

Home School Transcript Example

STUDENT INFORMATION	SCHOOL INFORMATION
NAME: Ruby Runner ADDRESS: 800 Meter Run Speedway, IN 46111 PHONE: 333-123-4567 EMAIL: Fast_Runner@email.com GENDER: Female DATE OF BIRTH: October 20, 1995 9TH GRADE START DATE: month/day/year GRAD DATE: month/day/year PARENTS: Ronald and Ima Runner	NAME: Runner Academy ADDRESS: 800 Meter Run Speedway, IN 46111 PHONE: 333-123-4567 EMAIL: Runner_Academy@email.com

ACADEMIC RECORD

GRADE/YEAR	COURSE	GRADE	CREDIT
8th 2009-10	Algebra I	A	1
9th 2010-11	Geometry	A	1
	English 9	A	1
	Geography	A	1
	Physical Science with lab	A	1
	Spanish 1*	A	1
	Strength Training I	A	1
	Health	A	.5
	Driver's Education	A	.5
10th 2011-12	Algebra II	A	1
	English 10	A	1
	World History	A	1
	Biology with lab	A	1
	Spanish II*	A	1
	Strength Training II	A	1
	Art History	A	.5
	Music Appreciation	A	.5
	Critical Thinking & Study Skills*	A	.5
11th 2012-13	College Algebra**	A	1
	Trigonometry	A	1
	Composition I**	A	1
	Composition II**	A	1
	American Literature and Composition	A	1
	American History	A	1
	Chemistry with lab	A	1
	Elementary Spanish I**	B	1
	Elementary Spanish II**	A	1
	Strength Training III	A	.5
	Life Management	A	.5
	Bible	A	.5

NOTES

*Course taken with XYZ Virtual School.
 ** Dual enrollment course at River Community College

Grading Scale

A 90-100
 B 80-89
 C 70-79
 D 60-69
 F 0-59

ACADEMIC SUMMARY

Cumulative GPA: 3.96
 Credits Earned: 26
 Diploma Earned:
 Expected Graduation Date: May 31, 2014

Home School Administrator: _____

Signature

Items that are highlighted on the transcript example are REQUIRED. Without these items, the transcript will be declared unofficial.

Additional Information About Transcripts

Note: If courses are awarded pass/fail, the "pass" grades will be awarded a letter grade of D.

1. If a college-bound student-athlete took a dual-enrollment course (college/other nontraditional program), it must be on the home school transcript with a grade and high school equivalent credit awarded. The home school evaluator will award:
 - a. 1.0 unit for one full year;
 - b. 0.5 unit for a semester;
 - c. 0.34 unit for a trimester; and
 - d. 0.25 unit for a quarter.

The above dual-enrollment course credit will apply unless other credit is awarded by the home school administrator on the home school transcript. Please refer to grade 12 for an example.

2. Below is an example of what is needed for a grading scale (please provide the grading scale on a 100-point range):

A = numerical value (e.g., A = 90-100)
 B = numerical value (e.g., B = 80-89)
 C = numerical value
 D = numerical value
 F = numerical value

A	90	100
B	80	89
C	70	79
D	60	69
F	0	59

Reminder: The NCAA Eligibility Center will evaluate home school coursework only after all required documents have been received. Please see the [Home School Information](#) sheet for a list of other documentation required. The home school transcript, as well as all other home school documentation, can be sent via regular mail or e-mailed.

Mailing Address:

NCAA Eligibility Center
 Attn: Home School Evaluation
 1802 Alonzo Watford Sr. Drive
 Indianapolis, IN 46202

E-mail address:

ec-processing@ncaa.org

****The NCAA Eligibility Center strongly encourages all home school documents be submitted via e-mail. Documents submitted via e-mail will be processed quicker than those sent via regular U.S. mail.****