



**HOMESCHOOL
TOOLKIT
2024-25**



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ELIGIBILITY CENTER

Information

Visit

eligibilitycenter.org

ncaa.org/playcollegesports

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Contact

College-Bound Student-Athletes Only

U.S. and Canada (except Quebec):

877-262-1492, Monday-Friday

9 a.m. to 5 p.m. Eastern time

ec-processing@ncaa.org

International (including Quebec):

on.ncaa.com/intlcontact

Certification Processing

NCAA Eligibility Center

Certification Processing

P.O. Box 7110

Indianapolis, IN 46207-7110

Overnight Delivery

NCAA Eligibility Center

Certification Processing

1802 Alonzo Watford Sr. Drive

Indianapolis, IN 46202

Have a question about NCAA eligibility?

- » Read this toolkit.
- » Watch the [NCAA Homeschool Initial-Eligibility Webinar](#).
- » Search frequently asked questions at ncaa.org/studentfaq.
- » Check the Help section of eligibilitycenter.org.
- » Visit ncaa.org/playcollegesports.
- » Contact the NCAA Eligibility Center.



HOMESCHOOL INFORMATION SHEET

What does the NCAA consider “homeschooling?”

Generally, if a parent/guardian or tutor creates the curriculum, provides instruction, assesses the coursework or awards grades and credit, the student is considered to be homeschooled.

Learning at home is not necessarily the same as being homeschooled. Because of ongoing growth in online and virtual education, a student may be able to learn at home through an online school with online teachers, which would not be considered a parent/guardian-directed tutor.

To determine whether a college-bound student-athlete would be considered homeschooled, review the following questions.

ELIGIBILITY CENTER HOMESCHOOL PARAMETERS		
Instructional Scenarios	Schooling at Home	Homeschooling
An outside school or program created or developed the curriculum for the courses.	✓	
An outside school or program designed or created the assignments and assessments.	✓	
An outside school or program determines what score or grade is achieved in the course(s).	✓	
An outside school or program provides the instruction in the courses.	✓	
An outside school or program evaluates or grades the assignments and assessments.	✓	
An outside school or program is responsible for producing a student transcript or grade report.	✓	
A homeschool parent/guardian, tutor or umbrella program created or developed the curriculum for the courses.		✓
A homeschool parent/guardian, tutor or umbrella program designed or created the assignments and assessments.		✓
A homeschool parent/guardian, tutor or umbrella program determines what score or grade is achieved in the course(s).		✓
A homeschool parent/guardian, tutor or umbrella program provides the instruction in the courses.		✓
A homeschool parent/guardian, tutor or umbrella program evaluates or grades the assignments and assessments.		✓
A homeschool parent/guardian, tutor or umbrella program is responsible for producing a student transcript or grade report.		✓

Note: If your answer to one or more of the questions above is “homeschool parent/guardian, tutor or umbrella program,” the student would likely be considered a homeschooled student. Nonhomeschooled students are encouraged to review the [Guide for the College-Bound Student-Athlete](#).

Homeschool Course Evaluation

The only courses that require a homeschooling evaluation are those in which the homeschool parent/guardian, tutor or umbrella program is the one is responsible for all the following:

- » Planning and delivering actual instructional activities, such as lectures, discussions, tutorials, feedback or assistance.
- » Determining the student's comprehension of the material by grading and evaluating student performance and achievement on assignments and assessments, and providing appropriate reteaching and feedback.
- » Determining the overall grade the student achieved in the course.
- » Placing grades on a transcript or grade report, or reporting grades to a [homeschool umbrella program](#).

The following homeschool documentation is required for courses to be considered in an academic certification:

- » [Homeschool Transcript Example](#).
- » [Administrator and accordance statement information](#).
- » [Core-Course Worksheet](#) for each core course completed.

Reminder: The Eligibility Center will evaluate homeschool coursework only after all the above required documents have been received and the student has been placed on an NCAA school's [institutional request list](#). An NCAA school's compliance office is not required to add the student to their IRL, but may do so if a coach at that NCAA school is recruiting a student. Please check with the compliance office at the NCAA school the student may attend for more information about this process.

Coursework Completed Outside of Homeschool

For outside coursework completed in addition to the homeschool program, the student should:

- » Include the high school/program in the Education Profile section of their Eligibility Center account.
- » [Check the status](#) of the high school/program to ensure it is "Cleared" and has an NCAA-approved core-course list. (Be sure to review the Additional Information section.)
- » Have an official transcript or grade report to be [submitted directly](#) to the Eligibility Center.
- » If coursework completed outside of homeschool is included on a homeschool transcript, it should be designated as completed elsewhere. This designation should indicate where the coursework was completed, listing the name of the high school or program.

To learn more about core-course requirements, [click here](#).

Dual-Enrollment Coursework

Dual-enrollment coursework may be used to satisfy NCAA core-course requirements if:

- » The course appears on the homeschool transcript with grade and high school credit and meets all requirements for an NCAA-approved **core course**.
- Dual-enrollment coursework must also be clearly designated on the student's homeschool transcript as a college course, with the transcript indicating where the course was completed and lists the name and location (city and state) of the two- or four-year school attended.

For dual-enrollment coursework completed at a two- or four-year college, a Core-Course Worksheet is not required, but a college transcript must be provided. The **Administrator and Accordance Statement** is required even if the homeschool coursework is exclusively dual enrollment completed through a college/university.

Registered as a Homeschooled Student in Error

If a student erroneously registers with the Eligibility Center as a homeschooled student, the homeschool flag and related tasks cannot be removed from a student's account until all transcripts from **each high school attended**, through the first six semesters are received by the Eligibility Center.

Once this information has been received, the student may contact the Eligibility Center to request their transcripts be reviewed by homeschool review staff to evaluate if the homeschool flag is appropriate. If it is determined that the student was not homeschooled, the homeschool flag will be removed and the related open tasks deleted. **Note:** This review may take up to five business days.

Upon review of the transcript(s), if evidence of homeschooling exists, the student will be required to provide the appropriate homeschool documentation for review:

- » **Homeschool Transcript Example**.
- » **Administrator and Accordance Statement**.
- » **Core-Course Worksheet** for each core course completed.



HOMESCHOOL TIMELINE

9th GRADE

REGISTER



- » If your student hasn't yet, help them [register](#) for a free Profile Page account at eligibilitycenter.org for information on NCAA initial-eligibility requirements.
- » Use NCAA Research's [interactive map](#) to help locate NCAA schools they're interested in attending.

10th GRADE

PLAN



- » If your student is being [actively recruited](#) by an NCAA Division I or II school, [transition](#) their Profile Page account to the right [certification account](#).
- » Help them monitor the [task list](#) and [sign up for text alerts](#) in their [Eligibility Center account](#) for next steps.
- » Research the admission requirements for NCAA schools they're interested in attending.
- » If they fall behind academically, find approved courses they can take.

11th GRADE

STUDY



- » Check that your student is on track to complete the required number of NCAA-approved [core courses](#) and graduate on time with their class.
- » Ensure their [sports participation](#) information is correct in their Eligibility Center account.
- » Share their [NCAA ID](#) with NCAA schools recruiting them so each school can place them on its [institutional request list](#).
- » Take [unofficial and official visits](#) to NCAA schools they're interested in attending and start applying early.
- » At the end of the school year, submit their [official homeschool transcript](#) and an [Administrator and Accordance Statement](#) to the Eligibility Center. Also submit a [Core-Course Worksheet](#) for each homeschool course completed.
- » Ask any additional schools attended to upload your student's [official transcript](#) to their Eligibility Center account.
- » Help them monitor the [task list](#) in their [Eligibility Center account](#) for next steps.

12th GRADE

GRADUATE



- » Ensure your student applies and is accepted to the NCAA school they plan to attend.
- » Ensure their [sports participation](#) information is correct in their Eligibility Center account and advise them to [request their final amateurism certification](#) beginning April 1 (fall enrollees) or Oct. 1 (winter/spring enrollees).
- » Help them monitor the [task list](#) in their [Eligibility Center account](#) for next steps.
- » As they complete grade 12 homeschool coursework needed for graduation, submit any remaining core-course worksheets for each homeschool core course completed.
- » After they graduate, submit their [final official homeschool transcript](#) with [proof of graduation](#) to the Eligibility Center.



REGISTRATION CHECKLIST

Does your student want to compete in NCAA sports? Advise them to register with the Eligibility Center at eligibilitycenter.org before the ninth grade (year nine of secondary school).

Which account type is right for your student?

- 1. Profile Page Account:** Students who are younger or are not being recruited, are unsure in which division they want to compete, or are **domestic students** who plan to compete at a **Division III school**, should register for a free Profile Page account. They can **transition** their account to a **certification account** once they start being **actively recruited** by an NCAA school.
- 2. Academic and Amateurism Certification Account:** Students must receive academic and amateurism certifications from the Eligibility Center to compete at a Division I or II school. They must complete the Academic and Amateurism Certification account registration (including payment or **fee waiver**) before they go on Division I official visits, sign an **NLI**, receive an athletics scholarship or compete at a Division I or II school.
- 3. Amateurism-Only Certification Account:** **International student-athletes** (first-year enrollees and transfers) enrolling at a Division III school must register with an Amateurism-Only Certification account (or use an existing Academic and Amateurism Certification account, if they have one) and receive their final amateurism certification before they can compete.

This account may also be right for students transferring from a non-NCAA college or university to a Division I or II school who do not require an Eligibility Center academic certification. These students should check with the compliance office at the NCAA school they may attend to determine their required account type.

ELIGIBILITY CENTER ACCOUNT TYPES

In which division do you plan to compete?	Profile Page* Account	Academic and Amateurism Certification Account	Amateurism-Only Certification Account
Division I or II			
Before recruiting begins or middle school and younger students (domestic or international). Can be transitioned to the right certification account when needed.	✓		
High school student (domestic or international) enrolling for the first time at an NCAA school.		✓	
Transferring from a two- or four-year college or university. (Check with the compliance office at the school you may attend.)		✓	OR ✓
Division III			
Domestic high school student enrolling for the first time at a Division III school.	✓		
High school student with a permanent residence outside of the U.S.			✓
High school student who attended secondary or postsecondary school outside of the U.S. for any time (excluding U.S.-based students who study abroad).			✓
International high school student enrolling for the first time at a Division III school.			✓
High school student who was based and competed outside of the U.S. or participated on a sports team who was based and competed outside of the U.S.			✓
Transferring from a two- or four-year college or university; attended domestic high school(s) only.	✓		
Transferring from a two- or four-year college or university; attended at least one international high school . (U.S. territories are considered domestic.)			✓
Division Undecided/Unknown			
Never enrolled full time at a two- or four-year college or university. Best before recruiting begins or for middle school and younger students. Can be transitioned to the right certification account when needed.	✓		

Once students have determined the right account for them, they should visit eligibilitycenter.org to register. A list of information they will need to complete their account is outlined below. For a Profile Page account, allow 15 minutes to complete. For certification accounts, allow between 30 and 45 minutes to complete. If they need to exit and come back at a later time, they can save and exit once their account is created.

***Unsure which account type is right for your student?** Have your student start with our [free Profile Page account](#), then check with the compliance office at the NCAA school they may attend. If the student needs assistance, have them contact the Eligibility Center's customer service team at 877-262-1492, Monday-Friday from 9 a.m. to 5 p.m. Eastern time. International students (including Quebec) should use the [International Contact Form](#) to submit questions.

ELIGIBILITY CENTER REGISTRATION ESSENTIALS

Below are some items students should have with them when creating an account at eligibilitycenter.org:

Valid Email

To register, students need a valid email address that they check regularly and will have access to **after** high school. The Eligibility Center uses email to update students about their account throughout the process. **Note:** If they have a sibling who has previously registered, the student will need to use a different email address than the one in their sibling's account.

Basic Student Personal Information

This includes information such as their name, gender, date of birth, primary and secondary contact information, address and mobile number.

Basic Student Education History

When registering, students will be required to provide details about all secondary and high schools and additional programs they attended in the U.S. and internationally. All schools, regardless of whether students received grades or credits must be included. If they attended ninth grade at a junior high school located in the same school system in which they later attended high school, the ninth-grade school should not be listed.

Student Sports Participation History

Students should select each sport they plan to participate in at an NCAA school. For [certification accounts](#), students will be required to provide

details on any expenses or awards they received, any teams they have practiced or played with, or certain events in which they participated. Students will also list any individuals who have advised them or marketed their skills in a particular sport. This information helps the Eligibility Center certify their amateur status once they [request their final amateurism certification](#).

Payment (Certification Accounts Only)

Registration for a certification account is complete only after their registration fee is paid (or upon requesting a [fee waiver](#), if eligible). Students may pay online by debit, credit card or echeck. For an Academic and Amateurism Certification account, the fee for college-bound student-athletes attending a high school in the U.S., [U.S. territories](#) or Canada is \$100; the fee for international students is \$160. For students for which an Amateurism-Only Certification account is the right choice, the fee for all students is \$70. Profile Page accounts do not have a fee.

All fees are nonrefundable 30 days after the certification account fee is paid. If a student completed a duplicate registration and paid their registration fee twice, they may be eligible for a refund. To receive a refund, they will need to complete and submit an [NCAA refund form](#).

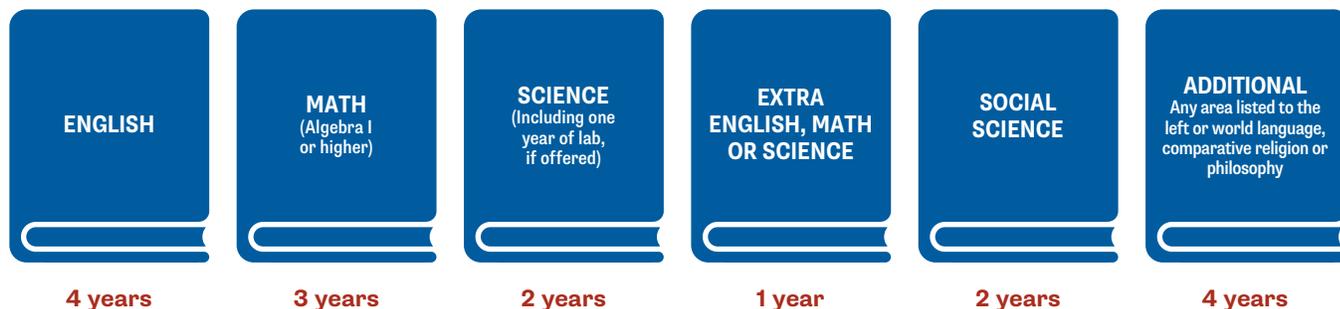
Unsure if your student already created an account? Contact customer service at 877-262-1492, Monday-Friday from 9 a.m. to 5 p.m. Eastern time, before creating a new account to avoid duplicate account issues during recruiting.



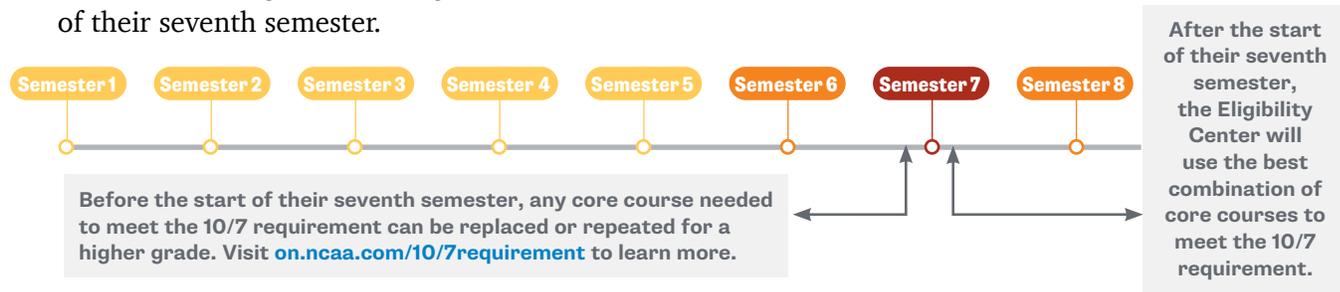
DIVISION I ACADEMIC STANDARDS

Division I schools require your student-athlete to meet academic standards. To be eligible to practice, compete and receive an athletics scholarship in your first year of **full-time enrollment**, your student must meet the following requirements:

1. Earn 16 NCAA-approved core-course credits in the following areas:



2. Complete their 16 NCAA-approved core-course credits in eight semesters from their initial start of ninth grade. If your student graduates from high school early, they still must meet core-course requirements.
3. Meet the **10/7 requirement** by completing 10 of their 16 NCAA-approved core-course credits, including seven in English, math or science, before the start of their seventh semester.



» Students with solely **international** academic credentials (including Canada) are not required to meet the 10/7 requirement.

4. Earn a minimum 2.3 **core-course GPA**.
5. At the end of the school year, submit their **official homeschool transcript** with **proof of graduation**, a **Core-Course Worksheet** for each homeschool core course completed and an **Administrator and Accordance Statement** to the Eligibility Center.
6. Receive academic and amateurism certifications from the Eligibility Center.

Example Schedule

How to Plan Your High School Courses to Meet the 16 Core-Course Requirement

$$4 \times 4 = 16$$

9th GRADE

- (1) English
- (1) Math
- (1) Science
- (1) Social science and/or additional

4 CORE COURSES

10th GRADE

- (1) English
- (1) Math
- (1) Science
- (1) Social science and/or additional

4 CORE COURSES

11th GRADE

- (1) English
- (1) Math
- (1) Science
- (1) Social science and/or additional

4 CORE COURSES

12th GRADE

- (1) English
- (1) Math
- (1) Science
- (1) Social science and/or additional

4 CORE COURSES

What if a Student Doesn't Graduate on Time?

In Division I, if students do not graduate on time (eight semesters from their initial start of ninth grade), the Eligibility Center will still use their grades and coursework for the first eight semesters for their certification. They will still need to provide proof of graduation (once they graduate) but may not use any coursework taken after their eighth semester.

What if a Student Doesn't Meet Division I Standards?

If students have not met all the Division I academic standards, they may not compete in their first year of **full-time enrollment** at a Division I school. However, if they qualify as an **academic redshirt**, they may practice during their first regular academic term and receive an athletics scholarship during their first year of full-time enrollment.

Division I Worksheet

Use the **Division I Worksheet** to assist you in monitoring a student's progress in meeting NCAA initial-eligibility standards. The Eligibility Center will determine their academic status after they graduate.

ACADEMIC CERTIFICATION DECISIONS

Academic certifications are required for all college-bound student-athletes planning to compete at an NCAA Division I school. If students are being recruited by Division I schools, below are the most common decisions they may receive once a certification has been completed.

EARLY ACADEMIC QUALIFIER

If they meet **specific criteria** after six semesters of high school, they may be deemed an early academic qualifier for Division I and may practice, compete and receive an athletics scholarship during their first year of full-time enrollment.

QUALIFIER

They may practice, compete and receive an athletics scholarship during their first year of full-time enrollment.

ACADEMIC REDSHIRT

They may practice during their first regular academic term and receive an athletics scholarship during their first year of full-time enrollment but may NOT compete during their first year of full-time enrollment. They must pass either eight quarter or nine semester hours to practice in the next term.

NONQUALIFIER

They will not be able to practice, compete or receive an athletics scholarship during their first year of full-time enrollment.



ELIGIBILITY CENTER

DIVISION II ACADEMIC STANDARDS

Division II schools require your student-athlete to meet academic standards. To be eligible to practice, compete and receive an athletics scholarship in your first year of **full-time enrollment**, your student must meet the following requirements:

1. Earn 16 NCAA-approved core-course credits in the following areas:

ENGLISH	MATH (Algebra I or higher)	SCIENCE (Including one year of lab, if offered)	EXTRA ENGLISH, MATH OR SCIENCE	SOCIAL SCIENCE	ADDITIONAL Any area listed to the left, or world language, comparative religion or philosophy
3 years	2 years	2 years	3 years	2 years	4 years

2. Earn a minimum 2.2 **core-course GPA**.
3. At the end of the school year, submit their **official homeschool transcript** with **proof of graduation**, a **Core-Course Worksheet** for each homeschool core course completed and an **Administrator and Accordance Statement** to the Eligibility Center.
4. Receive academic and amateurism certifications from the Eligibility Center.

What if a Student Doesn't Meet Division II Standards?

If students have not met all the Division II academic standards, they may not compete in their first year of **full-time enrollment** at a Division II school. However, they will be deemed a partial qualifier. All Division II partial qualifiers may practice and receive an athletics scholarship but may NOT compete during their first year of full-time enrollment.

Division II Worksheet

Use the **Division II Worksheet** to assist you in monitoring a student's progress in meeting NCAA initial-eligibility standards. The Eligibility Center will determine their academic status after they graduate.

ACADEMIC CERTIFICATION DECISIONS

Academic certifications are required for all college-bound student-athletes planning to compete at an NCAA Division II school. If students are being recruited by Division II schools, below are the most common decisions they may receive once a certification has been completed.

EARLY ACADEMIC QUALIFIER

If they meet **specific criteria** after six semesters of high school, they may be deemed an early academic qualifier for Division II and may practice, compete and receive an athletics scholarship during their first year of full-time enrollment.

QUALIFIER

They may practice, compete and receive an athletics scholarship during their first year of full-time enrollment.

PARTIAL QUALIFIER

They may practice and receive an athletics scholarship but may NOT compete during their first year of full-time enrollment.



SUBMITTING STUDENT RECORDS

Document Submission

Student records should be submitted once the student completes their first six semesters of coursework. Generally, this is the time NCAA schools request an account be evaluated. Student records may also be submitted when coursework is completed at the end of each academic year. At this time, an updated [homeschool transcript](#) and [Core-Course Worksheets](#) should be submitted. (The [Administrator and Accordance Statement](#) should be submitted only once.)

Best Practice: Submit via Email

Email is the preferred method of [document submission](#). All homeschool documentation should be emailed to ec-processing@ncaa.org. Keep in mind, this email is intended for document submission only. Please direct any case-specific or process-related questions to the Eligibility Center's customer service team at 877-262-1492, Monday-Friday from 9 a.m. to 5 p.m. Eastern time.

- » Documents submitted via email will be accepted only if sent from an **email listed on the Administrator and Accordance Statement**.
- » Embedded links cannot be accepted.

Standard Mail

If sending via standard U.S. mail, please use one of the following addresses:

Certification Processing

NCAA Eligibility Center
P.O. Box 7110
Indianapolis, IN 46207-7110

Overnight Delivery

NCAA Eligibility Center
Homeschool Evaluation
1802 Alonzo Watford Sr. Drive
Indianapolis, IN 46202

ADDITIONAL INFORMATION

Be sure to include the student's NCAA ID with all submitted student records, regardless of the method of submission.



HOMESCHOOL TRANSCRIPT INFORMATION

Transcript Submission

Transcripts may be created and submitted by a parent/guardian or a [homeschool umbrella program](#).

Transcript Information Requirements

To be considered sufficient/official, homeschool transcripts must include the following:

- » Student’s full name and complete home address.
- » Student’s ninth grade start date (mm/dd/yyyy).
Note: This date should reflect when the student started ninth grade regardless of where the student was attending ninth grade and/or if the student completed any pre-ninth grade coursework.
- » Course titles.
- » Grades achieved.
- » Units of credit for each course, using increments of .25, .50, .75, 1.0 or .34 or .67.
Note: No course shall receive more than 1.0 unit of credit.
- » Grading scale. (If numeric grading is used, alpha/letter equivalent needed.)
Note: See examples below.
- » Academic year in which the course was taken (e.g., “11th grade,” “junior year 2024-25”).
- » Graduation date (mm/dd/yyyy).
- » Homeschool administrator’s signature.

ADDITIONAL INFORMATION

If ANY of the above information is missing, the transcript may NOT BE USED.

Grading Scale Examples

The following examples indicate the information required on a grading scale, as well as two variations of how the grading scales may be presented.

Note: If courses are awarded pass/fail, the “pass” grades will be awarded a letter grade of D.

Example A:

- » A = numerical value (e.g., A = 100-90)
- » B = numerical value (e.g., B = 89-80)
- » C = numerical value (e.g., C = 79-70)
- » D = numerical value (e.g., D = 69-60)
- » F = numerical value (e.g., F = 59-0)

Example B:

Letter	Value Range	
A	100	90
B	89	80
C	79	70
D	69	60
F	59	50



ELIGIBILITY CENTER

HOMESCHOOL TRANSCRIPT EXAMPLE

Student Information	School Information
Name: Student Athlete	Name: School
Address: 700 W Washington Street Indianapolis, IN 46204	Address: 1802 Alonzo Watford Sr. Drive Indianapolis, IN 46202
Phone: 012-345-6789	Phone: 987-654-3210
Email: studentathlete@email.com	Email: school@email.com
Date of Birth: mm/dd/yyyy	
9th Grade Start Date: mm/dd/yyyy	
Graduation Date: mm/dd/yyyy	
Parent/Guardian(s): Parent Guardian	

Academic Record

GRADE/YEAR	COURSE	GRADE	CREDIT
8th 2021-22	Algebra I	A	1.0
9th 2022-23	Geometry	A	1.0
	English 9	A	1.0
	Geography	A	1.0
	Physical Science	A	1.0
	Spanish I*	B	1.0
	Strength Training I	A	1.0
	Health	A	1.0
10th 2023-24	Algebra II	A	1.0
	English 10	A	1.0
	World History	A	1.0
	Biology with Lab	A	1.0
	Spanish II*	B	1.0
	Strength and Training II	A	1.0
	Music Appreciation	A	1.0
	Critical Thinking	B	1.0
11th 2024-25	Precalculus	B	1.0
	English 11	B	1.0
	Composition I**	B	1.0
	American History	A	1.0
	Chemistry	A	1.0
	Spanish III*	A	1.0
	Government	B	1.0
	12th 2025-26	English 12	A
	Composition II**	B	1.0
	Physics	A	1.0
	Western Civilization	B	1.0
	College Spanish**	B	1.0
	Economics	A	1.0
	Strength Training III	A	1.0

Notes

*Course completed at XYZ Virtual School. **Dual enrollment coursework at Marathon College (Indianapolis, IN). The official two- or four-year college or university transcript is required.

Grading Scale

A = 100-90
B = 89-80
C = 79-70
D = 69-60
F = 59-0

Academic Summary

Cumulative GPA: 3.666
Credits Earned: 30
Diploma Earned:
Expected Graduation Date:
mm/dd/yyyy

Homeschool Administrator: *Homeschool Administrator* Date : mm/dd/yyyy

HIGHLIGHTED ITEMS ARE REQUIRED.
TRANSCRIPTS WITHOUT THESE ITEMS MAY NOT BE USED.



PROOF OF GRADUATION

Any of the following can be accepted as proof of graduation:

- » Diploma showing month, day and year of graduation.
- » Homeschool transcript showing month, day and year of graduation.
- » State-recognized equivalency exam test results and diploma.

Exceptions

Florida Virtual Flex (101541)

A student **cannot graduate** from Florida Virtual Flex (high school CEEB 101541), as high school diplomas are not awarded. If graduating from Florida Virtual Flex as a homeschooled student, the [Administrator and Accordance Statement](#) and [Homeschool Completion Affidavit](#) are required.

- » The Homeschool Completion Affidavit must be signed by a parent/guardian and include the actual date on which the student met graduation requirements (mm/dd/yyyy).
- » As the affidavit does not include a section for the actual date of graduation, it must be added by the parent/guardian.

Remember: Homeschool documentation is not required for Florida Virtual except in instances in which the student intends to graduate as a homeschooled student. In this case, the Homeschool Completion Affidavit is required.

- » For a Homeschool Completion Affidavit to be viable proof of graduation from Florida Virtual, the student must be a resident of Florida. If not a Florida resident, a self-created homeschool transcript with proof of graduation may be submitted for consideration. A separate official Florida Virtual transcript would also be required.
- » For students who start ninth grade at Florida Virtual Flex, the parent/guardian must submit the official transcript and the [Administrator and Accordance Statement](#) to confirm the date on which the student started ninth grade.

Florida Virtual Full-Time (102414)

If a student attends and graduates from Florida Virtual Full-Time (high school CEEB 102414), a diploma will be awarded.

Hawaii and New York

The Eligibility Center cannot accept proof of graduation from a diploma issued by a homeschool in Hawaii or New York because they do not recognize homeschool diplomas. If a student is homeschooled in one of these states and does not graduate from a high school, the local school district or state board of education must review the student's homeschool record and provide a written letter indicating the student has met the state's graduation requirements or the equivalent. The letter must clearly state the month, day and year the student met graduation requirements.

To satisfy proof of graduation requirements and meet the Eligibility Center's graduation requirements, the student may also provide the test results and diploma/certificate earned from passing the state-recognized equivalency exam.

High School Equivalency Exam

A state high school equivalency exam (e.g., General Education Development) may be accepted as proof of graduation for homeschooled students under certain conditions, but it will not satisfy requirements for core courses or GPA. The equivalency exam may be accepted as proof of graduation if taken *after* the graduation date of the student's class *but before full-time enrollment* into any college or university. An official copy of the applicable certificate, along with test scores, will be required.

Note: A state high school equivalency exam *cannot* be used to satisfy proof of graduation requirements for the Eligibility Center if it was taken *before* the date the student would normally have graduated with their class. On-time graduation is typically based on the local school's academic calendar.



ADMINISTRATOR AND ACCORDANCE STATEMENT INFORMATION

The **Administrator and Accordance Statement** is required for the homeschool review. The statement must be completed/signed by the parent/guardian and the homeschool administrator (who may also be the parent/guardian). The homeschool administrator is the individual who may do one or more of the following:

- » Manages the homeschool program.
- » Teaches and evaluates the coursework.
- » Awards grades and issues credit.

Supporting Documentation

Supporting documents may be requested upon receipt of the Administrator and Accordance Statement. Examples of requested supporting documentation may include but are not limited to:

- » An intent to homeschool form, a homeschool enrollment form or any other registration document required by your state.
- » A signed letter from the student's local school district indicating the student is homeschooled.
- » A signed letter from your state's board of education indicating the student is homeschooled.

ADDITIONAL INFORMATION

The Administrator and Accordance Statement requires a signature from parent/guardian. Documents submitted via email will only be accepted if sent from the email listed on the Administrator and Accordance Statement.



CORE-COURSE WORKSHEET INFORMATION

What is a Core Course?

A **core course** meets high school graduation requirements in one or more of the following subject areas: English, math (Algebra 1 or higher), science, social science, world language, comparative religion or philosophy.

- » Audited, **CLEP** or credit-by-exam courses are not NCAA-approved core courses and cannot be used as part of an academic certification.
- » For more information on the criteria for sufficient approval of core courses, see the [High School Review Committee's Policies and Procedures](#).

Core-Course Worksheet

A **Core-Course Worksheet** must be completed for each course taught through a homeschool that the homeschool administrator wishes to have reviewed for approval as a core course.

- » Each Core-Course Worksheet requires a signature from the parent/guardian.
- » Only the Eligibility Center-provided Core-Course Worksheet will be accepted.
 - Any original or self-created worksheets will not be accepted.

Preapproved Homeschool Coursework

There is no preapproved homeschool curriculum. For coursework to be considered, the requested homeschool documentation must be reviewed to determine if the coursework meets both NCAA core-course legislation and the core-course criteria for review.

Pre-Ninth Grade Coursework

High school courses taken before ninth grade may be used to satisfy NCAA core-course requirements if the courses appear on the official transcript with grade and high school credit and meet all other requirements for core courses. A **Core-Course Worksheet** is required for courses completed via homeschool.

Dual-Enrollment Coursework

Dual-enrollment coursework may be used to satisfy NCAA core-course requirements if:

- » The course appears on the homeschool transcript with grade and high school credit and meets all requirements for an NCAA-approved **core course**.
 - Dual-enrollment coursework must also be clearly designated on the student's homeschool transcript as a college course, with the transcript indicating where the course was completed and lists the name and location (city and state) of the two- or four-year school attended.

For dual-enrollment coursework completed at a two- or four-year college, a Core-Course Worksheet is not required, but a college transcript must be provided. The **Administrator and Accordance Statement** is required even if the homeschool coursework is exclusively dual enrollment completed through a college/university.



CORE-COURSE WORKSHEET INSTRUCTIONS

The following provides helpful instructions for completing the [Core-Course Worksheet](#).

- » Each Core-Course Worksheet must be completed/signed by the parent/guardian on file.
 - Unsigned core-course worksheets will be marked as unofficial and will not be reviewed.
- » Documents should be sent as attachments via email and cannot be accepted via Adobe EchoSign or Dropbox.
- » Only the Eligibility Center-provided Core-Course Worksheet will be accepted.
 - Any original or self-created worksheets will be considered unofficial.
- » Core-course worksheets should not be submitted for coursework in progress.

Form Field	What Should Be Entered
NCAA ID	Ten-digit identification number located in the top-right corner of your student's Eligibility Center account .
Course Name	Name of the course should be the same as the title on the transcript.
Grade/Year Taken (e.g., 2024-25, 2025-26, etc.)	Should reflect the grade and year in which the student took the course (e.g., grade 9, 10, 11, 12).
Subject Area for Graduation Credit	Subject area in which the course receives credit for graduation. For courses not within the core-course categories (see Core-Course Worksheet Instructions), a Core-Course Worksheet is not required, as these courses are not evaluated as part of the student-athlete's certification.
Attestation Questions	Provide a response to each question to verify the course meets NCAA requirements.
Teacher of Record	Individual who plans and delivers actual instructional activities (lectures, discussions, tutorials, feedback, assistance, etc.). This individual also assesses student comprehension and assigns grades or reports student content mastery. Note: The parent/guardian should be listed as either the teacher of record or other teacher.
Other Teacher	If the duties and responsibilities of the teacher of record are shared with another individual, list that individual's name here. Note: The parent/guardian should be listed as either the teacher of record or other teacher.
Grade Based On	Provide a brief explanation regarding how the student's grade was calculated. Example: Tests/quizzes 30%; written work 50%; class participation 20%. This is NOT a request for a grading scale.
Prerequisite(s)	List any courses that must be successfully completed before taking this course. Example: Algebra 1 is a prerequisite for Algebra 2.
Text(s) Used	List the instructional materials used or a summary of materials used.
Curriculum Provider/Designer	If the course was taken through an outside program or school, or if the homeschool instructor used a predesigned or packaged curriculum, list that information in this field.

Form Field	What Should Be Entered
Course Description	Brief paragraph that outlines the general goals and content of the course. See examples below.
Course Content/ Goals/Outline	This section can be a bulleted list of the key content standards or topics to be studied in the course. See examples below.
Types of Assessment Used	List the different types of formative and summative assessments used throughout the course (e.g., tests, quizzes, writing assignments, verbal assessment, projects, presentations, etc.).
Assessments Designed/ Developed By	Content for this field will largely depend on what curriculum/provider is being used. If the student is taking a course through an online school or program, that school or program has likely designed and developed the assessments. If the parent/guardian or tutor has developed the course, that individual(s) has probably developed the assignments and assessments. It may be a combination of both, depending on how the course has been designed and taught.
Assessments Graded By	List the person(s) responsible for grading the assignments and assessments.
Grade Achieved	List the grade the student achieved. The grade listed on the worksheet should match the grade awarded on the transcript.
Credit Awarded	List the credit the student was awarded. The credit listed on the worksheet should match the credit awarded on the transcript.

Sample Course Descriptions

Precalculus with Trigonometry

Following Geometry and Algebra 2, this full-year course provides traditional math instruction with frequent practice. Includes options for students to communicate and explore content in ways that illuminate the transitions between concrete and abstract thinking.

English 1

This course will emphasize literature and serves as an introduction to high school-level composition skills. In the first semester, the student will read and discuss a novel and work on five-paragraph essays. In the second semester, the student will read and discuss a variety of short stories. Discussions will include analysis of the focus, setting, characters, plot and theme. Student will write their own short story.

World Geography

This course studies the land, people and cultures of the world with an emphasis on how features, such as cultural and economic factors, affect the character of each nation in our global community.

Biology

This course will provide a thorough understanding of the fundamental principles of scientific investigation, life at the molecular and cellular level, life at the systems and organism level, and the interaction of life forms.

Sample Course Content/Goals/Outline

The following examples illustrate the different ways you can provide information regarding the actual content or key outcomes covered in the course.

Example Type: Narrative

Biology

Content includes the following topics: nature of matter; carbon compounds; chemical reactions and enzymes; photosynthesis; cellular respiration; cell growth and division; genetics; human genome; evolution of populations; bacteria and viruses; classifications; protozoa; worms; arthropods; chordates; amphibians; reptiles; mammals; digestive and excretory systems; circulatory and respiratory systems; endocrine and reproductive system; skeletal, muscular and immune systems.

Example Type: Chart

Precalculus with Trigonometry

Actual Content	Key Outcome
Functions and mathematical models.	Regression for nonlinear data.
Periodic functions and right triangle problems.	Residual plots and mathematical models.
Applications of trigonometric functions.	Matrix operations and solutions of linear systems.
Applications of circular functions.	Rotation and dilation of matrices.
Trigonometric function properties, identities.	Probability.
Parametric functions.	Functions of a random variable.
Properties of combined sinusoids.	Analytic geometry of conic sections and quadric surfaces.
Triangle trigonometry.	Polar equations of conics.
Deviations, residuals, correlation coefficient.	Sequences and series.

Example Type: Outline

English 1

1. Novel study: "Animal Farm," to include history and background of the author.
 - » Specific study of author's purpose, characterization, symbolism/allegory and theme.
 - » Class discussions and journal writing.
2. Writing process: pre-writing, drafting, revising, editing and finalizing.
 - » Specific writing assignments include compare/contrast, persuasive, descriptive and analytical.
 - » One research paper of three to five pages.
3. Short story authors include: Twain, O. Henry, Dickens, Poe, Bradbury, Vonnegut, Angelou.
 - » Discussion and analysis of plot, character, setting, theme.
 - » Journal analysis of short-story elements.
 - » Student to write original short story.

Example Type: Outline

World Geography

1. North America.
2. Europe.
3. Africa.
4. Asia.
5. Each to include: borders, terrain, water, climate, vegetation, wildlife, famous sites/events, ethnicities, languages, religions, transportation, government, economics and industry.

Course Content Requirements: Comparative Religion or Philosophy

Course content and skills must be present for comparative religion or philosophy courses to be considered as core courses. For more information on the criteria for sufficient approval for comparative religion and philosophy, see the [High School Review Committee's Policies and Procedures](#).





HOMESCHOOL UMBRELLA PROGRAM

What is a “Homeschool Umbrella Program”?

A homeschool umbrella program is any program recognized by the state as a homeschool program or homeschool support program. The three types of programs are:

1. Programs offering transcript service, state high school diploma, record keeping and review of course materials.
2. Programs that can offer transcript service, state high school diploma, record keeping and curriculum. These programs do not offer a review of course materials.
3. Programs that offer only a transcript and a diploma.

Homeschool Umbrella Program Questions

Does the umbrella program administrator or the parent/guardian sign the transcript?

The transcript can be signed by an umbrella program administrator unless the program is a homeschool co-op. In that case, it will be signed by the parent/guardian.

Does the umbrella program administrator or the parent/guardian complete the homeschool administrator statement?

The parent/guardian is always responsible for completing, signing and submitting the homeschool administrator statement.

Is the homeschool Administrator and Accordance Statement needed if a college-bound student-athlete goes through an umbrella program?

Yes, the homeschool administrator statement is required for all homeschooled students.

Is the parent/guardian or the umbrella program required to complete the core-course worksheets?

In all instances, the parent/guardian must be listed as either the teacher of record or other teacher. The worksheets must be signed by the parent/guardian.

Umbrella Program Transcripts

Email is the preferred method of document submission. All homeschool documentation should be emailed to ec-processing@ncaa.org. **Note:** Documents submitted via email will only be accepted if sent from the email listed on the [Administrator and Accordance Statement](#).

- » For more information on submitting transcripts, see [submitting student records](#).



HOMESCHOOL CHECKLIST

Required Documentation

Each of the items listed below (A, B, C, D and E) must be on file with the Eligibility Center in order for homeschool coursework to be considered.

- Item A: Homeschool Transcript.** The submitted homeschool transcript must include all [transcript information requirements](#).
- Item B: Administrator and Accordance Statement.** The [Administrator and Accordance Statement](#) is a signed statement indicating who managed the homeschool program (e.g., who taught and evaluated the coursework, awarded grades and issued credit) and that homeschooling was conducted in accordance with state laws.
- Item C: Core-Course Worksheet.** Submit a [Core-Course Worksheet](#) for each core course completed throughout homeschooling in the areas of English, math, science, social science, world language, comparative religion or philosophy. For more information, see [Core-Course Worksheet Information](#).
- Item D: Proof of High School Graduation.** Proof of high school graduation must include the specific graduation date (mm/dd/yyyy). For more information, see [Accepted Proof of Graduation](#) and [Exceptions](#).

How to Submit Student Records

- » For more information on how to submit required and official documentation, see [submitting student records](#).

Review Process

The Eligibility Center will evaluate homeschool coursework only after all required documents have been received and after the student has been placed on an NCAA school's [institutional request list](#).

- » After the information listed above is received, the Eligibility Center may need to request additional information or clarification before completing an academic certification. Please note that homeschool-specific tasks will not be marked complete at the time of receipt, but instead are closed after the documents are reviewed. This review may take up to 10 business days.
- Item E: Additional Information That May Be Needed.** Transcript from any other high school or college attended (official copy directly from issuing institution).

Additional Questions

If you need assistance, review our [Frequently Asked Questions](#) or contact the Eligibility Center's customer service team at 877-262-1492 Monday-Friday from 9 a.m. to 5 p.m. Eastern time.



HOMESCHOOL FAQs

How can homeschool documentation be submitted?

Email documents to ec-processing@ncaa.org or send them through the U.S. mail or overnight.

- » Documents submitted via email will only be accepted if sent from the email listed on the [Administrator and Accordance Statement](#). For more information on how to submit required and official documentation, see [submitting student records](#).

If the college-bound student-athlete is enrolled with a homeschool umbrella program, do I still have to complete all the homeschool tasks?

Yes, you must complete all tasks. (Homeschool umbrella programs can submit transcripts.)

Can multiple documents be submitted in the same email attachment/envelope?

Yes, documents can be submitted together; the mail staff will separate the transcript, and the other documents will remain as one document entry. The documents will be imaged to the student's account, and the appropriate tasks will be marked as complete.

Can a homeschooled college-bound student-athlete receive a fee waiver?

Yes. Homeschooled college-bound student-athletes are eligible for an Eligibility Center fee waiver if they meet any of the [fee waiver criteria](#).

- » If a student meets any of the fee waiver criteria and has not attended a U.S. high school (e.g., [international students](#), [homeschooled students](#)), a task will be assigned to their Eligibility Center account with instructions for completing the fee waiver requirement.

Is there a list of approved homeschool programs?

No, homeschool programs are not preapproved. Use of courses depends on what information is detailed on the homeschool documents submitted to the Eligibility Center.

Can documents be signed electronically?

Yes. The homeschool administrator/parent/guardian may sign documents electronically or by hand with a pen.

Do I need to register as homeschooled if my schooling is international?

If the program is approved through your ministry of education and the coursework (or exams) appear on a standard ministry, exam board transcript, certificate, etc., then you would not be considered homeschooled for Eligibility Center purposes.

Can a homeschooled college-bound student-athlete in a military family relocate?

Relocations, including overseas assignments, in themselves, should not prevent a homeschooled student from meeting [NCAA initial-eligibility requirements](#) so long as adequate planning toward meeting the NCAA's academic requirements are in place.

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ELIGIBILITY CENTER

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