



ELIGIBILITY CENTER

HOW TO VERIFY ENROLLMENT

Six Steps to Verify NCAA Enrollment

- 1** **Log in to your Eligibility Center account** at eligibilitycenter.org. Select your account information icon (*located at the top-right of your screen*).
- 2** **Click on Account Settings.** Once in Account Settings, scroll down and click Continue. Scroll down in the Basic Information section to “Student’s high school graduation date.”
- 3** **Provide your high school/secondary school graduation date.** *When will or did you graduate high school?* Enter the month and year, or update the information shown to reflect when you graduated/plan to graduate high school/secondary school.
- 4** **Provide your NCAA school enrollment date.** *When will or did you first enroll full-time at an NCAA school?* In the “Student’s college enrollment date” section, enter the term and year, or update the information shown to reflect the term and year of your first full-time enrollment at any **NCAA school**. Scroll down and click Continue to save your changes.
- 5** **Click on school questions (or school in mobile version).** Review and answer the questions shown. Depending on the dates entered in steps 3 and 4, you may see the question “**Have you previously attended any two-year college, NAIA college or university, and/or any other non-NCAA college or university inside or outside the United States as a full-time student?**”

If you **enrolled full time** at any non-NCAA, two- or four-year college or university prior to enrolling at the NCAA school indicated in step 4, select “Yes.” (If not, select “No” then click Continue and go to step 6.) List the dates you attended full time and the name of the non-NCAA college or university you attended during that period.

Be sure to add all colleges and universities you have attended. Scroll down and click Continue to save your changes.
- 6** **Close your task.** If you received a task asking you to verify enrollment, return to your Dashboard (*located at the top left of your screen on desktop version*). Scroll down to your task list and close the Verify Enrollment task.

That’s it! If your high school graduation date or date of full-time enrollment in an NCAA school changes, or you need to add another college or university you have attended, simply repeat these steps. Incorrect information can prevent you from being eligible to play and/or practice when you reach campus, so be sure to keep your education history updated.

Learn more about full-time enrollment and previous enrollment.

Search Frequently Asked Questions: ncaa.org/studentfaq.