

Membership

International Student Records Committee

FULL-TIME ENROLLMENT ADVISORY OPINION FORM

NCAA Division I and II schools, per Division I Bylaw 14.01.1 and Division II Bylaw 14.01.4, are responsible for certifying a student-athlete's transfer eligibility. As part of this analysis, the school must determine whether the student-athlete triggered transfer status, per Division I Bylaw 14.5.2 and Division II Bylaw 14.3.2.

As part of this process, the NCAA International Student Records Committee may provide an advisory opinion regarding whether a student-athlete enrolled in a minimum, full-time program of studies in any quarter or semester of an academic year at an international school. An advisory opinion may be provided in the following scenarios:

1. The international school does not distinguish between full- and part-time enrollment;
2. The international school considers all students to be enrolled full time, regardless of the number of hours or credits attempted during a quarter or semester; or
3. The Division I or II school documents written attempts (e.g., email) to contact the international school's registrar or admissions office without receiving a response.

If a scenario above exists and the Division I or II school would like to request an ISRC advisory opinion, the member school's compliance office must submit this form (including the student's information below), along with an electronic version of the following documentation, to ec-international@ncaa.org.

1. Copies of the student-athlete's transcripts in native language and a certified line-by-line English translation for all quarters or semesters of enrollment at the international school;

Note: Evaluations from third-party credential evaluators may be submitted but are not guaranteed to be considered by the ISRC in rendering its advisory opinion.

2. Documentation to support that the international school does not distinguish between full- and part-time enrollment or considers all students to be full time regardless of credits or hours attempted; or
3. An explanation of the steps taken to contact the international school if they did not respond to written attempts from the Division I or II school.

Student Name: _____ NCAA ID: _____

International School Name: _____

Dates of Attendance at International School: _____

