on the campus of one of the participating institutions, and regionals will be held at predetermined sites. The following criteria will be used in determining sites:

- 1. Minimum seating capacity of 2,000. There is no waiver provision for this requirement.
- Availability of the facility for practice and competition. The facility must be available for four teams' practice and competition during the following times:
  - a. Day before the match: From noon to 10 p.m., minimum of 11/2 hours of practice for each team.
  - b. First-round match day: One hour of practice for all teams competing that day.
  - c. Second-round match day: One hour of practice for the two teams.
  - d. Practices must end at least 11/2 hours before the start of the first match.
- 3. In-floor net system is mandatory.
- 4. Separate locker rooms of comparable quality for each participating team.
- 5. Minimum guarantee of \$5,000 in net receipts.
- 6. Hotels of comparable quality and proximity to the facility. The host institution will be required to reserve a minimum of 16 double-double rooms at each team hotel.
- 7. Institutions may use an off-campus arena, providing that the facility is within 30 miles of the main campus and prior approval has been obtained from the committee. Institutions are not required to play regular-season matches in the facility.
- 8. Once all of the minimum criteria have been met, the committee will consider geographic proximity and seeding in assigning sites.

NCAA Championships Policy Related to Sports Wagering. No pre-determined or non-predetermined session of an NCAA championship may be conducted in a state with legal wagering that is based on single-game betting on the outcome of any event (i.e., high school, college or professional) in a sport in which the NCAA conducts a championship.

# **Squad Size and Team Benches**

#### [Reference: Bylaw 31.1.5 in the NCAA Manual.]

Participating teams are limited to a maximum of 15 players in uniform. An institution that is advised it is in violation of this regulation and does not promptly conform to it automatically shall forfeit the competition. There shall be no inordinate delay of the competition to allow the institution to conform to the rule.

A team's bench limit is 22 and team benches will be set at 16. If an institution wishes to include its own team doctor in the bench area, that individual must occupy one of the 16 chairs and is included in the limit of 22.

The event manager may provide additional chairs for the tournament doctor and a security representative.

Participant passes will be provided for a maximum of 22 institutional representatives. Three all-access credentials will be provided for the institution's administration.

# **Starting Times**

On the first day of competition during preliminary rounds, the first match must start between 4:30 and 6 p.m. with a minimum of two hours between all matches (e.g., 5:30 and 7:30 p.m.). The second match will start 30 minutes after the conclusion of the first match or the designated time, whichever is later. If the second day of competition is Friday, matches should start between 6:30 and 8:30 p.m. Saturday matches must start between 2 and 8 p.m. Sunday matches must start between 2 and 4 p.m.

Approximately 22 hours must be allocated between the scheduled start of the last first-round match and the start of the second-round match. The host team will play the second match.

Any changes to match times or order must be approved by the Division I Women's Volleyball Committee in advance of submitting a official bid to host. Television schedules may necessitate a revised schedule.

## **Statistics/Live Scoring**

Computerized game statistics are required for all championship matches. Copies of game statistics should be delivered immediately after the conclusion of each game to the team coaches, each individual seated at the scorekeeper's table and the media.

All live scoring should be communicated through the NCAA. Please refer to the NCAA Broadcast manual policies and guidelines that can be found at www.NCAA. com/broadcast.

# **Strobe Lights**

No strobe lights shall be installed in an arena without the expressed consent of the host institution. Requests for installation of strobe lights must be approved by the appropriate sports committee, the event's media coordinator and the NCAA championships administrator.

A maximum of three sets of strobe lights may be installed at an arena, upon approval of the volleyball committee representatives, for media agencies requiring immediate news coverage under the following priorities:

- 1. The Associated Press, Reuters and the NCAA. If all agencies request strobe lighting, they shall pool one set.
- 2. Sports Illustrated.
- A single pool unit for all other media agencies, installed and administered by USAToday. If USA Today does not use a strobe, the NCAA media coordinator shall coordinate the activity.

4. Should Sports Illustrated, AP, Reuters or USA Today not install strobes, the strobes shall be administered and pooled at the discretion of the NCAA media coordinator. No single agency may install more than one set of strobes at a site, regardless of the number of units that will be used.

The pool strobe unit is not available to photographers who have been assigned feature profiles for current or future publications (e.g., a photograph of a player, coach or fan; any book on the sport, the championship or player, coach or fan; or a magazine desiring photographs for the next season's preview).

Any installed strobe unit may not exceed four clusters of strobe lights producing a maximum of 3,200 watt-seconds at any championship site. All strobes must flash at a duration less than 1/2,000th of a second.

All hanging or installed strobes must be placed as close to the playing surface as possible, depending upon the physical structure of the arena, near the corners of the playing surface. All strobes must be installed and tested, if necessary, at the site 24 hours before the start of the event during which the strobes will be used. The committee representative(s) will grant final approval relative to the installation of strobes.

If the physical structure of an arena prevents a media agency from meeting these specifications, the agency may petition the committee for an exception. This written request and explanation shall be submitted to the committee at least two weeks before the event.

No other strobes, including hand-carried units, are permitted in the arena, and no strobe or any other photography equipment may be placed on, or be attached to, a backboard or goal standard.

# **Television Rights and Footage Licensing**

Please refer to the NCAA Broadcast manual policies and guidelines that can be found at www.ncaasports.com/broadcast.

## **Tickets**

[Reference: Tickets in the Division I General Section and Bylaw 31.1.13 in the NCAA Manual.]

Minimum ticket prices for first- and second-round matches are as follows: \$12 reserved seating; \$10 general admission; \$6 for student and senior citizen general admission; \$4 for children 3-12; and children 2 years and under are free with a paid adult. Tickets for first- and second-round sessions must be purchased as a package until the day of the first match. After that time, single-session tickets (\$7 reserved seating; \$6 general admission; \$5 for student and senior citizen general admission; \$4 for children 3-12, and children 2 years and under are free with a paid adult) may be purchased. A host institution may establish higher ticket prices if it is deemed appropriate.

Minimum ticket prices for regionals are as follows: \$14 reserved seating; \$12 general admission; \$8 for student and senior citizen general admission; \$4 for children. 3-12; and children 2 years and under are free with a paid adult. Tickets for regional sessions must be purchased as a package until the day of the first match. After that time, single-session tickets (\$8 reserved seating; \$7 general admission; \$5 for student and senior

citizen general admission; \$4 for children 3-12, and children 2 years and under are free with a paid adult) may be purchased. A host institution may establish higher ticket prices if it is deemed appropriate.

Each participating institution is guaranteed a minimum of 200 tickets (all rounds), of which at least 100 must be courtside at first- and second-rounds and 200 must be courtside at regionals and finals (defined as floor level, between the end lines of the volleyball court, beginning with row one). The committee may adjust these allocations, if necessary, to equitably address specific facility seating situations as they arise.

Each institution must advise the host by noon (local time for each participating institution) on the Tuesday before the matches, to determine how many tickets it wishes to purchase from its allocation. Unused tickets must be returned by noon (local time) the day before the start of competition. After that time, the participating institutions may not return any portion of their allocation to the host institution and are responsible for full payment for the number requested.

The tournament manager will provide the competing institutions a seating chart in the team manual, specifying the location of their tickets and the area where the band and cheerleaders will be located.

[For ticket information for the championship finals go to www.NCAA.com/ volleyball.]

## **Transportation**

[Reference: Official Travel Party and Transportation in the Division I General Section, and Bylaw 31.4.6 in the NCAA Manual.]

Please refer to the NCAA Travel policies for all information regarding transportation and per diem expenses. Travel policies can be found online at www.NCAA.org.

## Uniforms

#### [Reference: Bylaw 12.5.4 in the NCAA Manual.]

Playing uniforms must be in accordance with NCAA rules. Participants in the championship shall wear exclusively the official uniform of their institution in competition and during related ceremonies. This applies to warm-up shirts and uniforms, and competitive uniforms.

The host team, or the higher-seeded (e.g. lower-numbered) team when the host is not playing, is designated the home team and will wear light-colored uniforms in the first- and second-round, and regional matches. For all sessions of the tournament, teams must bring light and dark uniforms. Failure to comply may result in a \$200 fine. It is suggested that institutions bring an extra uniform in the event the blood rule is applied.

An institution's official uniform and all other items of apparel (e.g. socks, headbands, T-shirts, wristbands, visors or hats, and towels) that are worn by student-athletes in competition may bear a single manufacturer's or distributor's normal trademark, not to exceed 2<sup>1</sup>/<sub>4</sub> square inches, including any additional material (e.g., patch) surrounding the normal trademark or logo. The logo or trademark must be contained within a foursided geometrical figure (i.e., rectangle, square or parallelogram).

In addition, an institution's official uniform cannot bear a design element similar to the manufacturer's that is in addition to another logo or that is contrary to the size restriction.

A student-athlete representing an institution in intercollegiate competition is limited to wearing apparel items that include only the logo (not to exceed 2<sup>1</sup>/<sub>4</sub> square inches) of an apparel manufacturer or distributor. The student-athlete may not wear any apparel that identifies another entity other than the student-athlete's institution.

These restrictions apply to all apparel worn by student-athletes during the conduct of competition, which includes any prematch or postmatch activities.

This bylaw will be strictly enforced at all NCAA championships and the names of individuals and institutions that are not in compliance with this bylaw shall be forwarded to the NCAA enforcement staff.

The logo restriction on student-athlete's apparel set forth in Bylaws 12.5.4 and 31.1.8 shall apply during NCAA championship to all personnel (e.g., coaches, trainers, managers) who are on the team bench for practices and games or who participate in news conferences. Please note that those contracts between institutions and apparel manufacturers or distributors that include logo specifications may be honored, provided such contracts were in effect before August 11, 1998. Also, the logo restriction on student-athletes' apparel as set forth in Bylaws 12.5.4 and 31.1.8 shall apply to commercial logos on uniforms worn by band members, cheerleaders, dance team members and the institution's mascot during the NCAA championship events.

## **Videotapes, Films and Still Photographs**

[Reference: Bylaw 31.6.4.3 in the NCAA Manual.]

Institutions are permitted to videotape championship competition by their teams or their individual student-athletes for archival, coaching or instructional purposes. A team may tape all matches at the site in which it is participating. The videotapes may not be used for any commercial purposes. An institutional representative shall contact the event coordinator at the host site to arrange for camera space at that site.

The use of electronic audio or video devices that transmit information from any location in the facility to the bench is not permitted (No video to video; audio to audio; or video still pictures on the bench). It is permissible to gather statistical information from a designated area and to transmit statistical information to the bench. Electronic video devices may be used as aids for postgame analysis; video may be used between games of a match outside the bench area, playing area and spectator areas. Computers may be used in the bench areas during the match for statistical purposes only.

### Videotape Exchange Policy

[New technology such as DVD or internet exchange may be used with mutual consent.]

Each participating institution **must** exchange videotapes with any potential opponent prior to each round (first/second and regionals). Immediately after selections, the coaches from participating institutions must send their first-round and potential secondround opponent(s) the most recent complete match videotape (e.g. last regular-season match for first round). In particular, conferences which host tournaments to determine their AQ should ensure that the championship match of the tournament is videotaped and the tape is made available to the champion immediately so that it can duplicated in preparation of the selection announcement. Each institution must send (specify for the opponent which overnight delivery service is being used or agreed upon technology method of exchange) a videotape copy of a completed and unedited match (master or first-generation television tapes do not fulfill the videotape requirement), box scores, Libero tracker sheet and line-up sheets of the selected match to their first-round opponent and potential second-round opponents. Tapes must arrive by noon Tuesday and must include the statistics sheet and a copy of the official scoresheet from the videotaped match. If an opponent will not be on campus on Tuesday, it is the team's responsibility to contact its opponent and to make arrangements to have tapes sent to the tournament hotel or to the host tournament director.

Second-round winners must send all teams participating in that regional competition a videotape, statistics sheet and a copy of the official scoresheet of the second-round match to be received by noon Tuesday before regionals. Regional winners must send a videotape, statistics sheet and a copy of the official scoresheet of the regional championship match to its semifinal opponent to be received by noon on Tuesday before the championship semifinals.

At all rounds of competition, institutions will be able to videotape all matches played (including opponents) at their respective site.

Failure to comply with the videotape policy may subject the institution to the provisions of Bylaw 31.1.11.

## Warm-Up

Participating teams will not be allowed on any court (warm-up or competition) until 60 minutes before the start of each match. The second match will start 30 minutes after the conclusion of the first match or the designated time, whichever is later. The match protocol is outlined in Appendix D.

Warm-up tapes are not permissible during warm-up; only the band(s) and electronic scoreboard music will be used.

## Website

Please refer to the NCAA Broadcast manual policies and guidelines at www.NCAA. com/broadcast.

# Appendix A



# **Appendix B**

### Automatic Qualifying Conferences

#### AMERICA EAST CONFERENCE

University at Albany Binghamton University University of Hartford University of Maryland, Baltimore County University of New Hampshire Stony Brook University

#### ATLANTIC COAST CONFERENCE

Boston College Clemson University Duke University Florida State University Georgia Institute of Technology University of Maryland, College Park University of Miami (Florida)

Belmont University Campbell University East Tennssee State University Florida Gulf Coast University Jacksonville University Kennesaw State University North Carolina State University University of North Carolina, Chapel Hill University of Virginia Virginia Polytechnic Institute & State University Wake Forest University

#### ATLANTIC SUN CONFERENCE

Lipscomb University Mercer University University of North Florida University of South Carolina Upstate Stetson University

#### **ATLANTIC 10 CONFERENCE**

University of Dayton Duquesne University Fordham University George Washington University La Salle University University of North Carolina, Charlotte University of Rhode Island Saint Louis University Temple University Xavier University

#### **BIG EAST CONFERENCE**

University of Cincinnati University of Connecticut DePaul University Georgetown University University of Louisville Marquette University University of Notre Dame University of Pittsburgh Rutgers, State University of New Jersey, New Brunswick Seton Hall University University of South Florida St. John's University (New York) Syracuse University Villanova University West Virginia University

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#### **BIG SKY CONFERENCE**

California State University, Sacramento Eastern Washington University Idaho State University University of Montana Montana State University-Bozeman Northern Arizona University University of Northern Colorado Portland State University Weber State University

#### **BIG SOUTH CONFERENCE**

Charleston Southern University Coastal Carolina University Gardner-Webb University High Point University Liberty University University of North Carolina, Asheville Presbyterian College Radford University Winthrop University

#### **BIG TEN CONFERENCE**

University of Illinois, Champaign Indiana University, Bloomington University of Iowa University of Michigan Michigan State University University of Minnesota, Twin Cities Northwestern University The Ohio State University Pennsylvania State University Purdue University University of Wisconsin, Madison

#### **BIG 12 CONFERENCE**

Baylor University University of Colorado, Boulder Iowa State University University of Kansas Kansas State University University of Missouri, Columbia University of Nebraska, Lincoln University of Oklahoma Texas A&M University, College Station Texas Tech University University of Texas at Austin

#### **BIG WEST CONFERENCE**

California Polytechnic State University California State University, Fullerton California State University, Northridge University of California, Davis University of California, Irvine University of California, Riverside University of California, Santa Barbara Long Beach State University University of the Pacific

#### COLONIAL ATHLETIC ASSOCIATION

University of Delaware George Mason University Georgia State University Hofstra University James Madison University University of North Carolina, Wilmington Northeastern University Towson University Virginia Commonwealth University College of William and Mary

#### **CONFERENCE USA**

**Rice University** 

**Tulane University** 

University of Alabama at Birmingham University of Central Florida East Carolina University University of Houston Marshall University University of Memphis

Butler University Cleveland State University University of Illinois at Chicago Loyola University (Illinois) Valparaiso University

Columbia University-Barnard College

# University of Tulsa

Southern Methodist University

University of Texas at El Paso

University of Southern Mississippi

University of Wisconsin, Green Bay University of Wisconsin, Milwaukee Wright State University Youngstown State University

#### **IVY GROUP**

Harvard University University of Pennsylvania Princeton University Yale University

#### METRO ATLANTIC ATHLETIC CONFERENCE

Canisius College Fairfield University Iona College Loyola University Maryland Manhattan College

Brown University

Cornell University

Dartmouth College

Marist College Niagara University Rider University Siena College St. Peter's College

#### MID-AMERICAN CONFERENCE

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University of Akron Ball State University Bowling Green State University University at Buffalo, the State University of New York Central Michigan University Eastern Michigan University Kent State University Miami University (Ohio) Northern Illinois University Ohio University University of Toledo Western Michigan University

Appendices

#### MID-EASTERN ATHLETIC CONFERENCE

Bethune-Cookman University Coppin State University Delaware State University Florida A&M University Hampton University Howard University University of Maryland, Eastern Shore Morgan State University Norfolk State University North Carolina A&T State University North Carolina Central University Savannah State University South Carolina State University

#### **MISSOURI VALLEY CONFERENCE**

Bradley University Creighton University Drake University University of Evansville Illinois State University Indiana State University Missouri State University University of Northern Iowa Southern Illinois University at Carbondale Wichita State University

#### MOUNTAIN WEST CONFERENCE

Brigham Young University Colorado State University University of Nevada, Las Vegas University of New Mexico San Diego State University Texas Christian University U.S. Air Force Academy University of Utah University of Wyoming

#### NORTHEAST CONFERENCE

Bryant University Central Connecticut State University Fairleigh Dickinson University, Metropolitan Campus Long Island University-Brooklyn Campus Quinnipiac University Robert Morris University Sacred Heart University St. Francis College (New York) Saint Francis College (Pennsylvania)

#### OHIO VALLEY CONFERENCE

Austin Peay State University Eastern Illinois University Eastern Kentucky University Jacksonville State University Morehead State University Murray State University Southeast Missouri State University Southern Illinois University Edwardsville Tennessee State University Tennessee Technological University University of Tennessee at Martin

#### PACIFIC-10 CONFERENCE

University of Arizona Arizona State University University of California, Berkeley University of California, Los Angeles University of Oregon

American University Bucknell University Colgate University Colleae of the Holy Cross University of Southern California Stanford University University of Washington Washington State University

Oregon State University

#### PATRIOT LEAGUE

Lafayette College Lehigh University U.S. Military Academy U.S. Naval Academy

#### SOUTHEASTERN CONFERENCE

University of Alabama, Tuscaloosa University of Arkansas, Fayetteville Auburn University University of Florida University of Georgia University of Kentucky Louisiana State University University of Mississippi Mississippi State University University of South Carolina, Columbia University of Tennessee, Knoxville

#### SOUTHERN CONFERENCE

Appalachian State University College of Charleston (South Carolina) The Citadel Davidson College Elon University Furman University Georgia Southern University

University of Central Arkansas

Northwestern State University

Sam Houston State University

McNeese State University

Nicholls State University

Lamar University

Carolina) Greensboro

Samford University University of Tennessee at Chattanooga Western Carolina University Wofford College

University of North Carolina at

#### SOUTHLAND CONFERENCE

Southeastern Louisiana University Stephen F. Austin State University Texas A&M University-Corpus Christi Texas State University-San Marcos University of Texas at Arlington University of Texas at San Antonio

#### SOUTHWESTERN ATHLETIC CONFERENCE

Alabama A&M University Alabama State University Alcorn State University University of Arkansas, Pine Bluff Grambling State University

Jackson State University Mississippi Valley State University Prairie View A&M University Southern University, Baton Rouge Texas Southern University

#### SUN BELT CONFERENCE

Arkansas State University University of Arkansas, Little Rock University of Denver Florida Atlantic University Florida International University University of Louisiana at Lafayette

University of Louisiana at Monroe Middle Tennessee State University University of North Texas University of South Alabama Troy University Western Kentucky University

#### THE SUMMIT LEAGUE

Centenary College (Louisiana) Indiana University-Purdue University, Fort Oakland University Wayne Indiana University-Purdue University at Indianapolis University of Missouri, Kansas City

North Dakota State University Oral Roberts University South Dakota State University Southern Utah University Western Illinois University

#### WEST COAST CONFERENCE

Gonzaga University Loyola Marymount University Pepperdine University University of Portland

University of San Diego University of San Francisco Santa Clara University St. Mary's College of California

#### WESTERN ATHLETIC CONFERENCE

Boise State University California State University. Fresno University of Hawaii, Manoa University of Idaho Louisiana Tech University

University of Nevada New Mexico State University San Jose State University Utah State University

# **Appendix C**

**Regional Alignment** 

#### **Northeast Region**

America East Conference Atlantic 10 Conference **Big East Conference** Ivv Group Patriot League

#### **Mideast Region**

**Bia Ten Conference** Metro Atlantic Athletic Conference Mid-American Conference Northeast Conference

#### East Region

Atlantic Coast Conference **Big South Conference Colonial Athletic Association** Mid-Eastern Athletic Conference

#### South Region

Atlantic Sun Conference Southeastern Conference Southern Conference Sun Belt Conference

**Central Region** 

**Big 12 Conference** Missouri Valley Conference Southland Conference The Summit League

#### Midwest Region

Conference USA Horizon League Ohio Valley Conference Southwestern Athletic Conference

#### West Region

**Big West Conference** Mountain West Conference Western Athletic Conference

#### Pacific Region

**Big Sky Conference** Pacific-10 Conference West Coast Conference Appendices

# **Appendix D**

Sample Match Protocol

Single Match

Time Allotted	Actual Time	Visible Clock	Protocol
41 minutes	6:30-7:11p.m.	:60-:19	Court available for shared warm-up
	7 p.m.	:30	Coin toss
4 minutes	7:11-7:15 p.m.	:19-:15	Visiting team court
4 minutes	7:15-7:19 p.m.	:15-:11	Home team court
5 minutes	7:19-7:24 p.m.	:11-:06	Visiting team court
5 minutes	7:24-7:29 p.m.	:06-:01	Home team court
1 minute	7:29-7:30 p.m.	:01-:00	Team huddle/announcements
	7:30 p.m.	:00	National anthem/player introductions Match begins

Match begins at conclusion of introductions

#### **Double Match**

Time Allotted	Actual Time	Visible Clock	Protocol
41 minutes	4:30-5:11 p.m. 5 p.m.	:60-:19 :30	Court available for shared warm-up Coin toss
4 minutes 4 minutes 5 minutes 5 minutes 1 minute	5:11-5:15 p.m. 5:15-5:19 p.m. 5:19-5:24 p.m. 5:24-5:29 p.m. 5:29-5:30 p.m. 5:30 p.m	:19-:15 :15-:11 :11-:06 :06-:01 :01-:00 :00	Visiting team court Home team court Visiting team court Home team court Team huddle/announcements National anthem/player introductions Match begins

30 minutes between matches

Time Allotted	Actual Time	Visible Clock	Protocol
11 minutes	7-7:08 p.m.	:30-:19	Court available for shared warm-up
	7:04 p.m.	:30	Coin toss
4 minutes	7:11-7:15 p.m.	:19-:15	Visiting team court
4 minutes	7:15-7:19 p.m.	:15-:11	Home team court
5 minutes	7:19-7:24 p.m.	:11-:06	Visiting team court
5 minutes	7:24-7:29 p.m.	:06-:01	Home team court
1 minute	7:29-7:30 p.m.	:01-:00	Team huddle/announcements Player introductions Match begins

# **Appendix E**

# **Regional Advisory Committees**

[Reference: Regional Advisory Committees in the Division I General Section and Bylaw 21.4.1.5 and 21.6.1.1 in the NCAA Manual.]

The sports committee shall appoint an advisory committee in each of its respective regions to assist in the evaluation of teams throughout the season.

#### **Central Region**

Sarah Reesman, University of Missouri, Columbia, chair Kirsten Booth, Creighton University Kym McKay, Western Illinois University Santiago Restrepo, University of Oklahoma Brittany Uffelman, Northwestern State University

#### East Region

Barbara Walker, Wake Forest University, chair Bonnie Kenny, University of Delaware Jolene Nagel, Duke University Sally Polhamus, Winthrop University *TBD (Mid-Eastern)* 

#### Mideast Region

Terry Gawlik, University of Wisconsin, Madison, chair Keylor Chan, Northwestern University Alan Edwards, Iona College Jennifer Gilbert, Miami University (Ohio) Robin Lamott Sparks, Quinnipiac University Denise Van De Walle, Bowling Green State University

#### **Midwest Region**

Cynthia Gannon, Southeast Missouri State University, chair John Blair, Tennessee Technological University Nedra Brown, Alabama A&M University Beatrice Crane-Banford, Marshall University Genny Volpe, Rice University Marcie Wolbeck, Loyola University (Illinois)

#### **Northeast Region**

Keith Gill, American University, chair Jill Hirshinger, University of New Hampshire Alma Kovaci, U.S. Military Academy Kelly Sheffield, University of Dayton Jolie Ward, Princeton University *TBD (Big East)* 

#### Pacific Region

Colleen Lim, West Coast Conference, chair Gilad Doran, University of San Francisco John Dunning, Stanford University Jim Moore, University of Oregon Michael Seemann, Portland State University Jerry Wagner, University of Montana Jon Wallace, Santa Clara University

#### South Region

Diane Turnham, Middle Tennessee State University, chair Matt Ginipro, Appalachian State University Ben Somera, University of South Carolina Danijela Tomic, Florida International University Deane Webb, Belmont University

#### West Region

Nona Richardson, University of California, Davis, chair Deitre Collins-Parker, San Diego State University Grayson DuBose, Utah State University Mike Jordan, New Mexico State University Jeff Nelson, University of New Mexico Jon Stevenson, California Polytechnic State University Paula Weishoff, University of California, Irvine

# Appendix F

#### **Future Dates and Sites**

#### 2010

*First and Second Rounds (16)*—December 2-3, 3-4 or 4-5—TBD on campus *Regionals (4)*—Friday-Saturday, December 10-11 University of Dayton Arena, University of Dayton, host Gregory Gymnasium, University of Texas at Austin, host Hec Edmundson Pavilion, University of Washington, host Recreation Building, Pennsylvania State University, host *Semifinals and Final*—Thursday and Saturday, December 16 and 18—Sprint Center, University of Missouri, Kansas City, and Kansas City Sports Commission, co-hosts

#### 2011

First and Second Rounds (16)—December 1-2, 2-3 or 3-4—TBD on campus
Regionals (4)—Friday-Saturday, December 9-10
Stephen C. O'Connell Center, University of Florida, host
Sports Pavilion, University of Minnesota, Twin Cities, host
Stan Sheriff Center, University of Hawaii, Manoa, host
Memorial Coliseum, University of Kentucky, host
Semifinals and Final—Thursday and Saturday, December 15 and 17—Alamodome, University of Texas, San Antonio, and San Antonio Sports Foundation, co-hosts

#### 2012

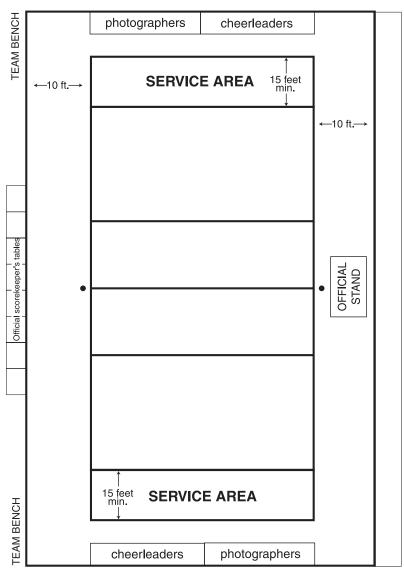
First and Second Rounds (16)—November 29-30, November 30-December 1 or December 1-2—TBD on campus
Regionals (4)—Friday-Saturday, December 7-8
Haas Pavilion, University of California, Berkeley, host
Qwest Center, University of Nebraska, Lincoln, host
Gregory Gymnasium, University of Texas at Austin, host
Mackey Arena, Purdue University, host
Semifinals and Final—Thursday and Saturday, December 13 and 15—KFC Yum! Center, University of Louisville and Louisville Sports Commission, co-hosts

#### 2013

First and Second Rounds (16)—December 5-6, 6-7 or 7-8—TBD on campus
Regionals (4)—Friday-Saturday, December 13-14
Galen Center, University of Southern California, host
Memorial Coliseum, University of Kentucky, host
Stephen C. O'Connell Center, University of Florida, host
Assembly Hall, University of Illinois, Champaign, host
Semifinals and Final—Thursday and Saturday, December 19 and 21—Key Arena, University of Washington and Seattle Sports Commission, co-hosts

# Appendix G

# NCAA Volleyball Court Layout



# **Appendix H**

# The Rating Percentage Index (RPI)

- Factor IV:

**Bonus:** scheduling majority of matches against teams ranked 1-50 in the RPI and for wins against teams ranked 1-25 in RPI.

**Penalty:** scheduling majority of matches against teams 150-311 in RPI and for losses against teams 150-311 and non DI teams.

- Evaluative Tools Available To The Committee
- Among the other tools the committee uses:
- Coaches regional advisory committee rankings
- Division I record
- Overall RPI
- Non-conference record
- Non-conference RPI
- Conference record
- Conference RPI
- Road record
- Record in last 10 games
- Record against teams ranked 1-50 by RPI
- · Record against teams ranked 51-100 by RPI
- · Record against teams ranked 101-200 by RPI
- · Record against teams ranked below 200 by RPI
- Record against other teams under consideration
- · Head-to-head
- · Significant wins and losses
- Results against common opponents
- · Results against teams already receiving at-large bids
- Site of match
- · Other circumstances that could affect results (e.g. injuries)