



## Where to Send Transcripts

***Transcripts must be official and cannot be faxed.*** Transcripts can be sent to the NCAA Eligibility Center in any of the following ways:

1. Regular U.S. mail:  
NCAA Eligibility Center  
Certification Processing  
P.O. Box 7136  
Indianapolis, Indiana 46207-7136
2. Overnight/Express Delivery:  
NCAA Eligibility Center  
1802 Alonzo Watford Sr. Drive  
Indianapolis, Indiana 46202
3. Electronic transcript submission:  
The following service providers are sending transcripts electronically. These are received and processed within 24 hours.
  - ConnectEDU;
  - [National Transcript Center/Pearson Edustructure](#);
  - [Parchment](#);
  - [Scrip Safe](#);
  - USMO ET; and
  - [XAP](#).
4. Direct upload to the NCAA Eligibility Center:  
High schools now have the capability to upload transcripts directly to a student's account from the High School Portal. It's free and easy! As with other electronic transcript providers, this process is much quicker than using the U.S. Postal Service or any overnight delivery method. When transcripts are uploaded directly to a student's account, the NCAA Eligibility Center has near real time access to the transcript! For instructions on how to use this new process, follow the tutorial [here](#).