



# NCAA Eligibility Center Home School Review E-mail cover sheet

**\*\*Please only use this form for submission of home school documentation.  
Other high school or college transcripts must come directly from the issuing institution.\*\***

Name of student: \_\_\_\_\_ NCAA ID: \_\_\_\_\_

Please find enclosed the following documentation (check all that apply):

- A. Home school transcript. Be sure to include ninth grade start date and handwritten signature of the home-school administrator. [Click here to view a transcript example.](#)
- B. Home School Administrator and Accordance Statement. This document is a signed statement of who managed the home school program (e.g., who taught and evaluated the coursework, awarded grades and issued credit); and a signed statement that home schooling was conducted in accordance with state laws. [Click here for the Home School Administrator and Accordance Statement form.](#)
- C. Core-course worksheets (one for each core course taken during home schooling). [Click here to download the Core-Course Worksheet.](#)
- D. Proof of graduation, including specific graduation date (month/day/year of graduation). If you were home schooled in New York or Hawaii, please note that the NCAA Eligibility Center cannot accept "proof of graduation" from a diploma issued by a home school in New York or Hawaii, because the states of New York and Hawaii do not recognize diplomas that are issued by a home school. If a student is home schooled in New York or Hawaii and does not graduate from a high school, that student would have to provide a GED certificate, district high school diploma, or state department of education diploma in order to meet the NCAA's graduation requirement.
- E. Other (please specify):

The NCAA Eligibility Center will evaluate home school coursework only after all required documents have been received. After the information listed above is received, the NCAA Eligibility Center may need to request additional information or clarification before completing an academic certification. Please note that home school specific tasks will be marked complete at the time of receipt.

**Mailing Address:**  
NCAA Eligibility Center  
Attn: Home School Evaluation  
1802 Alonzo Watford Sr. Drive  
Indianapolis, IN 46202

**E-mail address:**  
[ec-processing@ncaa.org](mailto:ec-processing@ncaa.org)

**\*\*The NCAA Eligibility Center strongly encourages all home school documents be submitted via e-mail. Documents submitted via e-mail will be processed quicker than those sent via regular U.S. mail.\*\***