



Home School Email Cover Sheet

Please complete this form and submit with your emailed documents. Be sure to indicate the student's name and NCAA ID number on the form. Once completed, email the form to the NCAA Eligibility Center at ec-processing@ncaa.org.

PLEASE USE THIS FORM FOR SUBMISSION OF HOME SCHOOL DOCUMENTATION ONLY.

Other high school or college transcripts must come directly from the issuing institution.

Name of Student: _____ NCAA ID: _____

Please find enclosed the following documentation (check all that apply):

- Item A: Home School Transcript.** Be sure to include ninth grade start date and handwritten signature of the home-school administrator. [Click here](#) to view a transcript example.
- Item B:** Home School Administrator and Accordance Statement. This document is a signed statement of who managed the home school program (e.g., who taught and evaluated the coursework, awarded grades and issued credit); and that home schooling was conducted in accordance with state laws. [Click here](#) for the Home School Administrator and Accordance Statement form.
- Item C: Core-course worksheets** (one for each core course taken during home schooling). [Click here](#) for the core-course worksheet.
- Item D: Proof of graduation, including specific graduation date** (month/day/year of graduation).
 - If you were home schooled in New York or Hawaii, or attended Florida Virtual, please see the "Exceptions" section of the [Home School Toolkit](#) for important information.
- Other** (please specify):

The NCAA Eligibility Center will evaluate home school coursework only after 1) *all required documents have been received* and 2) *an evaluation for the student has been requested by an NCAA school*.