



## ENGLISH AS A SECOND LANGUAGE COURSE SUBMISSION

English as a Second Language (ESL) course titles must be submitted by the high school/district contacts through the Eligibility Center's [High School Portal](#) to appear on your high school's list of NCAA-approved core courses. **Note:** Not all ESL courses are considered NCAA-approved core courses. The high school review staff reviews ESL course titles as noted in the [NCAA High School Review Committee Policies and Procedures](#).

### Understanding ESL Course Requirements

Submit ESL courses for review if the following criteria are met:

1. The course is offered exclusively to ESL students.
2. Students in the course are at the same level and progressing through the same curriculum.
3. Course content and rigor of assessments are substantially equivalent to a singular, standard approved title on your high school's list of NCAA-approved core courses.

**Note:** ESL course titles in the subject area of English will require additional documentation. ESL course titles in other subject areas may also require additional documentation. These courses will appear on the [High School Portal](#) in the "additional information required" course category.

### Required ESL Core-Course Documentation

If an ESL course title appears as "additional information required," high schools must provide:

- » Course description.
- » Detailed outline of course contents (e.g., unit-by-unit outline of course content, desired learning outcomes, competencies, scope and sequence of topics, etc.).
- » Flowchart of where the course fits into high school's broader course offerings (including standard and ESL pathways and how students can move between the two).
- » Samples of three major performance tasks or assessments demonstrating the rigor of the course (e.g., midterm, final exam, culminating project).
  - Accompanying scoring rubrics, if applicable.
- » Responses to the following questions:
  - Is the ESL course exclusively for ESL students?
  - Are all students in the ESL course at the same level?

### Directions

To upload this information, along with the requested documentation, log in to the [High School Portal](#) and visit Submit Pending Course Document under the NCAA Courses tab.