



ELIGIBILITY CENTER

FEE WAIVER CONFIRMATION FORM

For International and Home-Schooled College-Bound Student-Athletes

Purpose

This form is used to confirm that a student who has requested an NCAA Eligibility Center registration **fee waiver** via the Eligibility Center's **registration website** and *has not* attended a U.S. high school meets the criteria for a fee waiver.

This form should not be used by students who *have* attended at least one U.S. high school (including high school at a **U.S. territory** or **Department of Defense** school).

Eligibility Center Registration Fee Waiver Criteria

A college-bound student-athlete is eligible for an Eligibility Center registration fee waiver if they meet any of the following criteria:

- » They are enrolled in or eligible to participate in the Federal Free or Reduced Price Lunch program (FRPL).
- » They have received or are eligible to receive an SAT or ACT fee waiver.
- » Their annual family income falls within the **income eligibility guidelines** set by the USDA Food and Nutrition Service.
- » Their family receives public assistance (e.g., SSI, SNAP).
- » They are enrolled in a government program that aids students from low-income families (e.g., GEAR UP, TRIO, Upward Bound).
- » They live in government-subsidized public housing, a foster home or are homeless.
- » They are a ward of the state or an orphan.
- » They have applied to FAFSA and have received or are eligible for a Pell Grant.
- » A school or government official can attest to their economic need.

Instructions

For a student who *has not* attended a U.S. high school, an administrator must affirm the student's fee waiver eligibility (per the criteria above) and complete all fields included on this form, including the required signature. The administrator listed on this form must email the completed form to **ec-processing@ncaa.org**. Please ensure the student's name and **10-digit NCAA ID** are included in the email's subject line.

- » Students who do not meet the fee waiver criteria must log in to their Eligibility Center account and complete their payment in order to complete their registration.

Forms without all fields completed will NOT be reviewed.

Student Information

Student Name: _____ NCAA ID: _____

Secondary School/Government Administrator Information

International students: Complete the below information.

Domestic students: Home-schooled students who have not attended a U.S. high school should complete the information below. **Do not use this form** if you have attended a U.S high school.

Individuals appropriate to sign, complete and email this form include a secondary school principal; headmaster or superintendent; ministry of education representative; home school administrator; or other individual with administrative responsibility for curriculum and instruction.

School/Government Organization Name:

School/Government Organization Website (*if applicable*):

I affirm that the aforementioned student meets one or more of the Eligibility Center registration fee waiver criteria.

Administrator Name: _____

Administrator Title: _____

Administrator Email: _____

Administrator Signature: _____

Today's Date (mm/dd/yyyy): _____

- » Completed forms must be emailed to ec-processing@ncaa.org from the administrator's email address listed above. ***The email's subject line must include the student's name and 10-digit NCAA ID.***
- » Please allow five business days from the submission date for the Eligibility Center to process this form.
- » Incomplete forms will result in the Fee Waiver Pending task remaining open in the student's Eligibility Center account and the account status remaining on hold until a completed form or registration fee payment is received.